

INSPECTIONS

It is the permit holder’s responsibility to call for inspections and ensure that all inspections are carried out. Generally requests must be received at least 24 hours in advance of the desired inspection date.

When booking an inspection please provide staff with a contact name, telephone number, address of construction, type of inspection requested, permit number and the date the inspection is being requested.

Please have a set of approved plans on site for all inspections

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<input type="checkbox"/>	Site Survey
<input type="checkbox"/>	Non-Encroachment Certificate (Form Inspection) may be required to confirm minimum set-backs
<input type="checkbox"/>	Final Surveyed Site Plan will be required prior to framing inspection which may include elevation survey. Include elevation survey.
<input type="checkbox"/>	Footings/Foundation – After the forms for footings and foundations are complete, but prior to placing of any concrete therein. Sealed Structural Engineer Inspection report is required.
<input type="checkbox"/>	Damp proofing/Drain tiles – After removal of form-work from a concrete foundation and installation of perimeter drain tiles and damp proofing, but prior to back-filling against foundation.
<input type="checkbox"/>	Water & Sewer Connections - An as-built drawing must be filed with the Village before the connection can be inspected, backfilled and the water turned on
<input type="checkbox"/>	Underground Rough-in Plumbing – Before a building drain, sanitary or storm sewer is covered. If any part of the plumbing system is covered before it is inspected and approved, it shall be uncovered if the Building Inspector so directs, and when considered necessary, underground building drains, branches, storm drains, and sewers shall be <u>re-tested after the completion</u> of all back-filling and grading by heavy equipment.
<input type="checkbox"/>	Pre-slab – After the 6 mil (UV rated) poly is placed over the compacted gravel base of the concrete slab but prior to any concrete being placed for the floor.
<input type="checkbox"/>	Water test & Rough in Plumbing – After all supply and DWV (drain, waste & vent) piping is installed and ready to be tested with water and/or air, but prior to any covering up or concealment of any kind. Hydronic heating documents to be submitted (if applicable).
<input type="checkbox"/>	Water Meter Inspection
<input type="checkbox"/>	Sprinkler Inspection -If applicable Trip test is required for dry system/Alarm Test for wet system
<input type="checkbox"/>	Ventilation Checklist -Check list to be signed off by TECA Ventilation Professional and submitted prior to Framing Inspection
<input type="checkbox"/>	Framing – After framing and sheathing of the building are complete, including fire-stopping, bracing, chimney, duct-work, plumbing, gas venting, wiring, but before any insulation, lath, or other interior or exterior finish is applied that conceals such work. Sheathing is part of the framing inspection may be done prior to the framing inspection. Ventilation checklist
<input type="checkbox"/>	Tub & Shower Installation and Testing
<input type="checkbox"/>	Insulation/poly vapor barrier – After all insulation and 6 mil polyethylene (UV-rated) is installed, (including floor joist-end cavities, crawlspace foundation insulation and attic insulation), but prior to any interior finish or other concealment is applied.
<input type="checkbox"/>	Woodstove/Fireplace/Chimney – When applicable , factory-built chimneys and fireplaces and solid fuel burning appliances are roughed-in; or in the case of masonry fireplace or chimney construction, when the smoke shelf is complete and the first two (2) flue liners are in place.
<input type="checkbox"/>	Building Final – After the building or portion thereof is complete and ready for occupancy, but before occupancy takes place of the whole or portion of the building. Please ensure that all engineer Schedules have been received by the inspector two days before calling for your final building inspection.

**THIS LIST IS INTENDED AS A GUIDE ONLY
 FOR ADDITIONAL INFORMATION PLEASE REFER TO THE BUILDING BYLAW NO. 694, 2012**