

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, July 9, 2019 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1496.

IN ATTENDANCE:	Mayor Mike Richman Councillor Ted Craddock Councillor Ryan Zant Councillor Leah Noble
ABSENT:	Councillor Amica Antonelli
STAFF IN ATTENDANCE:	Nikki Gilmore, Chief Administrative Officer Sheena Fraser, Manager of Corporate & Legislative Services Lisa Pedrini, Manager of Development Services Lena Martin, Manager of Finance & Administration Wendy Olsson, Executive Assistant Elysia Harvey, Legislative Assistant Faruq Patel, Chief Building Inspector Gwendolyn Kennedy, Building & Planning Clerk
Public:	0
Media:	1

1. CALL TO ORDER

At 5:30 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as amended to add the correspondence from the Pemberton & District Public Library as item 11 a) Correspondence for Action.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

Council did not Rise with Report.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1495, Tuesday, June 25, 2019

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1495, held Tuesday, June 25, 2019 be adopted as amended, by referencing the full name “Whistler Blackcomb Foundation Sea-to-Sky Community Hospice” in Councillor Craddock’s report.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

7. COMMITTEE MINUTES – FOR INFORMATION

There were no Committee Minutes.

8. DELEGATIONS

There were no delegation presentations.

9. REPORTS

a) Office of the Chief Administrative Officer

i. BC Transit Amended Transit Expansion Memorandum of Understanding (MOU) – Verbal Report

CAO Gilmore briefed Council on the three-year expansion initiatives proposed by BC Transit in their Amended Transit Expansion Memorandum of Understanding (MOU). Of the three initiatives proposed, CAO Gilmore put forward the recommendation to approve scheduled, regular service to Rainbow Estates on the Pemberton Commuter. Proceeding with this service expansion aligns with ridership demand for a stop at Rainbow Estates on the route 99 Pemberton Commuter which would begin in 2019.

Moved/Seconded

THAT the scheduled service into Rainbow Estates on the route 99 Pemberton Commuter be approved.

CARRIED

Moved/Seconded

THAT the Mayor and Chief Administrative Officer be authorized to sign the BC Transit Amended Transit Expansion Memorandum of Understanding.

CARRIED

ii. Union of British Columbia Municipalities Annual Meeting – Draft Minister Briefing Note: Minister of Children and Family Development – Childcare Needs in Pemberton

Moved/Seconded

THAT the Draft UBCM Briefing Note to the Minister of Children and Family Development be received and amended to include a request for funding for both public and private daycare operators.

CARRIED

b) Corporate & Legislative Services

i. Downtown Enhancement Project Contingency & Downtown Barn Parking Lot Paving Bylaw No. 863, 2019 – Alternative Approval Process Results

Moved/Seconded

THAT the report and the Certificate of Sufficiency, both dated July 8, 2019, regarding the Alternative Approval Process conducted to seek approval from the electorate for borrowing from the Municipal Finance Authority for the sum up to \$980,000 for the contingency portion of the Downtown Enhancement Project and the paving of the Downtown Barn parking lot be received.

CARRIED

c) Finance & Administration

i. 2018 Statement of Financial Information

Moved/Seconded

THAT the 2018 Statement of Financial Information for filing with the Ministry of Municipal Affairs and Housing under the *Financial Information Act* be approved.

CARRIED

A request was made for Staff to provide information related to Council Member meeting attendance records.

Moved/Seconded

THAT a quarterly report on Council Member meeting attendance be prepared by Staff.

CARRIED

d) Operations

i. 2018 Drinking Water System Annual Report

Moved/Seconded

THAT the 2018 Drinking Water System Annual Report be received for information.

CARRIED

e) MAYOR'S Report

Mayor Richman reported on the following meetings and initiatives:

- Attended the June 26th SLRD Board meeting and provided an update on the following:
 - Allen McEwan made a presentation on behalf of the Pemberton Wildlife Association
 - Tourism Pemberton presented their 2019 Tourism Economic Impact Study
 - A synthetic surface is being considered in the plans for the outdoor basketball court to be located at Signal Hill Elementary
 - Amendment of the Memorandum of Understanding between the Pemberton Valley Dyking District, Squamish-Lillooet Regional District and the Village of Pemberton for the UBCM Community Emergency Preparedness Grant was approved
 - Discussion took place regarding consideration of the Wedgewoods Development into the Regional Growth Strategy, and direction for SLRD Staff to continue working with the Applicant for a staff housing proposal at the Wedgewoods site
 - The process to establish a new Service Area Establishment Bylaws for Area C and the Village for Economic Development and Arts-Recreation & Culture will continue to the next step, Alternate Approval Process
- Recognized the Pemberton Community Centre Staff for organizing Canada Day Event and the Parade, and the Fire Department for their contribution to the Canada Day celebrations.
- Committed to continue working with the Province in developing a funding solution that is fair and sustainable, and arranging another meeting in the near future to discuss the Regional Transit outcome.
- A reminder to residents that the Arn Canal Trail between Crabapple Court and Poplar Street remains closed due to danger trees.
- BC Transit and the Village of Pemberton are inviting the public to provide feedback on potential custom transit options for the Pemberton Valley Transit System.
- Congratulations to Pemberton's own Lucas Cruz for his 2nd place win in the Junior Men Downhill World Cup.

Mayor Richman reported on the following upcoming events:

- Pemberton & District Community Centre is hosting Family Fun Night on Tuesday, July 23rd from 5pm-7:30pm.
- The Pemberton Wildlife Association, in partnership with Stewardship Pemberton, is hosting a One Mile Lake Owl & Bat Prowl on Wed, July 10th & 24th, 8:15 - 10pm.

f) COUNCILLORS' Reports

Councillor Craddock

Councillor Craddock reported on the following:

- The bird house building workshop that took place at the Canada Day event at the Community Centre was a success with 61 birdhouses completed.
- Will be attending Geothermal Research Project Open House at the Community Centre on July 11th, 2019 from 5:30-7:00PM; encouraged others to attend.
- Attended the Economic Development Collaborative meeting and reported on the following:
 - Advised that Shannon Story has been hired as the Economic Development Strategy Project Manager by the Pemberton Area Economic Development Collaborative, and has put forward questions/discussion points requiring Council's input. As a result, the following resolution was passed:

Moved/Seconded

THAT an invitation be extended to Shannon Story to attend the next Committee of the Whole meeting on July 30, 2019, and the conversation be deferred to that meeting.

CARRIED

- The Pemberton & District Chamber of Commerce is undertaking a governance review.
- Reported on recent initiatives of N'Quatqua First Nations including marketing of canoe & kayak rentals available at Anderson Lake, installation of fibre optic cable, local restaurants sourcing fish from the hatchery, and opening of a new daycare facility.
- Suggested local farms might benefit from allowing RV Camping on their properties.

Councillor Noble

Councillor Noble reported on the following:

- Visitors to Joffre Lakes Park continue to walk unsafely along the highway, despite shuttle service implemented as part of the new Management Plan.
- Will be attending the upcoming Integrated Emergency Management Plan meeting.
- Acknowledged Atilla Nelson for winning third place at the Indigenous Arts & Stories Awards.

Councillor Zant

Councillor Zant reported on the following:

- Noted that the Canada Day parade and celebrations were a success and acknowledged the event organizers.
- Will be attending the Tourism Pemberton meeting on July 10th.
- Expressed appreciation for the thank you card from Kolton Goochey, winner of the Village of Pemberton 2019 Bursary Award.

Councillor Antonelli

Councillor Antonelli was absent.

10. BYLAWS

a) Bylaw for First, Second and Third Readings

i. Village of Pemberton Building Bylaw No. 867, 2019

Moved/Seconded

THAT Council receive the results of community and stakeholder engagement as part of the process of adopting the Energy Step Code.

CARRIED

Moved/Seconded

THAT Council approve implementation the Energy Step Code effective January 1, 2020;

AND THAT Council direct Staff to apply for Energy Step Code incentive funding from BC Hydro to aid in preparing the local building industry for the adoption of the Energy Step Code in Pemberton.

CARRIED

Moved/Seconded

THAT Village of Pemberton Building Bylaw No. 867, 2019 be given First, Second and Third Readings.

CARRIED

b) Bylaw for Adoption

i. Downtown Enhancement Project Contingency and Downtown Barn Parking Lot Bylaw No. 863, 2019

Moved/Seconded

THAT the Village of Pemberton Downtown Enhancement Project Contingency and Downtown Barn Parking Lot Bylaw No. 863, 2019, be given Fourth and Final Reading.

CARRIED

11. CORRESPONDENCE

a) For Action

i. Carmen Praine, Library Board Chair, Pemberton & District Public Library, dated June 25, 2019, seeking Council's support in requesting increased public library support.

Moved/Seconded

THAT a letter be sent to the Province's Select Standing Committee on Finance and Government Services regarding the need for increased funding support for public libraries.

CARRIED

b) For Information

i. Todd McGivern, dated June 22, 2019, regarding sponsorship of annual UBCM convention.

ii. Shane Brienen, Mayor, District of Houston, dated June 19, 2019, supporting restoration of Provincial funding for libraries.

iii. Darryl Walker, Mayor, City of White Rock, dated June 26, 2019, canvassing support of a resolution to amend the *Community Charter* for implementation of a Vacancy Tax.

iv. David Weber, City of Richmond, dated June 28, 2019, providing a resolution submitted to UBCM regarding recovering costs for local climate change impacts.

v. David Weber, City of Richmond, dated June 28, 2019, presenting a proposed UBCM resolution regarding Conflict of Interest Complaint Mechanism and the establishment of a non-partisan Municipal Conflict of Interest Commissioner.

vi. David Weber, City of Richmond, dated June 28, 2019, providing a resolution for consideration at UBCM regarding the establishment of a lobbying registration system for municipal government.

vii. David Weber, City of Richmond, dated June 28, 2019, providing a resolution for consideration by local governments regarding an update to the Statement of Disclosure requirements for municipal nominees and elected representatives to include a spouse's assets, liability and real property and the requirement to provide this information to a non-partisan Municipal Conflict of Interest Commissioner.

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration.

13. LATE BUSINESS

There was no late business.

14. NOTICE OF MOTION

There was no notice of motion.

15. QUESTION PERIOD

There were no questions from the Gallery.

16. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 6:45 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer