

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, June 11, 2019 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1494.

---

<b>IN ATTENDANCE:</b>	Mayor Mike Richman Councillor Ted Craddock Councillor Ryan Zant Councillor Leah Noble
<b>ABSENT</b>	Councillor Amica Antonelli
<b>STAFF IN ATTENDANCE:</b>	Nikki Gilmore, Chief Administrative Officer Sheena Fraser, Manager of Corporate & Legislative Services Lena Martin, Manager of Finance & Administration Wendy Olsson, Executive Assistant Elysia Harvey, Legislative Assistant
<b>Public:</b>	0
<b>Media:</b>	1

---

**1. CALL TO ORDER**

At 5:30 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as circulated.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

Council did not rise with report.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1493, Tuesday, May 28, 2019**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1493, held Tuesday, May 28, 2019 be adopted as circulated.

**CARRIED**

## **5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

## **6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

Recommendation from Committee of the Whole Meeting No. 192 held earlier in the day:

### **Draft Building Bylaw Presentation**

Moved/Seconded

**THAT** Staff proceed with community and stakeholder engagement as part of the process of adopting the *Energy Step Code*.

**CARRIED**

## **7. COMMITTEE MINUTES – FOR INFORMATION**

There were no Committee Minutes.

## **8. DELEGATIONS**

There were no delegation presentations.

## **9. REPORTS**

### **a) Office of the CAO**

#### **i. Lower Mainland Local Government Association Resolutions – Commission Membership Clarification**

CAO Gilmore sought clarity on which Commissions should be requested to include First Nations representation, as per Council's resolution submitted to the Lower Mainland Local Government Association (LMLGA). Council advised that the request should be specific to First Nations participation on Transit Commissions; however consideration for representation on other commissions would be supported. Staff were directed to provide clarity to the LMLGA.

#### **ii. 2019 UBCM Convention Minister Meeting Draft Briefing Notes**

Moved/Seconded

**THAT** the Draft Briefing Notes for the 2019 UBCM Convention be accepted as amended.

**CARRIED**

**b) Finance & Administration**

**i. Municipal Finance Authority Equipment Financing – Recreation Field Mower and Storage Container**

Moved/Seconded

**THAT** Council receives this report from the Chief Financial Officer, dated June 11<sup>th</sup>, 2019, regarding financing for the purchase of new Capital Equipment;

**AND THAT** Council of the Village of Pemberton authorizes up to \$34,750 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of acquiring a Recreation Field Mower and storage container;

**AND THAT** the loan(s) be repaid within five (5) years, with no rights of renewal.  
**CARRIED**

**c) MAYOR'S Report**

Mayor Richman reported on the following meetings and events:

- Attended a meeting in Victoria with other municipal representatives to discuss local transit issues; a press release will be forthcoming
- The Pemberton & District Chamber of Commerce / Rotary Club of Pemberton's annual golf tournament on June 7<sup>th</sup> was a success.
- The public washroom facilities located outside Blackbird Bakery will open June 12<sup>th</sup>.
- Coming soon to the Downtown Community Barn - porta potties and a privacy screen to accommodate the increase in visitors and events in the area.
- Will be attending the upcoming Pemberton Valley Utilities and Services meeting on Thursday June 13<sup>th</sup>.
- Pemberton Secondary School's awards ceremony is taking place on June 11<sup>th</sup>; the graduation ceremony will take place this Saturday June 15<sup>th</sup>.
- There have been several questions regarding the Alternative Approval Process for the Downtown Enhancement Project and the expansion and paving of the Downtown Community Barn. To clarify, \$100,000 of the loan is for paving the existing parking lot and an extension to this area at the Barn, the rest of the loan is for contingency, should it be needed. This project is key for replacing some of the aging underground infrastructure within the Village.
- Thank you to the affected residents and businesses for their patience during Sunday's water service disruption to tie in the new water lines. On Sunday, June 23<sup>rd</sup> there will be a second water service disruption for select downtown businesses. The Mayor advised that if residents require more information they should contact the Village Office.

- The Village of Pemberton is developing an Age-Friendly Affordable Housing Action Plan to establish a to-do list to respond to the local housing needs. To inform the Action Plan, the Village is seeking up to five (5) community members to share their experiences and participate in a focus group interview with other community stakeholders. Expressions of interest and questions may be directed to Staff at the Village Office.
- The Squamish-Lillooet Regional District (SLRD) and Village of Pemberton (VOP) have secured a total of \$300,000 through the Community Emergency Preparedness Fund (CEPF) for flood mitigation planning. With funds secured through the CEPF, the Lillooet River Floodplain Mitigation Planning project is the next step in understanding the full picture of flood mitigation options in the Pemberton Valley, identifying critical dike upgrades (including scope and cost) for flood protection required to mitigate the most significant risks. The project will be completed by late fall.
- Try and shop local during the Downtown Enhancement Project. All businesses are open during construction. We recognize that the construction project can pose some challenges for our businesses, so let's try and support them as often as we can.
- The 2019 Summer Leisure Guide is now available. Visit [www.pembertonrecreation.ca](http://www.pembertonrecreation.ca) to view the guide.
- It has recently come to the Village's attention that a generator belonging to Hazelwood Construction has gone missing from behind the Community Barn. The Mayor asked that if anyone knows anything about this to please contact the RCMP.

#### **d) COUNCILLORS' Reports**

##### **Councillor Craddock**

Councillor Craddock reported on the following:

- Commended the Pique Newsmagazine for their recognition at community newspaper awards
- The Pemberton & District Chamber of Commerce / Rotary Club of Pemberton's annual golf tournament on June 7<sup>th</sup> was well-attended and a successful fundraiser
- Attended a recent Lil'wat Celebrations Powwow

##### **Councillor Zant**

Councillor Zant reported on the following:

- Attended the PAWS fundraising event at the Pemberton Regional Airport
- Attended the Cemetery Committee meeting, noting that discussion took place about landscaping and maintenance needs of the cemetery.

**Councillor Noble**

Councillor Noble reported on the following:

- Attended a memorial event at the Ts'zil Learning Centre in Mount Currie for Chief Fraser Andrew.

**Councillor Antonelli**

Councillor Antonelli was absent.

**10. BYLAWS**

**a) Bylaw for Adoption**

**Village of Pemberton Council Procedure Bylaw No. 778, 2015, Amendment (Section 31) Bylaw No. 864, 2019**

Moved/Seconded

**THAT** the Village of Pemberton Council Procedure Bylaw No. 778, 2015, Amendment (Section 31) Bylaw No. 864, 2019 be given fourth and final reading.

**CARRIED**

**b) Village of Pemberton Permissive Tax Exemption (Pemberton Search and Rescue Society) Bylaw No. 846, 2018, Amendment Bylaw No. 865, 2019**

Moved/Seconded

**THAT** Village of Pemberton Permissive Tax Exemption (Pemberton Search and Rescue Society) Bylaw No. 846, 2018, Amendment Bylaw No. 865, 2019, be given fourth and final reading.

**CARRIED**

**c) Village of Pemberton Outdoor Water Use Regulations Amendment Bylaw No. 866, 2019**

Moved/Seconded

**THAT** Village of Pemberton Outdoor Water Use Regulations Amendment Bylaw No. 866, 2019, be given fourth and final reading.

**CARRIED**

**11. CORRESPONDENCE**

**a) For Action**

- i. **Nancy Lee, Village of Pemberton, dated June 3<sup>rd</sup>, 2019, expressing concerns regarding limited off-leash dog areas within the Village.**

Moved/Seconded

**THAT** the correspondence be referred to Staff for response.

**CARRIED**

- ii. **Ilse Morris, Jade Investments Ltd., dated June 4, 2019, regarding the Village's water and sewer billing system.**

Moved/Seconded

**THAT** the correspondence be referred to Staff for response.

**CARRIED**

**b) For Information**

- i. **Cathy Peters, BC anti-human trafficking advocate, dated May 30, 2019, providing the newly-announced Canadian Human Trafficking hotline number and an article on Preventing Child Sex Trafficking in BC.**
- ii. **Lisa Helps, Mayor, City of Victoria, dated May 29, 2019, requesting support of Victoria City Council's resolution regarding provincial support for libraries.**
- iii. **Clare Greenberg, Executive Director, Sea to Sky Invasive Species Council, dated May 25, 2019, providing a list of high priority invasive plant sites on CN right-of-way.**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

**12. DECISION ON LATE BUSINESS**

There was no late business for consideration.

**13. LATE BUSINESS**

There was no late business.

**14. NOTICE OF MOTION**

There was no notice of motion.

**15. QUESTION PERIOD**

There were no questions from the Gallery.

**16. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 6:27 p.m. the Regular Council Meeting was adjourned.

---

Mike Richman  
Mayor

---

Sheena Fraser  
Corporate Officer