

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, April 16, 2019 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1491.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble  
Councillor Amica Antonelli  
Councillor Ryan Zant

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Lisa Pedrini, Manager of Development Services  
Wendy Olsson, Executive Assistant  
Elysia Harvey, Legislative Assistant

**Public:** 1

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**1. CALL TO ORDER**

At 9:00 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the Agenda be approved as circulated.  
**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

Council did not rise with report.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1490, Tuesday, April 2, 2019**

Moved/Seconded  
**THAT** the minutes of Regular Council Meeting No. 1490, held Tuesday, April 2, 2019 be adopted as circulated.  
**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

## **6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

There was no business arising.

## **7. COMMITTEE MINUTES – FOR INFORMATION**

There were no Committee Minutes.

## **8. DELEGATIONS**

There were no Delegation presentations.

## **9. REPORTS**

### **a) Office of the Chief Administrative Officer**

#### **i. CAO Verbal Report:**

##### **a) Wellness Bursary Selection Committee**

Each year the Wellness Bursary Selection Committee awards two bursaries to one student of Pemberton Secondary and one student of Xetólacw to recognize their contribution or efforts within the community. A Village Council Member is required to be appointed as a representative on the Wellness Bursary Selection Committee.

Moved/Seconded

**THAT** Councillor Antonelli be appointed as the Village Council Representative on the Wellness Bursary Selection Committee.

**CARRIED**

##### **b) Community Wildfire Protection Plan Prescription Development Funding Discussion**

CAO Gilmore provided an update on the progress of the Community Wildfire Protection Plan, facilitated by grant funding through UBCM which was awarded to the Village in 2017. Phase one of the project - fuel management prescription development - identifies areas within the Village boundaries which pose a risk of being susceptible to wildfires. Through identifying these areas, it has been brought to the Village's attention that the area in the Village of Pemberton boundaries which the prescription is being developed for requires an archeological survey as identified by Lil'wat Nation in our initial consultation. Additional funding is required to cover the costs of the archeological survey.

Moved/Seconded

**THAT** Staff consider other funding options within the budget to facilitate an archeological survey for phase one of the Community Wildfire Protection Plan, excluding the Community Enhancement and Community Initiative and Opportunities Funds.

**CARRIED**

**ii. Pemberton Valley Utilities and Services Committee Meeting Update – Service Establishment**

CAO Gilmore updated Council on the April 11<sup>th</sup> Pemberton Valley Utilities and Services (PVUS) Committee meeting, where the Committee considered the establishment of two new services, Arts/Culture/Recreation and Economic Development. The purpose of establishing these services would be to provide ongoing/annual funding and one-time funding to groups funded by both the Village and SLRD. Apportionment of funds and the service area options were discussed.

Moved/Seconded

**THAT** Council support an assessment-based distribution of funds.

**CARRIED**

**iii. Appointment of Alternate Approving Officer**

Moved/Seconded

**THAT** Lisa Pedrini be appointed Village of Pemberton Alternate Approving Officer as of April 16, 2019.

**CARRIED**

**b) Corporate & Legislative Services**

**i. Council Procedure Bylaw – Reconsideration by a Council Member**

Moved/Seconded

**THAT** Staff clarify the current language in the Village of Pemberton Council Procedures Bylaw No. 788, 2015, Section 31 (a)

**MOTION FAILED DUE TO A LACK OF A SECONDER**

Moved/Seconded

**THAT** a Council Procedure Amendment Bylaw replacing the language in clause 31 of Council Procedures Bylaw No. 788, 2015, (*Reconsideration by a Council Member*) be brought forward.

**CARRIED**

**c) Development Services**

**i. Sunstone Ridge Road Naming**

Moved/Seconded

**THAT** Council approve the following street names for the Sunstone Development:

Road A: Sunstone Way

Road C: Seven O' Clock Drive

Road D: Cerulean Drive

Road F: Tenquille Place

**CARRIED**

**Moved/Seconded**

**THAT** the Developer replace 'Sun God Drive' with 'Sun God Mt Drive' or an alternative street name be considered for the Sunstone Ridge Development.

**CARRIED**

**d) MAYOR'S Report**

Mayor Richman reported on the following meetings and events:

- Attended Tourism Pemberton's event, Pember'TON' of Opportunities on April 6<sup>th</sup>.
- Attended the PVUS Committee meeting on April 11<sup>th</sup>.
- Noted that illegal garbage dumping is becoming an increasing issue in the Sea to Sky Corridor and options need to be considered to control this issue, including educating the public on proper disposal.
- Councillor Zant will attend upcoming SLRD meetings as the alternate Council representative
- The Downtown Enhancement Project continues to progress. Anyone with questions or concerns should be directed to the Village's website.
- Crabapple tree removal begins April 17<sup>th</sup>. Re-planting will begin April 29<sup>th</sup> with locally-sourced trees.

**e) COUNCILLORS' Reports**

**Councillor Craddock**

Councillor Craddock reported on the following:

- Attended Tourism Pemberton's event, Pember'TON' of Opportunities on April 6<sup>th</sup>
- Will be attending the Pemberton Valley Trails Association and Pemberton Off-road Cycling Association's trail cleanup day on Saturday April 20<sup>th</sup>
- Attended the Economic Development Collaborative meeting.

### **Councillor Zant**

Councillor Zant reported on the following:

- Met with Dawn Ross, Bogs Fabrics, to discuss Crabapple trees removal.
- Met with Albert Bush, Valley Chainsaw, to discuss downtown enhancement project
- Commented on the replanting of Crabapple trees taking place April 29<sup>th</sup>.

### **Councillor Antonelli**

Councillor Antonelli discussed parking time limits at the Community Barn

### **Councillor Noble**

- Attended the Pemberton Valley Trails Association meeting on April 10<sup>th</sup> commented on the great job cleaning up the local trails.

## **10. BYLAWS**

### **a) Bylaw for First, Second and Third Reading**

#### **i. Downtown Enhancement Contingency and Downtown Barn Parking Lot Paving Loan Authorization Bylaw No. 863, 2019**

Moved/Seconded

**THAT** the Village of Pemberton Downtown Enhancement Contingency and Downtown Barn Parking Lot Paving Loan Authorization Bylaw No. 863, 2019, be given First, Second and Third Reading.

**CARRIED**

### **b) Bylaws for Adoption**

#### **i) 2019-2023 Five Year Finance Plan Bylaw No. 857, 2019**

Moved/Seconded

**THAT** the 2019-2023 Five Year Financial Plan Bylaw No. 857, 2019, as amended, be given Fourth and Final Reading.

**CARRIED**

#### **ii) 2019 Tax Rates Bylaw No. 858, 2019**

Moved/Seconded

**THAT** the 2019 Tax Rates Bylaw No. 858, 2019 be given Fourth and Final Reading.

**CARRIED**

**iii) Water Frontage Tax Amendment Bylaw No. 859, 2019**

Moved/Seconded

**THAT** the Water Frontage Tax Amendment No. 859, 2019 be given Fourth and Final Reading.

**CARRIED**

**iv) Sewer Frontage Tax Amendment Bylaw No. 860, 2019**

Moved/Seconded

**THAT** the Sewer Frontage Tax Amendment No. 860, 2019 be given Fourth and Final Reading.

**CARRIED**

**v) 2019 Sewer Rates Bylaw No. 861, 2019**

Moved/Seconded

**THAT** the Sewer Rates Amendment No. 861, 2019 be given Fourth and Final Reading.

**CARRIED**

**11. CORRESPONDENCE**

**a) For Action**

- i. Dr. Geoff McKee, Medical Health Officer, Vancouver Coastal Health, dated April 4, 2019, reminding of the upcoming 2019 Sea to Sky Congress on May 16<sup>th</sup> and requesting RSVP's be sent by April 26<sup>th</sup> .**

Mayor Richman confirmed his attendance.

- ii. Mayor Mike Morden, Maple Ridge City Council, dated April 5, 2019, requesting resolutions supporting local government jurisdiction.**

Moved/Seconded

**THAT** Council receive the correspondence from Maple Ridge City Council.

**CARRIED**

**b) For Information**

- i. Cathy Peters, BC anti-human trafficking advocate, dated April 1, 2019, providing an update on human trafficking in BC communities.**
- ii. Janet and Hugh Naylor, Village of Pemberton, dated April 2, 2019, regarding memorial crabapple tree recipient Hector Harwood.**

iii. **Penny MacLean, Chair, Pemberton Arts Council, dated March 3, 2019, extending thanks to the Village for support via the Community Initiative & Opportunities Fund.**

iv. **Jordan Sturdy, MLA, West Vancouver – Sea to Sky, received April 5, 2019, regarding crosswalk lights.**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

## **12. DECISION ON LATE BUSINESS**

There was no late business for consideration.

## **13. LATE BUSINESS**

There was no late business.

## **14. NOTICE OF MOTION**

There was no notice of motion.

## **15. QUESTION PERIOD**

Joel Barde, Pique Newsmagazine, requested to speak with Mayor Richman following the meeting.

At 10:38 a.m. the Regular Council Meeting was recessed.

## **16. IN CAMERA**

Moved/Seconded

**THAT** pursuant to Section 90 (1) (g) Litigation (k) Negotiations of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 10:55 a.m. Council moved In Camera

At 12:11 p.m. Council reconvened the Regular Council Meeting

## **17. RISE FROM IN CAMERA**

Council did not Rise with Report

**18. RECESS REGULAR COUNCIL MEETING**

At 2:24 p.m. the Regular Council Meeting was recessed.

**19. RECONVENE REGULAR COUNCIL MEETING FOLLOWING THE COMMITTEE OF THE WHOLE**

At 2:24 p.m. the Regular Council Meeting was reconvened.

**20. IN CAMERA**

Moved/Seconded

**THAT** pursuant to Section 90 (1) (I) Municipal Objectives of the Community Charter, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 3:22 p.m. Council moved In Camera

At 3:32 p.m. Council reconvened the Regular Council Meeting

**21. RISE FROM IN CAMERA**

Council did not Rise with Report

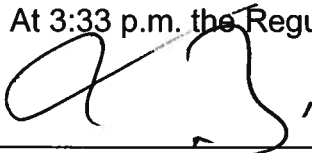
**22. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 3:33 p.m. the Regular Council Meeting was adjourned.



Mike Richman  
Mayor



Nikki Gilmore  
Chief Administrative Officer