

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, April 2, 2019 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1490.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli

ABSENT Councillor Ryan Zant

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Lena Martin, Manager of Finance & Administration
Lisa Pedrini, Senior Planner
Anne Burt, Bylaw Enforcement Officer
Elysia Harvey, Legislative Assistant

Public: 8

1. CALL TO ORDER

At 5:37 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

Council did not rise with report.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1489, Tuesday, March 19, 2019

Moved/Seconded
THAT the minutes of Regular Council Meeting No. 1489, held Tuesday, March 19, 2019 be adopted as circulated.
CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

7. COMMITTEE MINUTES – FOR INFORMATION

Advisory Design Review Commission Draft Meeting Minutes – March 14, 2019

Moved/Seconded

THAT the Advisory Design Review Commission DRAFT meeting minutes, dated March 14, 2019, be received for information.

CARRIED

8. DELEGATIONS

There were no Delegation presentations.

9. REPORTS

a) Office of the Chief Administrative Officer

i. CAO Verbal Report:

a) ICBC Application for Crosswalk Lights at Signal Hill Elementary

CAO Gilmore reported that as part of the Village's ongoing efforts to preserve pedestrian safety, in collaboration with the local RCMP, Signal Hill Elementary School has been identified as a high impact area for traffic safety concerns. While installation of crosswalk lights on Portage Road in front of the school would be undertaken by the Ministry of Transportation and Infrastructure, the Village hopes to support this initiative through funding.

Moved/Seconded

THAT Staff submit an application for funding to ICBC to help facilitate the installation of crosswalk lights at Signal Hill Elementary School.

CARRIED

b) Emergency Operations Centre Improvements funding

CAO Gilmore informed Council that the Village has been awarded funding in the amount of \$25,000 via the Community Emergency Preparedness Fund. This grant will facilitate outfitting an Emergency Operations Centre at the Village office in cooperation with Emergency Management BC (EMBC).

Moved/Seconded

THAT the Emergency Operations Centre (EOC) improvements funding verbal report be received.

CARRIED

ii. Crabapple Tree Removal and Replacement Project Update

Moved/Seconded

THAT the Crabapple Tree Removal and Replacement Project Update be received.

CARRIED

b) MAYOR'S Report

Mayor Richman reported on the following meetings and events:

- Met with Village auditors, who extended compliments to the work done by Village Staff. An official report will be brought forward in May.
- Attended a meeting with MP Pamela Goldsmith-Jones.
- BC Hydro is considering locations for installation of high-speed chargers for electric cars.
- A great turnout from the community at last week's Downtown Enhancement Project Open House. This week a lot of construction activity can be expected in front of the Downtown Community Barn as the contractors prepare the area for the installation of the rainwater storage cisterns.
- Tourism Pemberton and the Pemberton Chamber of Commerce are hosting Pember'TON' of Opportunities on April 6th from 12 – 4 at the Community Centre. This networking opportunity is a chance to seek out volunteers/members and promote your businesses.
- Dog owners not picking up after their dogs has become a serious issue; moving forward there will be zero tolerance for those found not picking up after their dogs.

c) COUNCILLORS' Reports

Councillor Antonelli

Councillor Antonelli did not report.

Councillor Craddock

- Attended the Downtown Enhancement Project Open House. Noted that the installation of a sidewalk along Camus Road would improve safety of children walking to school
- Attended the Pemberton Valley Dyking District (PVDD) meeting:
 - Additional funding is required to facilitate the removal of large amounts of sediment from along the Lillooet River. Further discussion on this topic was deferred to the next Council meeting.

Councillor Noble

- Will attend the Pemberton Valley Trails Association meeting on April 10th.

Councillor Zant

Councillor Zant was absent.

10. BYLAWS

a) Bylaw for First and Second Reading

i) Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (Housekeeping) Bylaw No. 862, 2019

Cameron Chalmers, planning consultant with the Village, presented an overview of the general housekeeping text amendments to the Zoning Bylaw. A discussion took place regarding the definition and permitted uses of Public Parking Lot and the following resolution was made:

Moved/Seconded

THAT references to 'Public Parking Lot' as a use permitted in all zones be removed from the Amendment (Housekeeping) Bylaw No. 862, 2019, for further discussion.

CARRIED

Moved/Seconded

THAT the Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (Housekeeping) Bylaw No. 862, 2019 be given First and Second Reading.

CARRIED

Moved/Seconded

THAT a public hearing be scheduled for Tuesday, May 7th, 2019, at 5:00p.m., prior to the scheduled Regular Council Meeting.

CARRIED

b) Bylaws for First, Second and Third Reading

i) 2019-2023 Five Year Finance Plan Bylaw No. 857, 2019

Moved/Seconded

THAT the 2019-2023 Five Year Financial Plan Bylaw No. 857, 2019, as amended, be given First, Second and Third Readings.

CARRIED

ii) 2019 Tax Rates Bylaw No. 858, 2019

Moved/Seconded

THAT the 2019 Tax Rates Bylaw No. 858, 2019 be given First, Second and Third Readings.

CARRIED

iii) Water Frontage Tax Amendment Bylaw No. 859, 2019

Moved/Seconded

THAT the Water Frontage Tax Amendment No. 859, 2019 be given First, Second and Third Readings.

CARRIED

iv) Sewer Frontage Tax Amendment Bylaw No. 860, 2019

Moved/Seconded

THAT the Sewer Frontage Tax Amendment No. 860, 2019 be given First, Second and Third Readings.

CARRIED

v) 2019 Sewer Rates Bylaw No. 861, 2019

Moved/Seconded

THAT the Sewer Rates Amendment No. 861, 2019 be given First, Second and Third Readings.

CARRIED

11. CORRESPONDENCE

a) For Action

- i. Gail Talbot, Committee Member, Pemberton Red Devils Alumni Association, request for donation to support the Day of the Devils annual fundraising event on Saturday April 27, 2019, in support of Pemberton Secondary School's sports teams.**

At 6:42 p.m. Mayor Richman declared a conflict and left the meeting.

Moved/Seconded

THAT a gift basket be donated to support the Day of the Devils annual fundraising events;

AND THAT the funds to prepare the gift basket, in the amount of \$250 be allocated from the Community Enhancement Fund

AND THAT the Pemberton Red Devils Alumni Association be asked to report back to Council on the funds raised through this event.

CARRIED

At 6:45 Mayor Richman returned to the meeting.

- ii. **Golf Tournament Planning Committee, Rotary Club of Pemberton and Pemberton & District Chamber of Commerce, request for donation and participation at the 2019 annual golf tournament on Friday June 7th.**

Moved/Seconded

THAT the letter from the Pemberton & District Chamber of Commerce be referred to the Pemberton Valley Utilities & Services Committee for consideration.

CARRIED

- iii. **Courtney Marchment, Village of Pemberton, dated March 26, 2019, expressing concerns regarding the Village's Animal Control Bylaw.**

Moved/Seconded

THAT Staff review the Village's Animal Control Bylaw and bring back a report to Council.

CARRIED

b) For Information

- i. **Thomas Barnes, Municipal Insurance Association of BC, dated March 14, 2019, recognizing the Village for winning an Excellence in Risk Management Award.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

- ii. **Lisa Helps, Mayor, City of Victoria, dated March 13, 2019, forwarding Victoria City Council's resolution supporting observed inhalation sites for overdose prevention.**
- iii. **Lisa Helps, Mayor, City of Victoria, dated March 13, 2019, forwarding Victoria City Council's resolution supporting revitalizing Island Rail.**
- iv. **Lisa Helps, Mayor, City of Victoria, dated March 13, 2019, forwarding Victoria City Council's resolution supporting a safer drug supply in British Columbia.**
- v. **Lisa Helps, Mayor, City of Victoria, dated March 13, 2019, forwarding Victoria City Council's resolution supporting shifting investment to low-emission transportation.**
- vi. **Lisa Helps, Mayor, City of Victoria, dated March 13, 2019, forwarding Victoria City Council's resolution supporting protection of old growth forests.**
- vii. **Lisa Helps, Mayor, City of Victoria, dated March 13, 2019, forwarding Victoria City Council's resolution in support of promoting and enabling greenhouse gas reductions.**
- viii. **Sherry Ridout, Citizens for Safe Technology, dated March 25, 2019, providing a press release in favour of community-owned fiber optic cable.**
- ix. **Phillip Germuth, Mayor, District of Kitimat, dated March 25, 2019, seeking support for graduated licensing for motorcycles.**
- x. **Tracy Takahashi, Deputy Corporate Officer, City of Port Moody, received March 27, 2019, forwarding City of Port Moody Council resolutions regarding greenhouse gas limits.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration.

13. LATE BUSINESS

There was no late business.

14. NOTICE OF MOTION

There was no notice of motion.

15. QUESTION PERIOD

Joel Barde, Pique News Magazine, requested clarification on the cost of work completed by planning consultant Cameron Chalmers, and requested to speak with Mayor Richman following the meeting.

It was announced that Lisa Pedrini, Senior Planner, has accepted the position of Manager of Development Services with the Village.

At 7:00 p.m. the regular Council Meeting was recessed.

16. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (c) Labour Relations and (g) Litigation of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 7:17 p.m. Council moved In Camera

At 7:42 p.m. Council reconvened the Regular Council Meeting and did not Rise with Report

17. ADJOURNMENT

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 7:43 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Nikki Gilmore
Chief Administrative Officer