

VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-

Meeting #: 1589
Date: Tuesday, October 31, 2023, 9:00 am
Location: Council Chambers
7400 Prospect Street

COUNCILLORS: Mayor Mike Richman
Councillor Ted Craddock
Councillor Katrina Nightingale
Councillor Laura Ramsden

REGRETS: Councillor Jennie Helmer

STAFF: Elizabeth Tracy, Chief Administrative Officer
Ethan Fredeen, Deputy Corporate Officer
Scott McRae, Management Development Services*
Nikki Segovia, Building & Planning Clerk*
Thomas Sikora, Manager of Finance*
Elena Aranguren, Office Coordinator

PUBLIC: 3

MEDIA: 0

**Denotes Partial Attendance*
A recording of the meeting was made available to the media and public.

1. CALL TO ORDER

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 9:00 am Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. IN CAMERA (9:00am)

At 9:03am Council Moved to In Camera.

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (e) disposition of lands and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

4. RISE WITH REPORT FROM IN CAMERA

4.1 8.1 Pemberton and District Museum and Archive Society

Moved/Seconded

THAT staff be directed to facilitate the notification the intention to assist and the disposition of lands.

CARRIED

Moved/Seconded

THAT the Mayor and Chief Administrative Officer be authorized to execute the lease agreement renewal between the Village of Pemberton and the Pemberton & District Museum & Archive Society following the notification period.

CARRIED

5. ADOPTION OF MINUTES

5.1 Regular Council Meeting No. 1588, Tuesday October 17, 2023

Moved/Seconded

THAT the minutes from the Regular Council meeting No. 1588, held on October 17, 2023, be adopted as circulated.

CARRIED

6. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

7. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

There was no business arising.

8. COMMITTEE MINUTES - FOR INFORMATION

9. DELEGATION

10. STAFF REPORTS

10.1 Office of the CAO

a. Chief Administrative Officer Verbal Report

CAO Tracy did not report.

b. 2023 - 2026 Village of Pemberton Strategic Plan

Chief Administrative Officer Tracy presented the 2023-2026 Village of Pemberton Strategic Plan.

CAO Tracy explained the purpose of the Strategic Plan, which includes:

- Guides decision-making
- Sets direction for the organization and promotes clarity
- Validates services and project goals by ensuring alignment with a vision and priorities
- Creates a common language that speaks to why we are doing what we are doing
- Provides a framework for accountability
- Defines what success looks like
- Prioritizes limited resources

CAO Tracy presented the following objectives of the Strategic Plan:

- Vision Statement
- Council Guiding Values
- Staff Team Agreements
- Strategic Priorities

CAO Tracy outlined the following steps for the Strategic Plan:

- Community Engagement
- Implementation Internally
- Budget 2024

Moved/Seconded

THAT the CAO's report be received;

AND THAT the 2023-26 Village of Pemberton Strategic Plan be endorsed and approved.

CARRIED

10.2 Corporate and Legislative Services

a. Village of Pemberton 2024 Council Calendar

Moved/Seconded

THAT Council receive the report for the 2024 Council Meeting Schedule;

AND THAT staff be directed to revise the schedule to include an additional Regular Council Meeting in the fall for the 2024 Council Meeting Schedule.

CARRIED

10.3 Development Services

a. Notice on Title - 2045 Tiyata Boulevard

Moved/Seconded

THAT the Corporate Officer be directed to file a Notice in the Land Title Office stating that:

- a. A resolution relating to the land has been made under *Section 57* of the Community Charter; and
- b. Further information respecting the resolution maybe inspected at the Village of Pemberton Municipal Hall.

CARRIED

10.4 Finance

a. 2022 Statement of Financial Information

Moved/Seconded

THAT the 2022 Statement of Financial Information be approved for filing with the Ministry of Municipal Affairs and Housing under the *Financial Information Act*.

CARRIED

10.5 Operations

10.6 Recreation

10.7 Pemberton Fire Rescue

11. BYLAWS

11.1 Zoning Amendment (Comprehensive Development Zone 7 - Prospect Apartments) Bylaw No. 948, 2023

THAT Zoning Amendment (Comprehensive Development Zone 7 – Prospect Apartments) Bylaw No. 948, 2023, be given Third Reading.

11.2 Village of Pemberton Building Bylaw No. 912, 2021, Amendment (950 Housekeeping) Bylaw No. 950, 2023

THAT Village of Pemberton Building Bylaw No. 912, 2021, Amendment (950 Housekeeping) Bylaw No. 950, 2023 be adopted.

11.3 Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Construction Activities) Bylaw No. 951, 2023

THAT Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Construction Activities) Bylaw No. 951, 2023 be adopted.

11.4 Village of Pemberton Parking and Traffic Control Bylaw No. 840, 2018, Amendment (Housekeeping) Bylaw No. 952, 2023

THAT Village of Pemberton Parking and Traffic Control Bylaw No. 840, 2018, Amendment (Housekeeping) Bylaw No. 952, 2023 be adopted.

11.5 Village of Pemberton Permissive Tax Exemption (Sea to Sky Community Services - Harrow Road Affordable Housing Project) Bylaw No. 953, 2023

Moved/Seconded

THAT the Village of Pemberton Permissive Tax Exemption (Sea to Sky Community Services - Harrow Road Affordable Housing Project) Bylaw No. 953, 2023 be adopted.

CARRIED

12. MAYOR'S Report

Mayor Richman reported on the following meetings:

- Squamish Lillooet Regional District Board (SLRD)

13. COUNCILLORS' Reports

Councillor Craddock attended and reported on the following meetings:

- Tourism Pemberton (Liaison)
- Pemberton Valley Dyking District (Liaison)

Councillor Nightingale attended and reported on the following meetings and events:

- Spelkúmtn Community Forest Interim Board
- Signal Hill Pit Cook

Councillor Ramsden attended and reported on the following meetings:

- Regional Economic Development Collaborative

14. CORRESPONDENCE

14.1 Correspondence for Action

There was no correspondence for action.

14.2 Correspondence for Information

- a. **Anna Warwick Sears, Executive Director, Okanagan Basin Water Board, dated October 18, 2023, requesting immediate action to prevent introduction of invasive mussels into B.C.**
- b. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated October 20, 2023, regarding call for proposals under the Youth Employment Skills Strategy**
- c. **Brenda Locke, Mayor, Surrey, British Columbia, dated October 20, 2023, concerning proposed changes to the Police Act.**
- d. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated October 20, 2023, regarding call for proposals under the Enabling Accessibility Fund's**
- e. **Fire Underwriters Survey, received October 23, 2023, petitioning support of Bill C-310's amendments to Income Tax Act**

Moved/Seconded

THAT the Correspondence Information 15.2 (a) through (e) be received for information.

CARRIED

15. DECISION ON LATE BUSINESS

16. LATE BUSINESS

17. NOTICE OF MOTION

18. QUESTION PERIOD

19. RECESS COUNCIL MEETING

At 11:20am the Regular Meeting was recessed.

20. RECONVENE REGULAR MEETING

At 1:55pm the Regular Meeting was reconvened and Council moved back In Camera.

21. IN CAMERA, CONTINUED

At 1:56pm Council moved in camera.

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (e) disposition of lands and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

22. RISE WITH REPORT

At 1:56pm Council rose with report from the In Camera Meeting No.1589, held earlier today:

Roaming Horses:

Moved/Seconded

THAT staff be directed to draft a roaming livestock policy to be presented at a future Committee of the Whole Meeting.

AND THAT staff be directed to draft a letter on behalf of Mayor & Council to Chief & Council of Lílwat Nation expressing safety concerns over roaming horses and a willingness to work together to manage the issue.

CARRIED

23. ADJOURNMENT OF REGULAR COUNCIL MEETING

At 2:24pm the meeting was adjourned.

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

Mike Richman, Mayor

Elizabeth Tracy, Chief Administrative Officer