

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES--**

Meeting #: 253
Date: Tuesday, December 5, 2023, 1:00 pm
Location: Council Chambers & Zoom Webinar
7400 Prospect Street

COUNCIL: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor Katrina Nightingale
Councillor Laura Ramsden

STAFF: Elizabeth Tracy, Chief Administrative Officer
Ethan Fredeen, Deputy Corporate Officer
Gwendolyn Kennedy, Manager of Corporate and Legislative Services
Christine Burns, Manager of Recreation

PUBLIC: 1

A recording of the meeting was made available to the media and the public.

1. CALL TO ORDER

At 1:00pm Mayor Richman called the December 5, 2023 Committee of Whole meeting to order.

2. ADOPTION OF AGENDA

Moved/Seconded

THAT the Committee of the Whole adopts the agenda as presented.

CARRIED

3. APPROVAL OF MINUTES

3.1 Committee of the Whole No. 251, Tuesday, November 21, 2023

Moved/Seconded

THAT the Committee of the Whole approves the minutes of Committee of the Whole Meeting No. 251, held Tuesday November 21, 2023, as circulated.

CARRIED

3.2 Committee of the Whole Meeting No. 252, Tuesday, November 28, 2023

Moved/Seconded

THAT the Committee of the Whole approves the minutes of Committee of the Whole Meeting No. 252, held November 28, 2023, as circulated.

CARRIED

4. DELEGATIONS

5. REPORTS

5.1 Accessibility and Inclusion Plan

Christine Burns, Manager of Recreation, presented an update on the Accessibility and Inclusion Plan, noting that the Accessibility and Inclusion Committee held its first meeting on November 1, 2023. The committee has begun working on development of the plan and anticipates having a draft plan ready for review by spring 2024.

The Committee of the Whole sought clarification regarding the scope of the Accessibility and Inclusion Plan. Ms. Burns indicated that defining the scope of the plan would be a task of the Accessibility and Inclusion committee, but that the initial focus of the plan would be internal.

Moved/Seconded

THAT the Committee of the Whole receives the Accessibility and Inclusion Plan report.

CARRIED

6. ADJOURNMENT

At 1:16pm the Committee of the Whole meeting was adjourned.

Mike Richman, Mayor

Gwendolyn Kennedy, Corporate Officer