

VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES--

Meeting #: 250
Date: Tuesday, October 31, 2023, 1:00 pm
Location: Council Chambers & Zoom Webinar
7400 Prospect Street

COUNCIL: Mayor Mike Richman
Councillor Ted Craddock
Councillor Katrina Nightingale
Councillor Laura Ramsden

REGRETS: Councillor Jennie Helmer

STAFF: Elizabeth Tracy, Chief Administrative Officer
Ethan Fredeen, Deputy Corporate Officer
Thomas Sikora, Finance Manager*
Elena Aranguren, Office Coordinator

PUBLIC: 0

MEDIA: 0

**Denotes Partial Attendance*

A recording of the meeting was made available to the media and the public.

1. CALL TO ORDER

At 1:00pm Mayor Richman called the October 31, 2023 Committee of Whole meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as presented.
CARRIED

3. ADOPTION OF MINUTES

4. DELEGATIONS

5. REPORTS

5.1 Code of Conduct Bylaw No. XXX, 2023

Ethan Fredeen, Acting Manager of Corporate and Legislative Services, presented the draft new Code of Conduct Bylaw and proposed amendment to the Council Remuneration and Expenses Bylaw to receive feedback and direction prior to bringing the bylaws forward to a Regular Council meeting for consideration of readings.

Staff requested direction and feedback from Council with respect to:

- Appointing a third-party investigator and their role;
- Budget Implications
- Wording in relation to the informal and formal resolution process;
and
- Language around the reporting structure to the public.

Mr. Fredeen provided background regarding Council's Current Code of Conduct and the review that took place at a Committee of the Whole held in April.

Mr. Fredeen noted the definitions in the presented code of conduct are consistent with the current bylaws and policies. The new code of conduct includes the following foundational principles:

- Accountability
- Integrity
- Respect
- Leadership and Collaboration

Discussion took place regarding the following:

- Application of remuneration penalties and how other municipalities are addressing penalties.

Moved/Seconded

THAT the report be received;

AND THAT staff research how other municipalities have addressed punitive measures related to remuneration and report back to the Committee of the Whole.

CARRIED

5.2 Spelkúmtn Community Forest Spending Policy

Ethan Fredeen, Acting Manager of Corporate and Legislative Services, presented the spending policy for Spelkúmtn Community Forest and requested feedback from the Committee.

Discussion took place regarding the following:

- Clarification regarding the funding allocation
- Concerns about how the expenses will be allocated
- Administration cost of the policy
- Clarification on the budget process and allocation of the funds
- List of comprehensive projects and items

Moved/Seconded

THAT the Committee of the Whole recommend that Council adopt the Spelkúmtn Community Forest Spending Policy as presented.

CARRIED

6. ADJOURNMENT

At 1:52pm the meeting was adjourned.

Moved/Seconded

THAT the Committee of Whole meeting be adjourned.

CARRIED

Mike Richman, Mayor

Elizabeth Tracy, Chief Administrative Officer