

**VILLAGE OF PEMBERTON**  
**-REGULAR COUNCIL MEETING MINUTES-**

Meeting #: 1587  
 Date: Tuesday, September 12, 2023, 5:30 pm  
 Location: Council Chambers  
 7400 Prospect Street

COUNCILLORS: Mayor Mike Richman  
 Councillor Ted Craddock  
 Councillor Jennie Helmer  
 Councillor Katrina Nightingale  
 Councillor Laura Ramsden

STAFF: Elizabeth Tracy, Chief Administrative Officer  
 Ethan Fredeen, Acting Manager of Corporate and Legislative Services  
 Scott McRae, Manager Development Services\*  
 Colin Brown, Planner II\*  
 Thomas Sikora, Manager of Finance\*  
 Elena Aranguren, Office Coordinator

PUBLIC: 5

MEDIA: 1

\*Denotes Partial Attendance

*A recording of the meeting was made available to the media and public.*

**1. CALL TO ORDER (2:00pm)**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 1:25pm Mayor Richman called the meeting to order.

**2. IN CAMERA**

At 1:26pm Council moved to In Camera

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations and (l) Annual Report, related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

**3. RECESS REGULAR MEETING**

At 5:07pm Council recessed the Regular Council Meeting.

**4. PUBLIC HEARING (5:30pm)**

**4.1 Zoning Amendment (Comprehensive Development Zone 7 - Prospect Apartments)  
Bylaw No. 948, 2023**

**5. RECONVENE REGULAR MEETING**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are gathering on the traditional sacred and unceded territory of the Líl'wat nation in the Lil'wat7ul who have been keepers of this land since time immemorial. We know the impacts of colonization have been devastating in attempting to eradicate the culture, language, and tradition of indigenous people, and I recognize that racism against indigenous peoples and oppressive Colonial institutional practices are still very much alive today. As a settler on Líl'wat lands, I am incredibly grateful for the privilege and opportunity that my family and I have. The Village of Pemberton is committed to listening, learning decolonization and reconciliation.

At 5:50pm Council reconvened the Regular Council Meeting.

**6. ADOPTION OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as amended to move the Finance report before the Office of the CAO Reports.

**CARRIED**

**7. RISE WITH REPORT FROM IN CAMERA**

**7.1 Mayor Richman advised that during the In Camera Meeting No.1586, held on July 18, 2023, Council rose with the following resolution:**

**WHEREAS** the Village of Pemberton recognizes that it lies entirely within the traditional territory of the Líl'wat Nation who is used in occupy these alliances time in memorial and that Nation holds inherent aboriginal rights and aboriginal title for all the answers traditional territory and that these rights have never been seated, surrendered or abandoned; and

**WHEREAS** the United Nations Declaration of the Rights of Indigenous Peoples endorsed and adopted by the Government of Canada states that Indigenous people have the right to participate in decision-making matters which would affect their rights and that states shall consult and cooperate in good faith with the Indigenous people's concern through their own representative institutions in order to obtain their free prior and informed consent for adopting and implementing legislative and administrative measures that may affect them; and

**WHEREAS** the province of British Columbia passed the Declaration of the Rights of Indigenous Peoples Act, which establishes the United Nations Declaration on the Rights of Indigenous Peoples as the province's framework for reconciliation as called for by the Truth and Reconciliation Commission's calls to action; and

**WHEREAS** The Truth and Reconciliation Commission of Canada published its final report detailing the experiences and impacts of the residential school system, which detailed 94 calls to action across a wide range of areas, including child welfare, education, health, justice, language and culture including all specific calls to Municipal governments to fully adopt and

implement the United Nations Declaration on the rights of indigenous peoples as a framework for reconciliation; and

**WHEREAS** the Local Government Act requires municipalities to consult with persons, organizations and authorities it considers will be affected, including First Nations, when updating the official community plans and

**WHEREAS** in response to early consultation on the Village's official community plan review, the Village of Pemberton received the request from the Lílwat Nation to update the protocol agreement between the two governments.

**THEREFORE BE IT RESOLVED**

Moved/Seconded

**THAT** the Municipality of the Village of Pemberton paused the consideration of the Official Community Plan project to create space and opportunity to strengthen the relationship with the Lílwat Nation and begin updating the protocol agreement;

**AND THAT** Council thanks all the community members who have participated by sharing their insights and perspectives from the new official community plan and direct Staff to retain and share all the information gathered to date for use when Council determines it is appropriate for the project to resume.

**CARRIED**

**8. APPROVAL OF MINUTES**

**8.1 Regular Council Meeting No. 1581, Tuesday July 18, 2023**

Moved/Seconded

**THAT** the minutes from the Regular Council Meeting No. 1586, held Tuesday, July 18, 2023, be adopted as circulated.

**CARRIED**

**9. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

**10. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

There was no business arising.

**11. COMMITTEE MINUTES - FOR INFORMATION**

**12. DELEGATION**

**13. STAFF REPORTS**

**13.1 Finance**

**a. 2022 Audited Financial Statements**

At 6:00pm Trevor Martens, Chartered Professional Accountant, joined the meeting electronically. Mr. Martens presented the 2022 Audited Financial Statements.

Moved/Seconded

**THAT** the 2022 Audited Financial Statements be adopted as presented.

**CARRIED**

## 13.2 Office of the CAO

### a. CAO Verbal Report

The Chief Administrative Officer expressed gratitude towards our firefighters deployed this summer to assist with BC wildfires.

The Chief Administrative Officer acknowledged the following community projects:

- Completion of the Signal Hill Elementary School sidewalk
- Installation of EV Chargers on Aster Street
- Construction of a storage Unit at Den Duyf Park
- Pemberton Farm Road East Friendship Trail Connector

Moved/Seconded

**THAT** the Chief Administrative Officer's verbal report be received.

**CARRIED**

## 13.3 Development Services

### a. Harrow Agreement (Harrow Road Project) Bylaw No. 949, 2023

Moved/Seconded

**THAT** Housing Agreement (Harrow Road Project) Bylaw No. 949, 2023 be given First, Second and Third reading to permit the Village to enter into a Housing Agreement substantially in the form attached.

**CARRIED**

## 14. BYLAWS

## 15. MAYOR'S Report

Mayor Richman commented on the drought and fire season experienced in Pemberton and sent his thoughts to the neighbouring communities affected by wildfires this summer.

Mayor Richman reported on the following meetings:

- Minister of Emergency Planning and Preparedness regarding flood mitigation
- Patrick B. Weiler MP

Mayor Richman reported on the following scheduled meetings:

- 2023 UBCM Convention
- Minister of Municipal Affairs

## 16. COUNCILLORS' Reports

Councillor Craddock attended and reported on the following meetings:

- Pemberton Valley Dyking District (Liaison)

Councillor Nightingale attended and reported on the following meetings and events:

- Spelkúmtn Community Forest Interim Board
- Arts Council Mural

## 17. CORRESPONDENCE

### 17.1 Correspondence for Action

- a. **Sharon Sauter, dated July 18, 2023 regarding Rezoning Application for Prospect Place Pemberton Townhomes Ltd.**  
 Moved/Seconded  
**THAT** the correspondence be referred to staff for response.  
**CARRIED**
- b. **Nancy Lee, dated July 27, 2023, requesting a shade structure for the dog park.**  
 Moved/Seconded  
**THAT** the correspondence be referred to staff for response.  
**CARRIED**
- c. **Jane Leone, dated August 10, 2023, requesting lighting improvements on the Friendship Trail.**  
 Moved/Seconded  
**THAT** the correspondence be referred to the Parks and Trails Coordinator at the Squamish-Lillooet Regional District.  
**CARRIED**
- d. **Terri McCallum, dated August 12, 2023, and August 23, 2023, requesting consideration for an aquatics center**  
 Moved/Seconded  
**THAT** the correspondence be referred to staff for response.  
**CARRIED**

### 17.2 Correspondence for Information

- a. **Avery Gottfried, A/Director, Ministry of Environment and Climate Change Strategy, dated July 14, 2023, regarding Single-Use and Plastic Waste Prevention Regulation**
- b. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 21, 2023, regarding the launch of online public consultation for the development of a Safe LTC Act.**
- c. **Ministry of Forests, dated July 12, July 26, and August 25, 2023, requesting conservation of water use.**  
 Moved/Seconded  
**THAT** the information provided by the Ministry of Forest requesting conservation of water use be shared with the public throughout our communication platforms.  
**CARRIED**
- d. **Jen Ford, President, UBCM, dated July 26, 2023, regarding the first Community Works Fund payment.**
- e. **Sarah Valentine, dated July 31, 2023, regarding Parkside Developments**
- f. **Cindy Wedd, Corporate Officer, Township of Spallumcheen, regarding a recycling program for antifreeze containers and used oil**

- g. **Rebecca Bishop, Program Officer, UBCM, dated August 3, 2023, regarding grant approval under Next Generation 911 funding program.**
- h. **Keith Atkinson, Chair, BC Forest Practices Board, dated August 9, 2023, informing of a special report concerning Forest and Management in BC: Toward Landscape Resilience**
- i. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated August 9, 2023, regarding the New Horizons for Senior Program.**

**18. DECISION ON LATE BUSINESS**

**19. LATE BUSINESS**

**20. NOTICE OF MOTION**

**21. QUESTION PERIOD**

**Niki Vanker, Village of Pemberton**

Ms. Vanker expressed her concerns about the pausing of the OCP review. Ms. Vanker emphasized the need for collaboration between the Village and Lílwat Nation in future development applications.

**22. IN CAMERA, CONTINUED**

At 6:37pm Council moved in camera.

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations and (l) Annual Report, related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

**23. RISE WITH REPORT**

**24. ADJOURNMENT OF REGULAR COUNCIL MEETING**

At 7:00pm the meeting was adjourned.

Moved/Seconded

**THAT** the meeting be adjourned.

**CARRIED**

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Mike Richman, Mayor

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Ethan Fredeen, Deputy Corporate Officer