

VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-

Meeting #: 1585
 Date: Tuesday, June 20, 2023, 5:30 pm
 Location: Council Chambers
 7400 Prospect Street

COUNCILLORS: Councillor Ted Craddock
 Councillor Jennie Helmer
 Councillor Katrina Nightingale

ELECTRONIC ATTENDANCE: Mayor Mike Richman
 Councillor Laura Ramsden

STAFF: Elizabeth Tracy, Chief Administrative Officer
 Sheena Fraser, Manager of Corporate & Legislative Services
 Ethan Fredeen, Deputy Corporate Officer

PUBLIC: 5

MEDIA: 0

This meeting was held via electronic means by Zoom webinar. A recording of the meeting was made available to the media and the public.

1. CALL TO ORDER (1:00pm)

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 1:02pm Mayor Richman called the meeting to order.

2. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (c) employee relations, (k) negotiations, and (g) litigation and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 1:03pm Council moved to In Camera.

3. RECESS REGULAR MEETING

At 3:27pm Council recessed the Regular Council Meeting.

4. RECONVENE REGULAR MEETING (5:30pm)

At 5:30pm Council reconvened the Regular Council meeting.

5. RISE WITH REPORT

5.1 Real Estate Principles Policy

At the In Camera portion of the meeting that occurred earlier today Council rose with report. Mayor Richman advised that during the In Camera Meeting No. 1584, held on May 30th, 2023 Council directed staff to draft a Real Estate Principles Policy.

5. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

6. ADOPTION OF MINUTES

6.1 Regular Council Meeting No. 1584, Tuesday May 30, 2023

Moved/Seconded

THAT the minutes of the Regular Council Meeting No. 1584, held Tuesday, May 30, 2023, be adopted as circulated.

CARRIED

7. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

8. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

At the Committee of the Whole Meeting No. 246 held earlier today, the Committee provided the following resolutions for consideration:

Hillside Planning Study

Moved/Seconded

THAT staff be directed to initiate a comprehensive neighbourhood planning process, generally as described in the Committee of the Whole Report dated June 20, 2023;

AND THAT Staff report back to Committee of the Whole, as needed, for any additional direction regarding the project schedule and funding.

CARRIED

Daycare Project Nature Playscape Structure Relocation

Moved/Seconded

THAT Staff explore options for an alternative location for the Nature Playscape structure;

AND THAT options be referred to the Pemberton Valley Utilities and Services Committee for consideration.

CARRIED

9. COMMITTEE MINUTES - FOR INFORMATION

10. DELEGATION

10.1 Pemberton Rotary Club

a. James Linklater, President, Karen Tomlinson, President Elect, Pemberton Rotary Club

Mr. Linklater and Ms. Tomlinson provided an overview of the extensive contributions the Rotary Club of Pemberton has made to the local community since its inception in 2005.

Mr. Linklater noted that the Club is proud of what it can accomplish each year given its small membership of nine and acknowledged the important partnerships that have been developed with other community groups to put on events such as the annual Chamber and Rotary Golf Tournament and the Lion's/Rotary Barn Dance.

Mr. Linklater thanked the Village for its support through the Pemberton & District Initiative Fund, sponsorship of annual events (barn dance and golf tournament) and the purchase of the flower baskets of which the funds received finance three Rotary Bursaries to graduating students.

11. STAFF REPORTS

11.1 Office of the CAO

Chief Administrative Officer Tracy, provided an update on the following items:

- UBCM resolution submission – that the resolution respecting the incorporation of a farm tax exemption for municipalities has been accepted with some minor changes as recommended by the UBCM staff.
- Whistler Blackcomb Foundation Grant – Pemberton Fire Rescue has received \$48,987.11 to retrofit Engine 11.
- FireSmart Community Grant Funding, in the amount \$200,000, has been approved for 2023.
- Rotary Club of Pemberton has provided contribution of \$8,500 to go towards One Mile Lake dock repairs.

Additionally, CAO Tracy informed Council that tonight's meeting marked the final Council session for Ms. Fraser as the Corporate Officer of the Village. Council members expressed their appreciation for Ms. Fraser's dedicated service to the community over the course of 22 years and conveyed their gratitude that she would remain involved with the Village in a consulting capacity.

Moved/Seconded

THAT Council receive the report for information.

CARRIED

11.2 Corporate and Legislative Services

a. Community Enhancement Fund: Pemberton Barn Dance

Moved/Seconded

THAT funding, in the amount of \$400, from the Community Enhancement Fund be allocated for a Personal Sponsorship of the 2023 Pemberton Barn Dance.

CARRIED

b. Corporate Officer Appointment

Moved/Seconded

THAT the appointment of Sheena Fraser as Corporate Officer for the Village of Pemberton be rescinded effective June 30, 2023;

AND THAT Elizabeth Tracy be appointed as Corporate Office for the Village of Pemberton with all the duties and responsibilities assigned under Section 148 of the *Community Charter* and the Village of Pemberton Officers Bylaw No. 683, 2011, effective June 30, 2023.

CARRIED

11.3 Development Services

a. ALC2023-001 Non-Adhering Residential Use, 7367 Pemberton Farm Road East

Moved/Seconded

THAT the consideration of ALC2023-001 application be deferred to the July 18, 2023 Regular Council Meeting;

AND THAT staff prepare an update to the report providing clarification with respect to the options for referral to the Agricultural Land Commission.

CARRIED

b. Housing Needs Report 2023

Moved/Seconded

THAT the Village of Pemberton Housing Needs Report be received for information.

CARRIED

11.4 Finance

11.5 Operations

11.6 Recreation

11.7 Pemberton Fire Rescue

12. BYLAWS

13. MAYOR'S Report

Mayor Richman attended and reported on the following meetings and events;

- Spelkúmtn Community Forest Board; and
- Pemberton Secondary School Graduation.

Furthermore, Mayor Richman conveyed apprehension regarding the absence of a clear procedure for determining which correspondence is received by Council during Council meetings. Council collectively emphasized the necessity of establishing a formal process that ensures best practices and enhances transparency with the public.

Moved/Seconded

THAT staff prepare a report on best practices for managing correspondence to Mayor and Council for discussion at a future Committee of the Whole meeting.

CARRIED

14. COUNCILLORS' Reports

Councillor Craddock attended and reported on the following meetings and events:

- Spelkúmtn Community Forest Board.

Councillor Nightingale attended and reported on the following meetings and events:

- United Nations Declaration of the Rights of Indigenous Peoples Workshop; and
- Pemberton Arts Council.

15. CORRESPONDENCE

15.1 Correspondence for Action

There was no correspondence for action.

15.2 Correspondence for Information

- a. Letters received from residents between April 19, 2023 and June 20, 2023, providing comments and/or concerns, respecting the Nkwúkwma (Benchlands) sub-area plan**
 - Matt DesBrisay, Village of Pemberton, April 19, 2023
 - Allison Megeney, Village of Pemberton, April 19, 2023
 - Myson Effa, Village of Pemberton, April 21, 2023
 - Terrence Halliday, April 26, 2023
 - Tim Hailwood, Village of Pemberton, May 6, 2023
 - Cathy Benns, Village of Pemberton, May 16, 2023
 - Andrew Eells, Village of Pemberton, May 20, 2023
 - LeeAnne Patterson, Village of Pemberton, May 21, 2023
- b. Rosa Andrew, Skel7aqsten Skel7antsut, dated May 28, 2023, regarding Declaration of 1911**
- c. Sharon Gregson, Spokesperson, Coalition of Child Care Advocates of BC, dated June 4, 2023, regarding UBCM Child Care resolution**
- d. Jen Ford, President, UBCM, dated June 6, 2023, regarding Municipal Farmland Tax Exemption resolution**
- e. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated June 6, 2023, regarding funding under Youth Innovation Component of the Enabling Accessibility Fund**

- f. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated June 7, 2023, regarding Visa-free travel to Canada**
- g. **Sarah Valentine, dated June 13, 2023, concerning development near Mosquito Lake**
- h. **Lisa Richardson, dated June 14, 2023, expressing concerns regarding development near Mosquito Lake**

Moved/Seconded

THAT correspondence be received for information.

CARRIED

16. DECISION ON LATE BUSINESS

17. LATE BUSINESS

18. NOTICE OF MOTION

19. QUESTION PERIOD

There were no questions from the public.

20. IN CAMERA CONTINUED

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (c) employee relations, (k) negotiations, and (g) litigation and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 7:11pm Council moved to In Camera.

21. RISE WITH REPORT

At 7:43 Council rose without report.

22. ADJOURNMENT OF REGULAR COUNCIL MEETING

At 7:44pm the meeting was adjourned.

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

Mike Richman, Mayor

Sheena Fraser, Corporate Officer