



Meeting #: 1581  
Date: Tuesday, May 9, 2023, 5:30 pm  
Location: Council Chambers  
7400 Prospect Street

*"This meeting is being recorded as authorized by the Video Recording & Broadcasting of Open Meetings Policy.*

Pages

1. **CALL TO ORDER (2:00pm)**  
In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.
2. **IN CAMERA**  
**Recommendation:**  
THAT the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (c) employee relations, (e) land, (i) solicitor client privilege, and (k) negotiations and related discussions that in the view of Council could reasonably be expected to harm the interests of the municipality if held in public.
3. **RECESS REGULAR MEETING**
4. **RECONVENE REGULAR MEETING (5:30pm)**  
In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.
5. **ADOPTION OF AGENDA**  
**Recommendation:**  
THAT the agenda be adopted as presented.
6. **RISE WITH REPORT FROM IN CAMERA**  
At the In Camera Meeting No. 1580, held Tuesday, April 25, 2023, Council Rose with Report on the following:
  - 6.1 **Spełkúmtn Community Forest Board – Village of Pemberton Appointments**
  - 6.2 **Village of Pemberton/Lil'wat Nation Water Agreement Renewal**
7. **APPROVAL OF MINUTES**
  - 7.1 **Regular Council Meeting No. 1580, Tuesday April 25, 2023** 4  
**Recommendation:**  
THAT the minutes Regular Council Meeting No. 1580, held Tuesday, April 25, 2023, be adopted as circulated.
8. **BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**
  - 8.1 **April 25, 2023 Regular Council Meeting Resolution Rescind**  
**Recommendation:**  
THAT the following resolution passed by Council at the Regular Meeting No. 1580, held on Tuesday, April 25, 2023 be rescinded:  

THAT staff be directed to increase the Sewer and Capital reserves to each reflect \$240,000 in the 2023 budget.
  - 8.2 **New Recommendation for Consideration**  
**Recommendation:**  
THAT staff be directed to increase the Sewer Reserves by an additional \$40,000.
9. **BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

10.	<b>COMMITTEE MINUTES - FOR INFORMATION</b>	
11.	<b>DELEGATION</b>	
12.	<b>STAFF REPORTS</b>	
12.1	<b>Office of the CAO</b>	
	a. Projects Priority Update - Verbal Report	
	<b>Recommendation:</b>	
	<b>THAT</b> the Chief Administrative Officer's Projects Priority Update be received.	
12.2	<b>Corporate and Legislative Services</b>	
	a. 2023 Union of British Columbia Municipalities Convention & Minister Meetings	10
	<b>Recommendation:</b>	
	<b>THAT</b> Council advise as to which Ministers they wish to meet with and on what topic.	
	<b>Recommendation:</b>	
	<b>THAT</b> Council inform staff if they plan to attend the 2023 UBCM Convention.	
	b. Community Enhancement Fund: Lil'wat Nation Rodeo 2023 Sponsorship Request	30
	<b>Recommendation:</b>	
	<b>THAT</b> Council provide direction with respect to the allocation of funds from the Community Enhancement Fund for the 2023 Lil'wat Nation Rodeo.	
12.3	<b>Development Services</b>	
12.4	<b>Finance</b>	
12.5	<b>Operations</b>	
	a. Operations 2023 First Quarter Report: January – March 2023	37
	<b>Recommendation:</b>	
	<b>THAT</b> the Operations 2023 First Quarter Report be received for information.	
12.6	<b>Recreation</b>	
12.7	<b>Pemberton Fire Rescue</b>	
13.	<b>BYLAWS</b>	
13.1	<b>Introduction of the 2023 Financial Bylaws</b>	42
	a. 2023 - 2027 Five Year Financial Plan Bylaw No. 943, 2023	
	<b>Recommendation:</b>	
	<b>THAT</b> Council give first, second, and third readings to the 2023 – 2027 Five-Year Financial Plan Bylaw No. 943, 2023.	
	b. 2023 Annual Tax Rates Bylaw No. 944, 2023	
	<b>Recommendation:</b>	
	<b>THAT</b> Council give first, second, and third readings to the 2023 Annual Tax Rates Bylaw No. 944, 2023.	
	c. Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment Bylaw No. 945, 2023	
	<b>Recommendation:</b>	
	<b>THAT</b> Council give first, second, and third readings to the Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment Bylaw No 945, 2023.	
	d. Sanitary Sewer System Rates, Rents and Charges Bylaw No. 946, 2023	
	<b>Recommendation:</b>	
	<b>THAT</b> Council give first, second, and third readings to the Sanitary Sewer System Rates, Rents and Charges Bylaw No. 946, 2023.	

14.	<b>MAYOR'S Report</b>	
15.	<b>COUNCILLORS' Reports</b>	
16.	<b>CORRESPONDENCE</b>	
16.1	<b>Correspondence for Action</b>	
	a. Diane Rothdram, dated April 26, 2023, regarding Kitchen Table Official Community Plan Discussion and the Proposed Nkwukwma Rezoning Application	62
	<b>Recommendation:</b> <b>THAT</b> the correspondence be referred to staff for response.	
16.2	<b>Correspondence for Information</b>	
	a. Cathy Peters, Anti Human Trafficking Educator, dated April 24, 2023, regarding Child Sex Trafficking in BC and How to Stop it	63
	b. Krista Walden, Director, Pemberton Red Devils Alumni Association, dated April 25, 2023, regarding the Village's contribution toward The Shaker Fundraiser	67
	<b>Recommendation:</b> <b>THAT</b> the correspondence be received for information.	
17.	<b>DECISION ON LATE BUSINESS</b>	
18.	<b>LATE BUSINESS</b>	
19.	<b>NOTICE OF MOTION</b>	
20.	<b>QUESTION PERIOD</b>	68
21.	<b>IN CAMERA, CONTINUED</b>	
	<b>Recommendation:</b> <b>THAT</b> the meeting is closed to the public in accordance with the <i>Community Charter</i> section 90 (1) (c) employee relations, (e) land, (i) solicitor client privilege, and (k) negotiations and related discussions that in the view of Council could reasonably be expected to harm the interests of the municipality if held in public.	
22.	<b>RISE WITH REPORT</b>	
23.	<b>ADJOURNMENT OF REGULAR COUNCIL MEETING</b>	
	<b>Recommendation:</b> <b>THAT</b> the meeting be adjourned.	

**VILLAGE OF PEMBERTON**  
**-REGULAR COUNCIL MEETING MINUTES-**

Meeting #: 1580  
Date: Tuesday, April 25, 2023, 9:00 am  
Location: Council Chambers & Zoom Webinar  
7400 Prospect Street

COUNCILLORS: Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Katrina Nightingale  
Councillor Laura Ramsden

ABSENT: Councillor Jennie Helmer

STAFF: Elizabeth Tracy, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Scott McRae, Manager of Development Services  
Christine Burns, Manager of Recreation  
Cameron Adams, Fire Chief  
Ethan Fredeen, Deputy Corporate Officer  
Elena Aranguren, Office Coordinator

PUBLIC: 0  
MEDIA: 0

*A recording of the meeting was made available to the media and public.*

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**1. CALL TO ORDER**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 9:05am Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Regular Council Meeting No. 1579, Tuesday April 11, 2023**

Moved/Seconded

**THAT** the minutes Regular Council Meeting No. 1579, held Tuesday, April 11, 2023, be adopted as circulated.

**CARRIED**

**4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

**5. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

Recommendations from the Committee of the Whole Meeting No. 242, held Tuesday April 18, 2023, presented for ratification:

**5.1 2023 Tax Rates**

Moved/Seconded

**THAT** staff be directed to prepare a 2023 Tax Rates Bylaw reflecting an 8% tax rate increase for the 2023 fiscal year.

**CARRIED**

**5.2 Sewer and Capital Reserves**

Moved/Seconded

**THAT** staff be directed to increase the Sewer and Capital reserves to each reflect \$240,000 in the 2023 budget.

**CARRIED**

**5.3 Code of Conduct Bylaw**

Moved/Seconded

**THAT** staff be directed to draft a Code of Conduct Bylaw that will be reviewed by the Committee of the Whole at a future meeting.

**CARRIED**

**6. COMMITTEE MINUTES - FOR INFORMATION**

**7. DELEGATION**

**8. STAFF REPORTS**

**8.1 Office of the CAO**

**a. CAO Verbal Report**

CAO Tracy thanked the Village of Pemberton Green Team that is comprised of seven members and is chaired by Ms. White. The Pitch in Week was well received by the public and many groups in the community participated.

Moved/Seconded

**THAT** the Chief Administrative Officer's verbal report be received.

**CARRIED**

**b. Office of the CAO 2023 First Quarter Operational Priorities Update**

Moved/Seconded

**THAT** Council receives the Office of the CAO 2023 First Quarter Operational Priorities and Office of the CAO Update for information.

**CARRIED**

**8.2 Corporate and Legislative Services**

**a. Deputy Corporate Officer Appointment**

Moved/Seconded

**THAT** the Ethan Fredeen be appointed as Deputy Corporate Officer for the Village of Pemberton effective April 25, 2023.

**CARRIED**

**b. Corporate & Legislative Services 2023 First Quarter Administration Report**

Moved/Seconded

**THAT** the Corporate & Legislative Services 2023 First Quarter Administration Update be received for information.

**CARRIED**

**8.3 Development Services**

**a. Development Services 2023 First Quarter Report**

Moved/Seconded

**THAT** the Development Services 2023 First Quarter Report be received for information.

**CARRIED**

**8.4 Recreation**

**a. Recreation Service 2023 First Quarter Report**

Moved/Seconded

**THAT** Council receive the Recreation Services 2023 First Quarter Report for information.

**CARRIED**

**8.5 Pemberton Fire Rescue**

**a. Pemberton Fire Rescue 2023 First Quarter Report**

Moved/Seconded

**THAT** the Pemberton Fire Rescue 2023 First Quarter Report be received for information.

**CARRIED**

**9. BYLAWS**

## 10. MAYOR'S Report

Mayor Richman attended and reported on the following meetings:

- Squamish-Lillooet Regional District Board (SLRD);
- Spelkúmtn Community Forest Interim Board;
- Sea to Sky Regional Hospital District Board; and
- Nkwúkwma Project Public Information Meeting.

## 11. COUNCILLORS' Reports

Councillor Craddock attended and reported on the following meetings:

- Spelkúmtn Community Forest Interim Board;
- Nkwúkwma Project Public Information Meeting; and
- Pitch In Week Earth Day.

Councillor Nightingale attended and reported on the following meeting:

- Nkwúkwma Project Public Information Meeting; and
- Participated in Pitch In Week Earth Day.

## 12. CORRESPONDENCE

### 12.1 Correspondence for Action

- a. **Brianne Aldcroft, PSS Principal & Tamsin Tarling PSS PAC Chair, dated April 13, 2023, Request for Student Bus Passes**

Moved/Seconded

**THAT** the correspondence be referred to staff for response;

**AND THAT** the letter from Ms. Aldcroft and Ms. Tarling be sent to the Transit Working Group with a request for the Transit working group to extend an invitation to a student representative and staff/parent representative from Pemberton Secondary School to attend a Transit Working Group meeting.

**CARRIED**

### 12.2 Correspondence for Information

- a. **Patrick Weiler, Member of Parliament, dated March 31, 2023, Launch the Housing Accelerator Fun and Webinar Info Sessions**
- b. **Rebecca Barley, Board Chair, School District No. 48, dated April 6, 2023, Speed Enforcement Sign at Signal Hill Elementary**

Moved/Seconded

**THAT** correspondence be received for information.

**CARRIED**

## 13. DECISION ON LATE BUSINESS

## 14. LATE BUSINESS

## 15. NOTICE OF MOTION

## 16. QUESTION PERIOD

There were no questions from the Gallery.

## 17. IN CAMERA

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (I) Legal Advice related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

At 10:35 am Council moved In Camera.

At 12:45pm Council rose without report and recessed the Regular Meeting.

## 18. RECONVENE THE REGULAR MEETING

At 4:01pm the Regular Meeting was reconvened.

## 19. RISE WITH REPORT FROM COMMITTEE OF THE WHOLE

Council rose with report from the Committee of the Whole Meeting No. 243 held earlier in the day to ratify the following resolution forwarded for consideration by the Committee of the Whole:

### Daycare Playscape Engagement Plan

Moved/Seconded

**THAT** Recreation Services proceed with the implementation of the Nature Playpark Relocation Survey;

**AND THAT** the following amendments be included: Question 5 list remove 'Great Lawn' and replace it with the words "Green Space";

- Question 6 listing include the words "safety" and "accessible";
- Incorporate supplementary questions as follows:
  - Question 4 be expanded to include: 4 (a) *If no, Why Not?*;
  - Question 9 be expanded to include under Option 3 examples of potential other community spaces/parks that could accommodate the amenity should preservation of preserving the green space be valued.

**CARRIED**

## 20. IN CAMERA

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (I) Legal Advice related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

At 4:21pm Council moved In Camera.

## 20. RISE WITH REPORT

At 4:35pm Council rose without report.



**21. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the meeting be adjourned.

**CARRIED**

At 4:35pm the meeting was adjourned.

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Mike Richman, Mayor

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Sheena Fraser, Corporate Officer

DRAFT

**Date:** Tuesday, May 9, 2023

**To:** Elizabeth Tracy, Chief Administrative Officer

**From:** Ethan Fredeen, Deputy Corporate Officer

**Subject:** 2023 Union of British Columbia Municipalities Convention & Minister Meetings

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### **PURPOSE**

The purpose of this report is to seek input from Council regarding minister meeting topics and attendance at the 2023 Union of British Columbia Municipalities (UBCM) Convention.

### **BACKGROUND**

The 2023 UBCM Convention will be held from September 18<sup>th</sup> to September 22<sup>nd</sup> in Vancouver. The Convention will take place primarily at the Vancouver Convention Centre, with scheduled events at the Fairmont Waterfront Hotel and the Pan Pacific. Additional information when it comes available will be provided to Council via email.

The annual UBCM convention provides a valuable opportunity for the Village to present concerns and requests to provincial ministers, the Premier, ministry staff, agencies, commissions, and corporations. The *Provincial Appointment Book*, which includes information regarding the ministries, agencies, commissions, and corporations available for meetings and the topics under their jurisdiction, will be available closer to the date needed to make our meeting requests. Staff will circulate the *Provincial Appointment Book* when it comes available.

### **DISCUSSION & COMMENTS**

#### **Meeting Request Process**

The 2023 convention will take place in person, as will all minister and ministry staff meetings. Meetings with the Premier and cabinet ministers will be 15 minutes in length. UBCM has yet to release the dates of when the Minister Meeting Request deadline will be, but staff are speculating that this will be expected sometime in mid-June.

Meetings with ministries, agencies, commissions, and corporations (MACC) staff will be 30 minutes in length. All meeting briefs shall be restricted to a short summary paragraph and a specific ask. Last year the meeting request form, available online, limits the meeting topic to 100 characters, background information to 700 characters, and the request to one sentence of no more than 300 characters.

## **Meeting Topics**

The compressed format for meeting requests prevents municipalities from providing the background information necessary to introduce complex, new issues that cannot be encapsulated in a concise ask. Thus, meetings that focus on issues currently receiving provincial attention are better suited to this abbreviated format.

Topics submitted as resolutions to the Lower Mainland Local Government Association (LMLGA) are not recommended as they may be presented to UBCM and then to the Province. **Appendix A** provides a list of resolutions submitted by the Village to LMLGA and UBCM from 2018 to 2022, as well as the two resolutions endorsed by LMLGA at the 2022 convention in May which addressed the cost of policing in small communities as the threshold population of 5,000 is reached, and reimbursement of fire department costs associated with highway rescue services. Council will recall that the Village chose not to make any resolution submissions to LMLGA this year.

To assist Council in targeting Minister meeting requests, Staff has provided a summary of Minister meetings attended from 2018 to 2022 (**Appendix B**). Past meetings have addressed issues including the impacts of tourism (four times), diking infrastructure upgrades, childcare funding (three times), affordable housing, mental health and substance abuse, Lillooet River flood mitigation, road safety for cycling, infrastructure improvements to One Mile Lake Bridge, and Mount Currie rock avalanche risk (twice).

Staff are requesting Council provide direction with respect to who they would like to meet with and on what topic so the meeting request briefs can be prepared in advance.

## **UBCM Attendance**

Registration for the 2023 UBCM will open in early July 2023 and staff are looking for confirmations of Councillors interested in attending so that the Village can register Council at the early bird rate at the time registration opens.

## **COMMUNICATIONS**

This process does not require a communications element.

## **LEGAL CONSIDERATIONS**

There are no legal, legislative, or regulatory considerations associated with this process.

## **IMPACT ON BUDGET & STAFFING**

This report has been accommodated as part of regular staff duties. There are no impacts to the budget or staff hours for considerations.

## **INTERDEPARTMENTAL IMPACT & APPROVAL**

There are no impacts on other departments.

**COMMUNITY CLIMATE ACTION PLAN**

This initiative has no impact on the Community Climate Action Plan strategies.

**IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

This process has no impact on other jurisdictions.

**ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**Recommendation One:** THAT Council advise as to which Ministers they wish to meet with and on what topic.

**Recommendation Two:** THAT Council inform staff if they plan to attend the 2023 UBCM Convention.

**ATTACHMENTS:**

**Appendix A:** Past LMLGA and UBCM resolutions

**Appendix B:** Past Minister and MACC meetings

Prepared by:	Ethan Fredeen, Deputy Corporate Officer
Manager Approval:	Sheena Fraser, Manager Corporate & Legislative Services
CAO Approval by:	Elizabeth Tracy, Chief Administrative Officer

LMLGA AND UBCM RESOLUTIONS SUBMITTED BY THE VILLAGE OF PEMBERTON

Year	Resolution	LMLGA Response	UBCM Response
2022	<p><b>Reimbursement for Highway Rescue Services Outside Municipal Boundaries</b></p> <p><b>WHEREAS</b> many small community volunteer fire departments and societies provide vital highway rescue services for vehicle crashes that occur on provincial highways;</p> <p><b>AND WHEREAS</b> reimbursement of costs under the current model leaves fire departments and local governments to absorb a significant part of the cost of providing the service;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request the Province revise the funding model to ensure that fire departments and societies are reimbursed for all highway rescue incidents to which they attend outside the municipal boundaries;</p> <p><b>AND BE IT FURTHER RESOLVED THAT</b> UBCM request the Province to consider permitting fire departments to be reimbursed by the Insurance Corporation of British Columbia for highway rescue services <i>at a rate determined by Emergency Management BC in consultation with the Office of the Fire Commissioner of British Columbia (clause amended by UBCM).</i></p> <p><b>UBCM Resolution Committee Comments:</b></p> <p>The Resolutions Committee notes that the UBCM membership has consistently endorsed resolutions calling on the provincial government to provide funding for road rescue and vehicle extrication, including 2020-EB9, 2019-B9, 2018- B5, 2015-B17, 2014-B15, 2013-B8, 2011-B4, 2011-B5, 2010-B6, 2009-B28, 2009-B69, 2009-B88, 2007-B10.</p> <p>The Committee notes that some of these endorsed resolutions specifically identify ICBC in their request for compensating local governments and fire departments for highway rescue services (2013-B8, 2011-B5 and 2009- B88). While endorsed resolution 2015-B17 notes that ICBC does not contribute funding towards any vehicle accident response costs.</p> <p>In response to endorsed resolutions 2019-B9 and 2020-EB9, the Province indicated that it is committed to developing a sustainable funding model. The Province, as part of its</p>	R3 - ENDORSED	EB40 – ENDORSED

	<p>response to endorsed resolution 2020-EB9, also noted ongoing work by the Fire Chiefs Association of BC to develop a funding and governance model for Road Rescue. This work has included a funding opportunity, launched in November 2020, that provided successful applicants with up to \$50,000 for equipment purchases and training expenses.</p> <p>The Committee also notes that the membership has consistently endorsed resolutions requesting provincial and/or federal assistance with the provision of emergency services, including 2020-SR1, 2019-B11, 2018-B95, 2018-B107, 2017-B86, 2016-B56, 2015-B7, 2015-B77, 2015-B78, 2014-B50, 2014-B76, 2013-A1, 2013-B44.</p> <p>Referred to 2022 EB41 submitted by Barriere and RR7 submitted by Chase.</p> <p><b><u>PROVINCIAL REPONSE:</u></b></p> <p>None noted on the UBCM website.</p>		
2022	<p><b>Crown Land Application Wait Times</b></p> <p>Whereas municipal use of crown land is often essential to the provision of important municipal services;</p> <p>And whereas the lengthy application process for nominal rent tenures and sponsored crown grants impacts municipalities' ability to provide these services;</p> <p>Therefore, be it resolved that UBCM request that the Province increase funding to reduce application wait times and improve the application process for sponsored crown grants and nominal rent tenures.</p> <p><b>UBCM Resolutions Committee comments:</b></p> <p>The Resolutions Committee advises that the UBCM membership has not previously considered a resolution calling on the Province to increase funding to reduce application wait times and improve the application process for sponsored crown grants and nominal rent tenures.</p> <p>However, the Committee notes that the membership has supported 2003-A2 which asked that where local governments require title to provincial Crown lands for public use, those lands be transferred to the requesting local government by way of Free Crown Grant.</p>	Not submitted to LMLGA	NR52 – ENDORSED

	<p><b><u>PROVINCIAL REPOSE:</u></b></p> <p>None noted on the UBCM website.</p>		
2022	<p><b>Cost of Policing in Small Communities</b></p> <p><b>WHEREAS</b> the current funding model for RCMP services results in an immense financial burden for small municipalities when their population grows above 5,000;</p> <p><b>AND WHEREAS</b> a large proportion of RCMP time and budget goes to policing provincial highways that either run through or beside small communities;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request that the Provincial government develop a more transitional funding model for RCMP services for small communities that would see incremental adjustments as a community grows beyond 5,000 and then beyond 10, 000 and finally over 15,000 residents;</p> <p><b>AND BE IT FURTHER RESOLVED THAT</b> the Union of British Columbia Municipalities be involved in the development of the policy.</p> <p><b>UBCM Resolutions Committee Comments:</b></p> <p>The Resolutions Committee advises that the UBCM membership has not previously considered a resolution asking the Province to develop a more transitional funding model for RCMP services for small communities that would see incremental adjustments as a community grows beyond 5,000, 10,000 and 15,000 residents. Nor has the membership considered the request that UBCM be involved in the development of the policy.</p> <p>However, the Committee notes that the UBCM membership has endorsed resolutions 2020-EB5 and 2016-B75, both of which requested a review of the police funding model for local governments nearing the 5,000 population threshold in order to establish an incremental increase or graduated annual increase in policing costs. The Committee also notes that the UBCM Executive endorsed with an amendment, referred resolution 2020-NR7 which asked the provincial government to review the current model of funding RCMP police services, with the intent to make police services more affordable for contract partners, including local governments.</p>	R2 - ENDORSED	NR33 – ENDORSED

	<p>As part of the ongoing Police Act review, the Province has created the Local Government Policing Modernization Roundtable as a forum for local governments to share their experience and knowledge and bring forward matters of interest or concerns respecting policing modernization, the Special Committee on Reforming the Police Act's recommendations and other public safety priorities. Cost pressures related to policing, including the police funding framework, will be examined as part of the Roundtable's work.</p> <p>Similar resolution submitted from Lake Country NR32.</p> <p><b><u>PROVINCIAL REPOSE:</u></b></p> <p>None noted on the UBCM website.</p>		
2021	<p><b>Funding Support to manage Post COVID-19 Pandemic Tourism</b></p> <p><b>WHEREAS</b> in the summer of 2020, in response to the COVID-19 pandemic, the Province moved to Phase 3 of BC's Restart Plan which resulted in Destination BC focusing on encouraging residents to Explore BC as a way to promote domestic tourism;</p> <p><b>AND WHEREAS</b> the Explore BC campaign has been so successful that unprecedented numbers of residents and visitors have sought ways to experience the Province's natural environment and these numbers are expected to continue beyond the active pandemic phase;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request that the Provincial government provide funding to the provincial ministries responsible for managing parks, crown lands, and recreation sites and to local governments to assist in establishing sustainable tourism policies and programs to ensure that visitor use of lands and natural resources is done in a manner that protects the natural environment in perpetuity.</p> <p><b>REPOSE: Ministry of Environment and Climate Change Strategy</b></p> <p>BC Parks has observed significant increases in public demand for recreation and access to protected areas for camping and day use; demand which has increased during the COVID-19 pandemic proving the value and importance of these natural spaces to British Columbians. For several years, BC Parks has been working in collaboration with key partners, including Indigenous Nations, to develop visitor use management strategies in areas experiencing the highest use.</p>	R9 ENDORSED	EB23 ENDORSED



In 2020, BC Parks piloted a free day use pass in six provincial parks where public use was becoming unmanageable and impacting park values. This pilot continued successfully in five parks within the Seato-Sky area during summer 2021 with a Park Ambassador Program in place to welcome visitors and check passes in four of the parks. In addition to free day pass reservations, BC Parks employs camping reservations to provide fair and equitable access to high demand camping opportunities, and to manage camping levels in sensitive backcountry areas such as Garibaldi Park, Joffre Lakes Park and Mount Assiniboine Provincial Park.

BC Parks is working collaboratively with our recreation partners to deliver consistent public messaging that promotes responsible recreation and shared stewardship of parks. This includes enhanced digital communications through [bcparks.ca](http://bcparks.ca) and social media channels, as well as in-park messaging through improved signage and outreach programs such as the Discover Parks Ambassadors. BC Parks is also proud to be a founding partner in the recently launched Camper's Code campaign, a cross-sector initiative aimed at inspiring a culture of respectful and responsible camping in BC and beyond.

To respond to the growing public demand for recreational opportunities, and to alleviate pressure in high use areas, the Province recently committed \$21.5M in new capital funding over three years to invest in enhancing our park facilities, creating new camping opportunities, developing new trails, and investing in renewing existing facilities that are being impacted by high levels of use. Further to this, \$6 million in new infrastructure maintenance funding will be invested over the next 3 years in all regions of the province on high-use trail and facility improvement projects. To further expand opportunities for outdoor recreation, BC Parks is also investing an additional \$5 million per year for land acquisitions. The Province regularly adds land to the parks and protected areas system through the acquisition of private land and partnerships with conservation groups, individual donors, the BC Parks Foundation and supporters.

The Province continues to invest funding and resources into the management of recreation opportunities on public lands outside of BC Parks. Since the beginning of the pandemic in March 2020, Recreation Sites and Trails in the Ministry of Forests, Lands, Natural Resource Operations and Rural Development (FLNR) has implemented over \$5M in additional direct spending on sites and trails through economic recovery programs including the Forest Employment Program, Stronger BC and the Community Economic Recovery Infrastructure Program.

Recreation Sites and Trails and FLNR continue to work collaboratively with Indigenous communities, local governments, and partner organizations to effectively manage increased use levels. Notable projects include the Visitor Use Management pilot projects in the Sea to Sky District, enhanced visitor use data collection province wide and the implementation of a new mountain bike trail management standard for the province.

**RESPONSE: Ministry of Tourism, Arts and Culture**

The Ministry of Tourism, Arts, Culture and Sport (TACS) also recognizes the significant increase in visitor demand for recreational opportunities and access to B.C.'s natural spaces and the impact that has on the natural environment. TACS coordinates activities between Destination British Columbia (DBC) and Government ministries and the local area to help mitigate concerns in areas experiencing high visitor use.

The Strategic Framework for Tourism in British Columbia sets out a clear direction to foster year-round sustainable tourism growth and provide world-class tourism experiences while preserving and protecting our natural environment. The Framework aims to guide and manage tourism growth, preserve the environment, and celebrate Indigenous culture, while inspiring travellers to visit all regions of the province.

For several years, the Ministry of Tourism, Arts, Culture and Sport (TACS) and DBC, have been working in partnership with the Regional Destination Management Organizations (RDMOs), First Nations, provincial government agencies, tourism partners and local communities to facilitate the coordinated planning and implementation of several local area destination development plans across the province. These grass roots plans identify key actions to support the sustainable growth of tourism to ensure tourism contributes to the livelihoods of residents and enhances and protects the natural and cultural assets that make B.C such a desirable place to visit.

As part of Government's StrongerBC plan, TACS invested \$53M in tourism related infrastructure projects in 2020. These investments were made through the Community Economic Recovery Infrastructure Program Destination Development stream (\$20M), the Tourism Dependant Communities Fund (\$19.4M) and the Targeted Regional Tourism Development Initiatives Fund (\$13.6M). Many of these projects were targeted at enhancement, rejuvenation and creation of infrastructure and services in outdoor recreational spaces as a tool to help offset the impacts of high visitation.

Furthermore, Destination BC's approach to sustainable visitor management has been twofold: Long term planning with private and public sectors partners, through Destination

	<p>Development &amp; Management planning work; and marketing lesser-known attractions &amp; destinations with capacity to 24 disperse visitation and spending around B.C. Managing visitor capacity and flow to minimize negative experiences associated with capacity challenges is a key objective of Destination BC's Destination Management plan. Destination BC is developing ways to deliver and utilize real-time personalized content, situation relevant messaging, and offers to travellers to help manage visitor flow and dispersion, including the dissemination of timely and relevant information through Visitor Centres across the province.</p> <p>In terms of marketing, Destination BC has responded to capacity challenges by adjusting promotional messaging through its owned, earned and paid channels to support geographic and seasonal dispersion of visitors away from busy areas and/or times of year. This includes stopping the promotion of 'hot spots' that are consistently challenged with capacity issues. Destination BC works closely with tourism industry partners (BC Parks, Regional and City Destination Marketing Organisations, activity sectors, communities, tourism industry businesses) to identify areas of the province, and times of the year, where there is both available tourism product and capacity for visitors.</p>		
2021	<p><b>Consideration of Change of Provincial Name, Coat of Arms and Flag</b></p> <p><b>WHEREAS</b> the name of British Columbia is representative of only a brief period and limited part of the history of this Province and completely fails to acknowledge either the First Nations history and culture, or the multi-cultural heritage of the settlers;</p> <p><b>AND WHEREAS</b> the adoption of a more inclusive and historically relevant name would better reflect the diverse population of our Province, and could be considered a reconciliatory action, in consultation with local First Nations;</p> <p><b>THEREFORE BE IT RESOLVED</b> that UBCM request that the Provincial government consider changing the name of British Columbia to a name that better represents the First Nations and multi-cultural residents of the land;</p> <p><b>AND BE IT FURHTER RESOLVED</b> that UBCM request that the Provincial government consider changing the coat of arms and the flag of the Province to symbols that better reflect the Province's Indigenous heritage and the multi-cultural nature of our population.</p>	R28 DEFEATED	
2021	(Joint with Squamish)	R26 ENDORSED	NR50 NOT CONSIDERED

	<p><b>Clarifying Criteria of MCFD New Spaces Fund for Child Care</b></p> <p><b>WHEREAS</b> the Province of BC has committed to supporting universal childcare and launched the New Spaces Fund to create thousands of new childcare spaces across BC;</p> <p><b>AND WHEREAS</b> many rural and remote communities in BC face higher-than-average construction costs, including additional hazard mitigation and flood construction level requirements, also face a high unmet community demand for safe, affordable, and licensed childcare facilities:</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM request that the Minister of State for Child Care work with the Ministry of Children and Family Development to define exceptional circumstances within the New Spaces Funding criteria to include consideration of the impacts of the following:</p> <ul style="list-style-type: none"> <li>• Demonstrated high need for more child care spaces</li> <li>• Flood and other hazard mitigation construction costs</li> <li>• Higher than average land, labour and construction costs</li> <li>• Limited availability of public lands fit for child care use</li> <li>• Low commercial vacancy rates</li> <li>• High cost of commercial spaces to enable the approval of applications that exceed the current \$40,000 per space threshold</li> </ul> <p><b><u>PROVINCIAL REPOSE:</u></b></p> <p>None noted on the UBCM website.</p>		Automatic Referral to UBCM Executive
2020	<p><b>Regional Geo-Hazards (EB13)</b></p> <p><b>WHEREAS</b> the landscape of many rugged outdoor areas of BC face exposure to multiple hazards with potential for natural disaster, such as forest fires, landslides and flooding which impact residents as well as the traveling public;</p> <p><b>AND WHEREAS</b> the majority of Provincial funding that is available is for response-related activities after an event has occurred;</p> <p><b>THEREFORE BE IT RESOLVED</b> that UBCM request that the Province be requested to allocate funding to support more pro-active measures for risk management of regional geohazards through the establishment of consistent and regular monitoring.</p>	EB13 Due to COVID-19 Pandemic the LMLGA Conference was cancelled. Resolutions were not debated or endorsed but	EB13 ENDORSED: following Resolutions Committee scrutiny the resolution was reassigned and referred to other resolutions respecting dikes.

<p><b><u>PROVINCIAL RESPONSE:</u></b></p> <p><b>Ministry of Forestry, Lands, Natural Resource Operations and Rural Development</b></p> <p>The Province does undertake broad-scale proactive monitoring to address several geohazards, including through the provincial forest fire and river forecasting programs. For example, the River Forecast Centre monitors and forecasts flooding based on data from over 300 sites in BC to inform flood advisories at regional scales.</p> <p>The Province has funded the Community Emergency Preparedness Fund CEPF, which includes a Structural Flood Mitigation component with eligibility for installation of hydrometric stations to improve river forecasting and flood response e.g., monitoring equipment.</p> <p>The Province will continue to work with the federal government to develop new and expanded application-based mitigation funding programs that can fund the installation of hazard monitoring networks, particularly where this is identified as the most effective approach to reducing disaster risk for a community.</p> <p>Emergency Management BC EMBC encourages local authorities and First Nations to work collaboratively in a regional approach to shared installation, operations and maintenance of monitoring networks. Leveraging partnerships with educational institutions and private resource companies may also help reduce operating costs for regional hazard monitoring systems.</p> <p>The province has generally supported authorizations, where required, to enable monitoring installations.</p> <p>The Province may also carry out more local monitoring for specific research purposes, or to help protect provincially-owned infrastructure e.g., highways from landslides, erosion, or other geohazards. Geological, hydrological and other natural hazard monitoring that may be required at a local level to supplement existing provincial programs falls within local government jurisdiction and responsibility, for the purpose of local emergency preparedness and response. Funding support for these initiatives may be available through EMBC and other programs.</p> <p>FLNRORD, EMBC and other agencies within the province are willing to work with local governments to advise and address matters of local importance where feasible.</p>	<p>sent directly to UBCM.</p>	
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2020	<p><b>Provincial Funding for Dike Upgrades (EB14)</b></p> <p><b>WHEREAS</b> the Diking infrastructure is crucial to flood mitigation for the protection of residents and the general public;</p> <p><b>AND WHEREAS</b> the Provincial government will only allocate funding for dike upgrades which meet high-cost seismic standards;</p> <p><b>AND WHEREAS</b> neglecting dike upgrades while trying to facilitate designs that are to seismic standards could leave residents vulnerable to flooding disasters and exposed to massive and inevitable response costs in the interim;</p> <p><b>THEREFORE BE IT RESOLVED</b> that UBCM request that the Provincial government consider applications for funding for dike upgrades which may not meet seismic standards, but would allow for essential and cost-effective minor upgrades.</p> <p><b><u>PROVINCIAL RESPONSE:</u></b></p> <p><b>Minister of Public Safety and Solicitor General</b></p> <p>The Province remains committed to investing in disaster risk reduction, including flood protection infrastructure in partnership with local authorities and First Nations.</p> <p>Mitigation funding programs require applicants to meet applicable provincial legislation, regulations and guidelines such as the Dike Maintenance Act to reduce unintended consequences to public safety, environmental, cultural, and other values. This commitment is core to current and future funding programs.</p> <p>Seismic Design Guidelines help to ensure continued flood protection in the Lower Mainland, even after a damaging earthquake. Emergency Management BC has no authority through its funding programs to alter the requirements of, or influence, a Dike Maintenance Act approval decision.</p> <p>It should be noted that the Seismic Design Guidelines apply to new and major upgrades to high consequence dikes. As such, some minor upgrades may be funded without triggering Seismic Design Guideline requirements.</p>	<p>EB14 Due to COVID-19 Pandemic the LMLGA Conference was cancelled. Resolutions were not debated or endorsed but sent directly to UBCM.</p>	<p>EB14 ENDORSED Following Resolutions Committee scrutiny the resolution was reassigned and referred to other resolutions respecting dikes.</p>
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	Emergency Management BC encourages communities to work with qualified professionals and regulatory staff at the Ministry of Forests, Lands, Natural Resource Operations and Rural Development to incorporate permitting requirements early in the mitigation funding application process.		
2019	<p><b>Funding for BC Parks Management</b></p> <p><b>WHEREAS</b> the negative impacts to lower mainland Provincial parks and Crown Land recreation areas continue to occur due to increasing tourism and limited funding;</p> <p><b>THEREFORE BE IT RESOLVED</b> that that the Province be requested to allocate additional funding to managing BC Parks, specifically Joffre Lakes Provincial Park, and Crown Land recreation areas in the Sea to Sky Corridor and Lower Mainland.</p> <p><b><u>PROVINCIAL REPONSE:</u></b></p> <p><b>Ministry of Environment and Climate Change Strategy</b></p> <p>Addressing the visitor use at Joffre Lakes Park is a complex situation, involving multiple land managers. Therefore, BC Parks has developed an integrated, multi-agency approach using the Visitor Use Management Framework model developed in the United States.</p> <p>In collaboration with the Lilwat Nation and NQuatqua, Ministry of Transportation, and the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, BC Parks has developed an Action Plan for Joffre Lakes Park, which contains management strategies for the 2019 season. We are working on developing a long-term management strategy which will guide management decisions for the coming years.</p> <p>The key strategies in the Action Plan implemented in 2019 include: parking lot expansion, implementation of a shuttle bus service, emergency phone service installation, introduction of a First Nation Park Stewards pilot project with the First Nations, inclusion of the backcountry campground on the reservation system, park facility maintenance increases, and delivery of compliance and enforcement strategies through a Compliance Action Plan.</p> <p>In 2019, BC Parks invested over 242,000 in additional support to Joffre Lakes Park, in addition to the pre-existing yearly budget. This investment was dispersed to the following priorities: 100,000 to expand the parking lot, 25,000 on an emergency phone system, 33,900 to support the First Nations Park Stewards project, 10,270 for increased facility</p>	R18 ENDORSED	B45 ENDORSED

	<p>cleaning, 27,000 on traffic management, and 15,000 for installation of a heli-pad to support Search and Rescue response. We have also funded a 7-month Senior Ranger position within the park for an investment of 30,800.</p> <p>BC Parks is actively working on a long-term strategy for Joffre Lakes Park and is also a member of the Sea to Sky Visitor Use Management Project by the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, to address increasing recreation pressures in the overall corridor.</p> <p>BC Parks will continue to engage with the public, stakeholders, and the local First Nations on strategies that will help us achieve our desired condition for the park and ensure our environmental and cultural values are protected, and the park is safe for visitors to recreate in.</p>		
2019	<p><b>Request for First Nations participation on Commissions</b></p> <p><b>WHEREAS</b> the Village of Pemberton, in partnership with the regional district, other local governments, and First Nations in the Sea to Sky area are working collaboratively to develop a regional transit commission to establish a regional transit system to connect Mt. Currie to Metro Vancouver;</p> <p><b>AND WHEREAS</b> the current provincial transit commission model does not allow for representation from First Nations which does not allow for an equal representation or an equitable decision making platform process;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> the Province of British Columbia amend the legislation respecting the representation on commissions to include First Nations.</p>	R20 ENDORSED	B193.1 NOT CONSIDERED Automatic Referral to UBCM Executive
2019	<p><b>Request for First Nations eligibility for emergency preparedness grant funding through UBCM</b></p> <p><b>WHEREAS</b> the Village of Pemberton, in partnership with the regional district, and First Nation in the Pemberton Area are working collaboratively on emergency preparedness and response initiatives;</p> <p><b>AND WHEREAS</b> in order to identify and prepare response and put in place mitigation measures, significant costs are associated with the work;</p>	R29 ENDORSED	The resolution is not noted in the UBCM Resolution Book



	<p><b>AND WHEREAS</b> UBCM offers grant funding through the Community Emergency Preparedness Fund for such initiatives that are available to local governments, but not to First Nations;</p> <p><b>THEREFORE BE IT RESOLVED THAT</b> UBCM [or the Province of BC or both] amend the eligible applicants to include First Nations.</p>		
2018	<p><b>Backcountry Tourism</b></p> <p><b>WHEREAS</b> the rapidly increasing popularity of adventure tourism is having adverse impacts to the natural environment, such as increased human/wildlife conflicts, the closures of popular destinations to unmanageable volume, garbage, and an increased risk of wildfire in remote areas.</p> <p><b>THEREFORE BE IT RESOLVED</b> that the Province be requested to match the investment made in their Tourism Marketing with a commensurate investment in infrastructure, maintenance, enforcement, and staffing to assist in mitigating the resulting challenges of increased visitor volumes at local Provincial parks and other backcountry areas.</p> <p><b>THEREFORE BE IT FURTHER RESOLVED</b> that a trail booking and reservation system fee structure be developed to mitigate day-to-day impacts to the natural environment.</p> <p><b><u>PROVINCIAL RESPONSE:</u></b></p> <p><b>Ministry of Tourism, Arts and Culture</b></p> <p>Government is supporting the adventure tourism sector through a cross-ministry working group and ongoing engagement with the Adventure Tourism Coalition of 19 sector associations representing nature-based experiences across the province.</p> <p>Government is also supporting the strategic development of tourism through the Destination Development Planning program being led by Destination BC. This initiative, currently in the second year of a three-year program, will result in the creation of 10-year tourism development plans for 20 distinct areas across the province.</p> <p>Partner ministries are also investing in infrastructure to support outdoor recreation and adventure tourism. BC Parks has operational and campsite expansion budgets that include projects and facilities in backcountry areas.</p>	R13 ENDORSED	B72 ENDORSED

	<p>An additional 1 million has been approved for 2018-19 for backcountry facility investment. Recreations Sites and Trails RST in the Ministry of Forests, Lands, Natural Resource Operations and Rural Development manages trails and facilities on Crown land outside of parks, and has an estimated budget of 11 million for 2018-19. This includes 650,000 in funding to support maintenance, 1.4 million capital investment in new and renovated infrastructure, and 1.8 million as part of a campsite expansion project.</p> <p>Where use levels and demand warrant, BC Parks and RST are implementing reservation systems for high demand recreation sites, particularly on the coast. Rather than consider reservations and fees for trails, RST is piloting work on implementation of a comprehensive Visitor Use Management Framework to better guide decisions on approvals, management and investment in recreation infrastructure.</p>		
2018	<p><b>Implementation of the Cannabis Act (C10)</b></p> <p><b>WHEREAS</b> there has been a lack of communication to local governments regarding how the proposed Cannabis Act, once implemented, will directly impact local government's resources such as bylaw enforcement, policing costs, fire services, public health, licensing, and municipal planning.</p> <p><b>AND WHEREAS</b> in order to offset costs, local governments need to be included in the distribution of tax revenues that will be generated as a result of legalization of Cannabis through the proposed Cannabis Act.</p> <p><b>THEREFORE BE IT RESOLVED</b> that the Provincial government be requested to consider a <b>at least</b> 50/50 tax share with local government.</p> <p><b>AND BE IT FURTHER RESOLVED</b> that Federal and Provincial governments engage in direct consultation with local governments to form a tax distribution framework</p>	<p>R26  <b>ENDORSED</b>  As amended  by LMLGA</p>	<p>C10  <b>NOT ENDORSED</b>  As similar resolutions  were submitted by  other local  governments.</p>

Briefing Note Addressed to	Topic	Cabinet Minister in Attendance	Background	Request	Ministry Response
Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General	Mount Currie Rock Avalanche Risk Mitigation (2018)	Parliamentary Secretary for Emergency Preparedness and Forests, Lands, Natural Resource Operations, and Rural Development	Mount Currie Mountain rock avalanche risk mitigation Please note, the Village of Pemberton has invited their neighbouring communities of Li'l'wat Nation and Area C of the Squamish- Lillooet Regional District to attend should we be granted a meeting.	2018 That the Province provide funding solutions for the installation, operation and ongoing data analysis of a geohazard monitoring system for Mount Currie mountain.	Response from Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, stating that the Province does not have the ability to install and manage geohazard monitoring systems, and encouraging the Village to work with academic institutions and to pursue funding options
Honourable Carole James, Minister of Finance	Farm Status Exemption	Finance		That the Province extend the Farm Status tax exemption provided to rural area farms to farms located within a municipality.	Response from Carole James, Minister and Deputy Premier, requesting supplementary information
Honourable Claire Trevena, Minister of Transportation & Infrastructure (MOTI)	Infrastructure Improvements to Pemberton Creek Bridge (2016; 2017)  Road Safety Improvements for Bike Tourism (2017)	Transportation and Infrastructure		1) Resident Safety: Pemberton requests that MOTI continue to make public safety improvements along Highway 99 including raising the height of the Pemberton Creek Bridge to mitigate risk of flooding to nearby housing complexes during high water events  2) Protection of Infrastructure: The Village of Pemberton requests that MOTI continue to execute asset management of Sea to Sky infrastructure by raising the height of the Pemberton Creek Bridge to mitigate the risk of detrimental highway flooding during high water events. Road Safety Improvements for Bike Tourism (2017)  The Village of Pemberton requests that MOTI allocate funds for the creation of adequate and permanent bike lanes and/or road shoulders on the Pemberton Meadows Road as well as throughout the Sea to Sky Highway.	Response from Minister Trevena, stating that she has asked local ministry staff to follow up with Village directly to discuss the topics raised in more detail.
Honourable Lisa Beare, Minister of Tourism, Arts and Culture	Impacts of increased tourism ( 2017: 2019)	Tourism, Arts and Culture		That the Province match the investment made in tourism marketing with the allocation of funds for improvements to infrastructure and for additional patrols of remote recreation areas to ensure the protection of the environment that supports the local and Provincial tourism industry	This was presented as Resolution B72 (endorsed). Provincial response provided advising that the Government is supporting adventure tourism sector through cross-ministry working groups and ongoing engagement with the Adventure Tourism Coalition, supporting strategic development through Destination Development Planning Program,
Michelle Mungall, Minister of Energy, Mines and Petroleum Resources	BC Hydro and Fortis BC's Residential Inclining Block Rate	Energy, Mines and Petroleum Resources		That the Province direct BC Hydro and Fortis BC to revise the threshold of the two-tier rate system to reduce the negative financial impact to lower to middle income families	No response received.
<b>2019</b>					
Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resources and Rural Development  Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General  Honourable John Horgan, Premier  Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General  Honourable John Horgan, Premier	Lillooet River Flood Mitigation	Public Safety and Solicitor General	The Pemberton Valley has been subject to major historical flooding, threatening life safety and critical infrastructure. A recent floodplain mapping study prepared by Northwest Hydraulic Consultants Ltd. (NHC) found that dyke overtopping is likely at the 50-year flood and the present diking will not protect against the 200-year flood, therefore it is critical that the current sediment management program be intensified. The Village, Squamish Lillooet Regional District Area C and the Li'l'wat Nation are taking an integrated approach to flood mitigation however none of the three at-risk jurisdictions can accommodate the significant cost associated with the recommended infrastructure upgrades.	That the Province provide immediate and long-term funding solutions for flood mitigation in the Pemberton Valley to preserve life safety and critical infrastructure.	
	Mount Currie Mountain Rock Avalanche Risk Mitigation	Public Safety and Solicitor General	In 2018, the Mount Currie Landslide Risk Assessment prepared by BGC Engineering Inc. found that Mount Currie has the potential for rare but large-scale rock avalanches, which would have a catastrophic impact to the Pemberton Valley. There is no way to prevent the avalanches, but the assessment recommended the installation of a geohazard monitoring system to detect the precursor signs of a large-scale event. The Village and our neighbouring communities of Area C of the Squamish Lillooet Regional District and the Li'l'wat Nation are committed to protecting our residents; unfortunately, none of the jurisdictions have the resources to carry out the assessment's recommendations.	The Village respectfully requests that the Province provide funding solutions for the installation, operation and ongoing data analysis of a geohazard monitoring system for Mount Currie mountain.	

Honourable Judy Darcy, Minister of Mental Health and Addictions	Mental Health and Substance Abuse	Children and Family Development; Mental Health and Addictions	The Village is grateful for the recently created position of Child and Youth Hospital Liaison Worker, to support youth and families struggling with mental health and substance abuse issues in the Sea to Sky Corridor. The Pemberton Valley is home to many young families, including those in our neighbouring Indigenous communities of Liá:wat Nation and NÁ:Quatqua. The Village is concerned that as many families in our demographic have limited access to affordable transportation, they will not be able to access the service provided by the Liaison Worker based in Squamish. An additional Liaison Worker based in Pemberton would provide accessibility to care for our most vulnerable residents.	That the Ministry of Children and Family Development provide another Child and Youth Hospital Liaison worker to support the youth of the Pemberton Valley struggling with mental health and substance abuse issues.
Honourable Katrine Conroy, Minister of Children and Family	Childcare Needs (2020)	Affordable Childcare Needs in Pemberton	A recent Child Care Needs Assessment and Strategy prepared by SPARC BC found that Pemberton has over 30% less childcare spaces per 100 children than the Provincial average. The Assessment suggested that unlicensed childcare programs, which can offer childcare spaces for a caregivers' own children as well as up to two more would aid in combating the shortage. Currently, funding through the Childcare BC New Spaces Fund is not available for unlicensed providers, however given the high capital cost of creating childcare spaces, financial incentives for unlicensed programs would be an efficient use of public funds, providing more spaces in a shorter time for a lower cost than new infrastructure.	The Village of Pemberton respectfully requests that the Ministry expand the eligibility parameters of the Childcare BC New Spaces Fund to include financial incentives for private unlicensed childcare providers.
Honourable Doug Donaldson, Minister of Forests, Lands, Natural Honourable Claire Trevena, Minister of Transportation and Infrastructure Honourable Lisa Beare, Minister of Tourism, Arts and Culture	Impacts of increased tourism (2017, 2018, 2020)	Environment and Climate Change Strategy	The increase in popularity of outdoor recreation has brought positive economic impacts to our community as well as to the Province. Sadly, the increase in visitors has also brought negative impacts, such as human/wildlife conflicts, the closures of popular destinations due to unmanageable volume, and increased risk of wildfire in remote areas. Though strongly supportive of economic benefits generated by adventure tourism, the Village is equally committed to the preservation of our environment. While our surrounding natural area has the capacity to draw a significant boost to the tourism industry in British Columbia, such a draw will not continue if the very environment is threatened.	That the Province match the investment made in tourism marketing with the allocation of funds for improvements to infrastructure and for additional patrols of remote recreation areas to ensure the protection of the environment that supports the local and Provincial tourism industry.  Resolution No. 845 was endorsed. Response from Minister of Environment and Climate Change Strategy. Advised of the development of an Action Plan for Joffre Lakes in cooperation with Li'l'wat Nation, N'Quat'qua, MOTI, FLNRD and BC Parks, outlined key strategies of the plan, invested \$242,000 in additional support to Joffre Lakes Park and BC Parks actively working on a long term strategy for the Park.
<b>2020</b>				
Honourable Katrina Chen, Minister of State for Child Care	Childcare Needs (2019)	Minister of State for Childcare	A recent Child Care Needs Assessment and Strategy prepared by SPARC BC found that Pemberton has over 30% less childcare spaces per 100 children than the Provincial average. This dire situation can be attributed to continued low wages which are inequitable to the highly demanding profession, and to low accessibility to required training, particularly in rural communities. Private licensed providers face the additional hindrance of being ineligible for Provincial grant funding for facilities. The COVID-19 pandemic has highlighted the urgency to address the shortage, as neither municipalities nor the Province can hope to achieve economic recovery if parents are unable to work.	That the Province subsidize equitable wages for childcare workers, increased options for accessible training, and enable private childcare facilities to access Provincial funding support
Honourable Selina Robison, Minister of Municipal Affairs and Housing	Affordable Housing	Municipal Affairs and Housing	Finding solutions to the affordable housing crisis in Pemberton is a Strategic Priority of Council. To inform its Action Plan, in 2019 the Village commissioned an Affordable Housing Needs Assessment, which identified severe housing gaps for seniors, low- and moderate-income individuals including single parents, and vulnerable residents. In addition to the high human cost of homelessness, without accommodation for entry-level employees, our local businesses and economy also suffer. The Village is working hard to achieve the Plan's goals, which include building partnerships that can lead to the development of affordable housing projects.	That the Province support the Village in achieving the goals of its Affordable Housing Action Plan and that an open dialogue be maintained as we work to address the housing crisis in Pemberton.  Response from Deputy Minister Kaye Krishna, encouraging the Village to reach out to BC Housing's Housing Hub, regarding affordable housing initiatives, and Brian Bedford, Acting Executive Director, Local Government Infrastructure and Finance, to align the Village's application for park 'n ride with the funding priorities under the Investing in Canada Infrastructure Program.
Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General Ministry of Forests, Lands, Natural Resources and Rural Development	Diking Infrastructure Upgrades Seismic Requirements (2021)	Minister of Public Safety & Parliamentary Secretary for Emergency Preparedness; Minister of Forests, Lands, Natural Resource Operations, and Rural Development	To qualify for Provincial funding, diking infrastructure upgrades must meet the 2014 Seismic Design Guidelines for Dikes - 2 <sup>nd</sup> Edition. The Guidelines apply to Southwestern BC and Vancouver Island, despite the level of seismic hazard in an area: the output from Natural Resources Canada's seismic hazard calculator for Pemberton is significantly lower than the calculator for areas such as Richmond, Abbotsford and Victoria, and is in fact much closer to Calgary's, an area of very low seismic hazard (Thurber Engineering Ltd.). Until the Guidelines are revised to be area specific, they cannot be considered as a determining factor when allocating funding for crucial flood mitigation efforts.	That the Province allocate funding for crucial diking infrastructure upgrades outside the parameters of the 2014 Seismic Design Guidelines for Dikes, until such time as the Guidelines are revised to reflect area-specific seismic hazard.  Response from John Allan, Deputy Minister, FLNRD: Lori Halls, Deputy Minister, Emergency Management BC, explained that her department will be going to Treasury Board to ask for additional funding for flood mitigation projects. With regards to seismic guidelines, ministry staff will review for allowances that may better enable Pemberton to meet standards.
Honourable Lisa Beare, Minister of Tourism, Arts and Culture	Impacts of increased tourism (2017, 2018, 2019)	Environment and Climate Change Strategy	Outdoor tourism in the Pemberton Valley has a positive impact to the local and Provincial economy. Sadly, overcrowding and other irresponsible behaviours have the potential to close or destroy popular areas, which are now in even higher demand as we opt to vacation in our own backyards and some larger Provincial Parks remain closed. The Province needs to match its investment in marketing of these assets with investment in regular patrols to educate the public and protect the environment. Now more than ever we need boots on the ground, to avoid additional emergency management expenses caused by wildfire, or loss of outdoor attractions as the tourism economy struggles to recover.	That the Province match the investment made in tourism marketing with the allocation of funds for patrols of remote recreation areas, to ensure the protection of the environment that supports the recovery of the local  See 2018.
<b>2021</b>				

Honourable Adrian Dix	Impact of BC Ambulance Scheduled on Call (SOC) System on service levels in Pemberton	Minister of Health	BC Emergency Health Services's new SOC system will staff ambulance stations in rural and remote communities for eight hours a day, improving ambulance response times for stations currently staffed only by on-call responders, and will benefit paramedics who transition from on-call to full-time positions. However, as the ambulance station in Pemberton is currently staffed 24 hours a day, the switch to the SOC system will reduce service levels and will place an additional burden on Pemberton Fire Rescue. The SOC system will eliminate Pemberton's fox shift and will rely instead on kilo crews that receive \$2.00/hour while on-call, potentially impacting recruitment and retention of paramedics.	The Village of Pemberton requests that the Ministry of Health work with BC Emergency Health Services to seek a solution to ambulance station staffing in rural and remote communities that benefits paramedics and improves service levels for all communities.	This meeting request was denied.
BC Ambulance Service	Staffing of ambulance stations in rural and remote communities	BC Emergency Health Services/BC Ambulance Service		THAT BC Emergency Health Services reconsider implementation of BC Ambulance's new SOC system in Pemberton. The proposed system will reduce the 90 second ambulance response time from 24 hours per day to eight hours per day, lowering service levels, placing an additional burden on Pemberton Fire Rescue, and putting lives at risk	The Village cancelled the meeting as the issue was resolved by the Province
Honourable Mitzi Dean, Minister of Children and Family Development	Daycare spaces funding	Minister of Children and Family Development			This meeting was arranged by the District of Squamish. As the Village co-sponsored the UBCM resolution on this topic with the District of Squamish, the Village was invited to attend the meeting.
Minister of Forests				2022	
	Diking funding		The Pemberton Valley, vulnerable to flooding from the Lillooet, Green, Birkenhead, Miller, and Ryan Rivers, relies on dikes, constructed, upgraded, and maintained by the Pemberton Valley Diking District (PVDD), for flood protection. Funding is provided by taxes collected from landowners within the diking district and from grants from the provincial and federal governments. Increasing flood risk, escalating flood mitigation costs, and the ongoing impact of the 2010 Meager and Capricorn Creek landslide are straining the PVDD's capacity to ensure the valley is protected from flooding.	That the Province increase funding for the construction, maintenance, and upgrading of dikes to permit the PVDD to upgrade all dikes to the 200 year standard necessary to protect the community from the more frequent, higher flood events anticipated as a consequence of climate change.	
	Management of Crown Lands Outside Parks Used for Ecotourism		The Province has been successful in encouraging BC residents to explore BC as a way to promote domestic tourism, resulting in unprecedented numbers of residents and visitors seeking to experience the Province's natural environment. The Pemberton area, boasting spectacular natural beauty just a short drive from Vancouver, has experienced both positive and negative impacts from this increase in ecotourism. Plans are in place to manage tourists visiting popular provincial parks. A similar approach is needed to protect crown lands outside of parks from the onslaught of ecotourists.	That the Province develop a management plan, with adequate funding, respectful of Indigenous traditional and contemporary land use, for crown lands outside parks to ensure they are protected from overuse and remain available for enjoyment by future generations.	
Attorney General and Minister Responsible for Housing	Cost of Police Services for a Small Municipality		The Province provides municipalities with a population less than 5,000 with police services, recovering a portion of the cost through the police tax. Once a municipality's population exceeds 5,000, it becomes responsible for providing its own police services. The dramatic increase in policing costs is a burden to a small community and may result in a significant increase in property taxes. For those municipalities contracting with the Province for RCMP services, another significant cost increase occurs when the municipality's population reaches 15,000.	The Village requests consideration of a phased approach to transferring the burden of police costs to a municipality, with incremental adjustments as the population increases from 5,000 to 10,000 and again from 10,000 to 15,000, to reduce tax implications during the transition.	
Transportation and Infrastructure	Maintenance of roads and bridges		Roads and bridges in poor condition impact drivers and cyclists daily, increasing wear on vehicles and posing safety risks to motorists, cyclists, and pedestrians. The Lillooet River Bridge on Highway 99 between Pemberton and Mount Currie is one example, currently in a hazardous condition with rebar protruding above the bridge surface. Despite repeated conversations with MOTI staff to highlight the urgent need for repairs, the Village is still waiting for action. Additionally, poor maintenance of ditches and culverts impacts flood mitigation efforts and has the potential to result in damage to homes and businesses	That the Ministry increase funding for road maintenance to ensure that roads, bridges, culverts, and ditches are maintained in a reasonable and safe condition.	Meeting request denied due to volume of requests received

**Date: Tuesday, May 9, 2023**

**To: Elizabeth Tracy, Chief Administrative Officer**

**From: Ethan Fredeen, Deputy Corporate Officer**

**Subject: Community Enhancement Fund: Lil'wat Nation Rodeo 2023  
Sponsorship Request**

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### **PURPOSE**

The purpose of this report is to request funding from the Community Enhancement Fund (CEF) to support the Lil'wat Nation Rodeo on May 20<sup>th</sup> – 22<sup>nd</sup>, 2023

### **BACKGROUND**

The Village has received a request for funding to support a community event. Lil'wat Nation is seeking support for the activities related to their Rodeo scheduled over the May long weekend. While the Lil'wat Nation call for support is not a request through the established application process the Village has traditionally allocated funds from the Community Enhancement Fund to sponsor the Rodeo.

#### ***Criteria***

The Community Enhancement Fund application states that the Village will provide funding to not-for-profit organizations, entities or societies based within the Village of Pemberton that are considered by Council to be contributing to the general interest and benefit of its residents in the following areas:

- Sports, Recreation and Education
- Arts and Culture, or
- Special Events.

The funds available for grants are limited and may not be sufficient to fund all requests for grants made in any one year. Grants will be awarded at Council's discretion and will be authorized by Council resolution.

As such, Council has established the following priorities:

- a) non-profit groups and/or activities which either promote the Village of Pemberton; or
- b) benefit a large number of Pemberton residents; or
- c) involve participation of a large number of Pemberton residents; or
- d) others as authorized by statute.

Applications or events that have secured additional funding through fundraising or own initiative will be given priority.

Funding will be considered for Village organizations providing sports, recreation and education, arts and culture, and special event services in any of the following:

- New Programs
- Expansion of current programs
- Leadership development
- New or expanded special events
- Special projects

## **DISCUSSION & COMMENTS**

### **2023 Lil'wat Nation Rodeo**

The Lil'wat Nation request for sponsorship funding is attached as **Appendix A**. Lil'wat Nation is requesting funding, to support the 2023 Rodeo Event which is scheduled for May 20<sup>th</sup> – 22<sup>nd</sup>, at the Lillooet Lake Rodeo Grounds in Mount Currie. The Rodeo event will be a fun-filled family event, that will hold Bull Riding, Barrel Racing, Bronco Riding, Steer Wrestling and youth events.

An overview of the event program and budget is attached in **Appendix A**. Lil'wat Nation is seeking support from other community organizations and businesses as well.

Lil'wat Nation has received funding support from the Village in the past through the Community Enhancement Fund. A breakdown of the funding support is shown below:

<b>Lil'wat Nation Rodeo Funding</b>		
<b>Year</b>	<b>CEF Funding</b>	<b>Event Sponsor</b>
2009	\$150.00	Contribution to support the purchase of a prize blanket to support the BC 4D Race Summer Series
2018	\$500.00	Donation
2019	\$500.00	PeeWee Barrel Racing x 2
2022	\$1,000.00	PeeWee Barrel Racing x 2
<b>Total</b>	<b>\$2,150.00</b>	

It should be noted that the Village contributed funding, in the amount of \$150, to sponsor the PeeWee Barrel Racing in 2013 and 2014 although the funds were not allocated from the Community Enhancement fund.

The request for funding meets with the criteria as set out in the Community Enhancement Fund Policy.

The Village has received several requests for funding recently and as a result, the Community Enhancement Fund has been well subscribed leaving only \$2,000 for the rest of the year. Staff anticipate there will be more requests for funding over the summer and into the fall. As such, Council may wish to consider making a smaller contribution this year and sponsor the May 21<sup>st</sup>

PeeWee Barrel Racing or alternatively donate another amount to be used however the event organizers deem fit.

**Community Enhancement Fund:**

The Community Enhancement Fund (CEF) budget is established at \$7,500. The Pemberton Secondary School Bursary is allocated from this fund and because of an increase to the bursary being approved in 2022 is now established at \$3,000 and set aside at the beginning of each year for this purpose. As such, \$4,500 is available for the remainder of the year to be used to support community activities.

During the COVID-19 Pandemic the Village did not receive many requests for funding through this program due to many community events being paused because of public health orders and gathering restrictions. As well, the Pemberton and District Initiative Fund (PDIF) was established, and many groups are now accessing funding support through that program overseen by the Squamish-Lillooet Regional District.

The fund also supports other smaller events and/or activities and the Village will utilize funding from this program to support fundraisers by contributing a silent auction item such as a gift basket.

Last year the Village supported the following programs/events and activities:

Pemberton Secondary Bursary	\$3,000	
Lil'wat Mount Currie Rodeo	\$1,000	PeeWee Barrell Racing Sponsor
Lil'wat Christmas Bureau	\$ 500	
Museum	\$ 500	Haunted House Event
Pemberton Health Care Foundation	\$1,200	Call for donations at Christmas
Rotary/Chamber Golf Tournament	\$ 500	Tee Sponsor
Sea to Sky Pemberton Food Bank	\$ 500	Christmas Hamper Program
Tourism Pemberton Slow Food Cycle	\$ 250	Bronze Sponsor

**COMMUNICATIONS**

There are no communications elements anticipated.

**LEGAL CONSIDERATIONS**

There are no legal considerations at this time.



**IMPACT ON BUDGET & STAFFING**

**Community Enhancement Fund Reconciliation – As of May 2, 2023**

<b>2023 Budget Amount</b>		<b>\$7,500</b>	
Contributions Expensed:		<b>PROPOSED</b>	
Village of Pemberton Bursary	\$3,000		Yearly allocation
Lil'wat Christmas Bureau	\$500		Mtg No. 1578, March 28,2023 Christmas Hamper Program – to be
Pemberton Secondary School - Red Devils Alumni Association	\$250		Mtg No. 1579, April 11, 2023 Donation
Pemberton Secondary School Rotary Interact Club	\$250		Mtg No. 1579, April 11, 2023 Hoop-a-Thon
Chamber/Rotary Golf Tournament	\$500		Mtg No. 1578, March 28, 2023 Bronze Sponsorship
Sea to Sky Community Services – Pemberton Food Bank	\$500		Mtg No. 1578, March 28, 2023 Christmas Hamper
Stewardship Pemberton	\$500		Mtg No. 1578, March 28, 2023 Earth Day Event
<b>TOTAL ALLOCATED TO DATE:</b>	<b>\$5,500</b>		
<b>CEF FUNDS REMAINING:</b>		<b>\$2,000</b>	
<b>Requested Contributions:</b>			
<b>Lil'wat Nation 2023 Rodeo</b>		<b>\$500</b>	
<b>Remainder after contributions:</b>		<b>\$2,000</b>	

**INTERDEPARTMENTAL IMPACT & APPROVAL**

The funding requests, as presented, can be accommodated as shown above and the administration of the Community Enhancement Fund is incorporated into the day-to-day activities of the Corporate & Legislative Services Department and the Finance Department.

Interdepartmental Approval by:	Thomas Sikora, Manager of Finance
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**COMMUNITY CLIMATE ACTION PLAN**

This initiative has no impact on the Community Climate Action Plan strategies.

**IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

Both events will benefit residents from all of the neighbouring jurisdictions.

**ALTERNATIVE OPTIONS**

**Option One:** Approve a contribution from the Community Enhancement Fund, in the amount of \$500, to support the PeeWee Barrel Racing event on May 21, 2023.

**Option Two:** Approve a contribution from the Community Enhancement Fund, in an amount to be determined by Council, to support the PeeWee Barrel Racing for two days or another event.

**Option Three:** Approve a contribution from the Community Enhancement Fund, in an amount to be determined by Council, to support the event operations.

**RECOMMENDATIONS**

**THAT** Council provide direction with respect to the allocation of funds from the Community Enhancement Fund for the 2023 Lil'wat Nation Rodeo.

**ATTACHMENTS:**

**Appendix A:** Lil'wat Nation Rodeo 2023 Sponsorship Request

Prepared by:	Ethan Fredeen, Deputy Corporate Officer
Manager Approval:	Sheena Fraser, Manager of Corporate & Legislative Services
CAO Approval by:	Elizabeth Tracy, Chief Administrative Officer

April 25, 2023

Lil'wat Nation  
PO Box 602  
Mt Currie, BC, V0N  
2K0 (604)894-6115  
www.lilwat.ca



Hello Friends!

RE: LIL'WAT NATION RODEO 2023 SPONSORSHIP REQUEST

We are excited to announce that we are hosting The Lil'wat Nation Rodeo 2023 scheduled for the May Day Long weekend of May 20, 21 and 22, 2023. The event will take place at the Lillooet Lake Rodeo Grounds in Mount Currie, B.C. The Lil'wat Nation Rodeo is a three-day open event aimed at amateur rodeo stars. The main events are Bull Riding, Ladies Barrel Racing, Bronc Riding, Steer Wrestling, and the youth events are Junior Bulls & Barrels and Pee-wee Barrels.

It is a safe, fun-filled family event, made possible from your kind contributions. We are seeking support in the form of prizes, supplies, or cash donations. We are seeking sponsorship for the event categories for each day (list attached), or any other resources you can provide.

The Rodeo includes covering costs such as Ambulance Service, Stock Contractor, Rodeo Announcer, Competition Judges & Timers, Portable Toilet Rental, Etc. As such, our total costs are estimated to be over \$90,000+.

The Lil'wat Nation will be able to issue an official donation receipt for income tax purposes for all donations (valued over \$20). Any financial surplus from the Rodeo will support youth activities.

All sponsors will receive prominent advertising displayed at the event. If you have a company banner, we would love to display it at our event.

This Rodeo event not only provides an arena for the amateur rodeo Stars, but it also brings people together and contributes to the region in a positive way.

In closing, on behalf of the Lil'wat Nation, I want to thank you for your time and consideration to our request. I hope you will contact us to express your support for this initiative. Cheques can be made out to "Lil'wat Nation". If you have any questions or comments or need more information, please contact Maxine Bruce at (604) 894-6115.

Sincerely,

[Redacted signature]

Chief Dean Nelson, Lil'wat Nation

Major Events	21-May-23	22-May-23	Total
Bull Riding	\$ 2,000	\$ 2,000	\$ 4,000
Ladies Barrel Racing	\$ 2,000	\$ 2,000	\$ 4,000
Ladies Break Away	\$ 2,000	\$ 2,000	\$ 4,000
Team Roping	\$ 2,000	\$ 2,000	\$ 4,000
Tie Down Roping	\$ 2,000	\$ 2,000	\$ 4,000
Bare Back	\$ 2,000	\$ 2,000	\$ 4,000
Saddle Bronc	\$ 2,000	\$ 2,000	\$ 4,000
Steer Wrestling	\$ 2,000	\$ 2,000	\$ 4,000
<b>Totals</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>	<b>\$32,000</b>

Minor Events	21-May-23	22-May-23	Total
Junior Steer Riding	\$ 1,000	\$ 1,000	\$ 2,000
Junior Barrel Racing	\$ 1,000	\$ 1,000	\$ 2,000
Steer Riding	\$ 1,000	\$ 1,000	\$ 2,000
PeeWee Barrel Racing	\$ 500	\$ 500	\$ 1,000
<b>totals</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>	<b>\$7,000</b>

Essential Costs	
Stock and related Costs	\$ 19,800.00
Officials	\$ 5,100.00
MC	\$ 4,500.00
Entertainment	\$ 3,000.00
Buckles/Prizes	\$ 4,400.00
Facilities	\$ 6,000.00
Safety	\$ 7,500.00
administration	\$ 3,000.00
<b>Total:</b>	<b>\$53,300.00</b>

**Date:** Tuesday, May 9, 2023

**To:** Elizabeth Tracy, Chief Administrative Officer

**From:** Tom Csimá, Manager of Operations and Projects

**Subject:** Operations 2023 First Quarter Report: January – March 2023

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### **PURPOSE**

The purpose of this report is to inform Council of the activities of the Operations Department in the first quarter of 2023.

### **BACKGROUND**

Quarterly reports are provided throughout the year to keep Council up to date with Public Works capital and operational projects and activities.

### **DISCUSSION & COMMENTS**

As always, Public Works winter operations were in full force during the first quarter with the crew mainly focusing on snow and ice removal. Regular spring clean-up activities followed, including gravel removal from parks, boulevards, roads and sidewalks, equipment servicing and maintenance, and minor pot-hole repairs.

2023 marked the third consecutive year of the Ministry of the Environment mandated Waste Water Treatment Plant (WWTP) Receiving Environment Monitoring Program (REMP), involving multiple days of river water sampling. The results of the previous 2 years of data, and early indications from 2023 suggest the requirement for this expensive annual monitoring program is excessive. On recommendation from the consultants, the Village will be making application for a reduction of this requirement from every year to every five (5) years. This application will involve First Nation consultation.

There was a major watermain break on March 17<sup>th</sup> on Aster Street. The supply line from the wells to the reservoir ruptured, however the crew was able to make the repairs over night without any disruption to service, or major damages to private or public property.

Lastly, our Assistant Manager of Operations, Ali Chapple left the Village at the end of the first quarter, which followed with recruitment efforts with hopes to fill the position in the second quarter.

### **Operations and Projects Operational Priorities**

Following on the work being done at an organization-wide level to define and manage priorities, the Operations Department has adapted the framework to communicate departmental operational priorities. Items listed in capital letters appeared as Council priorities at the end of

the quarter. It is important to note that the full “Later” list has been truncated for concise presentation. The complete “Later” list is available for review upon request.

<b>In Progress (NOW)</b>		
<b>Project</b>	<b>Milestone</b>	<b>Date</b>
Farm Road East Trail + Road	Grant Decision	May
EV Chargers	Complete BC Hydro Design	May
Amenity Building	Issue Architectural design RFP	March
<b>NEXT</b>		
<b>Project</b>	<b>Milestone</b>	<b>Date</b>
Farm Road East Trail + Road	Tender Civil Works	May
Farm Road East Trail + Road	Construction Complete	July
EV Chargers	Complete installation	July
<b>LATER</b>		
Amenity Building: Architectural Designer contract awarded - May		
Lot 13 Multimodal Hub: Preliminary Design completed, submitted to BC Hydro for Referral		
Amenity Building: Complete Civil Works and servicing – September		
Signal Hill Elementary School Sidewalk – Design and Construction Completed September		
Den Duyf Park – Irrigation Pond Pumping Station Design		
Fernwood Pressure Reducing Valve (PRV): Complete Detailed Design		
Fernwood Pressure Reducing Valve (PRV): Tender Civil Works		
Walnut Lift Station upgrade: Detailed Design Complete		
Water Treatment Plant – Detailed Design		
One Mile Lake Boardwalk Replacement		



Figure 1 – Pemberton Creek Dyke trail, cleared by Public Works Crew



Figure 2 – Watermain break on Aster St.

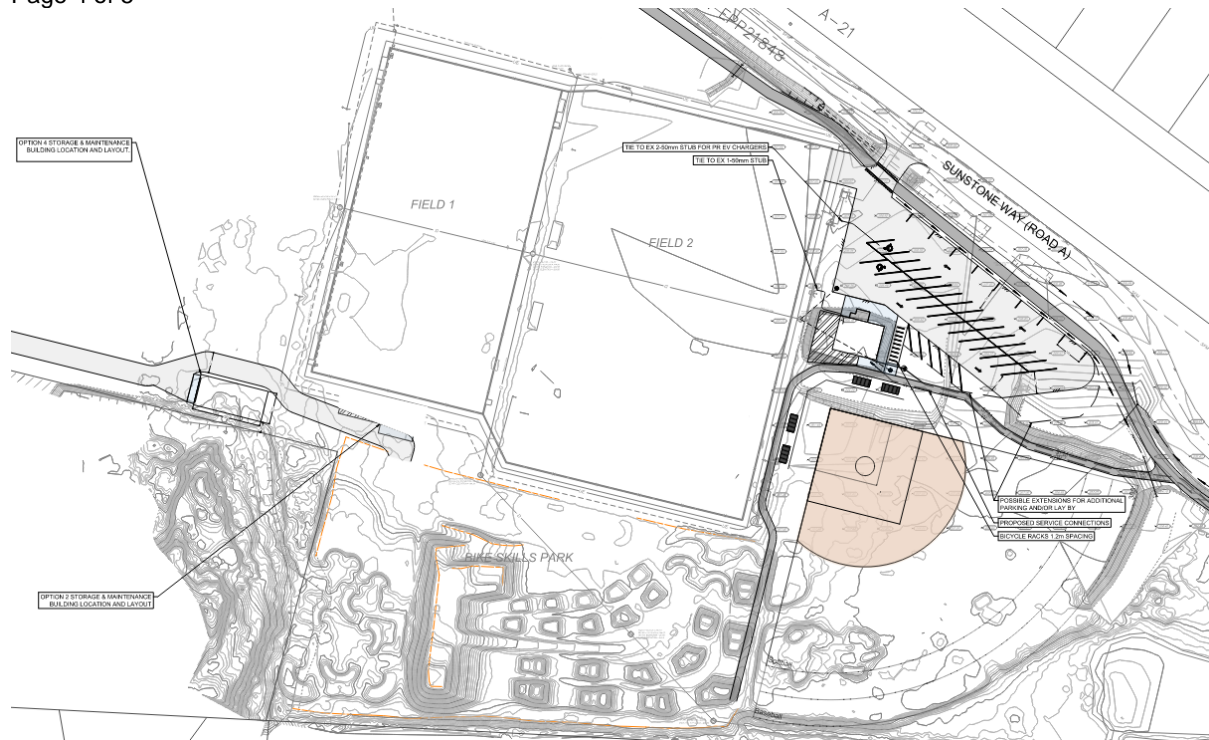


Figure 3 – Preliminary site plan for Amenity Building and Parking lot

## **COMMUNICATIONS**

The Operations Department works regularly with the Office of the CAO to provide updates on the initiatives and projects that are currently underway to ensure that the Village website is updated, and information is communicated to residents through the eNEWS and the Village Facebook Page. Advertising in the newspaper is used as required.

## **LEGAL CONSIDERATIONS**

There are no legal considerations.

## **IMPACT ON BUDGET & STAFFING**

The Operations Department operates on the approved annual municipal budget, reserves, and provincial and federal grants.

## **INTERDEPARTMENTAL IMPACT & APPROVAL**

The Operations Department works closely with other departments through referrals and coordination of public notices, reports, and presentations to Council.

## **COMMUNITY CLIMATE ACTION PLAN**

This report has no impact on the Community Climate Action Plan strategies.



**IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

There are no impacts on the region or neighbouring jurisdictions.

**ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**THAT** the Operations 2023 First Quarter Report be received for information.

Prepared & Submitted by:	Tom Csima, Manager of Operations and Projects
CAO Approval by:	Elizabeth Tracy, Chief Administrative Officer

**Date: Tuesday, May 9, 2023**  
**To: Elizabeth Tracy, Chief Administrative Officer**  
**From: Thomas Sikora, Manager of Finance**  
**Subject: Introduction of the 2023 Financial Bylaws**

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### **PURPOSE**

To present to the Council for consideration of First, Second and Third Readings the following 2023 Financial Bylaws:

- 2023 – 2027 Five Year Financial Plan Bylaw No. 943, 2023 (**Appendix A**)
- 2023 Annual Tax Rates Bylaw No. 944, 2023 (**Appendix B**)
- Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment Bylaw No 945, 2023 (**Appendix C**)
- Sanitary Sewer System Rates, Rents and Charges Bylaw No. 946, 2023 (**Appendix D**)

### **BACKGROUND**

The draft 2023 – 2027 Five Year Financial Plan Bylaw was presented at the Committee of the Whole Meeting No. 242, held on Tuesday, April 18th, 2023, for review and consideration. Detail was included showing the major key assumptions, projected financial performance, projected debt funding, capital expenditures and capital reserves, subject to year-end adjustments of the preliminary and unaudited financial results.

The Committee of the Whole provided the following recommendations to Council:

- 8% tax rate increase for the 2023 fiscal year
- Increase the Sewer Reserves by \$40,000

Subsequently, at the Regular Council Meeting No. 1580, held April 25, 2023, Council ratified the recommendations from the Committee of the Whole.

### **DISCUSSION & COMMENTS**

The Bylaws are presented as attached and reflect the direction received from the Committee of the Whole and Council. In particular, the following is noted:

#### **2023-2027 Five Year Financial Plan Bylaw No. 943, 2023:**

Bylaw No. 943, 2023 has been prepared based on the direction received by the Committee of the Whole and Council and reflects the discussions that took place during the budget deliberation process.

### 2023 Tax Rate Bylaw No. 944, 2023:

The 2023 Tax Rate Bylaw has been prepared from the current year of the 2023 – 2027 Five Year Financial Plan.

### Utility Rates Bylaws:

#### Water Rates:

The Water Rates Amendment Bylaw No. 945, 2023 is updated with '2023' Schedule A.

#### Sewer Rates:

The sewer utility bylaw has been renamed and updated to better reflect the purpose which is the collection of rates, rents, and charges rather than connection fees which are addressed in the Public and Private Sewer Usage Regulation Bylaw No. 363, 1994. As such the previous sewer rates bylaw and its amendment are noted as being repealed.

The Sewer System Rates, Rents and Charges Bylaw No. 946, 2023 includes the updated '2023' Schedule A and the rate adjustment reflects an incremental addition of \$40,000 to sewer reserves.

### **COMMUNICATIONS**

The bylaws will be posted on the Village's website and information related to taxes will be included in the tax notices which will be sent out following the adoption of the bylaws.

### **LEGAL CONSIDERATIONS**

The Five-Year Financial Plan Bylaw along with the 2023 Tax Rates Bylaw must be adopted per sections 165 and 197 of the *Community Charter*.

The preparation of the Five-Year Financial Plan Bylaw and Tax Rates Bylaw meets with the requirements of the *Community Charter and Local Government Act*.

### **IMPACT ON BUDGET & STAFFING**

The development of the financial bylaws is a component of the day-to-day operations of the Finance Department. Adoption of the Bylaws and Financial plan must be approved per the above.

### **INTERDEPARTMENTAL IMPACT & APPROVAL**

The Budget and Five-Year plan have been prepared in coordination with other Departmental Managers.

**COMMUNITY CLIMATE ACTION PLAN**

Elements of the Community Climate Action Plan are incorporated into the 2023 Budget and 2023-2027 Five-Year Plan and will be further developed in subsequent Annual Budget and Five-Year Plans.

**IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

The adoption of the above noted bylaws has no impact on other jurisdictions.

**ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**Recommendation One:** THAT Council give first, second, and third readings to the 2023 – 2027 Five-Year Financial Plan Bylaw No. 943, 2023

**Recommendation Two:** THAT Council give first, second, and third readings to the 2023 Annual Tax Rates Bylaw No. 944, 2023

**Recommendation Three:** THAT Council give first, second, and third readings to the Sanitary Sewer System Rates, Rents and Charges Bylaw No. 946, 2023

**Recommendation Four:** THAT Council give first, second, and third readings to the Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment Bylaw No 945, 2023

**ATTACHMENTS:**

**Appendix A:** 2023 – 2027 Five-Year Financial Plan Bylaw No. 943, 2023

**Appendix B:** 2023 Annual Tax Rates Bylaw No. 944, 2023

**Appendix C:** Sanitary Sewer System Rates, Rents and Charges Bylaw No. 946, 2023

**Appendix D:** Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment Bylaw No 945, 2023

Submitted by:	Thomas Sikora, Manager of Finance
CAO Approval by:	Elizabeth Tracy, Chief Administrative Officer

**VILLAGE OF PEMBERTON**

**BYLAW No. 943, 2023**

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A bylaw of the Village of Pemberton respecting the Five (5) Year Financial Plan beginning with the year 2023.

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The Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

1. Schedule "A" attached hereto and made part of this Bylaw is hereby adopted and is the Village of Pemberton Five Year Financial Plan established with the year ended December 31, 2023.
2. This Bylaw may be cited for all purposes as the "Village of Pemberton 2023-2027 Five (5) Year Financial Plan Bylaw No. 943, 2023."

**READ A FIRST TIME** this 9<sup>th</sup> day of May, 2023.

**READ A SECOND TIME** this 9<sup>th</sup> day of May, 2023.

**READ A THIRD TIME** this 9<sup>th</sup> day of May, 2023.

**ADOPTED** this \_\_\_ day of May, 2023.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer

<b>Village of Pemberton</b>							
<b>Five Year Financial Plan 2023-2027</b>							
<b>Consolidated as at May 2, 2023</b>							
		<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
<b>Revenues:</b>							
Taxation		2,538,877	3,483,510	4,006,036	4,286,459	4,715,105	4,950,860
Water and sewer user rates		2,109,544	2,302,340	2,766,439	2,904,761	3,049,999	3,202,498
User charges		2,918,031	2,947,076	3,035,488	3,339,037	3,672,941	4,040,235
Penalties and interest income		32,500	23,500	24,205	24,689	25,183	25,687
Government transfers:							
Provincial		5,510,982	6,698,019	10,719,000	1,389,000	4,444,000	1,039,000
Federal		119,331	115,900	150,000	200,000	2,650,000	
Other local governments		1,729,388	2,182,885	2,248,371	2,293,339	2,839,205	2,895,990
Investment income		27,860	52,201	53,767	54,842	55,939	57,058
Other revenues		418,749	893,185	937,844	956,601	975,733	995,247
Collections for other governments		3,582,772	3,611,922	3,720,280	3,794,686	3,870,579	3,947,991
		<b>18,988,035</b>	<b>22,310,537</b>	<b>27,661,430</b>	<b>19,243,413</b>	<b>26,298,684</b>	<b>21,154,566</b>
		15,405,263	18,698,614				
<b>Expenditures:</b>							
General government		3,203,458	3,249,777	3,463,993	3,602,898	3,711,286	3,824,617
Fire protection services		896,856	985,691	1,034,975	1,076,374	1,108,665	1,141,925
Development and planning services		815,722	812,237	852,849	886,963	913,572	940,979
Public works and parks		1,337,626	1,458,424	1,681,346	1,748,599	1,801,057	1,855,089
Recreation		1,181,982	1,410,886	1,481,431	1,590,688	1,638,408	1,687,561
Water utility		1,036,670	1,004,046	1,054,248	1,096,418	1,129,311	1,163,190
Sewer utility		1,002,418	1,036,523	1,088,349	1,131,883	1,165,839	1,200,814
Airport services		76,521	89,773	94,261	98,032	100,973	104,002
Transfers to other governments		3,582,772	3,611,922	3,720,280	3,869,091	3,985,164	4,104,719
Amortization Expense		1,234,067	1,234,068	1,662,953	1,766,388	2,408,280	2,483,383
		<b>14,368,092</b>	<b>14,893,348</b>	<b>16,134,685</b>	<b>16,867,334</b>	<b>17,962,556</b>	<b>18,506,279</b>
<b>Annual Surplus/(Deficit)</b>		<b>4,619,943</b>	<b>7,417,189</b>	<b>11,526,745</b>	<b>2,376,078</b>	<b>8,336,128</b>	<b>2,648,287</b>
<b>ADJUSTMENTS REQUIRED TO BALANCE FINANCIAL PLAN TO CONFORM WITH LEGISLATIVE REQUIREMENTS</b>							
<b>Non-cash items included in Annual (Surplus)/Deficit</b>							
Amortization on tangible capital assets		(1,234,067)	(1,234,068)	(1,662,953)	(1,766,388)	(2,408,280)	(2,483,383)
<b>Cash items NOT included in Annual (Surplus)/Deficit</b>							
Capital expenditures		7,268,709	9,117,267	12,866,560	3,103,040	19,256,754	2,253,088
Loan Proceeds		(345,000)	(345,000)	(500,000)	(500,000)	(9,000,000)	(20,000)
Long term debt payments		229,848	258,101	316,572	326,572	526,572	560,000
Capital lease payments		210,466	190,690	220,690	291,038	391,038	391,038
Transfer to Statutory Reserves		-	1	373,949	523,948	373,946	523,948
Transfers from Statutory Reserves		(539,540)	(532,540)	(500,000)	(200,000)	(550,000)	(100,000)
Transfers to Non-Statutory Reserves		1,110,949	1,234,336	911,927	947,869	985,035	1,523,595
Transfers from Non-Statutory Reserves		(1,203,552)	(888,607)	(500,000)	(350,000)	(1,238,937)	
Transfers to Unappropriated Surplus		39,198	121,517				
Transfers from Unappropriated Surplus		(917,069)	(504,502)				
<b>Financial Plan Balance</b>		<b>(0)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>

**Village of Pemberton  
5 Year Financial Plan Bylaw No. 943, 2023  
2023 Revenue Policy Disclosure**

- The table below shows the proportion of proposed 2023 revenue raised from each funding source. One column shows the proposed revenue including Transfer to Other Governments and the other excluding the Transfers to Other Governments. Transfers to Other Governments are funds requisitioned by other government or government agencies for specifically defined projects.

The Village has a bylaw to charge specific administrative fees for various tasks, such as tax certificates, titles searches, rentals as well as other tasks including a 10% administrative fee. This bylaw was last updated July 27, 2021. By billing these fees to individual users, this allows a more realistic tax levy as the tax payers are not subjected to funding these miscellaneous expenses.

The Village of Pemberton will continue to seek other sources of revenue to reduce the reliance on property taxes.

Parcel Taxes are taxes levied for the purpose of paying the debt on the Municipality’s Water and Sewer Infrastructure. The rates are reviewed annually to determine if they meet the required debt payment schedule for the upcoming fiscal year. Parcel Taxes are reviewed annually and updated in accordance with the *Community Charter* Sec. 204.

Revenue Sources 2023	Total Revenue including transfers to other governments	Total Revenue excluding transfers to other governments
	\$ 24,076,683.26	20,464,760.78
Property Taxes	28.27%	15.6%
Parcel Taxes	1.30%	1.5%
User Fees & Charges	21.80%	25.7%
Grants	37.37%	44.0%
DCCs	2.21%	2.6%
Other Revenues	3.93%	4.6%
Proceeds from Borrowing	1.43%	1.7%
Transfers	3.69%	4.3%
	100.00%	100.0%

*This Plan includes cost measures and recovery grants that assist with the financial pressures the community faces, and in support of economic recovery, as well as a focus on core service delivery.*

**Village of Pemberton  
5 Year Financial Plan Bylaw No. 943, 2023  
2023 Revenue Policy Disclosure**

2. a) The Provincial Class Multiples are established by the Provincial Government by *British Columbia Regulations 426/2003* and *439/2003*. These rates are used to calculate the tax rates for other government bodies (Collections for Other Governments) with the exception of the Squamish-Lillooet Regional District (SLRD). Both the Village and the SLRD's tax rates are established by the multiples set by Council. Following is a comparison of the two multiples with the variance identified in bold:

	Village Multiples	Provincial Multiples
Class 1 – Residential	1.00	1.00
<b>Class 2 – Utilities</b>	<b>5.63</b>	<b>3.50</b>
Class 5 – Light Industry	3.40	3.40
<b>Class 6 – Commercial</b>	<b>2.25</b>	<b>2.45</b>
Class 7 – Non-Profit	1.00	1.00
Class 8 – Farm	1.00	1.00

- b) In addition, the Ministry also sets a ceiling for the maximum allowable rate for Class 2 (Utilities). Following is the regulation:

*BC Regulation 329/96* defines a rate ceiling for class 02 property for 2000 and subsequent years. The regulation states:

“2. In setting the tax or levy rate for class 2 property for general municipal purposes, a municipality must not exceed the greater of

- a) \$40 for each \$1,000 of assessed value, and
- b) 2.5 times the rate applicable to class 6 property for general municipal purposes in the municipality for the same taxation year.”

- c) Furthermore, those properties that were included in the 2011 Boundary Extension (Order in Council No. 165) under Class 2 (\*Utility), the tax rate is set each year as per Sections 5 and 6 of the Taxation (Rural Area) Act Regulation, BC Reg. 387/82.

The following table outlines the distribution of taxes between the property tax classes.

Property Class	Municipal Tax Rate	% of Total Property Assessment Value (\$1,614,334,138)	% of Total Property Tax
Residential (Class 01)	1.1721	65.31%	82.37%
Utilities (Class 02)	6.5933	0.55%	0.12%
Utilities (Class 02) Rural	3.7500	2.33%	0.92%
Light Industry (Class 05)	3.9853	7.46%	2.77%
Business/Commercial (Class 06)	2.6373	24.10%	13.51%
Rec/Non-Profit (Class 08)	1.1721	0.24%	0.30%
Farm (Class 09)	1.1721	0.02%	0.02%
<b>Total</b>		100.00%	100.00%

The 2023 Class 2 (Utility) Rural Tax Rate is 3.75 per each \$1,000 of actual value of property. This rate is set each year as per Sections 5 and 6 of the Taxation (Rural Area) Act Regulation, BC Reg. 387/82 as per Order in Council No. 165 (2011) Village Boundary Extension.



**Village of Pemberton  
5 Year Financial Plan Bylaw No. 943, 2023  
2023 Revenue Policy Disclosure**

3. Following is a list of permissive exemptions granted for the taxation year and the amount of municipal tax revenue forgone:

<b>Organization</b>	<b>Municipal Exemption</b>
Municipal Land and Buildings	\$ 4,952.85
BC Conference of Mennonite Brethren ( St Davids)	\$ 422.07
Pemberton Childcare Society	\$ 1,500.29
Pemberton Lion's Society	\$ 1,924.59
Stewardship Pemberton	\$ 264.54
Pemberton Search and Rescue	\$ 426.88
Pemberton Legion	\$ 192.22
<b>Total Municipal Revenue Forgone</b>	<b>\$ 9,683.44</b>

In 2013, Council updated the Permissive Tax Exemption Policy to clarify the criteria, establish timelines for submission and to include an application form which will provide clear guidelines and deliverables for both Staff and the Applicant. Following is the updated Policy and Purpose:

**Permissive Tax Exemption Policy:**

The Village of Pemberton recognizes the significant value of organizations and groups in our community who provide worthwhile programs and services to our residents

The purpose of this Policy is to ensure that the organizations applying for a permissive tax exemption meet the criteria and that the application process is consistent and meets the goals, policies and general operating principles of the Village. The sources of Municipal revenue are limited and a request for an exemption must be considered in concert with other needs of the Village. Council will determine the amount of revenue to be foregone by permissive tax exemptions for non-profit organizations. Council at its sole discretion may grant varying percentages of tax exemptions up to 100% of the tax exemption.

Exemptions are not given to services that are otherwise provided on a private or for profit bases. This would provide an unfair competitive advantage and is not permitted as per Section 25 of the *Community Charter*.

Requests for permissive tax exemptions for organizations whose facilities are outside the boundaries of the Village of Pemberton will not be considered.

Further information, including the complete Policy and Application can be found on the following link on Village website:

[http://www.pemberton.ca/media/177127/Permissive\\_Tax\\_Exempt\\_Policy-Jun2013.pdf](http://www.pemberton.ca/media/177127/Permissive_Tax_Exempt_Policy-Jun2013.pdf)

**Village of Pemberton**  
**5 Year Financial Plan Bylaw No. 943, 2023**  
**2023 Revenue Policy Disclosure**

**Note 1**

General 2023 Assumptions:

- Municipal tax revenues increased by 8% in 2023 with 4% to Capital and 4% to Operating Reserve.
- Non-Market Change (NMC) for 2023 Net General Taxable Values shows an average change in assessment value of 24.85% (NMC 7.22%, Market 17.63%). Some classes show higher change while others show lower change, than the average.
- Frontage tax is calculated on \$3.53 per meter for water and \$5.79 per meter for sewer. Frontage tax is amended based on the retiring or securing of debt.
- The Industrial Park Parcel Taxes equal the debt based on the overall costs of the project to install the water infrastructure to the Industrial Park in 2007. Only those properties that did not choose to commute (pay upfront) their cost are levied.
- User fees for water rates in 2023 will show increases compared with 2022 to reflect increases noted in the Water Service Agreement Schedule “C” Rates.
- User fees for sewer have a \$40,000 budget increase in 2023.

General 2023 – 2027 Assumptions:

- A 10% Administration Fee will be charged to individual user requests and tasks.
- Operating costs are increased to reflected ongoing pressures from inflation. Rates increase in 2023, and assumed to increase 5% in 2024, 4% in 2025, 3% in 2026 and 2027. This represents higher than average, and also highlight a gradual return to normal operation while transitioning out of impacts experienced as a result of the COVID – 19 pandemic, including but not limited to supply chain issues and labor challenges.
- Payroll and benefit related costs are projected to increase at a rate of 4% market (non-union) and 2.5% (union) in 2023. Non-union roles additionally include increases resulting from the Salary Review, which impacts roles differently in the organization.
- Union wages increase by 2.75% in in 2024, and non-unionized wages are forecast to increase by market, with the above stated operating costs increases expected to align with non union payroll and benefit cost assumptions.
- General debt collections, frontage and/or parcel taxes, will equal the general debenture interest and principle payments. This tax is paid by all property owners within the Village of Pemberton who have the ability to connect to the Village’s Infrastructure.
- Transfers to external agencies are forecasted to increase at a rate of 3% in 2024 and 2% per year through 2027.
- Detailed plans for costing of Community Climate Action plan objectives will be introduced and reflected in the 2024-2028 Five Year Financial Plan.





**Village of Pemberton  
5 Year Financial Plan Bylaw No. 943, 2023  
2023 Revenue Policy Disclosure**

<b>Recreation Projects</b>					
Fitness Centre Equipment	29,800	31,060	33,040	26,754	43,088
Basketball Court	15,000				
Accessibility Project with Pemberton & District Library	60,000				
Hardscape Landscaping at Youth Centre					
HVAC at Youth Centre					
Soccer Net at Den Duyf Park	15,000				
Capital General - PCC					
Capital Building Plan - PCC					
Capital Building Plan - Youth Centre					
PTO Electric Mower	80,000				
	<b>199,800</b>	<b>31,060</b>	<b>33,040</b>	<b>26,754</b>	<b>43,088</b>
<b>Water Projects</b>					
Scada Improvements	50,000	20,000	20,000		
Fernwood Watermain & PRV Replacement	280,000	274,000			
Leak Detection Device	18,000	-			
Hatch Alarm					
Chlorine Pump Replacement					
Reservoir mixer motor					
Commercial Meters	30,000				
Test Well Exploration	80,000				
Water Treatment Facility	600,000	7,500,000			
Water Feasibility/Water Source			100,000		
Industrial Park Looping			500,000		
McRae Rd Water Main Upsizing	270,000	300,000	300,000		
	<b>1,328,000</b>	<b>8,094,000</b>	<b>920,000</b>	-	-
<b>Sewer Projects</b>					
Village Wide Scada Upgrades	50,000	20,000	20,000		
Outfall Inline Flushing System	10,000				
Variable Frequency Drives	36,000				
Industrial Park Generator	100,000				
Inflow/Infiltration Study		50,000			
Walnut Lift Station Design					
Walnut Lift Station Upgrade	556,000				
Lift Station #1			1,000,000		
UV System Upgrade	20,000				
	<b>772,000</b>	<b>70,000</b>	<b>1,020,000</b>	-	-
<b>Airport Projects</b>					
Tarmac Upgrades- Sealing Crack Surfacing		100,000			
Fencing			150,000		
	-	<b>100,000</b>	<b>150,000</b>	-	-
<b>Total Capital Expenditures</b>	<b>8,021,477</b>	<b>12,866,560</b>	<b>3,103,040</b>	<b>19,256,754</b>	<b>253,088</b>

**VILLAGE OF PEMBERTON**

**BYLAW No. 944, 2023**

---

A bylaw for the levying of annual tax rates for Municipal, Regional District and Sea to Sky Regional Hospital District purposes for the year 2023.

---

The Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

1. The following rates are hereby imposed and levied for the year 2023:
  - (a) For all lawful general purposes of the municipality on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "A" of Schedule "A" attached hereto and forming a part hereof.
  - (b) For purposes of the Squamish-Lillooet Regional District on the assessed value of land and improvements taxable for general municipal purposes, rates appearing in column "B" of Schedule "A" attached hereto and forming a part hereof.
  - (c) For purposes of the Sea to Sky Regional Hospital District on the assessed value of land and improvements taxable for hospital purposes, rates appearing in column "C" of Schedule "A" attached hereto and forming a part hereof.
2. The minimum amount of taxation upon a parcel of real property shall be One Dollar (\$1.00).
3. This bylaw may be cited as the "Village of Pemberton 2023 Annual Tax Rates Bylaw No. 944, 2023."

**READ A FIRST TIME** this 9<sup>th</sup> day of May, 2023.

**READ A SECOND TIME** this 9<sup>th</sup> day of May, 2023.

**READ A THIRD TIME** this 9<sup>th</sup> day of May, 2023.

**ADOPTED** this \_\_\_\_ day of May, 2023

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer

**Village of Pemberton  
Schedule "A"  
Bylaw No. 944, 2023**

**2023 Tax Rates**

Tax Rates (dollars of tax per \$1,000 taxable value)
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PROPERTY CLASS	A General Municipal (Includes Reserves & CEF)	B Regional District (RD)	C Sea to Sky Regional Hospital District (STSRHD)
1 Residential	1.1721	0.9521	0.0286
2 Utility	6.5933	3.3324	0.1001
5 Light Industry	3.9853	3.2372	0.0972
6 Business/Other	2.6373	2.3327	0.0700
8 Rec/Non-Profit	1.1721	0.9521	0.0286
9 Farm	1.1721	0.9521	0.0286

\*The rate for those properties that were included in the 2011 Boundary Extension (Order in Council No. 165) under Class 2 (Utility), is set each year as per Sections 5 and 6 of the *Taxation (Rural Area) Act Regulation, BC Reg. 387/82*. The rate established for 2023 is \$3.75 per \$1,000 of actual value of property.

**VILLAGE OF PEMBERTON  
BYLAW No. 945, 2023**

---

A bylaw to amend the Village of Pemberton Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment Bylaw No. 931, 2022

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**WHEREAS** it is deemed necessary to amend the rates and charges and billing system for waterworks services to meet increased operational costs of the system;

**NOW THEREFORE** the Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

1. Schedule "A" of Bylaw No. 232, 1989, Amendment Bylaw No. 931, 2022 is hereby deleted and replaced with a new Schedule "A" which is attached hereto and forms part of this bylaw and which takes effect on January 1, 2023.
2. Billing
  - a) Utility billing is done on an annual basis and is due with property taxes on the property tax due date.
  - b) A 10% penalty will be added to such rates, rents and charges remaining unpaid after the property tax due date.
3. This bylaw may be cited for all purposes as the "Village of Pemberton Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment Bylaw No. 945, 2023."

**READ A FIRST TIME** this 9<sup>th</sup> day of May, 2023.

**READ A SECOND TIME** this 9<sup>th</sup> day of May, 2023.

**READ A THIRD TIME** this 9<sup>th</sup> day of May, 2023.

**ADOPTED** this \_\_\_\_ day of May, 2023.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer



**VILLAGE OF PEMBERTON**  
**Bylaw No. 945, 2023**  
**Schedule "A"**

<b>VILLAGE OF PEMBERTON</b>		
<b>Water Rates 2023</b>		
		<b>2023</b>
<b>Flat Rates (Billed Annually)</b>		
	<u><b>Domestic</b></u>	
1.	Seniors housing projects	\$ 389.45
2.	Single family dwellings & trailers	\$ 593.45
	-In addition, per residential suite in a S/F dwelling	\$ 296.71
3.	Apartments/Duplexes/Multi-family dwellings - per unit	
	-under 1,000 sq. ft.	\$ 389.45
	-over 1,000 sq. ft.	\$ 593.45
4.	Bed & Breakfast service, guest/rooming house	\$ 1,000.54
	-in addition, per rental room for > 2 rooms	\$ 198.53
	- in addition, per residential suite	\$ 297.14
5.	Swimming Pool	\$ 108.47
	<u><b>Commercial</b></u>	
1.	Motels, Hotels, Inns, Lodges	\$ 889.44
	- per room (with or without bath)	\$ 131.34
	- per room (with kitchen)	\$ 175.27
	- for each pool &/or hot tub	\$ 186.57
2.	Strata Hotel	\$ 889.44
	- per room (with or without bath)	\$ 131.34
	- per room (with kitchen)	\$ 175.25
	- per room (with kitchen and laundry)	\$ 218.96
	- laundry facility	\$ 224.42
	- for each pool or hot tub	\$ 186.57
3.	Beauty parlours and barber shops (per chair)	\$ 654.87
4.	Cafe, restaurant, coffee shop or dining room	
	-40 seats maximum (including seasonal/outdoor seating)	\$ 1,210.68
	-over 40 seats	\$ 1,796.88
5.	Food & Beverage preparation facilities < 1000 sq. ft.	\$ 654.87
	-total area = 1,000 - 2,000 sq. ft.	\$ 982.14
	-total area = >2,000 sq. ft.	\$ 1,309.38
6.	Medical/Dental Practice - one practitioner	\$ 654.87
	- per additional practitioner	\$ 327.27
7.	Retail stores, < 1000 sq. ft.	\$ 639.12
	- > 1000 sq. ft.	\$ 1,342.78
8.	Banks, offices < 1,000 sq. ft.	\$ 717.18
	- > 1,000 sq. ft.	\$ 1,656.90
9.	Service stations, garages, car washes, etc.	\$ 960.75
	-in addition - for unmetered vehicle wash facility	\$ 1,790.49
10.	Laundries - for each washing machine	\$ 224.42
	(or minimum annual charge)	\$ 1,122.49
11.	Unmetered industrial/commercial usage	\$ 2,008.56
12.	Beverage rooms, lounges, pubs	\$ 1,829.53
13.	Greenhouse or Nursery (adjusted seasonal rate)	\$ 1,048.18
14.	Water Bottling - unmetered	\$ 2,685.57
15.	Weekly Hydrant Connection - Building Development (unmetered) *plus damage deposit	\$ 46.35

**VILLAGE OF PEMBERTON**  
**Bylaw No. 945, 2023**  
**Schedule "A"**

	<b><u>Institutions</u></b>	
	1. Schools, per classroom	\$ 642.49
	2. Churches (flat rate)	\$ 639.12
	3. Hospitals, Emergency Services Stations	\$ 1,348.80
	-hospitals, in addition per bed	\$ 108.84
	<b>Metered Rates (Billed Quarterly)</b>	
	1. Inside Municipal Boundaries - Statutory Declaration Program	
	a) Residences with Suite	
	Fixed Quarterly Meter Charge	\$ 27.93
	Plus Volumetric Rate - first 65 m3 (per m3)	\$ 1.40
	Plus Volumetric Rate - after 65 m3 (per m3)	\$ 3.15
	b) Industrial/Commercial Users	
	Fixed Quarterly Meter Charge	\$ 300.00
	Volumetric Rate	\$ 1.39
	c) Industrial/Commercial Users	
	Flat Rate (for Units with non-functioning or no meters)	\$ 402.05
	d) *Bulk Water Rate	
	Connection Fee	\$ 25.00
	plus rate per (m3)	\$ 4.56
	2. Outside Municipal Boundaries	
	a) Residential/Commercial/Industrial	
	Fixed Quarterly Meter Charge	\$ 35.90
	Plus Volumetric Rate - first 65 m3 (per m3)	\$ 1.44
	Plus Volumetric Rate - after 65 m3 (per m3)	\$ 3.80
	b) Residential/Commercial/Industrial	
	Flat Rate (for Units with non-functioning or no meters)	\$ 1,002.18
	3. PNWS Bulk Water Supply Service Agreement	
	**This rate has been negotiated and is included in a separate agreement	
	*Large bulk water purchases and sewer disposals require individual negotiated agreements where the annual quantity of water purchased by a single bulk customer exceeds 50,000 m3, and the Village has executed a Water Supply Service Agreement with the bulk water supply customer.	

**VILLAGE OF PEMBERTON**

**BYLAW No. 946, 2023**

---

A bylaw authorizes the levying of rates and charges for the use of the Sanitary Sewer System.

---

**WHEREAS** it is deemed necessary to amend the rates and charges and billing system for the use of the Sanitary Sewer System to meet increased operational costs of the system;

**NOW THEREFORE** the Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

1. The rates, rents and charges payable commencing January 1<sup>st</sup>, 2023 by all persons whose premises are connected with the Village Sewer System, shall be those set out in Schedule “A” which is attached hereto and forms part of this bylaw.
2. Utility billing is done on an annual basis and is due with property taxes on the property tax due date.
3. A 10% penalty will be added to such rates, rents and charges remaining unpaid after the property tax due date.
4. This bylaw may be cited for all purposes as the “Village of Pemberton Sanitary Sewer System Rates, Rents and Charges Bylaw No. 946, 2023.”
5. This bylaw hereby repeals the following Sewer Rates, Charges and Billing System Bylaws: 524, 2004; 553, 2005; 568, 2006; 573, 2006; 593, 2007; 607, 2008; 628, 2009; 644, 2010; 665, 2011; 703, 2012; 732, 2013; 769, 2014; 787, 2015; 806, 2016; 820, 2017; 826, 2018; 861, 2019; 882, 2020; 889, 2021; and 928, 2022.

**READ A FIRST TIME** this 9<sup>th</sup> day of May, 2023.

**READ A SECOND TIME** this 9<sup>th</sup> day of May, 2023.

**READ A THIRD TIME** this 9<sup>th</sup> day of May, 2023

**ADOPTED** this \_\_\_\_ day of May, 2023.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer

**Village of Pemberton  
Bylaw No. 946, 2023  
Schedule "A"**

<b>2023 Annual Sewer Rates</b>		
<b>Flat Rates (Billed Annually)</b>	<b>2022</b>	<b>2023</b>
<b><u>Domestic</u></b>		
1. Seniors housing projects	\$ 386.84	\$ 394.95
2. Single family dwellings & trailers	\$ 593.00	\$ 605.42
-In addition, per residential suite in a S/F dwelling	\$ 296.34	\$ 302.55
3. Apartments/Duplexes/Multi-family dwellings - per unit & trailers		\$ -
- under 1,000 sq.ft.	\$ 388.69	\$ 396.84
- over 1,000 sq.ft.	\$ 593.00	\$ 605.42
4. Bed & Breakfast service, guest/rooming house	\$ 847.66	\$ 865.42
-in addition, per rental room for > 2 rooms	\$ 136.91	\$ 139.78
- in addition, per residential suite	\$ 296.34	\$ 302.55
5. Swimming Pool	\$ -	\$ -
		\$ -
<b><u>Commercial</u></b>		\$ -
1. Motels, Hotels, Inns, Lodges	\$ 85.41	\$ 87.20
- per room (with or without bath)	\$ 118.36	\$ 120.84
- per room (with kitchen)	\$ 136.91	\$ 139.78
- for each pool &/or hot tub	\$ -	\$ -
2. Strata Hotel	\$ 852.84	\$ 870.71
- per room (with or without bath)	\$ 118.36	\$ 120.84
- per room (with kitchen)	\$ 136.91	\$ 139.78
- per room (with kitchen and laundry)	\$ 296.34	\$ 302.55
- laundry facility	\$ 338.63	\$ 345.73
- for each pool or hot tub	\$ -	\$ -
3. Beauty parlours and barber shops (per chair)	\$ 723.83	\$ 739.00
4. Cafe, restaurant, coffee shop or dining room	\$ -	\$ -
-40 seats maximum (including seasonal/outdoor seating)	\$ 1,796.65	\$ 1,834.28
-over 40 seats	\$ 2,667.13	\$ 2,723.01
5. Food & Beverage preparation facilities < 1000 sq. ft.	\$ 723.83	\$ 739.00
-total area = 1,000 - 2,000 sq. ft.	\$ 1,085.30	\$ 1,108.04
-total area = > 2,000 sq. ft.	\$ 1,447.34	\$ 1,477.66
6. Medical/Dental Practice - one practitioner	\$ 1,165.07	\$ 1,189.48
- per additional practitioner	\$ 582.34	\$ 594.54
7. Retail stores, < 1000 sq. ft.	\$ 723.83	\$ 739.00
- > 1000 sq. ft.	\$ 1,808.50	\$ 1,846.39
8. Banks, offices < 1,000 sq. ft.	\$ 812.07	\$ 829.08
- > 1,000 sq. ft.	\$ 2,459.01	\$ 2,510.53
9. Service stations, garages, card locks, etc.	\$ 1,630.82	\$ 1,664.98
-in addition - for unmetered vehicle wash facility	\$ -	\$ -
10. Laundries - for each washing machine	\$ 338.63	\$ 345.73
(or minimum annual charge)	\$ 1,694.42	\$ 1,729.91
11. Unmetered industrial/commercial usage	\$ 1,186.00	\$ 1,210.85
12. Beverage rooms, lounges, pubs	\$ 2,715.52	\$ 2,772.40
13. Greenhouse or Nursery (adjusted seasonal rate)	\$ 723.83	\$ 739.00
14. Water Bottling - unmetered	\$ 723.83	\$ 739.00
		\$ -
<b><u>Institutions</u></b>		\$ -
1. Schools, per classroom	\$ 953.85	\$ 973.83
2. Churches (flat rate)	\$ 723.83	\$ 739.00
3. Hospitals, Emergency Services Stations	\$ 2,001.71	\$ 2,043.64
-hospitals, in addition per bed	\$ 161.56	\$ 164.95

**Village of Pemberton  
Bylaw No. 946, 2023  
Schedule "A"**

<b>Metered Rates (Billed Quarterly)</b>			\$ -
			\$ -
	a) Residences w ith Suite		\$ -
	Fixed Quarterly Meter Charge	\$ 33.68	\$ 34.39
	Plus Volumetric Rate (m3)	\$ 1.23	\$ 1.25
			\$ -
	b) Industrial/Commercial Users		\$ -
	Fixed Rate (under 300m3)	\$ 252.91	\$ 258.20
	Volumetric Rate (m3 after 300m3)	\$ 1.29	\$ 1.32
			\$ -
	c) Industrial/Commercial Users		\$ -
	Flat Rate (for Units w ith non-functioning or no meters)	\$ 323.66	\$ 330.44
		\$ -	\$ -
	d) *Bulk Water Rate (m3)	\$ 5.22	\$ 5.33
			\$ -
			\$ -
	a) Residential/Commercial/Industrial		\$ -
	Fixed Rate (under 300m3)	\$ 299.71	\$ 305.99
	Volumetric Rate (m3 after 300m3)	\$ 1.65	\$ 1.69
			\$ -
	b) Residential/Commercial/Industrial		\$ -
	Flat Rate (for Units w ith non-functioning or no meters)	\$ 282.24	\$ 288.15
*Large bulk sewer disposals require individual negotiated agreements.			

# Website Submission: Write to Mayor & Council - [pemberton.ca](http://pemberton.ca)

## Form Submission Info

**First Name:** Diane

**Last Name:** Rothdram

**Street Address:** [REDACTED]

**Town/City:** Pemberton

**Province:** British Columbia

**Postal Code:** V0N 2L0

**Phone Number:** [REDACTED]

**Email:** [REDACTED]

**Please attach any related documents (if applicable):**

### **Message to Mayor & Council:**

I attended a Kitchen Table OCP discussion and am concerned that there was no mention in the materials of the proposed Nkwúkwma (Benchlands) rezoning application.

I am not sure why such a large development (the biggest in Pemberton's history) would be proceeding through these important pre-development stages when the community is in the process of re-writing the document that will define our development goals for the next 25 years- and that there would be no mention of it!

I would like to feel confident that VOP staff has considered the massive implications of a development this size on the existing infrastructure including traffic, schools, health centre and policing costs. What makes council feel confident that all this is being taken into account?

And why was it not mentioned in the OCP feedback documents?

[REDACTED]

## Cathy Peters update- Child Sex Trafficking in BC and How to Stop It

ca.peters@telus.net <[REDACTED]>

Mon 2023-04-24 8:13 AM

To: VoP Admin <admin@pemberton.ca>

📎 1 attachments (607 KB)

Be Amazing Brochure - December 2022.pdf

Dear Mayor Mike Richman, Pemberton Village council and staff,  
My name is Cathy Peters.

I have been raising awareness about Human Sex Trafficking, Sexual Exploitation and **Child Sex Trafficking and How to stop it**.

I have presented to BC politicians, police and the public for the past 10 years.

**BC has the most notorious cases in Canada:**

Amanda Todd (victim), Reza Moazami (sex trafficker) and Robert Pickton (sex buyer and serial killer).

British Columbia is a magnet for criminals, organized crime and International crime syndicates.

The current Federal Law, "**The Protection of Communities and Exploited Persons Act**" is not enforced in BC, so sex buyers and sex traffickers act with impunity.

BC urban centers have become sex tourism destinations.

Indigenous women and girls are first casualties.

Attached is my updated brochure and biography.

My website is upgraded. Please view.

[beamazingcampaign.org](http://beamazingcampaign.org)

The **Canadian Sexual Exploitation Summit** is May 3-5. It is virtual and free.

Global experts will be participating.

<https://sexualexploitationsummit.ca>

I will be presenting on "Child Sex Trafficking in Canada and How To Stop It".

Please attend.

I will be at **UBCM in September with a booth** for the "Be Amazing Campaign- To Stop Sexual Exploitation".

Please alert the Provincial Government, Premier, Attorney General and Solicitor General that this issue is a priority in British Columbia.

All emergency services staff need training in this area (police, fire, ambulance, etc).

A Provincial public awareness program is needed.

**ASK: Please share this information with your staff, stakeholders, law enforcement, educators, health providers, emergency service and frontline service providers.**

**Please contact me for follow up information. Please confirm you have received this email.**

Sincerely, Cathy Peters

BC anti human trafficking educator, speaker, advocate

[beamazingcampaign.org](http://beamazingcampaign.org)  
[REDACTED]

[REDACTED]

Queen's Platinum Jubilee Medal Recipient for my anti human trafficking advocacy work

[REDACTED]

[REDACTED]



Human sex trafficking and sexual exploitation for the purpose of prostitution is the fastest growing crime in the world. It is a lucrative crime targeting our youth, children, and the vulnerable.



You can help stop sexual exploitation starting in your community:

**Learn** about the issue.

**Share** it with others.

**Alert** your politicians that sexual exploitation must stop.

An Anti-Human Trafficking Initiative

**BeAmazingCampaign.org**

Canadian National Human Trafficking Hotline

**1-833-900-1010**

THE QUEEN'S  
PLATINUM JUBILEE 2022  
MEDAL RECIPIENT

Learn.  
Share.  
Alert.

Be Amazing



An Anti-Human  
Trafficking Initiative

PRESENTED BY

**Cathy Peters**

**BeAmazingCampaign.org**

# A modern equal society does not buy and sell women and children.

Cathy Peters raises awareness about the issue of human sex trafficking, sexual exploitation and child sexual trafficking which is for the purpose of prostitution. She speaks and presents to politicians, police and the public.



**Today's slavery has low costs and huge profits; a trafficker can make hundreds of thousands of dollars *per victim* per year.**

The average age of entry into prostitution is 12–14 years of age in Canada, although traffickers are targeting children as young as 8. There has been a dramatic increase in child exploitation along with the production and consumption of child pornography. Unregulated technology has increased the demand for commercially paid sex.

The biggest problem in Canada is that the public is unaware of the issue. Women, youth, children, the marginalized and vulnerable will become potential targets and victims unless we do something to stop it.

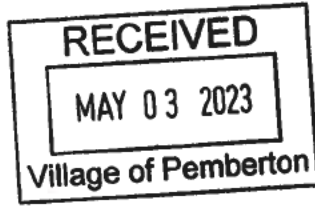
**Learn. Share. Alert.**  
[BeAmazingCampaign.org](http://BeAmazingCampaign.org)

Cathy Peters is a former inner city high school teacher and, since 2014, has made over 600 presentations to more than 20,000 people.

She has received 14 Challenge Coins from Victoria, Kitmat, North Vancouver, Coquitlam, Richmond, Surrey, and Chilliwack RCMP detachments, RCMP HQ Counter Exploitation Unit, New Westminster Police Department after presenting at the Justice Institute, Federal Corrections, Delta, Abbotsford, and the Vancouver Police Department.

Cathy's work was introduced in the BC Legislature and she was asked to three Federal Justice Committees on human trafficking. She has been a speaker to three MMIWG gatherings, numerous Indigenous groups, and had a booth at the July 2022 Assembly of First Nations Convention where she met hundreds of Indigenous leaders.

Cathy was nominated for an Order of BC Award and for the Carol Matusicky Distinguished Service to Families award. In 2022 she presented at the Global Summit *Connecting to Protect: Addressing the Harms of Porn on Youth from a Public Health Perspective* (University of Calgary) and presented at the first RCMP Human Trafficking webinar for law enforcement across Canada. Cathy received a Queen's Platinum Jubilee Medal for her anti-human trafficking advocacy work.



Box 1135  
Pemberton BC, V0N 2L0

April 25, 2023

Village of Pemberton

Dear Mayor and Council,

Thank you for your contribution toward *The Shaker* fundraiser. Your support towards high school athletics at Pemberton Secondary is very much appreciated. As you may already be aware, schools across the province are facing increasing difficulties in providing athletic opportunities to students. The financial burden that has been placed on families, especially in this post-covid climate, is a big concern for our Association, as our main goal is to make extra-curricular sports accessible to every child regardless of their socio-economic background.

We are pleased to announce that, with your help, we have raised over \$23,000.00! The Red Devils Alumni Association is confident that we will be once again be able to cover all tournament entry fees for the next school year for all sports, including volleyball, basketball, soccer and mountain biking, subsidize trips for teams that qualify for Provincial Tournaments, assist with officiating costs for volleyball and basketball, and purchase new equipment/uniforms for our teams.

Our fundraiser was successful because of the enormous community support that we received from a myriad of individuals and businesses. We would like to express a sincere thank you for your contribution. With your support, we will ensure that the opportunities for our youth to participate in school sports continues.

Yours truly,



Krista Walden  
Director  
Pemberton Red Devils Alumni Association

## OPEN QUESTION PERIOD POLICY

**THAT** the following guidelines for the Open Question Period held at the conclusion of the Regular Council Meetings:

- 1) The Open Question Period will commence after the adjournment of the Regular Council Meeting;
- 2) A maximum of 15 minutes for the questions from the Press and Public will be permitted, subject to curtailment at the discretion of the Chair if other business necessitates;
- 3) Only questions directly related to business discussed during the Council Meeting are allowed;
- 4) Questions may be asked of any Council Member;
- 5) Questions must be truly questions and not statements of opinions or policy by the questioner;
- 6) Not more than two (2) separate subjects per questioner will be allowed;
- 7) Questions from each member of the attending Press will be allowed preference prior to proceeding to the public;
- 8) The Chair will recognize the questioner and will direct questions to the Councillor whom he/she feels is best able to reply;
- 9) More than one Councillor may reply if he/she feels there is something to contribute.

*Approved by Council at Meeting No. 920  
Held November 2, 1999*

*Amended by Council at Meeting No. 1405  
Held September 15, 2015*