

**VILLAGE OF PEMBERTON**  
**-REGULAR COUNCIL MEETING MINUTES-**

Meeting #: 1578  
Date: Tuesday, March 28, 2023, 9:00 am  
Location: Council Chambers  
7400 Prospect Street

COUNCILLORS: Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Katrina Nightingale  
Councillor Laura Ramsden

REGRETS: Councillor Jennie Helmer

STAFF: Elizabeth Tracy, Chief Administrative Officer  
Sarah Toews, Emergency Program Coordinator  
Elena Aranguren, Office Coordinator

PUBLIC: 2

*A recording of the meeting was made available to the media and public.*

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**1. CALL TO ORDER**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 9:08am Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA**

Council rose without report from the In Camera meeting.

**4. ADOPTION OF MINUTES**

**4.1 Special Council Meeting, No. 1576, Tuesday, March 7, 2023**

Moved/Seconded

**THAT** the minutes of Special Council Meeting No. 1576, held Tuesday, March 7, 2023, be adopted as circulated.

**CARRIED**

**4.2 Regular Council Meeting No. 1577, Tuesday, March 14, 2023**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1577, held Tuesday, March 14, 2023, be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

There was no business arising.

**7. COMMITTEE MINUTES - FOR INFORMATION**

**8. DELEGATION**

**9. STAFF REPORTS**

**9.1 Office of the CAO**

**a. Verbal Report**

CAO Tracy thanked our Public Works department for their prompt late-night response to the recent water main break on Aster St.

Ms. Tracy also expressed her gratitude for service to Ali Chapple, Assistant Operations Manager, and Vinka Hutchinson, Communications & Grants Coordinator, who will be leaving the Village of Pemberton this month.

Moved/Seconded

**THAT** the Chief Administrative Officer's verbal report be received.

**CARRIED**

**b. UBCM CEPF Emergency Operations Centre Equipment & Training Funding Application**

Moved/Seconded

**THAT** an application to UBCM's Community Emergency Preparedness Fund Emergency Operations Centre & Training stream for funding, up to an amount of \$30,000, to purchase Emergency Operations Centre (EOC) equipment and for the facilitation of a functional exercise be supported.

**CARRIED**

## 9.2 Corporate & Legislative Services

### a. Community Enhancement Fund: Stewardship Pemberton and Chamber of Commerce/Rotary Events Funding Requests

Moved/Seconded

**THAT** funding, in the amount of \$500, be allocated from the Community Enhancement Fund to Stewardship Pemberton for the Earth Day Event to be held on April 22, 2023, at One Mile Lake Park Nature Centre.

**CARRIED**

Moved/Seconded

**THAT** funding, in the amount of \$500, be allocated from the Community Enhancement Fund to Pemberton & District Chamber of Commerce and Pemberton Rotary Club Annual Golf Tournament to be held on June 22, 2023, at Sunstone Golf Club.

**CARRIED**

Moved/ Seconded

**THAT** funds from the Community Enhancement Fund be reserved to support Village of Pemberton annual contribution by the Village to the Lil'wat Christmas Bureau, in the amount of \$500, and the Pemberton Food Bank, in the amount of \$500.

**CARRIED**

## 10. BYLAWS

## 11. MAYOR'S Report

Mayor Richman attended and reported on the following meeting:

- Pemberton Valley Utilities & Services Committee (PVUS)

Mayor Richman reminded Council of the following upcoming events:

- Spelkúmtn Community Forest Open House at the Pemberton & District Community Centre on Thursday, March 30 at 6:30pm.
- Foundry Sea to Sky Grand Opening in Squamish on Friday, March 31 at 11:30am.
- UBCM Housing Summit "Housing BC Together" in Vancouver on Tuesday, April 4 and Wednesday, April 5
- Official Community Plan Youth Engagement Session at the Pemberton Secondary School on Wednesday, April 5.

Mayor Richman advised Council he received a request from Sea to Sky Orthopaedics for a letter of support from the Village of Pemberton for their quest to engage a sports orthopaedic surgeon, and a proposed practice share initiative aimed at maintaining orthopaedic care in the Sea to Sky Corridor.

Moved/Seconded

**THAT** the Village provide a letter of support for Sea to Sky Orthopaedics initiative for a sports orthopaedic surgeon and practice share initiative.

**CARRIED**

## 12. COUNCILLORS' Reports

Councillor Craddock attended and reported on the following meetings:

- Pemberton Valley Dyking District (Liaison)

Councillor Nightingale attended and reported on the following meetings and conferences:

- Pemberton Arts Council (Liaison)
- Pemberton & District Library Board
- Planet Caucus call

Councillor Ramsden will attend the following meetings:

- UBCM Housing Summit "Housing BC Together" in Vancouver on Tuesday, April 4 and Wednesday, April 5.

## 13. CORRESPONDENCE

### 13.1 Correspondence for Action

- Jennifer Johnson, Radius Management Team, dated March 21, 2023, providing comments and/or concerns respecting the relocation of the Nature Park PlayScape feature at the Pemberton and District Community Centre**

Moved/Seconded

**THAT** all past, present and future correspondence received respecting the relocation of the Nature Park PlayScape feature at the Pemberton and District Community Centre be referred to staff and included as part of the report on the public consultation on this matter.

**AND THAT** correspondence be referred to Staff for response.

**CARRIED**

- Kimberly Jones, Board Chair, Board of Directors, Pemberton Children's Centre, dated March 20, 2023, requesting affordable housing agreement with Sea to Sky Community Services, Harrow Road Project**

Moved/Seconded

**THAT** correspondence be referred to Staff for response and to connect the Pemberton Children's Centre with Sea to Sky Community Services.

**AND THAT** staff be directed to connect with the Children's Centre Board to discuss future employment opportunities.

**CARRIED**

### 13.2 Correspondence for Information

- a. BC Association of Farmers' Markets, dated February 16, 2023, regarding BC Farmer's Market Nutrition Coupon Program
- b. Jen Ford, UBCM President, dated March 6, 2023 regarding the Province's response to Council's 2022 resolution
- c. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated March 10, 2023, regarding Canada Housing Benefit
- d. Anne Crowley, dated March 15, 2023, providing comments/support respecting to the LiveShare parking variance application and project
- e. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated March 15, 2023, regarding a call for proposals to support 2SLGBTQI+ community
- f. Reimi Shishido, received March 21, 2023, thanking the Mayor and Council for the Village of Pemberton bursary
- g. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated March 22, 2023, regarding National Seniors Council launching a public consultation on aging at home

Moved/Seconded

**THAT** correspondence be received for information.

**CARRIED**

### 14. DECISION ON LATE BUSINESS

### 15. LATE BUSINESS

### 16. NOTICE OF MOTION

### 17. QUESTION PERIOD

There were no questions from the Gallery.

### 18. IN CAMERA

At 9:43am Council moved in camera.

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) Negotiations and (c) Employee Relations related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

### 19. RECESS REGULAR MEETING

At 11:23am Council rose from In Camera and the Regular Meetings was recessed.

### 20. RECONVENE REGULAR MEETING

At 3:00pm the Regular Meeting was reconvened, and Council moved back In Camera.

**21. IN CAMERA, CONTINUED**

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) Negotiations and (c) Employee Relations related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

**22. RISE WITH REPORT**

At 3:25pm Council rose without report.

**23. ADJOURNMENT OF REGULAR COUNCIL MEETING**

At 3:25pm the meeting was adjourned.

Moved/Seconded

**THAT** the meeting be adjourned.

**CARRIED**

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Mike Richman, Mayor

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Sheena Fraser, Corporate Officer