

VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-

Meeting #: 1574
Date: Tuesday, February 7, 2023, 9:00 am
Location: Council Chambers
7400 Prospect Street

COUNCILLORS: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor Katrina Nightingale
Councillor Laura Ramsden

STAFF: Elizabeth Tracy, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Elena Aranguren, Office Coordinator
Christine Burns, Manager Recreation Services
Sarah Toews, Emergency Program Coordinator
Scott McRae, Manager Development Services
Tom Csimá, Manager Operations and Projects
Cam Adams, Fire Chief

PUBLIC: 1

MEDIA: 1

A recording of the meeting was made available to the media and public.

1. CALL TO ORDER

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 9:04am Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council Meeting No. 1573, Tuesday, January 24, 2023

Moved/Seconded

THAT the minutes Regular Council Meeting No. 1573, held Tuesday, January 24, 2023, be adopted as circulated.

CARRIED

4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

5. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

Councillor Craddock enquired as to whether MP Weiler had provided information about whether the Village might be able to access federal grants and funding to establish housing over a municipal office.

Mayor Richman will follow up with Mr. Weiler during their meeting later in the month..

6. COMMITTEE MINUTES - FOR INFORMATION

7. DELEGATION

7.1 BCHYDRO – Pemberton Substation Expansion Presentation

Whitney Deane, Stakeholder Engagement Advisor, Community Relations and Jas Gill, Program Manager

At 9:07, Whitney Deane, Stakeholder Engagement Advisor and Community Relations at BC Hydro joined the meeting. Jas Gill, Program Manager at BC Hydro, joined the meeting electronically.

Ms. Deane and Ms. Gill provided an introduction to the Pemberton Substation Rebuild Project which will be taking place between 2024 and 2027.

Ms. Gill presented background on Pemberton Substation located on Portage Road at the roundabout. Ms. Gill informed that the project goal is to replace equipment near end-of-life, remove electrical equipment containing PCBs and improve the substation layout in anticipation of future upgrades.

The first phase will include contacting property owners who appear to have expanded their backyards into the transmission right-of way as there are safety concerns that must be addressed. The second phase of will include the expansion of the footprint of the substation closer to the existing property lines.

The key considerations of rebuilding a substation include:

- Ensuring a continued reliable supply of power
- Environment factors
- Safety requirements

- Engineering constraints
- Cost

Ms. Gill noted the project is still very much in the planning stages and several studies, including Geotech investigations, soil characterization, wildlife and vegetation studies and archaeological studies are either under way or will be started shortly. The substation expansion will include vegetation removal around the property and the removal of several Pemberton Health Centre parking stalls.

Ms. Gill acknowledged that during the substantial substation expansion work there will be impacts to traffic in the area. BC Hydro will work to minimize impacts and the impact of construction works and vegetation removal overall.

Ms. Deane and Ms. Gill both noted hydro outages will be required as the project proceeds, but every effort will be made to ensure the outages cause the least amount of impact on the community. Ms. Deane advised BC Hydro is committed to continued communication with the Village, Pemberton and District Chamber and residents to ensure enough advanced notice is provided.

Mr. Gill advised that they are collaborating with Lil'wat Nation to understand and address their interests throughout the life of the project and find opportunities for their participation in the work at different stages.

Mr. Gill informed that from now to the end of 2023, the various studies will be completed along with the substation design.

Discussion took place respecting the following:

- Number of outages planned and the impact to the community
- Length of the construction project
- Ensuring the Pemberton Lions Villa residents and affected neighbours are provided an invitation to the planned open house/information session.
- Vegetation removal program, the cost and impacts on neighbours
- Concerns regarding the final project look and visibility of the substation
- Importance of landscaping and screening to mitigate the impacts of the expansion.
- Concerns regarding the reduction of parking stalls and power outage impacts at the Health Care Centre
- Long term impact of the project and reliability of the substation
- Traffic disruptions during construction
- Importance in ensuring the community is informed well in advance of any works and the need for a development information sign on the site.

Further discussion took place regarding the recent power outages and the timing of those outages. Both Ms. Deane and Ms. Gill advised that there are no planned outages for 2023; however there is the potential for some outages in 2024. Ms. Gill concluded by advising the upgrades to the substation will improve safety and reliability of the service but did note despite the upgrades maintenance outages will still be required.

Mayor Richman thanked Ms. Deane and Ms. Gill for their presentation.

At 9:33am Ms. Deane and Ms. Gill left the meeting.

8. STAFF REPORTS

8.1 Office of the CAO

a. Office of the CAO 2022 Fourth Quarter Operational Priorities Update

Moved/Seconded

THAT the Office of the CAO 2022 Fourth Quarter Operational Priorities and Office of the CAO Update be received for information.

CARRIED

b. UBCM CEPF Disaster Risk Reduction-Climate Adaptation Funding Application – Arn Canal Pump Station Project

Moved/Seconded

THAT the Village of Pemberton's application on behalf of the Pemberton Valley Dyking District (PVDD) to the UBCM's Community Emergency Preparedness Fund (CEPF) Disaster Risk Reduction-Climate Adaptation funding stream, up to an amount of \$500,000, to fund the design of the Arn Canal Pump Station be supported.

CARRIED

8.2 Corporate and Legislative Services

a. Corporate & Legislative Services 2022 Fourth Quarter Administration Report

Moved/Seconded

THAT the Corporate & Legislative Services 2022 Fourth Quarter Administration Update be received for Information.

CARRIED

b. 2022 Fourth Quarter Regular Council Meeting Outstanding Resolutions Update

Moved/Seconded

THAT the 2022 Fourth Quarter Regular Council Meeting Outstanding Resolutions Update be received for information.

CARRIED

8.3 Development Services

a. Development Services 2022 Fourth Quarter Report

Moved/Seconded

THAT the Development Services 2022 Fourth Quarter Report be received for information.

CARRIED

8.4 Operations

a. Operations 2022 Fourth Quarter Report

Moved/Seconded

THAT the Operations Department 2022 Fourth Quarter report be received for information.

CARRIED

8.5 Recreation

a. Recreation Services 2022 Fourth Quarter Report

Moved/Seconded

THAT Council receive the Recreation Services 2022 Fourth Quarter Report for information.

CARRIED

8.6 Pemberton Fire Rescue

a. Pemberton Fire Rescue 2022 Fourth Quarter Report

Moved/Seconded

THAT the Pemberton Fire Rescue 2022 Fourth Quarter Report be received for information.

CARRIED

9. RECESS REGULAR MEETING

At 11:03pm Council recessed the Regular Council meeting.

10. RECONVENE REGULAR MEETING

At 11:09pm the Regular meeting was reconvened.

11. **BYLAWS**

There were no bylaws for consideration.

At 11:03am the Regular Meeting was recessed.

At 11:09am the Regular Meeting was reconvened.

12. **MAYOR'S Report**

Mayor Richman attended and reported on the following meeting:

- Pemberton Valley Utilities & Services Committee (PVUS)

13. **COUNCILLORS' Reports**

Councillor Nightingale reported on the following meeting:

Pemberton Arts Council Committee. Councillor Ramsden attended and reported on the following meeting:

- Pemberton Valley Utilities & Services Committee (PVUS)

14. **CORRESPONDENCE**

14.1 **Correspondence for Action**

- Squamish-Lillooet Regional District, dated January 27, 2023, request to increase the annual requisition for the Pemberton Valley Recreational Trails Service Establishment**

Moved/Seconded

THAT Council give participating area approval by consenting, on behalf of the electors of the Village of Pemberton, to the adoption, by the Squamish-Lillooet Regional District, of proposed SLRD Bylaw 1805-2023, cited as "Pemberton Valley Recreational Trails Service Establishment Bylaw No. 1035-2006, Amendment Bylaw No. 1805-2023";

AND THAT Village of Pemberton staff notify the SLRD Board of the Village of Pemberton's consent.

CARRIED

- b. **Squamish-Lillooet Regional District, dated January 27, 2023, request to increase the annual requisition for the Regional Invasive Species Management and Control Service Bylaw**

Moved/Seconded

THAT Council give participating area approval by consenting, on behalf of the electors of the Village of Pemberton, to the adoption, by the Squamish-Lillooet Regional District, of proposed SLRD Bylaw 1802-2023, cited as “Squamish-Lillooet Regional District Invasive Species Management and Control Service Establishment Bylaw No. 1541-2017, Amendment Bylaw No. 1802-2023”;

AND THAT staff be directed to notify the SLRD Board of the Village of Pemberton’s consent.

CARRIED

14.2 Correspondence for Information

There was no correspondence for information.

15. DECISION ON LATE BUSINESS

16. LATE BUSINESS

17. NOTICE OF MOTION

18. QUESTION PERIOD

David Song, Pique Newsmagazine

Requested information regarding the 5% business licence cap implemented on short-term vacation rentals.

19. IN CAMERA

At 11:28am Council moved in camera.

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (l) Municipal Objectives related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

20. RISE WITH REPORT

At 11:50am Council rose without report and the Regular Meeting was recessed.

21. RECONVENE THE REGULAR MEETING

At 2:03pm the Regular Meeting was reconvened, and Council moved back In Camera.

22. RISE WITHOUT REPORT

At 2:15pm Council rose without report.

23. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

At 2:15pm the Regular Meeting was adjourned.

Mike Richman, Mayor

Sheena Fraser, Corporate Officer