

VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES--

Meeting #: 235
 Date: Tuesday, December 13, 2022, 1:00 pm
 Location: Council Chambers & Zoom Webinar
 7400 Prospect Street

COUNCIL: Mayor Mike Richman
 Councillor Jennie Helmer
 Councillor Katrina Nightingale
 Councillor Laura Ramsden
 Councillor Ted Craddock

STAFF: Elizabeth Tracy, Chief Administrative Officer
 Sheena Fraser, Manager of Corporate & Legislative Services
 Elena Aranguren, Office Coordinator
 Sarah Toews, Emergency Program Coordinator

PUBLIC: 4

A recording of the meeting was made available to the media and the public.

1. CALL TO ORDER

At 1:02pm Mayor Richman called the December 13, 2022 Committee of Whole meeting to order.

2. ADOPTION OF AGENDA

Moved/Seconded
THAT the Agenda be adopted as presented.
CARRIED

3. APPROVAL OF MINUTES

3.1 Committee of the While Meeting No. 234, Tuesday, October 4, 2022

Moved/Seconded
THAT the minutes of Committee of the Whole Meeting No. 234, held Tuesday, October 4, 2022, be approved as circulated.
CARRIED

4. DELEGATIONS

4.1 Kevin Clark, Operations Manager, Pemberton Valley Dyking District: Flood Risk Overview Presentation

Mr. Clark joined the meeting at 1:03pm.

Kevin Clark, Operations Manager, Pemberton Valley Dyking District, presented a flood risk overview and update of the Pemberton Valley Dyking District (PVDD) work during 2022.

Mr. Clark noted that the PVDD operates one of the largest single source Dyking Districts in BC and that Pemberton is a complex area with flooding happening in different ways. Mr. Clark advised that Pemberton's current flood protection levels change depending on the area as follows:

- Pemberton Village has a 2% chance of flooding every year;
- Upper Meadows presents a slightly higher percentage due to the Mount Meager landslide debris;
- Any area from Mount Currie to North Arm Farm south area have a 3% to 10%; and
- Pemberton Airport has a 10% chance of flooding every year.
- Mount Currie south and Pemberton Airport are the first places to flood as they are in the old Lillooet River channel.

Mr. Clark presented statistical information related to past flood flows noting that the PVDD has several real-time data collection locations including at the Pemberton Airport and Tenquille lake, Callaghan, Whistler Blackcomb and other sources to help in forecasting: real time temperature and precipitation.

Mr. Clark advised that the PVDD is focus on moving forward replacing aging infrastructure, sediment removals, forecasting, public information, and flood preparedness, solving the issues with the Ministry of Transportation and Infrastructure (MOTI) and lobby efforts to Province and local Governments. Mr. Clark outlined some of the work the PVDD is currently doing and planning for 2023.

Mayor Richman thanked Mr. Clark for taking the time to present this valuable information noting that the Village will continue to offer support to the PVDD by continuing active conversations with the Province and the Ministry of Transportation and Infrastructure regarding the challenges in this area.

Mr. Clark left the meeting at 1.36pm.

4.2 Sarah Toews, Emergency Program Coordinator, Pemberton Valley and Squamish Floodplain Joint Flood Evacuation Planning Presentation

Sarah Toews, Emergency Program Coordinator, presented the Pemberton Valley & Squamish Floodplain Joint Flood Evacuation Planning to provide the Committee with a greater understanding of current organizational emergency management capabilities as it relates to evacuation planning.

Ms. Toews referred to the Pemberton Valley & Squamish Floodplain Joint Flood Evacuation Planning Project, which was funded through a joint application to the UBCM CEPF Evacuation Route Planning funding stream. The intent of this project was to:

- Collaboratively address flood evacuation issues shared across jurisdictions of the SLRD recognizing Lil'wat Nation and Squamish Nation as key stakeholders who were members of the project steering committee.
- Clearly identify route challenges and high demand limited resources for mass evacuation (eg: RCMP Officers, traffic management personnel and equipment) and address how such resources would be allocated and prioritized when multiple jurisdictions are affected.
- Deliver a functional evacuation exercise that informed, tested and validated the underlying processes and assumptions as it relates to evacuation.
- Improve public safety and facilitate increasingly integrated evacuation planning and procedures through the development of Operational Evacuation Route Plans and a Regional Evacuation Framework document that captures recommendations and high-level regional considerations.

Ms Toews provided an overview of the multi-jurisdictional flood and evacuation exercise which was held on October 5, 2022. The exercise tested the underlying processes and assumptions relating to evacuation and enabled staff to practice other elements of sub-regional strategic coordination to a widespread flooding event.

The exercise focused on the application of training, skills and coordination to identify gaps, lessons learned, and best practices associated with revised plans and exercise play. Fifty-five (55) participants joined from across the region with eighteen (18) of those being Village Staff. An after-action review was conducted to identify best practices, gaps and lessons learned and to capture operational opportunities for future events.

Next steps include implementation of After-Action Report recommendations including IT and facility considerations and building of organizational depth

by continued training and exercises. Evacuation planning will be ongoing project for the Village of Pemberton.

Ms. Toews expressed her gratitude to Mike Andrews, former manager of Emergency Management BC, for facilitating the training exercise.

5. REPORTS

5.1 Nkwúkwma (Benchlands) application process update

Mr. Chalmers, Planning Consultant, joined the meeting at 1:50pm.

Mr. Chalmers presented an update on the status of the Nkwúkwma (Benchlands) OCP amendment and rezoning application and reviewed the application process to date. This included background information on the current OCP and Zoning for these lands, the site analysis that is taking place and the updated proposal submitted by Skénkenam Development Limited Partnership, which is a partnership between Lil'wat Capital Assets LP and Pemberton Benchlands Development Corporation.

Mr. Chalmers noted that at this time, Staff is not seeking specific comment on the application; however, the report provides important elements for consideration as follows:

- The application process will consider how the lands will be developed, rather than whether the lands should be developed as the current OCP and Zoning enables development to take place now.
- A new Sub Area Plan is currently being developed and will guide the long-term approvals and development process and include development permit area guidelines.
- The draft Sub Area Plan will be presented to Committee of the Whole at which time the Committee will have an opportunity to review and provide input on the draft plan.
- Engineering and utilities modelling is currently underway and will inform the Sub Area Plan.

Mr. Chalmers noted that work has been taking place over the last year which has also included public consultation lead by the proponents, initial external referrals, and internal reviews.

Discussion focused on rezoning process, housing needs assessment, building of the sub-area plan and communication with the applicants of what kind of housing and diversity Pemberton needs.

Moved/Seconded

THAT the Nkwúkwma (Benchlands) Application Process Update report be received for information;

AND THAT Staff be directed to submit the draft Sub-Area Plan to a future Committee of the Whole meeting for review.

CARRIED

Mr. Chalmers left the meeting at 2:17pm.

6. ADJOURNMENT

Moved/Seconded

THAT the Committee of Whole meeting be adjourned.

CARRIED

At 2:19pm the Committee of the Whole meeting was adjourned.

Mike Richman, Mayor

Sheena Fraser, Corporate Officer