

**VILLAGE OF PEMBERTON**  
**-REGULAR COUNCIL MEETING MINUTES-**

Meeting #: 1571  
 Date: Tuesday, November 29, 2022, 9:00 am  
 Location: Council Chambers & Zoom Webinar  
 7400 Prospect Street

COUNCILLORS: Mayor Mike Richman  
 Councillor Jennie Helmer  
 Councillor Katrina Nightingale  
 Councillor Laura Ramsden  
 Councillor Ted Craddock

STAFF: Elizabeth Tracy, Chief Administrative Officer  
 Sheena Fraser, Manager of Corporate & Legislative Services  
 Cameron Adams, Fire Chief  
 Scott McRae, Manager, Development Services  
 Thomas Sikora, Manager of Finance  
 Colin Brown, Planner II  
 Renée St-Aubin, Administrative Assistant  
 Avery Hargitt, Planning and GIS Assistant

PUBLIC: Public: 1  
 Media: 1

*A recording of the meeting was made available to the media and public.*

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**1. CALL TO ORDER**

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 9:00am Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA**

**4. ADOPTION OF MINUTES**

**4.1 Regular Council Meeting No. 1569, Tuesday, October 18, 2022**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1569, held Tuesday, October 18,

2022, be approved as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

**7. COMMITTEE MINUTES - FOR INFORMATION**

**8. DELEGATION**

**8.1 Paul Adams, BC Rural Health Network**

At 9:02am Paul Adams, Administrator and Colin Moss, Vice President, of BC Rural Health Network joined the meeting electronically.

Mr. Adams provided an overview of the BC Rural Health Network, which is a political non- partisan organization that works directly health authorities, ministries and ministers to champion overarching health issues that impact all rural British Columbians. Mr. Adams requested consideration by the Village to become a member of the BC Rural Health Network.

Moved/Seconded

**THAT** the Village of Pemberton join the BC Rural Health Network.

**CARRIED**

**9. STAFF REPORTS**

**9.1 Office of the CAO**

**a. Verbal Report**

Chief Administrative Officer Tracy did not present a verbal report.

**9.2 Pemberton Fire Rescue**

**a. Community Resilience Investment Program FireSmart Community Funding and Supports Grant Application**

Moved/Seconded

**THAT** the application for grant funding, in an amount up to \$200,000.00, from the Union of BC Municipalities (UBCM) under the Community Resiliency Investment (CRI) program which provides 100% funding for the Village of Pemberton FireSmart program be approved.

**CARRIED**

**9.3 Development Services**

**a. SSCS Fee Waiver Request – 1343 Aster Street – Tenant Improvement**

At 9:35am Scott McRae, Manager Development Services, joined the meeting electronically.

Moved/Seconded

**THAT** Council grant 100% of the fees requested for waiver and refund by Sea to Sky Community Services as part of the Pemberton Food Bank tenant improvements at 1343 Aster Street.

**CARRIED**

**b. Pemberton Population Growth and Development Overview**

Moved/Seconded

**THAT** the Pemberton Population Growth and Development Overview Report, dated November 29, 2022, be received for information.

**CARRIED**

At 10:08am Mr. McRae left the meeting.

**9.4 Finance**

**a. 2023 Budget Deliberation and Five-Year Financial Plan Schedule**

Moved/Seconded

**THAT** the 2023 Budget Deliberation and Five-Year Financial Plan schedule be approved as presented.

**CARRIED**

**10. BYLAWS**

**11. MAYOR'S Report**

Mayor Richman reported on following:

- The Spelkúmtn Community Forest Interim Board meeting
- Mayors call with the Minister of Municipal Affairs and the Assistant Deputy Minister for Office of Housing and Construction Standards regarding recent announcements

Mayor Richman reported on meetings of the Squamish-Lillooet Regional District Board held November 23, 2022.

**12. COUNCILLORS' Reports**

Councillor Craddock attended and reported on the following meetings:

- Tourism Pemberton
- Spelkúmtn Community Forest interim board
- Pemberton Valley Dyking District
- Pemberton Food Bank opening

Councillor Nightingale attended and reported on the following meetings:

- Pemberton and District Library Board

Council Nightingale also attended the Climate Caucus for Elected Officials on December 2, 2022.

Councillor Laura Ramsden attended and reported on the following meeting:

- Pemberton Valley Economic Development Collaborative meeting

### 13. CORRESPONDENCE

#### 13.1 Correspondence for Action

- a. **Alexander Chisholme, dated November 2, 2022, regarding tree cutting on Friendship Trail along Pemberton Farm Road East**

Moved/Seconded

**THAT** the correspondence be referred to Staff for response.

**CARRIED**

- b. **Mike Kelly, dated November 2, 2022, regarding tree cutting on Friendship Trail along Pemberton Farm Road East**

Moved/Seconded

**THAT** the correspondence be referred to Staff for response.

**CARRIED**

- c. **Greg Holland, dated November 2, 2022, regarding lack of child care services in Pemberton**

Moved/Seconded

**THAT** the correspondence be referred to Staff for response.

**CARRIED**

- d. **Jody Tracey, dated November 9, 2022, regarding speeding concerns on Pemberton Farm Rd East**

Moved/Seconded

**THAT** the correspondence be referred to Staff for response.

**CARRIED**

#### 13.2 Correspondence for Information

- a. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated October 27, 2022 regarding Sea to Sky Country Constituency Youth Council**

- b. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated October 28, 2022 announcing the Aquatic Ecosystems Restoration Fund**

- c. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated November 10, 2022 announcing the launch of the Indigenous Business Navigator**

- d. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated November 7, 2022, congratulating new Council**

Moved/Seconded

**THAT** Council receives the correspondence for information.

**CARRIED**

**14. DECISION ON LATE BUSINESS**

**15. LATE BUSINESS**

**16. NOTICE OF MOTION**

**17. QUESTION PERIOD**

**18. IN CAMERA**

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations and 90 (1) (k) Negotiations related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

At 11:20am Council moved In Camera.

**19. RISE WITH REPORT**

At 1:37pm Council rose with report on the following:

**Pemberton & District PlayScape Relocation:**

Moved/Seconded

**THAT** Staff be directed to engage with the landscape consultant to further explore Option 2, relocating the PlayScape structure, to the linear or pocket park located between the Spray Park and Radius apartment building and revise of Option 1 by moving the PlayScape further east on the lawn, removing the proposed screening, trees and pathway;

**AND THAT** the review includes costs, implication and viability of the options, infrastructure and governance of relocating the play structure.

**CARRIED**

**20. ADJOURNMENT OF REGULAR COUNCIL MEETING**

At 1:38pm the meeting was adjourned.

Moved/Seconded

**THAT** the meeting be adjourned

**CARRIED**

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Mike Richman, Mayor

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Sheena Fraser, Corporate Officer