

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Meeting #: 1565
Date: Tuesday, July 12, 2022, 1:00pm and 5:30pm
Location: Council Chambers & Zoom Webinar, 7400 Prospect Street

COUNCILLORS: Mayor Mike Richman
Councillor Leah Noble*
Councillor Ryan Zant*
Councillor Ted Craddock

REGRETS: Councillor Amica Antonelli

STAFF: Elizabeth Tracy, Chief Administrative Officer
Sheena Fraser, Manager of Corporate and Legislative Services
Gwendolyn Kennedy, Legislative Assistant
Tom Csimá, Manager of Operations and Projects
Christine Burns, Manager of Recreation Services
Cameron Adams, Acting Fire Chief
Scott McRae, Manager of Development Services
Emily White, HR Coordinator

PUBLIC: 1
MEDIA 1

**Denotes electronic attendance*

A recording of the meeting was made available to the media and public.

1. CALL TO ORDER

At 1:00pm Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* section 90 (1) (k) negotiations and related discussions that in the view of Council could reasonably be expected to harm the interests of the municipality if held in public.

CARRIED

At 1:00pm Council moved in camera.

3. RECESS REGULAR MEETING

At 2:27pm the regular meeting was recessed.

4. RECONVENE REGULAR MEETING

At 5:30pm Mayor Richman reconvened the regular meeting.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

5. ADOPTION OF AGENDA

Moved/Seconded

THAT Council adopts the agenda as presented.

CARRIED

6. RISE WITH REPORT FROM IN CAMERA

- 6.1.** Council rose with report on the following resolution from In Camera Meeting No. 1561, held May 17, 2022:

Village of Pemberton Bursary Award

Moved/Seconded

THAT Reimi Shishido be awarded the 2022 Village Bursary Award, in the amount of \$3,000, to be allocated from the Community Enhancement Fund.

CARRIED

- 6.2.** Council rose with report on the following resolution from In Camera Meeting No. 1564, held June 21, 2022:

Official Community Plan Review Contract Award

Moved/Seconded

THAT Urban Systems be awarded the contract to facilitate the 2022-2024 Official Community Plan Review;

AND THAT Staff be directed to prepare a contract for services based on the response to RFP No. 2022.01, received on June 3, 2022 from Urban Systems, for execution by the Chief Administrative Officer.

CARRIED

7. APPROVAL OF MINUTES

- 7.1 Regular Council Meeting No. 1564, Tuesday, June 21, 2022**

Moved/Seconded

THAT Council approves the minutes of Regular Council Meeting No. 1564, held Tuesday, June 21, 2022, as circulated.

CARRIED

8. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

9. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

9.1 Recommendations from Committee of the Whole Meeting No. 231, Tuesday, June 21, 2022

a. LiveShare Co-Living Proposal - 7340 Crabapple Court - Development Variance Permit Direction

Moved/Seconded

THAT Staff be directed to assist in negotiating a shared parking covenant amendment with the adjacent commercial tenures, prepare a final parking variance strategy, and establish a means to secure the proposed transportation innovations for the proposed development of 7340 Crabapple Court, which includes a proposed parking variance, for future consideration by Council.

CARRIED

b. Bullying, Harassment and Discrimination Policy Update

Moved/Seconded

THAT an annual review of the Bullying, Harassment and Discrimination Policy take place at a Committee of the Whole meeting to be held in the spring.

CARRIED

10. COMMITTEE MINUTES - FOR INFORMATION

11. DELEGATIONS

12. STAFF REPORTS

12.1 Office of the Chief Administrative Officer

a. Verbal Report

CAO Tracy acknowledged the work of staff in the preparation of the reports to be presented this evening.

Moved/Seconded

THAT Council receives the Chief Administrative Officer's verbal report.

CARRIED

b. Office of the CAO 2022 Second Quarter Strategic Priorities Report

Moved/Seconded

THAT Council receives the Office of the CAO 2022 Second Quarter Strategic Priorities Update Report.

CARRIED

Emily White, HR Coordinator, joined the meeting at 5:40pm.

c. Bullying, Harassment and Discrimination Policy Review and Update

Moved/Seconded

THAT Council approves the Bullying, Harassment and Discrimination Policy (PER-006) as presented;

AND THAT the annual review of this policy for 2022 be concluded.

CARRIED

Ms. White left the meeting at 5:42pm.

12.2 Corporate and Legislative Services

a. Corporate and Legislative Services 2022 Second Quarter Administration Update

Moved/Seconded

THAT Council receives the Corporate and Legislative Services 2022 Second Quarter Administration Update for information.

CARRIED

b. 2022 Second Quarter Regular Council Meeting Outstanding Resolutions Update

Moved/Seconded

THAT Council receives the 2022 Second Quarter Regular Council Meeting Outstanding Resolutions Update for information.

CARRIED

Scott McRae, Manager of Development Services, joined the meeting at 5:46pm.

12.3 Development Services

a. Development Services 2022 Second Quarter Report

Moved/Seconded

THAT Council receives the Development Services 2022 Second Quarter Report for information.

CARRIED

Mr. McRae left the meeting at 5:50pm.

Tom Csima, Manager of Operations and Projects joined the meeting at 5:51pm.

12.4 Operations

a. Operations 2022 Second Quarter Report

Moved/Seconded

THAT Council receives the Operations 2022 Second Quarter Report for information.

CARRIED

b. 2021 Drinking Water System Annual Report

Moved/Seconded

THAT Council receives the 2021 Drinking Water System Annual Report for information.

CARRIED

Mr. Csima left the meeting at 6:20pm.

Christine Burns, Manager of Recreation Services, joined the meeting at 6:20pm.

12.5 Recreation Services

a. Recreation Services 2022 Second Quarter Report

Mayor Richman thanked Ms. Burns and Recreation Services staff for hosting a successful for Canada Day event for the community.

Moved/Seconded

THAT Council receives the Recreation Services 2022 Second Quarter Report for information.

CARRIED

Ms. Burns left the meeting at 6:28pm.

Acting Fire Chief Adams joined the meeting at 6:28pm.

12.6 Pemberton Fire Rescue

a. Pemberton Fire Rescue 2022 Second Quarter Report

Moved/Seconded

THAT Council receives the Pemberton Fire Rescue 2022 Second Quarter Report for information.

CARRIED

Acting Fire Chief Adams left the meeting at 6:32pm.

13. BYLAWS

13.1 Bylaws for First, Second, and Third Readings

- a. **Business Licence Bylaw Amendment (Special Event Vendors) Bylaw No. 934, 2022**

Moved/Seconded

THAT Council gives first, second, and third readings to Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Special Event Vendor Licence) Bylaw No. 934, 2022.

CARRIED

- b. **Fees and Charges Bylaw Amendment (Business Licence Fees) Bylaw No. 935, 2022**

Moved/Seconded

THAT Council gives first, second, and third readings to Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Business Licence Fees) Bylaw No. 935, 2022.

CARRIED

13.2 Bylaws for Adoption

- a. **Village of Pemberton Parks and Public Spaces Use Bylaw No. 797, 2016, Amendment (Public Spaces Definition) Bylaw No. 932, 2022**

Moved/Seconded

THAT Council adopts Village of Pemberton Parks and Public Spaces Use Bylaw No. 797, 2016, Amendment (Public Spaces Definition) Bylaw No. 932, 2022.

CARRIED

- b. **Village of Pemberton Parking and Traffic Control Bylaw No. 840, 2018, Amendment (Public Parking Lot) Bylaw No. 933, 2022.**

Moved/Seconded

THAT Council adopts Village of Pemberton Parking and Traffic Control Bylaw No. 840, 2018, Amendment (Public Parking Lot) Bylaw No. 933, 2022.

CARRIED

14. MAYOR'S Report

Mayor Richman reported on Squamish-Lillooet Regional District Board Meetings held in June:

- Director of Marketing, Cariboo Chilcotin Coast Tourism Marketing Association, requested support for renewal of the MRDT for Areas A and B.

- There was discussion regarding special event applications and temporary use permits in the Upper Squamish Valley area. Staff are considering policy and zoning regulations.
- There was agreement to provide amenity funds to Birkenhead Lake estates area for a water trailer.
- All Pemberton Valley Utilities and Services Committee recommendations were endorsed.
- There was discussion regarding the Lil'wat Nation Main Street development and the Furry Creek development OCP and zoning amendments
- The Statement Of Financial Information report was approved.
- More information was provided regarding the affordable housing lots at Wedgewoods. A motion was passed directing staff to work with the developer to provide 10 more non-market lots.

Mayor Richman attended the Sea to Sky Regional Hospital District Board meeting where funding requests from VCH were discussed and were denied.

Mayor Richman attended a presentation regarding the proposal for the 2030 Olympic Games and suggested that the proponents present to Council.

Mayor Richman commented on the success of the Canada Day event.

15. COUNCILLORS' Reports

Councillor Craddock attended the Community Wildfire Resiliency Plan Committee meeting on July 5th.

Councillor Craddock reminded Councillors and the public of the Pemberton Valley Dyking District AGM to be held on Thursday at 7pm at the Pemberton and District Community Centre.

Councillors Zant and Noble did not report.

16. CORRESPONDENCE

16.1 Correspondence for Action

- a. **Brenda McLeod, Area C resident, dated July 4, 2022, expressing safety concerns regarding the Friendship Trail along Highway 99.**

Moved/Seconded

THAT Council directs Staff to forward the correspondence to the Squamish-Lillooet Regional District.

CARRIED

16.2 Correspondence for Information

- a. **Laurey-Anne Roodenburg, President, Union of British Columbia Municipalities (UBCM), dated May 24, 2022, confirming that the Village's two resolutions endorsed at the 2022 Lower Mainland Local Government**

Association Spring Convention will be included in the UBCM Resolutions Book for the 2022 UBCM Convention in September.

- b. Stephen Covey and Cyrus Reporter, CN Rail, dated June 15, 2022, regarding Rail Safety Week, September 19th to 25th.**
- c. William Beamish, Mayor, Town of Gibsons, dated June 16, 2022, seeking support of a resolution that will be coming before the Union of British Columbia Municipalities at the 2022 Convention, requesting that the Province establish a funding model for community-based hospice societies.**
- d. Anna Barford, Canada Shipping Campaigner, Stand.earth, dated June 17, 2022, seeking support for a resolution that will be coming before the Union of British Columbia Municipalities at the 2022 Convention, addressing acidic wastewater discharge in all waters off British Columbia.**
- e. Jonathan X. Cote, Mayor, City of New Westminster, dated June 21, 2022, seeking support for a resolution that will be coming before the Union of British Columbia Municipalities at the 2022 Convention regarding the funding of public libraries.**
- f. Tara Faganello, Assistant Deputy Minister, Ministry of Municipal Affairs, dated June 28, 2022, presenting information in follow-up to the May 2022 regional meetings that provided an update from BC Wildfire Service.**
- g. Gina Ciccone, Village resident, dated June 28, 2022, in support of the proposed Harrow Road affordable housing project.**
- h. Nigel Protter, Village resident, dated June 28, 2022, in support of the proposed Harrow Road affordable housing project.**
- i. Ryan Dyrbye, Vice President Operations, Frontier Street Pharmacy, dated June 29, 2022, in support of the proposed Harrow Road affordable housing project.**
- j. Laurey-Anne Roodenburg, President, Union of British Columbia Municipalities (UBCM), dated July 4, 2022, confirming that the Village's resolution regarding crown land application wait times, submitted directly to UBCM, will be included in the UBCM Resolutions Book for the 2022 UBCM Convention in September.**
- k. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated June 30, 2022, announcing a new two-year Wine Sector Support Program that will provide wineries with the tools they need to stay innovative and competitive.**

- I. **Chris Ankeny, Village resident and business owner, dated July 5, 2022, in support of the proposed Harrow Road affordable housing project.**

- m. **Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 5, 2022, providing information regarding the launch of the Age Well at Home Initiative and the two program streams now open for applications.**

Moved/Seconded

THAT Council receives the correspondence for information.

CARRIED

17. DECISION ON LATE BUSINESS

18. LATE BUSINESS

19. NOTICE OF MOTION

20. QUESTION PERIOD

There were no questions from the gallery.

21. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) negotiations and related discussions that in the view of Council could reasonably be expected to harm the interest of the municipality if they were held in public.

CARRIED

At 6:59pm Council moved in camera.

22. RISE WITH REPORT

At 7:07pm Council rose without report.

23. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

At 7:07pm the meeting was adjourned.

Mike Richman, Mayor

Sheena Fraser, Corporate Officer