

**Date: Tuesday, July 12, 2022**

**To: Elizabeth Tracy, Chief Administrative Officer**

**From: Gwendolyn Kennedy, Legislative Assistant**

**Subject: 2022 Second Quarter Regular Council Meeting Outstanding Resolutions Update**

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### **PURPOSE**

The purpose of this report is to present to Council a list of the resolutions from previous regular meetings for which action is incomplete or in progress as of June 30, 2022.

### **BACKGROUND**

Staff maintains a resolution and action item tracking sheet, updated after each council meeting, for administrative purposes. The listing is presented to Council quarterly to inform Council of progress on outstanding actions and resolutions.

### **DISCUSSION & COMMENTS**

Staff initiates action when directed by Council through resolutions made at regular or special council meetings. Staff work diligently to move all directions from Council forward in a timely and efficient manner. However, in some cases, it may not be possible or advantageous to commence an action immediately. If the direction does not align with the current strategic plan, priorities, or work plans, or is not included in the current budget, Staff may review and adjust the work plan or budget before commencing initiatives. As well, some actions are dependent on other projects still in process or require contribution from other jurisdictions or authorities.

The outstanding resolutions listing is used to track resolutions to ensure all directions are accounted for. The current listing of outstanding items and their status is attached as **Appendix A**.

One outstanding resolution, Boundary Extension, has been held over from previous Council. Staff are reviewing options and will bring this back to Council for consideration at a future meeting.

### **COMMUNICATIONS**

The outstanding resolutions listing update does not include a communications element.

### **LEGAL CONSIDERATIONS**

There are no legal considerations.

**IMPACT ON BUDGET & STAFFING**

There is no impact on budget or staffing.

**INTERDEPARTMENTAL IMPACT & APPROVAL**

The report has no impact on other departments and no approvals are required.

**COMMUNITY CLIMATE ACTION PLAN**

The outstanding resolutions report has no impact on the Community Climate Action Plan strategies.

**IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

There is no impact on the region or neighbouring jurisdictions.

**ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

**RECOMMENDATIONS**

**THAT** Council receives the 2022 Second Quarter Regular Council Meeting Outstanding Resolutions Update for information.

**ATTACHMENTS:**

**Appendix A:** 2022 Second Quarter Regular Council Meeting Outstanding Resolution Listing

Prepared by:	Gwendolyn Kennedy, Legislative Assistant
Manager Approval:	Sheena Fraser
CAO Approval by:	Elizabeth Tracy, Chief Administrative Officer

REGULAR COUNCIL OUTSTANDING RESOLUTION LISTING

APPENDIX A

Mtg No	Date	Topic	Resolution	Comment
1472	12-June-18	<b>Boundary Extension</b>	<b>THAT</b> Staff explore the possibility of a smaller boundary extension initiative that would include only the lands occupied by the independent power projects and present this information at a future Committee of the Whole meeting.	<b>STATUS UPDATE:</b> Staff is reviewing options and will bring this matter back in the future.
1539	01-June-21	<b>Crown Land Tenure Application – Lillooet River Park and Boat Launch</b>	<b>THAT</b> Staff consider options that would see the existing Crown land tenure area, held by the Village, of the Lillooet River Bridge area, also known as: BLOCK A OF DISTRICT LOTS 204 AND 8746, LILLOOET DISTRICT protected for public purposes;  <b>AND THAT</b> Staff consult with the Squamish-Lillooet Regional District Staff to discuss options.	<b>STATUS UPDATE:</b> This matter has been referred to staff for incorporation into work plans as may be accommodated.
1551	07-Dec-21	<b>BC Society for the Prevention of Cruelty to Animals, advocating for initiatives to reduce the use of all rodenticides to protect wildlife, domestic pets, and sensitive habitats.</b>	<b>THAT</b> Staff be directed to draft a report for review at a future meeting, including: <ul style="list-style-type: none"> <li>• information regarding how other municipalities have addressed this issue,</li> <li>• sample bylaws from other municipalities, and</li> <li>• options for engaging the Squamish-Lillooet Regional District in the initiative.</li> </ul>	<b>STATUS UPDATE:</b> This item has been placed on the Corporate and Legislative Services workplan.
1557	8-March-22	<b>Airport operations and consideration of delegating to an airport society</b>	<b>THAT</b> Staff be directed to bring back to a future Committee of the Whole meeting a review of airport operations, including consideration of delegating management of airport operations to an airport society.	<b>STATUS UPDATE:</b> This item has been placed on the Corporate and Legislative Services workplan.
1557	8-March-22	<b>Partners for Climate Protection – appointment of staff and Council member to oversee implementation</b>	<b>BE IT FURTHER RESOLVED</b> that the municipality of Village of Pemberton appoint a Council Member and a Staff Member to oversee implementation of the PCP milestones and be the points of contact for the PCP program within the municipality.	<b>STATUS UPDATE:</b> this item has been added to workplan for Office of the CAO and will be incorporated into the DS workplan for 2023 subject to the approval of a new position to oversee implementation of the CCAP.

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1558	5-April-22	<b>Airport Snow and Ice Removal Policy</b>	<b>THAT</b> Staff be directed to develop an Airport Snow and Ice Removal Policy that is based on the January 23, 2007 Policy statement and the November, 2007 recommendations of the Pemberton Regional Airport Authority, with such changes as Staff recommend, and report back to Council; <b>THAT</b> Staff be directed to amend the lease template to reference the Airport Snow and Ice Removal Policy only.	<b>STATUS UPDATE:</b> This item has been placed on the Corporate and Legislative Services workplan.
1558	5-April-22	<b>Establishment of Airport Lease Application Fee and Deposit</b>	<b>THAT</b> Staff be directed to research and develop a fee structure for Airport Lease Applications that includes a deposit, in the amount of \$5,000, and bring back to a Committee of the Whole meeting for review.	<b>STATUS UPDATE:</b> This item has been placed on the Corporate and Legislative Services workplan.
1558	5-April-22	<b>Airport Lease Rate Review</b>	<b>THAT</b> a fair market evaluation and comparison of airport lease rates be undertaken in 2023 in anticipation of the lease renewals that will be considered in 2025 and beyond;  <b>AND THAT</b> this initiative be included in the 2023 budget deliberations for consideration.	<b>STATUS UPDATE:</b> This item has been added to the 2023 budget list and will be brought forward during the 2023 budget deliberations to take place in early 2023. Should this initiative be approved it will be incorporated into the Corporate & Legislative Services workplan in 2023.
1561	17-May-22	<b>Electronic Meetings Policy</b>	<b>THAT</b> the development of an electronic meetings policy be deferred to a future meeting to allow more time for use of the new system.	<b>STATUS UPDATE:</b> This item has been placed on the Corporate and Legislative Services workplan and will be brought to Council in the fall of 2022.
1561	17-May-22	<b>SSCS Affordable Housing</b>	<b>THAT</b> Staff be directed to continue with the processing of the application by Station One Architects on lands located at Lot 2 District Lot 203 Lillooet District Plan KAP56640 (PID: 023-384-018), substantially in the form submitted in the application submission;  <b>AND THAT</b> subject to a complete and thorough application process, the proposed application be brought to Council for consideration of first reading to amending the zoning bylaw.	<b>STATUS UPDATE:</b> The application is under review.

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<b>Mtg No</b>	<b>Date</b>	<b>Topic</b>	<b>Resolution</b>	<b>Comment</b>
1563	7-June-22	<b>Parental leave benefits policy</b>	<b>THAT</b> Council directs Staff to prepare a parental leave benefits policy for councillors for consideration at a future meeting.	<b>STATUS UPDATE:</b> This item has been placed on the Office of the CAO workplan.
1564	21-June-22	<b>UNDRIP discussion</b>	<b>THAT</b> Staff put forward for discussion within the first year of the term of new Council, adoption and implementation of the United Nations Declaration on the Rights of Indigenous Peoples.	<b>STATUS UPDATE:</b> This item has been placed on the Office of the CAO workplan.
1564	21-June-22	<b>Bilingual signage</b>	<b>THAT</b> Staff prepare a report for a future Committee of the Whole meeting regarding replacing street signage with English-Ucwalmícwts bilingual signage and adding Ucwalmícwts place names; <b>AND THAT</b> the report include the costing to undertake the sign replacement for budget consideration.	<b>STATUS UPDATE:</b> This matter has been referred to staff for incorporation into work plans as may be accommodated.
1564	21-June-22	<b>Cultural sensitivity and humility training</b>	<b>THAT</b> Staff consider appropriate means to bring cultural sensitivity and humility learning opportunities to the community.	<b>STATUS UPDATE:</b> This matter has been referred to staff for incorporation into work plans as may be accommodated.