

Date: April 26, 2022
To: Sheena Fraser, Acting Chief Administrative Officer
From: Tom Csimá, Manager of Operations and Projects
Subject: Operations 2022 First Quarter Report: January – March 2022

PURPOSE

The purpose of this report is to inform Council of the activities of the Department of Operations in the first quarter of 2022.

BACKGROUND

Quarterly reports are provided throughout the year to keep Council up to date with Public Works capital and operational projects and activities.

DISCUSSION & COMMENTS

As always, Public Works winter operations were in full force during the first quarter mainly focusing on snow and ice removal. Following high snow volumes in December, road and sidewalk clean-up took several weeks with snow piles growing larger than have been seen in recent years (Figure 3). Further work, including snow clearing from Village owned building roofs and storm drain clearing, was completed in anticipation of heavy rainfall during this period (Figure 2).

Regular spring clean-up activities followed, including gravel removal from parks, boulevards, roads and sidewalks, equipment servicing and maintenance, and minor pot-hole repairs.

Village staff successfully ratified a new collective agreement following negotiations with CUPE 2010, whose membership includes Public Works staff, without any disruption to services.

Lastly, with help from engineering consultants, the Operations department completed a water conservation plan, finalized a preliminary design report on a future water treatment plant, and applied for a large infrastructure grant to potentially fund this project (Figure 5).

Below is a list of the ongoing activities in the Operations Department and the maintenance projects completed during the first quarter:

Regular Maintenance and Small Projects

Public Works

- Regular operation, inspection, and maintenance of sanitary lift stations, Wastewater Treatment Plant (WWTP), Water Conditioning Plant, Wellhouse and pumping stations.
- Development engineering design review.
- WWTP outfall receiving environment monitoring program implementation.
- WWTP river hydrological survey.
- WWTP outfall dive inspections (Figure 1).
- Pothole repair and minor roads maintenance.
- SCADA controls improvements.

Parks

- Ongoing garbage collection from public receptacles and daily sanitization of public toilets.
- Spring parks cleanup, power raking/sweeping, spot repairs, etc.
- Christmas lights removal.
- Preparations for bike skills park project at Den Duyf Park. (Figure 4)
- Lot 13 park 'n' ride site layout and project planning.

The Operations Department was also involved in initial planning meetings and discussions of the firehall/municipal hall request for proposals and selection process, a review of confined space procedures (primarily at the WWTP), preliminary conversations with the Pemberton Valley Dyking District regarding a future ring dyke project, and interdepartmental FireSmart working group discussions.

Below are photos of some of the activities that took place in the first quarter.



Figure 1 – Divers preparing underwater inspection of WWTP outfall



Figure 2 – Snow load on gazebo roof at Pioneer Park



Figure 3 – Corner of Frontier and Aster snow piles (in front of Pemberton Hotel).

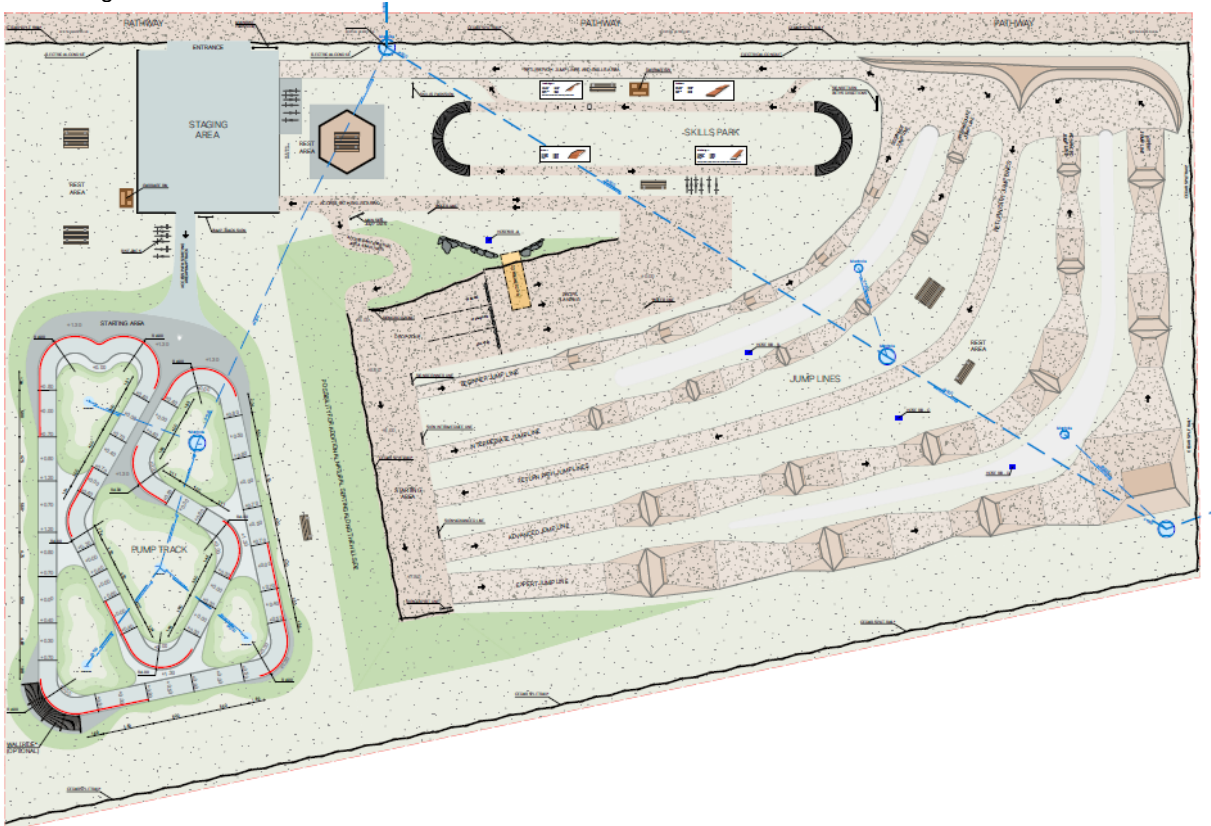


Figure 4 – Preliminary Mountain Bike Skills Park design

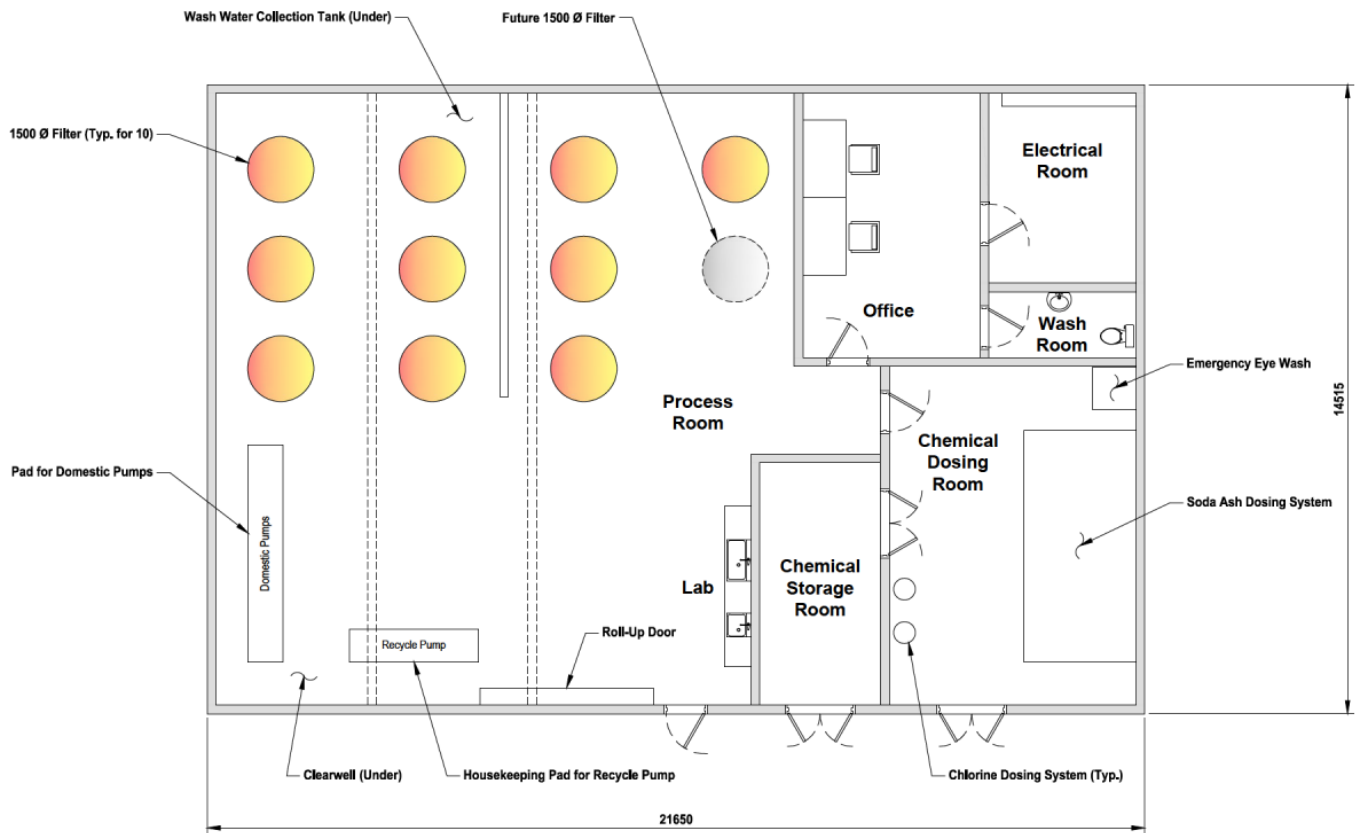


Figure 5 – Preliminary design layout of water treatment plant

COMMUNICATIONS

The Operations Department works regularly with the Office of the CAO to provide updates on the initiatives and projects that are currently underway to ensure that the Village website is updated and information is communicated to residents through the eNEWS and the Village Facebook Page. Advertising in the newspaper is used as required.

LEGAL CONSIDERATIONS

There are no legal considerations.

IMPACT ON BUDGET & STAFFING

The Operations Department operates on the approved annual municipal budget, reserves, and provincial and federal grants.

INTERDEPARTMENTAL IMPACT & APPROVAL

The Operations Department works closely with other departments through referrals and coordination of public notices, reports, and presentations to Council.

COMMUNITY CLIMATE ACTION PLAN

This report has no impact on the Community Climate Action Plan strategies.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There are no impacts on the region or neighbouring jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

RECOMMENDATIONS

THAT the Operations 2022 First Quarter Report be received for information.

Submitted by:	Tom Csimá, Manager of Operations and Projects
Approved by CAO:	Sheena Fraser, Acting Chief Administrative Officer