

**VILLAGE OF PEMBERTON
ADVISORY DESIGN REVIEW COMMISSION MEETING MINUTES**

Minutes for the Advisory Design Review Commission Meeting of the Village of Pemberton held Thursday February 17, 2022 at 5:30 pm via ZOOM Webinar ID: 894 1192 6987

MEMBERS IN ATTENDANCE*: Kristina Patterson-Salin (Chair)
Brian Dorgelo
Lisa Ames
Louis-Felix Renaud
Collin Vaness
Natalie Langmann

REGRETS: 0

STAFF IN ATTENDANCE*: Scott McRae, Manager of Development Services
Colin Brown, Planner II
Nikki Segovia, Building & Planning Clerk
Cameron Chalmers, Consulting Planner

PROJECT REPRESENTATIVES: Blair Gourlay, Applicant

GENERAL PUBLIC: 1

****ALL COMMISSION MEMBERS, STAFF AND PROJECT REPRESENTATIVES
ATTENDED ELECTRONICALLY***

***A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC AND
MEDIA***

1. CALL TO ORDER

At 5:01 p.m.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPOINTMENT OF CHAIR

Moved/Seconded

THAT Kristina Patterson Salin be appointed chair

CARRIED

3. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as circulated.
CARRIED

4. ORIENTATION

Contract Planner, Cameron Chalmers presented an overview of the role of the Advisory Design Review Commission, how the body operates, and general policies involved in being a commission member.

5. ADOPTION OF MINUTES

Moved/Seconded
THAT the minutes of the ADRC Meeting of June 16, 2021 be approved as presented.
CARRIED

6. MINOR DEVELOPMENT PERMIT No. 124 – 7426 and 7432 Prospect Street – RONA

Planner II, Colin Brown presented a report summarizing the Minor Development Permit No 124 for a proposed pass-through structure that will join the existing buildings at 7426 and 7432 Prospect Street, known as the RONA passthrough.

Commission members had no direct questions for staff.

The applicant, Blair Gourlay briefly discussed the proposal, and the floor was opened to question of the applicant.

Brian Dorgelo asked if the lease of the space terminated, is there any agreement in place for what happens to the pass through. The applicant said there has been no discussion.

Commission members asked if a part of the alley way can be blocked so no one can occupy the space, or if a motion sensor light could be installed to deter anyone from occupying that space. They commented on the bike rack orientation and that due to the narrow constraints of the alley it should be oriented perpendicular to the passage.

Natalie Langmann suggested a light may attract people, and it may be more suitable to close off the space entirely.

Louis Felix Renauld suggested a landscaping piece may be of more benefit than a fence.

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Kristina Patterson-Salin agreed a motion sensor light would be a good deterrent but landscaping would be a headache to maintain and would probably look worse. She also agreed that a gate could be a good idea to deny access to the space.

The applicant said the pass through will aid to the current space looking cleaner and acknowledged that the space has been frequented in the past and he is hopeful that closing it off will deter anyone from occupying it.

The commission
Moved/Seconded

THAT the Advisory Design Review Commission recommends that the Manager of Development services support the proposed Minor Development Permit No. 124 "RONA" subject to the following conditions;

- The bike rack is appropriately orientated, and the style will accommodate a variety of bike types and frames.
- A motion sensor light should be placed on both sides of the building to light the pass-through space.
- The applicant works with staff to limit the access to the back alley through a gate.

CARRIED

7. NEW BUSINESS

No new business was discussed.

8. NEXT MEETING

Staff recommended to circulate a meeting schedule for the approval of commission members, but at this time there are no new applications for consideration.

9. ADJOURNMENT

At 6:12 p.m. the meeting was adjourned.

Louis-Felix Renaud, Acting Chair