

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES--**

Meeting #: 231
Date: Tuesday, June 21, 2022, 1:00 pm
Location: Council Chambers & Zoom Webinar
7400 Prospect Street

COUNCIL: Mayor Mike Richman
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant
Councillor Ted Craddock

STAFF: Elizabeth Tracy, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Gwendolyn Kennedy, Legislative Assistant
Emily White, Human Resources Coordinator
Cameron Chalmers, Consultant Planner, attended by Zoom

DELEGATION: David Beckow and Jake McEwan, LiveShare Co-living

PUBLIC: 0

MEDIA: 1

A recording of the meeting was made available to the media and the public.

1. CALL TO ORDER

At 12:59pm Mayor Richman called the June 21, 2022 Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

3.1 Committee of the Whole Meeting No. 230, Tuesday, June 7, 2022

Moved/Seconded

THAT the Committee of the Whole approves the minutes of Committee of the Whole Meeting No. 230, held Tuesday, June 7, 2022, as circulated.

CARRIED

4. REPORTS

4.1 LiveShare Co-Living Proposal - 7340 Crabapple Court - Development Variance Permit Direction - Parking

At 1:00pm, Cameron Chalmers, Consultant Planner, joined the meeting by Zoom webinar.

Mr. Chalmers presented a report summarizing the proposed development, highlighting changes since the proposal was last seen by the Committee. Mr. Chalmers requested input from the Committee regarding the proposed parking variance which has been changed and now requests a variance from the required 64 stalls to 41 stalls.

After the Staff report, the Committee invited the project proponents, Jake McEwan and David Beckow, to address the Committee. Mr. McEwan and Mr. Beckow emphasized their commitment to ensuring the long-term success of the co-living concept. The development will be managed by a community leader, an element that distinguishes this project from other micro-suite developments.

The Committee expressed approval of the co-living concept that takes a creative approach to addressing current issues such as social isolation, carbon footprint, and affordability. The Committee identified parking as a concern, especially as the neighbourhood already experiences parking issues, and suggested that Staff continue to work with the applicants to reduce the requested parking variance and to further explore ways to reduce parking needs.

Moved/Seconded

THAT Committee of the Whole recommends to Council that Staff be directed to assist in negotiating a shared parking covenant amendment with the adjacent commercial tenures, prepare a final parking variance strategy, and establish a means to secure the proposed transportation innovations for the proposed development of 7340 Crabapple Court, which includes a proposed parking variance, for future consideration by Council.

CARRIED

At 1:39pm Mr. Chalmers, Mr. Beckow, and Mr. McEwan left the meeting.

4.2 Bullying and Harassment Policy Update

At 1:40pm Emily White, HR Coordinator, joined the meeting.

Ms. White presented a report explaining the need to update the Village's Bullying, Harassment, and Discrimination Policy, last reviewed in 2015. Ms. White described the proposed changes to the policy and recommended that it be reviewed annually by Council to ensure that it remains up to date and that Councillors remain aware and informed of the policy.

Moved/Seconded

THAT the Bullying, Harassment and Discrimination Policy be supported with the following amendments:

- separation of the roles of Council and management; and
- elimination of employee training and employee information from the roles of Council.

AND THAT the Policy as amended be presented to Council for approval.

CARRIED

Moved/Seconded

THAT the Committee of the Whole recommends to Council that an annual review of the Bullying, Harassment and Discrimination Policy take place at a Committee of the Whole meeting to be held in the spring.

CARRIED

At 1:48pm Ms. White left the meeting.

5. ADJOURNMENT

Moved/Seconded

THAT the June 21, 2022 Committee of Whole meeting be adjourned.

CARRIED

At 1:49pm the Committee of the Whole meeting was adjourned.

Mike Richman, Mayor

Sheena Fraser, Corporate Officer