

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of Regular Council Meeting No. 1563, held Tuesday, June 7, 2022, at 3:00 pm in Council Chambers at 7400 Prospect Street and by Zoom Webinar.

COUNCILLORS: Mayor Mike Richman
Councillor Amica Antonelli
Councillor Ryan Zant
Councillor Ted Craddock

ABSENT: Councillor Leah Noble

STAFF: Sheena Fraser, Acting Chief Administrative Officer
Gwendolyn Kennedy, Acting Manager of Corporate and
Legislative Services

PUBLIC: 1

MEDIA: 1

A recording of the meeting was made available to the media and public.

1. CALL TO ORDER

At 2:38pm Mayor Richman called the meeting to order.

2. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (e) acquisition, disposition, or expropriation of land or improvements, (k) negotiations, and related discussions that in the view of Council could reasonably be expected to harm the interests of the municipality if held in public.

CARRIED

At 2:38pm Council moved in camera.

3. RECESS REGULAR MEETING

At 4:25pm the regular meeting was recessed.

At 5:30pm Councillor Noble left the meeting.

4. RECONVENE REGULAR MEETING

At 5:31pm the regular meeting was reconvened.

5. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as amended by the removal of agenda item number 11, the RCMP delegation.

CARRIED

6. RISE WITH REPORT FROM IN CAMERA

7. ADOPTION OF MINUTES

7.1 Regular Council Meeting No. 1561, Tuesday, May 17, 2022

Moved/Seconded

THAT Council approves the minutes of Regular Council Meeting No. 1561, held Tuesday, May 17, 2022, as circulated.

CARRIED

7.2 Special Council Meeting No. 1562, Thursday, May 19, 2022

Moved/Seconded

THAT Council approves the minutes of Special Council Meeting No. 1562, held Thursday, May 19, 2022, as circulated.

CARRIED

8. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

9. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

10. COMMITTEE MINUTES - FOR INFORMATION

11. DELEGATION

12. STAFF REPORTS

12.1 Office of the Chief Administrative Officer

a. Verbal Report

The Acting Chief Administrative Officer did not provide a verbal report.

b. Appointment of the Chief Administrative Officer and Financial Signing Officer for the Village of Pemberton

Acting Chief Administrative Officer – Rescind

Moved/Seconded

THAT the appointment of Sheena Fraser, as Acting Chief Administrative Officer, be rescinded effective Monday, June 13, 2022.

CARRIED

Chief Administrative Officer Appointment

Moved/Seconded

THAT Ms. Elizabeth Tracy be appointed Chief Administrative Officer for the Village of Pemberton effective Monday, June 13, 2022.

AND THAT Ms. Elizabeth Tracy be appointed:

- a) Chief Administrative Officer with the duties and responsibility assigned under Section 147 of the Community Charter and Village of Pemberton Chief Administrative Officer Bylaw No. 682, 2011;
- b) Airport Manager; and
- c) A Financial Signing Officer for the Village.

CARRIED

Financial Signing Officer

Moved/Seconded

THAT Ms. Elizabeth Tracy be added as an administrative signing authority on the Village of Pemberton TD Bank account (s), the Village of Pemberton Scotiabank account (s) and the Blue Shore Credit Union account (s);

AND THAT Ms. Elizabeth Tracy be added as a signing authority on all authorizations from Municipal Finance Authority by the Village of Pemberton.

CARRIED

13. BYLAWS

13.1 Bylaws for First, Second, and Third Readings

- a. **Village of Pemberton Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment (Schedule A) Bylaw No. 931, 2022**

Moved/Seconded

THAT Council gives first, second, and third readings to Village of Pemberton Water Regulation Connection and Rates Bylaw No. 232, 1989, Amendment (Schedule A) Bylaw No. 931, 2022.

CARRIED

14. MAYOR'S Report

14.1 Correspondence from Dawn Johnson, Stewardship Pemberton Society, dated May 30, 2022

Mayor Richman presented correspondence received from Dawn Johnson, Stewardship Pemberton, presenting a proposal to seek funding for the agricultural park project that forms part of the plan for Lot 13. The agricultural park concept was initiated about 6 years ago in partnership with Stewardship Pemberton. However, due to various delays and competing priorities, there has been no action on this project.

Mayor Richman met with Ms. Johnson to discuss how Stewardship Pemberton may support the Village in getting the project underway. Ms. Johnson drafted a proposal focused on seeking grant funding that would ideally include a project management component. The cost of the grant research is approximately \$5,000 which could be considered seed funding for the larger project. An informal discussion with Area C Director Mack indicates that there is the potential to share the cost of seed funding with the Squamish-Lillooet Regional District as the project would benefit residents of Area C as well as the Village.

Acting CAO Fraser informed the Council that the Village has a high-level concept plan for Lot 13 that includes the development of the park and ride and agricultural park. With the park and ride project going ahead, now is a good time to review the plan to ensure that any infrastructure required for the agricultural park will be integrated with the infrastructure work for the park and ride. Ms. Fraser suggested that Staff meet with Stewardship Pemberton to discuss the concept plan.

Ms. Fraser indicated that the seed funding could be allocated from the either gas tax fund or from the contracts and consultants budget.

Moved/Seconded

THAT Council directs Staff to arrange a meeting with Stewardship Pemberton to review the Lot 13 concept plan and discuss the proposal from Stewardship Pemberton.

CARRIED

Moved/Seconded

THAT up to \$3,000 be allocated from gas tax funds for funding of the proposal from Stewardship Pemberton;

AND THAT a request for cost sharing be addressed to Area C Director Russell Mack.

CARRIED

14.2 Meetings and Events

Mayor Richman attended the following meetings and events:

- Sea to Sky Regional Hospital District special meeting held on May 26th:

- Dr. James Cranston presented a case for the purchase of a CT scanner for Squamish General Hospital;
- Vancouver Coastal Health presented a capital plan. The Board did not approve the capital project requests, instead asking for a master plan that would inform capital project decisions.
- Squamish-Lillooet Regional District meetings on May 25th and 26th:
 - many housekeeping matters were discussed
 - there was a request from the Board for application for an infrastructure grant for replacement of the Pemberton North water service main;
 - discussion of parental leave for directors;
 - discussion of incentives to encourage property owners at Wedgewoods to include secondary suites in their homes;

Mayor Richman shared with Council correspondence received from BC Parks confirming that day use passes at no cost will be required in 2022 for Joffre Lakes, Golden Ears, and Garibaldi Parks;

Mayor Richman informed Council that he has received correspondence regarding scheduling minister meetings for the annual Convention of the Union of British Columbia Municipalities to take place in Whistler from September 12th to 16th.

Upcoming Events

- Mayor Richman will attend the Pemberton Valley Utilities and Services and Transit Committee meetings this week.
- The 17th Annual Chamber of Commerce/Rotary Club Golf Tournament will take place on June 16th
- the Pemberton Secondary School graduation ceremony will be held this weekend
- The Pemberton Secondary School awards ceremony is scheduled for the 14th
- The Celebration of Life for Shirley Henry, former Pemberton Mayor, will take place on the 14th

Moved/Seconded

THAT Council directs Staff to prepare a parental leave benefits policy for councillors for consideration at a future meeting.

CARRIED

15. COUNCILLORS' Reports

Councillor Craddock reported on the following meetings and events:

- Tourism Pemberton board meeting
- Pemberton Valley Dyking District meeting
- Economic Development Collaborative meeting
- Community Wildfire Resiliency Plan Committee

Councillor Antonelli passed on a request that the family open gym activity be reinstated by Recreation Services.

Councillor Zant attended the Pemberton and District Public Library Board meeting. Councillor Zant passed on a request regarding operation of the splash park, asking that the delay between pressing a button and the water park activating be decreased and that the water stay on longer each time it is activated.

16. CORRESPONDENCE

16.1 Correspondence for Information

- a. **Peter Skeels, Village resident, dated May 13, 2022, advising that the Village consider potential noise issues related to pickleball.**

Council discussed the potential for noise complaints related to pickleball. Staff indicated that when outdoor pickleball is offered, it will be as a pilot program initially, that area residents will be informed, and that noise considerations will be addressed.

- b. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated May 17, 2022, announcing public consultation to develop Canada's first National Adaptation Strategy, a whole-of-society blueprint for coordinated action across the country, ensuring communities and Canadians are prepared for the impacts of climate change.**
- c. **Jessie Abraham, Sea to Sky Community Services, dated May 22, 2022, thanking Mayor and Council for considering the Harrow Road development at the Committee of the Whole meeting held on May 17th.**

Moved/Seconded

THAT Council receives the correspondence.

CARRIED

17. DECISION ON LATE BUSINESS

18. LATE BUSINESS

19. NOTICE OF MOTION

20. QUESTION PERIOD

There were no questions from the gallery.

21. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (e) acquisition, disposition, or expropriation of land or improvements, (k) negotiations, and related discussions that in the view of Council could reasonably be expected to harm the interests of the municipality if held in public.

CARRIED

Council moved in camera at 6:28pm.

22. RISE WITH REPORT

23. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the meeting be adjourned.

CARRIED

At 6:35pm the regular meeting was adjourned.

Mike Richman, Mayor

Sheena Fraser, Corporate Officer