

VILLAGE OF PEMBERTON
COUNCIL PROCEDURE
AMENDMENT BYLAW No. 909, 2021

A bylaw to amend the Village of Pemberton Council Procedure Bylaw No. 788, 2015

The Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

PART 1: CITATION

- 1.1. This bylaw may be cited for all purposes as Village of Pemberton Council Procedure Bylaw No. 788, 2015, Amendment (Electronic Meetings) Bylaw No. 909, 2021.

PART 2: APPLICATION

- 2.1. Village of Pemberton Council Procedure Bylaw No. 788, 2015, be amended as follows:

- a) **Section 3 Definitions** is amended by adding the following:

“**Electronic Meeting**” means a meeting where all attendees participate electronically.

- b) **Section 10 Electronic Participation at Meetings** is struck out and the following is inserted in its place:

10. Electronic Meeting Formats

- a) **Electronic Meetings**

- i) Subject to Sections 128 to 128.2 of the *Community Charter*, regular council meetings, special council meetings and council committee meetings may be conducted by means of electronic or other communication facilities, if:

- a. the Mayor, or in the absence of the Mayor, the Acting Mayor, determines it is advisable; or
- b. if necessitated by a health, safety, or environmental emergency or urgent Village business.

- ii) Advance notice of a meeting to be conducted pursuant to section 10 a) (i) will be provided advising that the meeting will be conducted by means of electronic or other communication a facilities, as follows:
 - a. notice of the meeting will be provided, pursuant to the *Community Charter*; and at least 24 hours in advance of an electronic regular council meeting and in the notice required under Section 127(2) of the *Community Charter* in the case of an electronic special Council meeting;
 - b. the agenda cover sheet will include that the meeting is being held electronically; and
 - c. details will be included on the agenda cover sheet and on the Village's website with instructions to participate electronically or by telephone, and the location for the public to attend to watch and hear the meeting.
- iii) For regular council meetings and special council meetings, the public may attend to watch and hear any part of the meeting that is open to the public at Council Chambers and with a municipal Officer in attendance.

b) **Electronic Participation at Meetings**

- i) Provided that all conditions set out in section 128.3 of the *Community Charter* are met, a member of council or of a council committee , who is unable to attend at any council or committee meeting, as applicable, may participate in the meeting by means of electronic or other communications facilities.
 - ii) Where a meeting is held under this section the facilities must enable the public to hear, or see and hear, the participation of the member or members participating electronically unless the meeting is closed pursuant to section 90 of the *Community Charter*.
- b) Members of Council who are participating in a meeting under this section are deemed to be present at the meeting;
- c) Subsection 35 (f) is amended by removing reference to 890 (9) of the *Local Government Act* (Public Hearings) and replacing it with reference to section 477 (6) or 480, as applicable.

NOTICE OF INTENTION TO AMEND Council Procedure Bylaw No. 788, 2015
PUBLISHED IN THE Pique Newsmagazine on October 7th, 2021, and October 14th, 2021.

READ A FIRST TIME this 19th day of October 2021.

READ A SECOND TIME this 19th day of October 2021.

READ A THIRD TIME this 19th day of October 2021.

ADOPTED this 21st day of October 2021.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer