

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, February 15, 2022 at 9:00am via electronic means through a ZOOM Webinar. This is Meeting No. 1555.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Scott McRae, Manager of Development Services
Cameron Chalmers, Village Planning Consultant
Tom Csima, Manager of Operations and Projects
Christine Burns, Manager of Recreation Services
Fire Chief Robert Grossman
Colin Brown, Planner II
Gwendolyn Kennedy, Legislative Assistant

PUBLIC: 4

MEDIA: 1

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER

At 9:03am Mayor Richman called the meeting to order and advised that pursuant to section 10 (a) of the Village of Pemberton Council Procedure Bylaw No. 788, 2015 this meeting will be held electronically with no in-person attendance.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA

Council did not rise with report.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1554, Tuesday, February 1, 2022

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1554, held Tuesday, February 1, 2022, be approved as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

7. COMMITTEE MINUTES – FOR INFORMATION

8. DELEGATIONS

9. STAFF REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

The Chief Administrative Officer did not provide a verbal report.

ii. 2021 Fourth Quarter Strategic Priorities Update

Moved/Seconded

THAT the 2021 Fourth Quarter Strategic Priorities Update be received for information.

CARRIED

b) Corporate & Legislative Services

i. 2021 Fourth Quarter Administration Update

Moved/Seconded

THAT the Corporate & Legislative Services 2021 Fourth Quarter Administration Update report be received.

CARRIED

ii. Regular Council Meeting 2021 Fourth Quarter Outstanding Resolutions Listing - Update

Moved/Seconded

THAT the Regular Council Meeting 2021 Fourth Quarter Outstanding Resolutions Listing – Update report be received.

CARRIED

iii. Appointment of Approving Officer

Moved/Seconded

THAT the appointment of Nikki Gilmore as Approving Officer for the Village of Pemberton be rescinded effective March 5, 2022.

CARRIED

Moved/Seconded

THAT Tom Csima, Manager of Operations & Projects, be appointed Approving Officer for the Village of Pemberton effective March 5, 2022.

CARRIED

iv. Appointment of Financial Officer

Moved/Seconded

THAT the appointment of Nikki Gilmore as Financial Officer for the Village of Pemberton be rescinded effective February 15, 2022:

AND THAT Mr. Thomas Sikora be appointed as Financial Officer for the Village of Pemberton, with all the duties and responsibilities assigned under Section 149 of the *Community Charter* and Village of Pemberton Officers Bylaw No. 683, 2011, effective February 15, 2022;

AND THAT Mr. Thomas Sikora be added as an administrative signing authority on the Village of Pemberton TD Bank account (s), the Village of Pemberton Scotiabank account (s) and the Blue Shore Credit Union account (s);

AND THAT Mr. Thomas Sikora be added as a signing authority on all authorizations from Municipal Finance Authority by the Village of Pemberton.

CARRIED

v. Lower Mainland Local Government Association – Resolutions for Consideration

Moved/Seconded

THAT Council approves the following resolution for submission to the 2022 Annual Conference and AGM of the Lower Mainland Local Government Association:

Whereas many small community volunteer fire departments and societies provide vital highway rescue services for vehicle crashes that occur on provincial highways;

And whereas reimbursement of costs under the current model leaves fire departments and local governments to absorb a significant part of the cost of providing the service;

Therefore be it resolved that UBCM request that the Province revise the funding model to ensure that fire departments and societies are reimbursed for all highway rescue incidents to which they attend outside the municipal boundaries;

And be it further resolved that UBCM request the Province to consider permitting fire departments to be reimbursed by the Insurance Corporation of British Columbia for highway rescue services at a rate determined by Emergency Management BC in consultation with the Office of the Fire Commissioner of British Columbia.

CARRIED

At 9:55am Scott McRae, Development Services Manager, and Cameron Chalmers, Planning Consultant, joined the meeting.

c) Development Services

i. Development Permit No. 91 Authorization for Issuance – Sunstone Phase 2B and Development Permit No. 92 Authorization for Issuance - Sunstone Phase 2C

Development Permit No. 91 – Sunstone Phase 2B

Moved/Seconded

THAT Development Permit No. 91 include a variance to section 7.21 of the Village of Pemberton Zoning Bylaw No. 832, 2018 to increase the maximum retaining wall height from 1.2 metres to 2.4 metres.

CARRIED

Moved/Seconded

THAT Council authorizes Development Permit No. 91, with variances, for issuance to Sunstone Ridge Developments Ltd. on a portion of Lot 2, DL 211 LLD, Plan EPP72101, Except Plan EPP88381 (PID 030-329-621) subject to:

- Provision of cash, irrevocable letter of credit or other acceptable security in the amount of \$28,770 to secure landscaping.

CARRIED

Development Permit No. 92 – Sunstone Phase 2C

Moved/Seconded

THAT Development Permit No. 92 include a variance to section 7.21 of the Village of Pemberton Zoning Bylaw No. 832, 2018 to increase the maximum retaining wall height from 1.2 metres to 2.4 metres.

CARRIED

Moved/Seconded

THAT Council authorizes Development Permit No. 92, with variances, for issuance to Sunstone Ridge Developments Ltd. on a portion of Lot 2, DL 211 LLD, Plan EPP72101, Except Plan EPP88381 (PID 030-329-621) subject to:

- Provision of cash, irrevocable letter of credit or other acceptable security in the amount of \$44,544.00 to secure landscaping.

CARRIED

At 10:17am Mr. Chalmers left the meeting and Colin Brown, Planner, joined the meeting.

ii. Agricultural Land Commission, Non-Farm Use Application - 1641 Airport Road

Moved/Seconded

THAT the Non-Farm Use application submitted by Cameron Watt, on behalf of property owner Little Prairie Holdings Ltd , for the development of a RV Park at 1641 Airport Road (legally described as Lot 1, DL 204, Lillooet District, Plan 32712 (PID: 002-778-874) be forwarded to the Agricultural Land Commission (ALC);

AND THAT Staff be directed to note the following concerns in the referral submission to the ALC:

- Proposed density is necessary to be viable
- Concerns over impacts on adjacent agricultural uses
- Potential for other non-soil based agricultural uses
- Impacts on soil permeability, ability to restore the soil post-use, and future farming viability
- Potential precedent for other Agricultural Land Reserve lands

AND THAT the applicant be required to submit a report from a qualified Agrologist to confirm the quality of the agricultural land that is the subject of this application, and informs the ALC decision on this matter;

AND THAT Council direct Staff to address the following considerations through any future Official Community Plan and Rezoning application(s):

- Density
- RV stall size
- Traffic impacts
- Setbacks
- Fire protection
- Quiet Hours
- Security for community farm proposal
- Community amenities and benefits, including the proposed pool
- Riparian setbacks
- Screening

CARRIED

OPPOSED: Councillor Antonelli

At 10:57 am Mr. Brown left the meeting.

iii. 2021 Fourth Quarter Report

Moved/Seconded

THAT the Development Services 2021 Fourth Quarter Report be received for information.

CARRIED

At 11:03am Mr. McRae left the meeting and Tom Csima, Manager of Operations and Projects, joined the meeting.

At 11:04am Mayor Richman recessed the Regular meeting.

At 11:17am Mayor Richman reconvened the Regular meeting.

d) Operations

i. 2021 Fourth Quarter Report

Moved/Seconded

THAT the Operations Department 2021 Fourth Quarter Report be received.

CARRIED

ii. Water Treatment Investigation Report

Moved/Seconded

THAT Council receives the Water Treatment Investigation Report, dated January 31st, 2022, prepared by Kerr Wood Leidal.

CARRIED

Moved/Seconded

THAT staff publish the Water Treatment Investigation Report on the Village of Pemberton website.

CARRIED

Moved/Seconded

THAT staff be directed to submit an application for grant funding for the Village of Pemberton Water Treatment Facility Project through the Investing in Canada Infrastructure Program – Environmental Quality.

CARRIED

Moved/Seconded

THAT Council supports the project and commits to its share of up to \$2.19M of the project, as well as cost overruns.

CARRIED

At 11:54am Mr. Csima left the meeting and Christine Burns, Manager of Recreation Services, joined the meeting.

Extension of Regular Meeting beyond three (3) hours:

Moved/Seconded

THAT the Regular meeting be extended beyond three (3) hours.

CARRIED

e) Recreation Services

i. 2021 Fourth Quarter Report

Moved/Seconded

THAT Council receives the Recreation Services 2021 Fourth Quarter Report for information.

CARRIED

At 12:02pm Ms. Burns left the meeting and Fire Chief Grossman joined the meeting.

f) Pemberton Fire Rescue

i. 2021 Fourth Quarter Report

Moved/Seconded

THAT the Pemberton Fire Rescue 2021 Fourth Quarter Report be received for information.

CARRIED

Moved/Seconded

THAT the Pemberton Fire Rescue 2021 Annual Report be received for information.

CARRIED

At 12:18pm Fire Chief Grossman left the meeting.

10. BYLAWS

a) Village of Pemberton Bylaws for First, Second, and Third Readings

ii. Village of Pemberton Water Treatment Plant Borrowing Bylaw No. 922, 2022

Moved/Seconded

THAT the Village of Pemberton Water Treatment Facility Loan Authorization Bylaw No. 922, 2022, as amended to identify the loan term as 25 years be given First, Second and Third Readings.

CARRIED

11. Mayor's Report

Mayor Richman attended the Pemberton Valley Utilities and Services Committee meeting on February 2nd.

Mayor Richman reported that Craig Dalton has been named the Squamish-Lillooet Regional District Chief Administrative Officer. Mr. Dalton will assume his duties on March 7th.

Mayor Richman will attend a focus group on community resiliency through collaboration on Thursday with representatives from the Squamish-Lillooet Regional District, Lil'wat Nations, Emergency Services staff, and MLA Jordan Sturdy.

12. Councillors' Reports

Councillor Craddock reported on the following:

- Attended the Tourism Pemberton meeting on February 9th where the following topics were considered:
 - Secretary-treasurer position to be filled at the upcoming AGM.
 - The 16th annual Slow Food Cycle Sunday will be held on August 21st.
 - Funds remaining from the installation of washrooms will be used for additional installations.
 - Tourism Pemberton's Instagram account will be reactivated.
 - 2021 was a busy year and much was accomplished.

Councillor Antonelli reported on the following:

- Met with a member of the public regarding Speikúmtn Community Forest and old growth forest preservation.

Councillor Zant reported on the following:

- Attended the Pemberton Valley Utilities and Services Committee meeting on February 2nd:
 - Draft budgets were reviewed.
- Attended the Pemberton and District Public Library Board meeting.

Councillor Noble did not report.

13. CORRESPONDENCE

a) Correspondence for Action

- i. Leslie Baird, Mayor, Village of Cumberland, dated January 28, 2022, requesting support for Private Members Bill C-216, Health-Based Approach to the Substance Use Act, which has received first reading in the House of Commons.**

Moved/Seconded

THAT the correspondence be received.

CARRIED

- ii. Isabella Lee, BC Public Relations and Communications Advisor, BC Council, Girl Guides of Canada, dated January 31, 2022, asking for support for girl empowerment in BC this February 22, by lighting up the Village buildings with exterior lighting or interior window lights in the colour blue.**

Moved/Seconded

THAT Staff be directed to identify a location where lighting can be incorporated to demonstrate the Village's support for groups and causes.

CARRIED

Moved/Seconded

THAT the correspondence be received.

CARRIED

- iii. Rod Crowe, Mayor, Village of Chase, addressed to Mel Arnold, Member of Parliament, North Okanagan-Shuswap, dated February 1, 2022, supporting the "Call to Action" petition and the District of Lillooet's motion requesting that provincial and federal governments provide better forest management and wildfire protection practices in British Columbia to provide better protection for all of us from wildfires, landslides, and floods.**

Moved/Seconded

THAT Staff be directed to prepare a letter for Mayor Richman's signature to Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, copied to Jordan Sturdy, MLA, West Vancouver-Sea to Sky and Rod Crowe, Mayor, Village of Chase, expressing the Village's support for the "Call to Action" petition and the District of Lillooet's motion requesting that provincial and federal governments provide better forest management and wildfire protection practices in British Columbia to provide better protection for all of us from wildfires, landslides, and floods.

CARRIED

b) Correspondence for Information

- i. Laura Dupont, President, Lower Mainland Local Government Association, dated January 26, 2022, presenting a message from the president.**
- ii. Lisa Helps, Mayor, City of Victoria, dated February 2, 2022, requesting resolutions of support for the current legal challenge against the discrimination of freedom of religion in Quebec's Bill 21 – An Act respecting the laicity of the State.**
- iii. Jack Crompton, past President, Lower Mainland Local Government Association, dated February 3, 2022, presenting the call for nominations for Lower Mainland Local Government Association executive.**
- iv. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated February 3, 2022, announcing the launch of the Canada Performing Arts Workers Resilience Fund that will provide \$60 million to help workers in the live performance sector.**
- v. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated February 3, 2022, announcing the launch of a call for applications for new projects that will support public transit systems across Canada, with applications to the Zero Emission Transit Fund, the Active Transportation Fund, and the Rural Transit Solutions Fund now being accepted.**
- vi. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated February 8, 2022, announcing a call for proposals for projects through the Sectoral Workforce Solutions Program that will help connect thousands of Canadians with the training they need to access good jobs in in-demand sectors.**
- vii. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated February 10, 2022, announcing a new multi-**

stream open call for proposals under the Canada Service Corps that will build on the past success of the Canada Service Corps program by expanding its scope and engaging even more young Canadians from coast to coast.

Moved/Seconded
THAT the correspondence be received.
CARRIED

14. DECISION ON LATE BUSINESS

15. LATE BUSINESS

16. NOTICE OF MOTION

17. QUESTION PERIOD

18. IN CAMERA

Moved/Seconded
THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations, (k) Negotiations, and (l) Municipal Objectives and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 12:37pm Council moved in camera.

19. RISE WITH REPORT

At 1:00pm Council rose without report.

20. ADJOURNMENT

Moved/Seconded
THAT the Regular meeting be adjourned.
CARRIED

At 1:00pm the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer