

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, February 22, 2022, via electronic means through a ZOOM Webinar. This is Meeting No. 224.

ATTENDING: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Thomas Sikora, Manager of Finance
Gwendolyn Kennedy, Legislative Assistant

PUBLIC: 0

MEDIA: 1

A recording of the meeting was made available to the public & media.

1. CALL TO ORDER

At 9:01am Mayor Richman called the February 22, 2022 Committee of Whole meeting to order

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole Meeting No. 223, Tuesday, February 1, 2022

Moved/Seconded

THAT the minutes of the Committee of the Whole Meeting No. 223, held Tuesday, Tuesday, February 1, 2022, be approved as circulated.

CARRIED

At 9:02am Thomas Sikora, Manager of Finance, joined the meeting.

4. 2022 Budget Session #2 - 2022 Revised Operating, Approved Capital and Project Budgets

Mr. Sikora presented the revised draft budget. Changes include updates made to 2021 actuals since the February 1st meeting. As the year-end process is ongoing, changes may be expected to the budget throughout the budget deliberations.

Salaries have been updated to reflect 2022 staffing changes. Salaries for Council now reflect the consumer price index (CPI) for British Columbia of 3.9%. Salaries for Public Works staff have been allocated a cost-of-living amount while the collective agreement is being renegotiated.

Tax implications will be presented at the March 8th meeting.

No feedback has been received from the public.

The Committee discussed the implications of absorbing the accumulated surplus to reduce tax implications as operating costs are increasing.

Mr. Sikora presented to the Committee a breakdown of administration maintenance costs and of administration and development services contractor and consultant costs as requested at the February 1st meeting.

CAO Gilmore presented a breakdown of the cost of the Pemberton Farm Road East section of the Friendship Trail and provided a revised costing removing the cost of pedestrian crosswalk flashers and light posts. Ms. Gilmore noted that there is an opportunity to apply for funding under a federal active transportation grant but that the Village would not know until summer if an application were successful.

Moved/Seconded

THAT the Committee of the Whole supports the Village making application for federal active transportation grant funding for the original project scope of the Pemberton Farm Road East section of the Friendship Trail.

CARRIED

Moved/Seconded

THAT the Committee of the Whole recommends that if the Village is not successful in obtaining grant funding for the Pemberton Farm Road East section of the Friendship Trail project, funds be allocated from the gas tax fund and the COVID-19 Restart Fund for the Village's share of the cost of completing the project, with removal of the asphalt, line painting, and light posts from the scope of the project.

CARRIED

The Committee supported raising sewer rates to add another \$40,000 to sewer reserves, for a total of \$200,000 allocated to reserves in 2022.

Moved/Seconded

THAT the Committee of the Whole recommends to Council that Staff be directed to bring back to a future Committee of the Whole meeting a review of airport operations, including consideration of delegating management of airport operations to an airport society.

CARRIED

At 10:05am Mayor Richman recessed the meeting.

At 10:06am Mayor Richman reconvened the meeting.

Mr. Sikora requested direction regarding potential tax scenarios to be considered at the March 8th meeting.

The Committee requested that Staff bring back tax implications of 4, 5, 6, and 7% tax increases to the March 8th meeting.

5. Mayor and Council Remuneration

The Committee requested that Staff bring back tax implications of an increase to Mayor and Council remuneration of BC CPI plus 2% per year for the next four years.

6. ADJOURNMENT

Moved/Seconded

THAT the February 22, 2022, Committee of Whole meeting be adjourned at 10:23am.

CARRIED

Mike Richman
Mayor

Sheena Fraser
Corporate Officer