

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, January 18, 2022 at 9:00am via electronic means through a ZOOM Webinar. This is Meeting No. 1553.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Scott McRae, Manager of Development Services
Cameron Chalmers, Village Planning Consultant
Sarah Toews, Emergency Management Coordinator
Gwendolyn Kennedy, Legislative Assistant

PUBLIC: 5

MEDIA: 1

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

Prior to calling the Regular Meeting to order, Mayor Richman advised that pursuant to section 10 (a) of the Village of Pemberton Council Procedure Bylaw No. 788, 2015 this meeting will be held electronically with no in-person attendance.

1. CALL TO ORDER (9:00AM)

At 9:02am Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. IN CAMERA (9:00AM)

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (a) Personnel and (c) Employee Relations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

3. RISE WITHOUT REPORT

At 11:44am Council rose without report.

4. RECESS REGULAR MEETING

At 11:45am the Regular Meeting was recessed.

5. RECONVENE REGULAR MEETING (5:30 PM)

At 5:38pm the Regular meeting was reconvened, and Mayor Richman advised that pursuant to section 10 (a) of the Village of Pemberton Council Procedure Bylaw No. 788, 2015 this meeting will be held electronically with no in-person attendance.

6. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

7. RISE WITH REPORT FROM IN CAMERA

- a) At the In Camera Meeting held earlier today Council made the following appointment:

Advisory Land Use Commission

Jagoda Kozikowska is appointed to the Advisory Land Use Commission for a two (2) year term to expire in December 2024.

8. ADOPTION OF MINUTES

- a) **Regular Council Meeting No. 1551, Tuesday, December 7, 2021**

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1551, held Tuesday, December 7, 2021, be approved as circulated.

CARRIED

b) Special Council Meeting No. 1552, Friday, December 17, 2021

Moved/Seconded

THAT the minutes of Special Council Meeting No. 1552, held Friday, December 17, 2021, be approved as circulated.

CARRIED

9. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

10. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

Recommendations from Committee of the Whole Meeting No. 222 held earlier today:

Canada Infrastructure Program – Green Infrastructure Stream Grant - Water Treatment Plant Project

THAT Staff be directed to prepare and submit an application to the Canada-British Columbia: Investing in Canada Infrastructure Program; Green Infrastructure – Environmental Quality Sub-Stream, for funding to support the development of a new Water Treatment Plant Facility for the Village of Pemberton.

AND THAT Staff prepare a report seeking the formal authorization by way of resolution required by the Village for this project for consideration by Council at the February 1, 2022 meeting.

CARRIED

Direction to Proceed – Redwoods OCP and Rezoning Application

THAT Official Community Plan and Zoning Bylaw amendment proposed lands located at 7374 East Pemberton Farm Road, legally described as Lot 5, DL 211, LLD Plan EPP21848 (PID: 028-961-102), not proceed in its current form;

AND THAT Staff be directed to request a substantial amendment to the proposed application to align it more closely with the guidance in the Official Community Plan, existing and proposed development in the area, and the Hillside Development Guidelines;

AND FURTHER THAT the revised proposal be returned to a future Committee of the Whole meeting for review and direction.

CARRIED

11. COMMITTEE MINUTES – FOR INFORMATION

There were no committee minutes to be received.

12. DELEGATIONS

There were no delegations to be received.

13. STAFF REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

There was no verbal report from the Chief Administrative Officer.

ii. UBCM Community Emergency Preparedness Fund Emergency Support Services Funding Stream

Moved/Seconded

THAT Council support an application to UBCM's Community Emergency Preparedness Fund (CEPF) Emergency Support Services funding stream for funding, in an amount up to \$25,000, to implement the Emergency Social Services (ESS) Modernization Project within the Village of Pemberton.

CARRIED

iii. UBCM Community Emergency Preparedness Fund Emergency Operations Centres & Training Funding Stream

Moved/Seconded

THAT Council support an application to UBCM's Community Emergency Preparedness Fund (CEPF) Emergency Operations Centre & Training funding stream for funding, up to an amount of \$25,000, to purchase additional emergency operations equipment.

CARRIED

c) Development Services

i. Development Permit No. 91 – Sunstone Phase 2B Common Lot Grading

Moved/Seconded

THAT Development Permit No. 91 be amended to add under section J) Landscaping, clause v) *The Owner shall maintain the landscaping in a healthy and fit condition within their individual properties.*

CARRIED

Moved/Seconded

THAT Council authorizes Development Permit No. 91, with variances and as amended, for issuance to Sunstone Ridge Developments Ltd. on a portion of

Lot 2, DL 211 LLD, Plan EPP72101, Except Plan EPP88381 (PID 030-329-621) subject to:

1. Provision of cash, irrevocable letter of credit or other acceptable security in the amount of \$28,770 to secure landscaping;

AND THAT Development Permit No. 91 include a variance to section 7.21 of the Village of Pemberton Zoning Bylaw No. 832, 2018 to increase the maximum retaining wall height from 1.2 metres to 2.4 metres.

DEFEATED

**OPPOSED: Councillor Zant
Councillor Craddock
Councillor Antonelli**

ii. Development Permit No. 92 – Sunstone Phase 2C Common Lot Grading

Moved/Seconded

THAT the variance not be approved as presented.

CARRIED

Moved/Seconded

THAT Council refer Development Permit No. 92 back to Staff to address the retaining wall variance before reconsideration by Council.

CARRIED

14. BYLAWS

a) Bylaws for Adoption

i. Village of Pemberton Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021

Moved/Seconded

THAT Village of Pemberton Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021, be adopted.

CARRIED

ii. Village of Pemberton Latecomers Interest Rate Bylaw No. 920, 2021

Moved/Seconded

THAT Village of Pemberton Latecomers Interest Rate Bylaw No. 920, 2021, be adopted.

CARRIED

11. Mayor's Report

Mayor Richman acknowledged the public works crew for their efforts during the recent snow and rain events and noted that the work is ongoing as the crew continues to clear side streets.

Mayor Richman attended the following meetings:

- Pemberton Food Hub Project meeting with the Sea to Sky Community Services consultant in December. The meeting was well attended with 23 participants. Conversation focussed on how to work as a collective to achieve concrete action. The next step was identified as the development of a collaborative agreement or charter.
- Squamish-Lillooet Regional District meetings on December 15th and 16th:
 - A revision to the PILT policy, extending greater flexibility to area directors in using the funds, was adopted.
 - An amendment to the Solid Waste and Resource Management Plan will be needed to accommodate expansion of the landfill in the Squamish Valley which is expected to exceed capacity by 2040.
 - The proposed amendment to the Eagle Mountain-Woodfibre Gas Pipeline Project EAC Amendment application was approved by the Environmental Assessment Office.
 - The Heritage Revitalization Agreement Bylaw, revised to significant representation of First Nations history, was adopted.
 - Discussion of concerns regarding the Tiger Bay development led to the requirement that the applicant complete detailed hazard assessments for Thistle and Daisy Creeks prior to second reading of the zoning amendment bylaw.
 - The Committee of the Whole discussed the changes to the ALR Act that will allow second residences on properties in the ALC.
- Sea to Sky Regional Hospital District meeting on December 15th:
 - Director Ford was acclaimed as Chair and Director Elliot was acclaimed as Vice Chair.
 - A delegation from Vancouver Coastal Health (VCH) presented the 2022 Capital Plan. The board discussed the urgent need for a master plan prior to making decisions regarding funding of capital projects.
- Ministers Meeting with the Honourable Murray Rankin, Minister of Indigenous Relations and Reconciliation, and the Honourable Josie Osborne, Minister of Municipal Affairs and Housing, and the Lower Mainland Mayors. There was very good discussion regarding projects and initiatives and how the ministries can support these.
- Pemberton Valley Utilities and Services Committee meeting on January 13th at which the Pemberton & District Initiative Fund reports were received.

12. Councillors' Reports

Councillor Craddock reported on the following:

- Attended Tourism Pemberton meetings on December 15th and January 12th and reported that discussion took place on the following matters:
 - Tourism Pemberton is in good financial health
 - Pemberton & District Initiative Fund grant application was successful and Tourism Pemberton will be receiving \$20,000 per year for five years
 - Application being submitted for grant funding from the Canada Community Revitalization Fund for between \$240,000 and \$260,000.
 - Consideration being given to a new destination marketing organization for the 3% hotel tax.
 - Membership stands at 39 representing 85% of tourism-related businesses in Pemberton.
 - Tourism Pemberton will move forward with the proposed waterfall trail and bridge in accordance with correspondence received from the Village.
 - An RFP will be issued for development of a new logo.
 - The AGM is scheduled for February 23rd at 7:00pm. Prizes will be offered to encourage attendance.
- Attended the December 16th Pemberton Valley Dyking District (PVDD) meeting by ZOOM and reported that discussion took place on the following matters:
 - The recent high water events were discussed, and it was noted that the new Arn Canal culvert prevented flooding in this area despite the canal exceeding the 50 year flow rate.
 - Emergency work was done on culverts at North Arm Farm.
 - The new recreation site was overburdened. Work may be done on increasing capacity of culverts under the highway to improve water flow from the site.
 - Results of the public survey were presented at the January 12th meeting. Budget and long term planning are in progress.

Councillor Zant reported on the following:

- Attended the Pemberton and District Public Library Board meeting. The library may open seven days a week once restrictions are lifted; meanwhile, hours have been extended.
- Attended the Pemberton Valley Utilities and Services Committee meeting where the following delegations presented:
 - Emma Gillis, Pemberton & District Public Library, reported that the Chrome books have been received from ScotiaBank and thanked Mayor and Council for this; a newsletter has been started; they have welcomed back WorkBC; and the library has been designated a safe place by the RCMP.
 - Pemberton and District Museum and Archives Society has space available for rent for community groups. They have returned some First Nations artifacts to the appropriate First Nations.

- Anna Scott Morris, Pemberton Animal Welfare Society, presented a request for funding to hire a part time executive director.
- Lisa Richardson, project manager for the Wellness Almanac, described her work promoting reconciliation.

Councillor Noble did not report.

Councillor Antonelli did not report.

13. CORRESPONDENCE

a) Correspondence for Action

- i. Niki Vankerk, Village resident, dated January 12, 2022, requesting that Council defer any OCP amendments until the OCP review has been completed.**

Moved/Seconded

THAT Staff be directed to respond to Ms. Vankerk, thanking her for her comments and noting that they will be considered as we move forward with the OCP review and review applications for proposed large scale developments.

CARRIED

- ii. Richard Lunzey, Director, Heritage Branch, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, dated, January 12, 2021, invitation to participate in the Engagement on updates to British Columbia Geographical Naming Principles, Policy and Procedures process.**

Moved/Seconded

THAT CAO Gilmore distribute to the management team the invitation to participate in the Engagement on updates to British Columbia Geographical Naming Principles, Policy and Procedures process to department managers.

CARRIED

- iii. Lower Mainland Local Government Association 2022 Annual Conference and AGM, May 4 – 6, Whistler, BC – Westin Resort and Spa.**

Mayor Richman and Councillor Noble indicated an interest in attending the LMLGA meetings this year.

Mayor Richman advised he is interested in considering a resolution around the cost of policing for small communities.

b) Correspondence for Information

- i. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated December 6, 2021, announcing a call for proposals for the new Enabling Accessibility Fund Small Projects Component on Early Learning and Child Care.**
- ii. Husky Energy Customer Service, dated December 13, 2021, in response to correspondence regarding high fuel prices in Pemberton.**
- iii. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated January 4, 2022, announcing that the expanded access to the Canada Worker Lockdown Benefit is now in effect and Canadians in designated regions affected by lockdown or qualifying capacity restrictions can apply for the benefit.**
- iv. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated January 13, 2022, announcing that the repayment deadline for Canada Emergency Business Account loans to qualify for partial loan forgiveness is being extended from December 31, 2022, to December 31, 202, for all eligible borrowers in good standing.**

Moved/Seconded

THAT the correspondence be received.

CARRIED

14. DECISION ON LATE BUSINESS

15. LATE BUSINESS

16. NOTICE OF MOTION

17. QUESTION PERIOD

Nikki Vankerk, Elmwood Drive, Pemberton

Niki Vankerk provided clarification regarding her correspondence to Mayor and Council, stating that she was not seeking a halt on review of all development applications until completion of the OCP review, but only on those applications for large developments that are likely to have a significant impact on the Village, such as the proposed Nkwûkwma development.

18. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (a) Personnel and (c) Employee Relations, related discussions that

in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 7:00pm the Regular meeting was recessed.

At 7:02pm Council moved in camera.

19. RISE WITH REPORT

At 7:06pm Council rose without report.

20. ADJOURNMENT

Moved/Seconded

THAT the Regular meeting be adjourned.

CARRIED

At 7:06pm the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer