

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, November 16, 2021 in Council Chambers at 7400 Prospect Street and via electronic means through a ZOOM Webinar. This is Meeting No. 1550.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble*
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tom Csima, Manager of Operations & Projects*
Scott McRae, Manager of Development Services*
Fire Chief Robert Grossman*
Christine Burns, Manager of Recreation Services*
Gwendolyn Kennedy, Legislative Assistant*

GUEST: Emma Gillis, Library Director*

PUBLIC: 1

MEDIA: 0

*** ATTENDED ELECTRONICALLY
A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC &
MEDIA**

1. CALL TO ORDER

At 9:02am Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1549, Tuesday, November 2, 2021

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1549 held Tuesday, November 2, 2021, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

a) Recommendation from Committee of the Whole Meeting No. 220, held Tuesday, November 2, 2021:

Development Permit No. 91 – Retaining Wall Request for Decision

Moved/Seconded

THAT Staff be directed to continue processing the application by CATA Project Management for Phase 2B, on behalf of Sunstone Ridge Developments Ltd, for Development Permit No. 91, which includes a proposed variance to the Village of Pemberton Zoning Bylaw maximum retaining wall height.

CARRIED

**OPPOSED: Councillor Zant
Councillor Craddock**

7. COMMITTEE MINUTES – FOR INFORMATION

There were no committee minutes to be received.

8. DELEGATIONS

There were no delegations to be received.

9. STAFF REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

There was no verbal report from the CAO.

ii. Office of the CAO/Strategic Priorities Third Quarter Update

Moved/Seconded

THAT the Office of the CAO/Strategic Priorities Third Quarter Update be received for information.

CARRIED

b) Corporate & Legislative Services

i. Regular Council Meeting Outstanding Resolutions – Third Quarter Update

Moved/Seconded

THAT the Regular Council Meeting Outstanding Resolutions – Third Quarter Update be received.

CARRIED

ii. Corporate & Legislative Services 2021 Third Quarter Administration Update

Moved/Seconded

THAT the Corporate & Legislative Services 2021 Third Quarter Administration Update report be received.

CARRIED

d) Operations

i. Operations Department 2021 Third Quarter Report

Moved/Seconded

THAT the Operations Department 2021 Third Quarter Report be received.

CARRIED

e) Development Services

i. Development Services 2021 Third Quarter Report

Moved/Seconded

THAT the Development Services 2021 Third Quarter Report be received.

CARRIED

f) Recreation Services

i. Pemberton & District Public Library and Community Centre Accessible Upgrades – Enabling Accessibility Fund

Moved/Seconded

THAT the Pemberton & District Public Library and Community Centre Accessible Upgrades – Enabling Accessibility Fund update be received.

CARRIED

ii. Recreation Services 2021 Third Quarter Report

Moved/Seconded

THAT the Recreation Services 2021 Third Quarter Report be received.

CARRIED

g) Pemberton Fire Rescue

i. Pemberton Fire Rescue 2021 Third Quarter Report

Moved/Seconded

THAT the Pemberton Fire Rescue 2021 Third Quarter Report be received.

CARRIED

10. BYLAWS

a) Bylaws for First, Second, and Third Readings

i. Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, Amendment (Bylaw Administrative Assistant) Bylaw No. 918, 2021

Schedule P was amended by striking out the word “Inn” under the column titled Contravention, in the row pertaining to Bylaw Section 7.8.

Moved/Seconded

THAT Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, Amendment (Bylaw Administrative Assistant) Bylaw No. 918, 2021 receive First, Second, and Third Readings as amended.

CARRIED

b) Bylaws for Adoption

i. Village of Pemberton Parks and Public Spaces Use Bylaw No. 797, 2016, Amendment (Household Waste) Bylaw No. 915, 2021.

Moved/Seconded

THAT Village of Pemberton Parks and Public Spaces Use Bylaw No. 797, 2016, Amendment (Household Waste) Bylaw No. 915, 2021 be adopted.

CARRIED

ii. Village of Pemberton Building Bylaw No. 912, 2021, Amendment (Building Official Definition) Bylaw No. 916, 2021

Moved/Seconded

THAT Village of Pemberton Building Bylaw No. 912, 2021, Amendment (Building Official Definition) Bylaw No. 916, 2021 be adopted.

CARRIED

11. Mayor's Report

Mayor Richman reported on the Translink and BC Transit meeting where discussion focused on the upcoming demand study. Mayor Richman voiced his support for accelerating the timeline of the study and reiterated his position that Pemberton is not neglected due to our existing regional transit system and our smaller population that may suggest lower demand than in the larger population centres. Mayor Richman expressed his preference for working on governance and funding while the demand study is in progress to avoid unnecessary delays.

Mayor Richman will attend the following upcoming meetings:

- Squamish-Lillooet Regional District hiring committee meeting to review a short list of applicants for the CAO position
- Pemberton Valley Utilities and Services Committee on Thursday.
- Pemberton Valley Emergency Management Committee.
- Nukw7ántwał Intergovernmental Relations Committee to prepare for the upcoming Nukw7ántwał Regional Gathering planned for March 2022.

Mayor Richman acknowledged Staff, CAO Gilmore, Pemberton Fire Rescue, Emergency Program Coordinator Sarah Toews, Public Works Staff, and Kevin Clark and crew of the Pemberton Valley Dyking District for their hard work during the high-water event. Mayor Richman observed that the downtown storm water management system and the new Arn Canal culvert have been well tested and functioned well.

CAO Gilmore applauded the resident of the Mount Currie View Mobile Home Park who, once again, set up pumps to keep the mobile home park safe from flooding.

12. Councillors' Reports

Councillor Craddock reported on the recent Tourism Pemberton board meeting:

- Councillor Craddock advised that a representative of Tourism Pemberton will attend future Council meetings, and that Daniel Schranz is in attendance

today. Councillor Craddock thanked Mr. Schranz for his attendance at the meeting.

- Councillor Craddock provided an update of Tourism Pemberton projects and activities including the backcountry sanitation infrastructure project, a potential proposal for a bridge and trail for tourist access to Pemberton Creek waterfall, consideration of joining the Backcountry Touring Society, the wayfinding project, and receipt of a \$20,000 grant for the Range Beyond Range project.

Councillor Zant reported on the following:

- Attended the Pemberton and District Library Board meeting where the director evaluation framework was discussed. Councillor Zant noted that family passes are available for access to the Britannia mine and that the library is planning to acquire other passes that will be made available to members.
- Attended the Remembrance Day ceremony and thanked the Legion for a successful event.

Councillor Noble reported on the following:

- Attended the Remembrance Day ceremony and laid the wreath on behalf of the Village. Councillor Noble was pleased to see that the ceremony was well attended and is looking forward to participating in more community events.

Councillor Antonelli did not report.

CAO Gilmore reported that she had just received an update from the Ministry of Transportation and Infrastructure (MOTI) confirming that the major repairs needed for the Lillooet River Bridge on Highway 99 have been slated for next year. Ms. Gilmore concurred that immediate repairs are needed, and that Staff will follow up with MOTI in this regard.

13. CORRESPONDENCE

a) For Action

- ii. **Lavinia Rojas, Victoria, dated November 10, 2021, requesting that Council endorse a petition calling upon the federal government to support the exploration of legislative changes around the use of fireworks.**

Moved/Seconded

THAT the correspondence be received.

MOTION FAILED

Moved/Seconded

THAT Council endorses the petition calling upon the federal government to support the exploration of legislative changes around the use of fireworks.

CARRIED

b) For Information

- i. **The Honourable Josie Osborne, Minister of Municipal Affairs, dated October 29, 2021, announcing the launch of the CleanBC Roadmap to 2030.**
- ii. **Cory Heavner, Deputy Minister and Provincial Director of Child Welfare, and Rena Bacy, Provincial Director of Adoption, dated October 29, 2021, proclaiming November as Adoption Awareness Month.**
- iii. **The Honourable Kathleen Chen, Minister of State for Child Care, dated November 9, 2021, providing response to Union of British Columbia Minister Meeting regarding childcare funding.**

Moved/Seconded

THAT the correspondence be received.

CARRIED

14. DECISION ON LATE BUSINESS

There was no late business.

15. LATE BUSINESS

16. NOTICE OF MOTION

There was no notice of motion.

17. QUESTION PERIOD

Daniel Schranz, Tourism Pemberton, brought to Council's attention the need for toilet facilities at the MacKenzie Basin parking area and suggested that this might be a suitable location for a composting toilet as part of Tourism Pemberton's backcountry sanitation project. It was recommended that Tourism Pemberton contact Village Staff to discuss this possibility.

18. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) employee relations, (g) litigation and (k) negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 11:05am the Regular meeting was recessed.

At 11:16am the Regular meeting was reconvened and Council moved In Camera.

At 12:16pm Council rose without report and recessed the Regular Meeting.

19. RECONVENE REGULAR MEETING (1PM)

At 1:02pm the Regular Meeting was reconvened and Council moved back In Camera.

20. RISE WITH REPORT

At 1:53pm Council rose with report with the following resolution which was passed at the In Camera Meeting No. 1549, held Tuesday, November 2, 2021:

Award of the PEMB4 Fuel Management Project Contract:

Moved/Seconded

THAT Council awards the PEMB4 Fuel Management Project contract, in the amount of \$114,425.00, to Cabin Resource Management.

CARRIED

21. ADJOURNMENT

Moved/Seconded

THAT the Regular meeting be adjourned.

CARRIED

At 1:53pm the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer