

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING AGENDA-**

Agenda for the **Regular Meeting** of Council of the Village of Pemberton to be held Tuesday, December 7, 2021, at 3:00pm. in Council Chambers at 7400 Prospect Street and via electronic means by ZOOM webinar. This is Meeting No. 1551.

"This meeting is being recorded as authorized by the [Village of Pemberton Video Recording & Broadcasting of Electronically Held Council, Committee, and Board Meetings](#)

Instructions for public participation at the meeting remotely by ZOOM webinar can be found [here](#) . Link to the Zoom Webinar: <https://us02web.zoom.us/j/82612414529>

NOTE: All members of the Public attending in-person must wear a mask while at the meeting.

Item of Business

Page No.

1. CALL TO ORDER REGULAR MEETING (3:00 PM)

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. IN CAMERA (3:00 PM)

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (a) Personnel, (c) Employee Relations, (i) Legal and (k) Negotiations related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

3. RECESS REGULAR MEETING

4. RECONVENE REGULAR MEETING (5:30 PM)

5. APPROVAL OF AGENDA

Recommendation: **THAT** the agenda be approved as presented.

6. RISE WITH REPORT FROM IN CAMERA

7. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1550, Tuesday, November 16, 2021

5

Recommendation: **THAT** the minutes of Regular Council Meeting No. 1550, held Tuesday, November 16, 2021, be approved as circulated.

8. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

9. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

10. COMMITTEE MINUTES - FOR INFORMATION

11. DELEGATION

12. STAFF REPORTS

- a) **Office of the Chief Administrative Officer**
 - i. **Verbal Report**
 - (a) **Discussion – Price of fuel in Pemberton**
 - ii. **Latecomers Agreement and Latecomers Interest Rate Bylaw No. 920, 2021 for the Ridge Developments (580049 BC Ltd.)** 13

Recommendation: THAT the Mayor and Chief Administrative Officer be authorized to execute the Latecomers Agreement for the Ridge Developments (580049 BC Ltd.).
 - b) **Corporate & Legislative Services**
 - i. **Video Recording and Broadcasting of Open Meetings - Policy Update** 32

Recommendation: THAT Council approves Video Recording and Broadcasting of Open Meetings Policy COU-011 as amended.
 - c) **Finance**
 - i. **2022 – 2026 Five Year Financial Plan Deliberation Schedule** 39

Recommendation: THAT Council approves the 2022-2026 five year financial plan deliberation schedule as presented.
 - d) **Operations**
 - i. **Infrastructure Planning Grant Program Funding Application - Water Conservation Plan** 43

Recommendation: THAT Council supports the application for the Infrastructure Planning Grant, in the amount of \$10,000, to be used for the development of a Water Conservation Plan.
- 13. BYLAWS**
- a) **Village of Pemberton Bylaws for First, Second, and Third Readings**
 - i. **Village of Pemberton Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021** 45

Recommendation: THAT Village of Pemberton Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021, receives First, Second, and Third Readings.
 - ii. **Village of Pemberton Latecomers Interest Rate Bylaw No. 920, 2021** 58

Recommendation: THAT Village of Pemberton Latecomers Interest Rate Bylaw No. 920, 2021, receives First, Second, and Third Readings.
 - b) **Bylaws for Adoption**
 - i. **Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, Amendment (Bylaw Administrative Assistant) Bylaw No. 918, 2021** 60

Recommendation: THAT Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, Amendment (Bylaw Administrative Assistant) Bylaw No. 918, 2021 be adopted.

14. MAYOR’S Report

15. COUNCILLORS’ Reports

16. CORRESPONDENCE

a) Correspondence for Action

- i. Romy Grayson, Village resident, dated November 22, 2021, requesting the addition of a transit bus between Pemberton and Whistler scheduled to align with elementary and high school schedules.** 116

Recommendation: THAT Council refers the correspondence to Staff for response.

- ii. Andy Meeker, President, Tourism Pemberton, dated November 29, 2021, proposing consideration of upgrading the Pemberton Waterfall Trail as a tourist attraction.** 117

Recommendation: THAT Council refers the correspondence to Staff for response

- iii. Erin Ryan, BC Society for the Prevention of Cruelty to Animals, dated December 2, 2021, advocating for initiatives to reduce the use of all rodenticides to protect wildlife, domestic pets, and sensitive habitats.** 118

Recommendation: THAT Council provides direction.

b) Correspondence for Information

- i. Mayor Bill Dingwall, City of Pitt Meadows, dated November 17, 2021, addressed to the Honourable Selena Robinson, Minister of Finance, expressing disappointment regarding the Province’s decision not to explore reclassification of railway and industrial operations under the Assessment Act.** 120

- ii. Patrick Weiler, Member of Parliament, West Vancouver-Sunshine Coast-Sea to Sky Country, dated November 24, 2021, announcing the launch of the 2021-2022 Call for proposals for community-based projects through the New Horizons for Seniors Program.** 122

Recommendation: THAT the correspondence be received.

17. DECISION ON LATE BUSINESS

18. LATE BUSINESS

19. NOTICE OF MOTION

20. QUESTION PERIOD 123

21. IN CAMERA

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (a) Personnel, (c) Employee Relations, (i) Legal and (k) Negotiations related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

22. RISE WITH REPORT

23. ADJOURNMENT OF REGULAR COUNCIL MEETING

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, November 16, 2021 in Council Chambers at 7400 Prospect Street and via electronic means through a ZOOM Webinar. This is Meeting No. 1550.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble*
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tom Csima, Manager of Operations & Projects
Scott McRae, Manager of Development Services
Fire Chief Robert Grossman
Christine Burns, Manager of Recreation Services
Gwendolyn Kennedy, Legislative Assistant

GUEST: Emma Gillis, Library Director

PUBLIC: 1

MEDIA: 0

*** ATTENDED ELECTRONICALLY
A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC &
MEDIA**

1. CALL TO ORDER

At 9:02am Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1549, Tuesday, November 2, 2021

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1549 held Tuesday, November 2, 2021, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

a) Recommendation from Committee of the Whole Meeting No. 220, held Tuesday, November 2, 2021:

Development Permit No. 91 – Retaining Wall Request for Decision

Moved/Seconded

THAT Staff be directed to continue processing the application by CATA Project Management for Phase 2B, on behalf of Sunstone Ridge Developments Ltd, for Development Permit No. 91, which includes a proposed variance to the Village of Pemberton Zoning Bylaw maximum retaining wall height.

CARRIED

**OPPOSED: Councillor Zant
Councillor Craddock**

7. COMMITTEE MINUTES – FOR INFORMATION

There were no committee minutes to be received.

8. DELEGATIONS

There were no delegations to be received.

9. STAFF REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

There was no verbal report from the CAO.

ii. Office of the CAO/Strategic Priorities Third Quarter Update

Moved/Seconded

THAT the Office of the CAO/Strategic Priorities Third Quarter Update be received for information.

CARRIED

b) Corporate & Legislative Services

i. Regular Council Meeting Outstanding Resolutions – Third Quarter Update

Moved/Seconded

THAT the Regular Council Meeting Outstanding Resolutions – Third Quarter Update be received.

CARRIED

ii. Corporate & Legislative Services 2021 Third Quarter Administration Update

Moved/Seconded

THAT the Corporate & Legislative Services 2021 Third Quarter Administration Update report be received.

CARRIED

d) Operations

i. Operations Department 2021 Third Quarter Report

Moved/Seconded

THAT the Operations Department 2021 Third Quarter Report be received.

CARRIED

e) Development Services

i. Development Services 2021 Third Quarter Report

Moved/Seconded

THAT the Development Services 2021 Third Quarter Report be received.

CARRIED

f) Recreation Services

i. Pemberton & District Public Library and Community Centre Accessible Upgrades – Enabling Accessibility Fund

Moved/Seconded

THAT the Pemberton & District Public Library and Community Centre Accessible Upgrades – Enabling Accessibility Fund update be received.

CARRIED

ii. Recreation Services 2021 Third Quarter Report

Moved/Seconded

THAT the Recreation Services 2021 Third Quarter Report be received.

CARRIED

g) Pemberton Fire Rescue

i. Pemberton Fire Rescue 2021 Third Quarter Report

Moved/Seconded

THAT the Pemberton Fire Rescue 2021 Third Quarter Report be received.

CARRIED

10. BYLAWS

a) Bylaws for First, Second, and Third Readings

i. Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, Amendment (Bylaw Administrative Assistant) Bylaw No. 918, 2021

Schedule P was amended by striking out the word “Inn” under the column titled Contravention, in the row pertaining to Bylaw Section 7.8.

Moved/Seconded

THAT Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, Amendment (Bylaw Administrative Assistant) Bylaw No. 918, 2021 receive First, Second, and Third Readings as amended.

CARRIED

b) Bylaws for Adoption

i. Village of Pemberton Parks and Public Spaces Use Bylaw No. 797, 2016, Amendment (Household Waste) Bylaw No. 915, 2021.

Moved/Seconded

THAT Village of Pemberton Parks and Public Spaces Use Bylaw No. 797, 2016, Amendment (Household Waste) Bylaw No. 915, 2021 be adopted.

CARRIED

ii. Village of Pemberton Building Bylaw No. 912, 2021, Amendment (Building Official Definition) Bylaw No. 916, 2021

Moved/Seconded

THAT Village of Pemberton Building Bylaw No. 912, 2021, Amendment (Building Official Definition) Bylaw No. 916, 2021 be adopted.

CARRIED

11. Mayor's Report

Mayor Richman reported on the Translink and BC Transit meeting where discussion focused on the upcoming demand study. Mayor Richman voiced his support for accelerating the timeline of the study and reiterated his position that Pemberton is not neglected due to our existing regional transit system and our smaller population that may suggest lower demand than in the larger population centres. Mayor Richman expressed his preference for working on governance and funding while the demand study is in progress to avoid unnecessary delays.

Mayor Richman will attend the following upcoming meetings:

- Squamish-Lillooet Regional District hiring committee meeting to review a short list of applicants for the CAO position
- Pemberton Valley Utilities and Services Committee on Thursday.
- Pemberton Valley Emergency Management Committee.
- Nukw7ántwał Intergovernmental Relations Committee to prepare for the upcoming Nukw7ántwał Regional Gathering planned for March 2022.

Mayor Richman acknowledged Staff, CAO Gilmore, Pemberton Fire Rescue, Emergency Program Coordinator Sarah Toews, Public Works Staff, and Kevin Clark and crew of the Pemberton Valley Dyking District for their hard work during the high-water event. Mayor Richman observed that the downtown storm water management system and the new Arn Canal culvert have been well tested and functioned well.

CAO Gilmore applauded the resident of the Mount Currie View Mobile Home Park who, once again, set up pumps to keep the mobile home park safe from flooding.

12. Councillors' Reports

Councillor Craddock reported on the recent Tourism Pemberton board meeting:

- Councillor Craddock advised that a representative of Tourism Pemberton will attend future Council meetings, and that Daniel Schranz is in attendance

today. Councillor Craddock thanked Mr. Schranz for his attendance at the meeting.

- Councillor Craddock provided an update of Tourism Pemberton projects and activities including the backcountry sanitation infrastructure project, a potential proposal for a bridge and trail for tourist access to Pemberton Creek waterfall, consideration of joining the Backcountry Touring Society, the wayfinding project, and receipt of a \$20,000 grant for the Range Beyond Range project.

Councillor Zant reported on the following:

- Attended the Pemberton and District Library Board meeting where the director evaluation framework was discussed. Councillor Zant noted that family passes are available for access to the Britannia mine and that the library is planning to acquire other passes that will be made available to members.
- Attended the Remembrance Day ceremony and thanked the Legion for a successful event.

Councillor Noble reported on the following:

- Attended the Remembrance Day ceremony and laid the wreath on behalf of the Village. Councillor Noble was pleased to see that the ceremony was well attended and is looking forward to participating in more community events.

Councillor Antonelli did not report.

CAO Gilmore reported that she had just received an update from the Ministry of Transportation and Infrastructure (MOTI) confirming that the major repairs needed for the Lillooet River Bridge on Highway 99 have been slated for next year. Ms. Gilmore concurred that immediate repairs are needed, and that Staff will follow up with MOTI in this regard.

13. CORRESPONDENCE

a) For Action

- ii. **Lavinia Rojas, Victoria, dated November 10, 2021, requesting that Council endorse a petition calling upon the federal government to support the exploration of legislative changes around the use of fireworks.**

Moved/Seconded

THAT the correspondence be received.

MOTION FAILED

Moved/Seconded

THAT Council endorses the petition calling upon the federal government to support the exploration of legislative changes around the use of fireworks.

CARRIED

b) For Information

- i. **The Honourable Josie Osborne, Minister of Municipal Affairs, dated October 29, 2021, announcing the launch of the CleanBC Roadmap to 2030.**
- ii. **Cory Heavner, Deputy Minister and Provincial Director of Child Welfare, and Rena Bacy, Provincial Director of Adoption, dated October 29, 2021, proclaiming November as Adoption Awareness Month.**
- iii. **The Honourable Kathleen Chen, Minister of State for Child Care, dated November 9, 2021, providing response to Union of British Columbia Minister Meeting regarding childcare funding.**

Moved/Seconded

THAT the correspondence be received.

CARRIED

14. DECISION ON LATE BUSINESS

There was no late business.

15. LATE BUSINESS

16. NOTICE OF MOTION

There was no notice of motion.

17. QUESTION PERIOD

Daniel Schranz, Tourism Pemberton, brought to Council's attention the need for toilet facilities at the MacKenzie Basin parking area and suggested that this might be a suitable location for a composting toilet as part of Tourism Pemberton's backcountry sanitation project. It was recommended that Tourism Pemberton contact Village Staff to discuss this possibility.

18. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) employee relations, (g) litigation and (k) negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 11:05am the Regular meeting was recessed.

At 11:16am the Regular meeting was reconvened and Council moved In Camera.

At 12:16pm Council rose without report and recessed the Regular Meeting.

19. RECONVENE REGULAR MEETING (1PM)

At 1:02pm the Regular Meeting was reconvened and Council moved back In Camera.

20. RISE WITH REPORT

At 1:53pm Council rose with report with the following resolution which was passed at the In Camera Meeting No. 1549, held Tuesday, November 2, 2021:

Award of the PEMB4 Fuel Management Project Contract:

Moved/Seconded

THAT Council awards the PEMB4 Fuel Management Project contract, in the amount of \$114,425.00, to Cabin Resource Management.

CARRIED

21. ADJOURNMENT

Moved/Seconded

THAT the Regular meeting be adjourned.

CARRIED

At 1:53pm the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

Date: Tuesday, December 7, 2021

To: Council

From: Nikki Gilmore, Chief Administrative Officer

Subject: Latecomers Agreement and Latecomers Interest Rate Bylaw No. 920, 2021 for the Ridge Developments (580049 BC Ltd.)

PURPOSE

The purpose of this report is to present to Council the Latecomers Agreement for the Ridge Developments (580049 BC Ltd) and Latecomers Interest Rate Bylaw No. 920, 2021 for First, Second and Third Readings.

BACKGROUND

In 2017 “The Ridge” development was constructed by 580049 B.C. Ltd. with the approval of the Village of Pemberton. The development consists of 44 single family residential lots on 14 hectares of land and is located 3.6 km east of the Village on a hillside accessed via Pemberton Farm Road East.

Prior to the development being constructed, there were no municipal water or sanitary services to the development site. The existing water service ran along Pemberton Farm Road East and terminated at the intersection of Pinewood Drive approximately 1,080 m short of the development. The developer extended the water main from Pinewood Drive along Pemberton Farm Road East to the development site and subsequently installed the infrastructure necessary to provide water services to each lot in the Ridge development. These services included a booster pump station, a reservoir, a dedicated water supply line to the reservoir, distribution lines and a Pressure Reducing Valve (PRV) station. Similarly, to provide sanitary services to the site, the developer was required to construct a sanitary lift station, install 2,281 m of a sanitary force main to connect to the existing sanitary system on Macrae Road (east of the development site), along with the necessary sanitary lines to service each lot within the development. Lastly, a stormwater weir was installed to capture runoff from the hillside.

As a result of the developer constructing and installing the above noted infrastructure there are several properties which are now able to connect to municipal water, sanitary and stormwater services. As such, the Village has developed a proposed Latecomers Agreement Framework to recognize the costs incurred by the developer and the benefits that have been provided to the surrounding properties.

DISCUSSION & COMMENTS

Under Section 507 of the *Local Government Act*, where an owner of land that is to be subdivided or developed is required by the local government to develop excess or extended services, the local government may require the services to be paid for by the owner if it considers the cost to be excessive. If the owner is required under section 507 (3) (b) to pay all or part of the costs of excess or extended services, the municipality must:

- a) determine the proportion of the cost of providing the highway or water, sewage or drainage facilities that it considers constitutes the excess or extended services,
- b) determine which part of the excess or extended services that it considers will benefit each of the parcels of land that will be served by the excess or extended services, and
- c) impose, as a condition of an owner connecting to or using the excess or extended services, a charge related to the benefit determined under paragraph (b).

The intention of this report is to establish the Latecomer Charges which will be collected from latecomers who connect to or use the designated services within a fifteen-year period commencing from the date of Substantial Completion of the services. As well, there is a requirement to establish an interest rate that will be applied to the Latecomer Charges which must be accommodated through a specified latecomers interest rate bylaw. In this regard, Latecomers Interest Rate Bylaw No. 920, 2021, has been prepared and will be presented separately at this meeting for consideration of First, Second and Third Readings.

The Ridge was issued substantial completion for the following works and services as at the dates listed below:

- Sanitary force main – October 18th, 2017
- Onsite, offsite, pump station – December 7th, 2017

For ease of calculation, the date of substantial completion used in the Agreement and Bylaw No. 920, 2021 is December 7, 2017.

The proposed framework for the Latecomers Agreement consists of four components:

- 1) Determining which properties are going to benefit from the infrastructure installed by the developer.
- 2) Determining the infrastructure costs for the services that will provide a benefit to these benefiting properties.
- 3) Breaking down these costs into segments such that benefiting properties pay only for what was required to bring services to that lot and not for downstream infrastructure that does not provide a benefit to that property.
- 4) Allocate these costs to each benefiting property based on a proportion of frontage of each benefiting property to the total frontage of all properties that benefit from each segment.

There are six (6) individual properties and one development that have been identified as benefiting from The Ridge's infrastructure expansion. The services that these properties benefit from vary from one property to another with all now having access to water and all but one having

access to sanitary services. Table 1 and Figure 1 below summarizes and identifies the benefiting properties. Sunstone Development has been included in the calculations to calculate the distribution of latecomer charges but will not enter into a latecomer agreement with the Village as there is an existing agreement between The Ridge and Sunstone.

Table 1: Benefiting Properties at the time of Installation

Common Name	Legal Description	Benefits From
Den Duyf Lot C	LOT C DISTRICT LOT 211 LILLOOET DISTRICT PLAN EPP40824	Water, Sanitary
Recreation Facility	LOT B DISTRICT LOT 211 LILLOOET DISTRICT PLAN EPP40824	Water, Sanitary
Den Duyf Lot 4 ALR	LOT D DISTRICT LOT 211 LILLOOET DISTRICT PLAN EPP40824	Water, Sanitary
Den Duyf Lot A	LOT A DISTRICT LOT 211 LILLOOET DISTRICT PLAN EPP40824	Water, Sanitary
Tulloch	LOT 5 DISTRICT LOT 211 LILLOOET DISTRICT PLAN EPP21848	Water, Sanitary, Stormwater
Den Duyf Lot 1 Residential	LOT 1 DISTRICT LOT 211 LILLOOET DISTRICT PLAN EPP21848	Water, Sanitary, Stormwater
Ridge	STRATA LOT 1-44 DISTRICT LOT 211 LILLOOET DISTRICT STRATA PLAN EPS4695	Water, Sanitary, Stormwater
Sunstone	LOT 2 DISTRICT LOT 211 LILLOOET DISTRICT PLAN EPP1353	Water, Sanitary, Stormwater

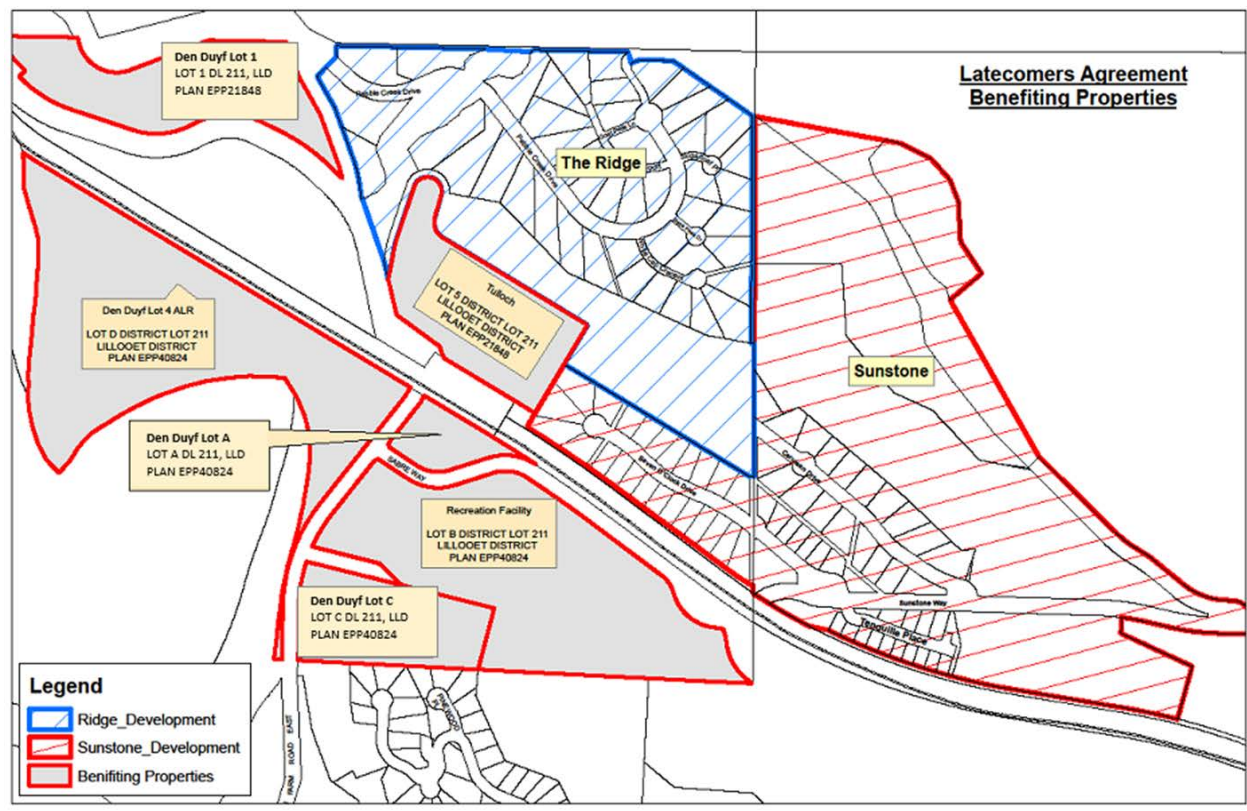


Figure 1 – Benefiting Properties

The frontage, which is the distance along the front of each lot, of each benefiting parcel is proposed to be used in determining the cost allocation of excess services to each benefiting parcel. Basing the framework on existing lot frontages is justified as it relates to current known quantities rather than speculation on future development scenarios of the properties in question.

When available, frontage distances were calculated by using reference plans from the Land Title Survey Authority (LTSA). For parcels that have been subdivided the distances were measured as frontages based on the length of the lot that the parcel abuts the road. These measurements were based on developable lots and excluded frontages that have been dedicated as parks or riparian areas and are found in Table 2 below.

Parcel subdivisions for Sunstone that have not been registered with the LTSA were calculated using proposed lot lines for the future developments.

Table 2: Lot Frontages

Property	Frontage (m)
Den Duyf Lot 4 ALR	186
Den Duyf Lot C	125
Recreation Site	133
Den Duyf Lot A	73
Tulloch	129
Sunstone	3878
Ridge	1446
Den Duyf Lot 1	175

The total cost for all the benefiting properties can be seen below in Table 3.

Table 3: Total latecomer charges for each benefiting property

Property	Water	Sewer	Stormwater	Total
Lot C Den Duyf	\$2,919	\$23,639	\$0	\$26,558
VoP Recreation Lot	\$5,006	\$29,176	\$0	\$34,181
Lot A Den Duyf	\$3,444	\$20,813	\$0	\$24,257
Lot 4 Den Duyf ALR	\$13,400	\$66,257	\$0	\$79,657
Lot 5 Tulloch	\$8,426	\$32,850	\$1,100	\$42,375
Lot 1 Den Duyf	\$19,234	\$54,359	\$5,715	\$79,309
Ridge	\$637,739	\$449,164	\$57,545	\$1,144,448
Sunstone	\$1,740,352	\$279,852	\$0	\$2,020,204
Totals	\$2,430,520	\$956,108	\$64,360	\$3,450,988

Prior to this agreement being established the Ridge and Sunstone entered into a private agreement which pertains to cost sharing of the services associated with this latecomer's agreement. Since Sunstone and the Ridge have an existing agreement, no latecomer fees will be collected from Sunstone. Additionally, as the Ridge constructed and paid for the services, they will not have latecomer fees collected.

Under Section 508 (1) of the *Local Government Act* (LGA) the municipality is to impose, as a condition of an owner connecting to or using the excess or extended services, a Latecomers' Charge related to connecting to the excess or extended service. The owners of benefiting lands shall be required to pay the latecomer charge set out in Table 4 as a one-time fee for connecting to the extended services. Interest shall be included in the charge payable by owner of the benefiting lands as per the Village of Pemberton Latecomers Interest Rate Bylaw No. 920, 2021.

Table 4: Total latecomer charges for each benefiting property entering latecomer agreement

Property	Water	Sewer	Stormwater	Total
Lot C Den Duyf	\$2,919	\$23,639	\$0	\$26,558
VoP Recreation Lot	\$5,006	\$29,176	\$0	\$34,181
Lot A Den Duyf	\$3,444	\$20,813	\$0	\$24,257
Lot 4 Den Duyf ALR	\$13,400	\$66,257	\$0	\$79,657
Lot 5 Tulloch	\$8,426	\$32,850	\$1,100	\$42,375
Lot 1 Den Duyf	\$19,234	\$54,359	\$5,715	\$79,309
Totals	\$52,429	\$227,093	\$6,816	\$286,336

Although not a formal legislative requirement, the Village's solicitors have recommended that a Latecomers Agreement be entered into with the Ridge Developers to formalize acceptance of the terms. As such, a Latecomers Agreement was developed, reviewed, and agreed to by the Developers, please see **Appendix A**.

COMMUNICATIONS

Following execution of the Latecomers Agreement, all benefiting property owners will be notified of the requirement to pay their respective charges in advance of connecting to water, sewer or stormwater services. Each owner will be advised of their respective amounts at the time of connection.

LEGAL CONSIDERATIONS

The Latecomers Framework and Agreement have received legal review.

IMPACT ON BUDGET & STAFFING

There are no impacts to the budget or staff hours for consideration.

INTERDEPARTMENTAL IMPACT & APPROVAL

Through the development of the Latecomers Frameworks and Agreement, the Operations, Development and Finance Departments have been kept up to date on the status, implications, and next step requirements. Once the Latecomers Agreement has been executed, it will be forwarded to all relevant Departments to ensure collection and remittance of the charges to the Developer occurs.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There are no impacts on other jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

RECOMMENDATIONS

THAT the Mayor and Chief Administrative Officer be authorized to execute the Latecomers Agreement for the Ridge Developments (580049 BC Ltd.).

ATTACHMENTS:

Appendix A: Latecomers Agreement

Submitted by:	Nikki Gilmore, Chief Administrative Officer
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LATECOMER AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2021:

BETWEEN:

VILLAGE OF PEMBERTON

Municipal Hall
P.O. Box 100
7400 Prospect Street
Pemberton, BC V0N 2L0

(the "Municipality")

AND:

Warren Biro
Walter Ferancik
580049 BC Ltd.
#215 – 8171 Cook Road
Richmond, BC V6Y 3T8

(the "Developer")

WHEREAS:

- A. The *Developer* is an owner of lands and premises within the *Municipality*, in the Province of British Columbia, more particularly known and described as follows (legal description):

Strata Lot 1-44 District Lot 211 Lillooet Land District Strata Plan EPS4695

(the "*Developer's lands*")

- B. The *Developer* has *subdivided* the Lands and developed upon the Lands.
- C. The *Developer* has constructed and installed *works* and *services* that are excess or extended services as defined in the Local Government Act and which are described herein as the Extended Works, being an extension of the water main from Pinewood Drive to the Developer's Lands and a sanitary sewer lift station, 2,281 metres of sanitary force main and a mainline to connect from the existing system on Macrae Road to the Developer's lands and a stormwater weir and related works, as shown on Schedules "A", "B" and "C" of this Agreement, respectively (the "*Extension*")

which will form part of the water, sewer and stormwater systems and infrastructure owned and maintained by the *Municipality*.

- D. The *Municipality* has required the *Developer* to *install* or *provide* excess or extended services on or through lands which are not a part of the *Developer's* Lands but which can directly access or connect to or use the *extension*.
- E. The *Municipality* and the *Developer* wish to enter into an agreement which will enable *the Developer* to recover the costs of providing the *excess* or *extended services*.

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of the promises, covenants and agreements hereinafter set forth, the parties hereto covenant, agree, represent and promise as follows:

- 1. In this Agreement:
 - a. Benefitting Lands shall mean the Water Benefitting lands, the Sewer Benefitting lands and the Stormwater Benefitting lands together, unless the context otherwise requires as shown on Appendix A;
 - b. Extension shall mean the Water extension, the Sewer extension and the Stormwater extension together, unless the context otherwise requires;
 - c. Latecomer Charges shall mean the Water latecomer charges, the Sewer latecomer charges and the Stormwater latecomer charges, together, unless the context otherwise requires;
 - d. Water Extension shall mean those works as shown in Schedule "B" hereto;
 - e. Water Benefitting lands shall mean those lands as listed in Schedule "E";
 - f. Water Latecomer charge shall mean those charges as listed in Schedule "H" as may be applied to each of the Water Benefitting lands as shown in Schedule "E" hereto;
 - g. Sewer Extension shall mean those works as shown in Schedule "C" hereto;
 - h. Sewer Benefitting Lands shall mean those lands as shown in Schedule "F" hereto; and
 - i. Sewer Latecomer charge shall mean those charges as listed in Schedule "H" as may be applied to each of the Water Benefitting lands as shown in Schedule "F" hereto;
 - j. Stormwater Extension shall mean those works as shown in Schedule "D" hereto;
 - k. Stormwater Benefitting lands shall mean those lands as listed in Schedule "G";
 - l. Stormwater Latecomer charge shall mean those charges as listed in Schedule "H" as may be applied to each of the Stormwater Benefitting lands as shown in Schedule "H" hereto;

2. The Municipality and the Developer agree that for the purposes of section 508 of the Local Government Act that for the Water extension, the Sewer extension and the Stormwater extension, respectively the benefiting lands, the amount of the excess or extended services that is potentially recoverable pursuant to collection and remittance of latecomer charges and the apportionment of the Water extension, the Sewer extension and the Stormwater extension as based on frontage are all as set out in schedules A through G, attached hereto and forming part of this Agreement.
3. In consideration of the satisfactory completion of the extension work by the *Developer*, without incurring any cost to the *Municipality*, the Municipality agrees to collect from the *Latecomers* within the *benefiting lands* who have not contributed to the cost of construction of the *works and services* but subsequently connect to the Works, the cost of the *extension* based upon the frontage.
4. All charges made pursuant to the Excess or Extended Services and latecomer payment provisions of the Local Government Act will be as prescribed in the Village of Pemberton Latecomer Interest Rate By-law No. 914, 2021, and shall apply to the share of the cost from the date of the completion of the *extension*, which is agreed to be *December 7, 2017*.
5. The *Municipality* shall collect the *latecomer charge* at the time the *Latecomer* applies for a connection to the *extension* for the duration of this Agreement.
6. For the purposes of the preceding section, an application for a connection shall include a development approval in the form of subdivision, under the Land Title Act or the Strata Property Act, building permit, water or sewer connection or other development application where such works and services requirements may be imposed by the *Municipality*.
7. The *Municipality* shall pay to the *Developer* the sums collected within the time period of 15 years from completion of the Works at the address of the *Developer* set out in this Agreement or at such other address as the *Developer* shall provide by registered mail.
8. If the payment is returned to the *Municipality* unclaimed by the *Developer* and if the *Municipality* is unable to locate the *Developer* after making all reasonable efforts, then the *Municipality* shall hold all monies collected until the expiry of the Agreement.
9. After the expiry of the Agreement, the *Municipality* shall be able to retain all unclaimed monies.
10. In the event of the assignment or transfer of the rights of the *Developer* voluntarily, or by operation of law, the *Municipality* shall pay any accruing

- benefits to the successor of the *Developer* as the *Municipality*, in its judgement, deems entitled to such benefits.
11. In the event of conflicting demands being made upon the *Municipality* for benefits accruing under this Agreement, the *Municipality* may, at its option, commence as action joining any party claiming rights under this Agreement, or other parties which the *Municipality* believes to be necessary or proper.
 12. In the event of conflicting demands, the *Municipality* shall be discharged from further liability upon paying the person or persons whom any court having jurisdiction of such interpleader action shall determine, and in such action, the *Municipality* shall be entitled to recover its reasonable legal fees and costs, which shall constitute a lien upon all funds accrued or accruing pursuant to this Agreement.
 13. The *Municipality* shall be entitled to rely on the provisions of this Agreement with respect to the fairness of the payment herein provided, and upon the description of the *benefiting lands* set forth in Schedules "A" through "G".
 14. This Agreement shall become operative and shall remain in full force and effect upon its being executed by the parties, and shall expire upon a date no later than fifteen (15) years after the date of the *Certificate of Substantial Performance* as established herein.
 15. The *Municipality* shall not be liable to the Developer in the event the *latecomer charge* cannot be collected for any reason, including if the owner of the benefiting lands is held by a court of competent jurisdiction to not be liable for any reason. In the event of any dispute, the Developer shall indemnify the Municipality against any damages or costs incurred in seeking to enforce the collection of latecomer charges as anticipated hereunder or in any way connected with this Agreement and the Municipality shall be entitled to deduct its actual legal costs incurred from any amount payable to the Developer. Where no amount is payable, the Developer shall forthwith on demand, and from time to time on demand, reimburse the Municipality in respect of all legal costs incurred in connection with this Agreement.
 16. Unless otherwise defined in this Agreement, all terms defined in the *Municipality's Subdivision and Development Control Bylaw No. 677, 2011* in effect at the time of this Agreement is executed shall apply to this Agreement.
 17. The parties agree that the *Municipality* has made no representation, covenants, warranties, guarantees, promises or agreements (oral or otherwise) with the *Developer* other than those contained in this Agreement.
 18. Nothing contained or implied herein shall prejudice or affect the rights and powers of the *Municipality* in the exercise of it authority and responsibilities under any public or private statute, bylaws, orders and regulations, all of

which may be fully and effectively executed in relation to the lands as if this Agreement had not been executed and delivered to the *Developer*.

- 19. When the words "will" or "shall" are used in this Agreement, it will be construed as imperative
- 20. When the singular or the masculine is used in this Agreement, it will be construed as meaning the plural or the feminine or body corporate or politic where the context of the parties hereto so require.
- 21. This Agreement shall enure to the benefit of and be binding upon the parties, their respective heirs, executors, administrators, successors and assigns.

This Agreement shall not come into effect until after the issuance of the *Certificate of Substantial Performance* by the *Municipality*.

IN WITNESS WHEREOF the parties hereto have executed this Agreement this day and year first above written.

For the Developer:

Developer: _____
Warren Biro

Developer: _____
Walter Franiek

Witness: _____

For the Municipality:

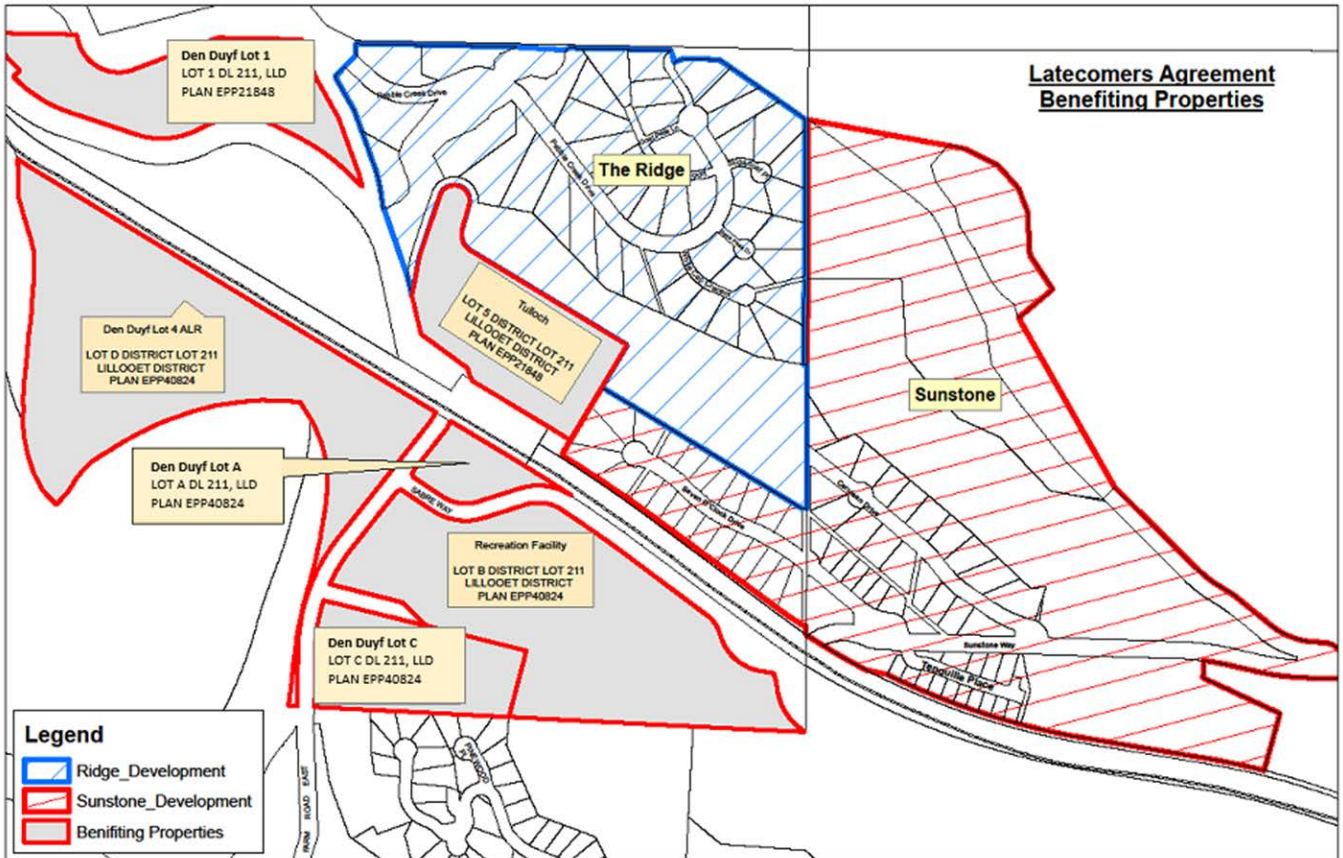
Mayor: _____
Mike Richman

CAO: _____
Nikki Gilmore

Witness: _____

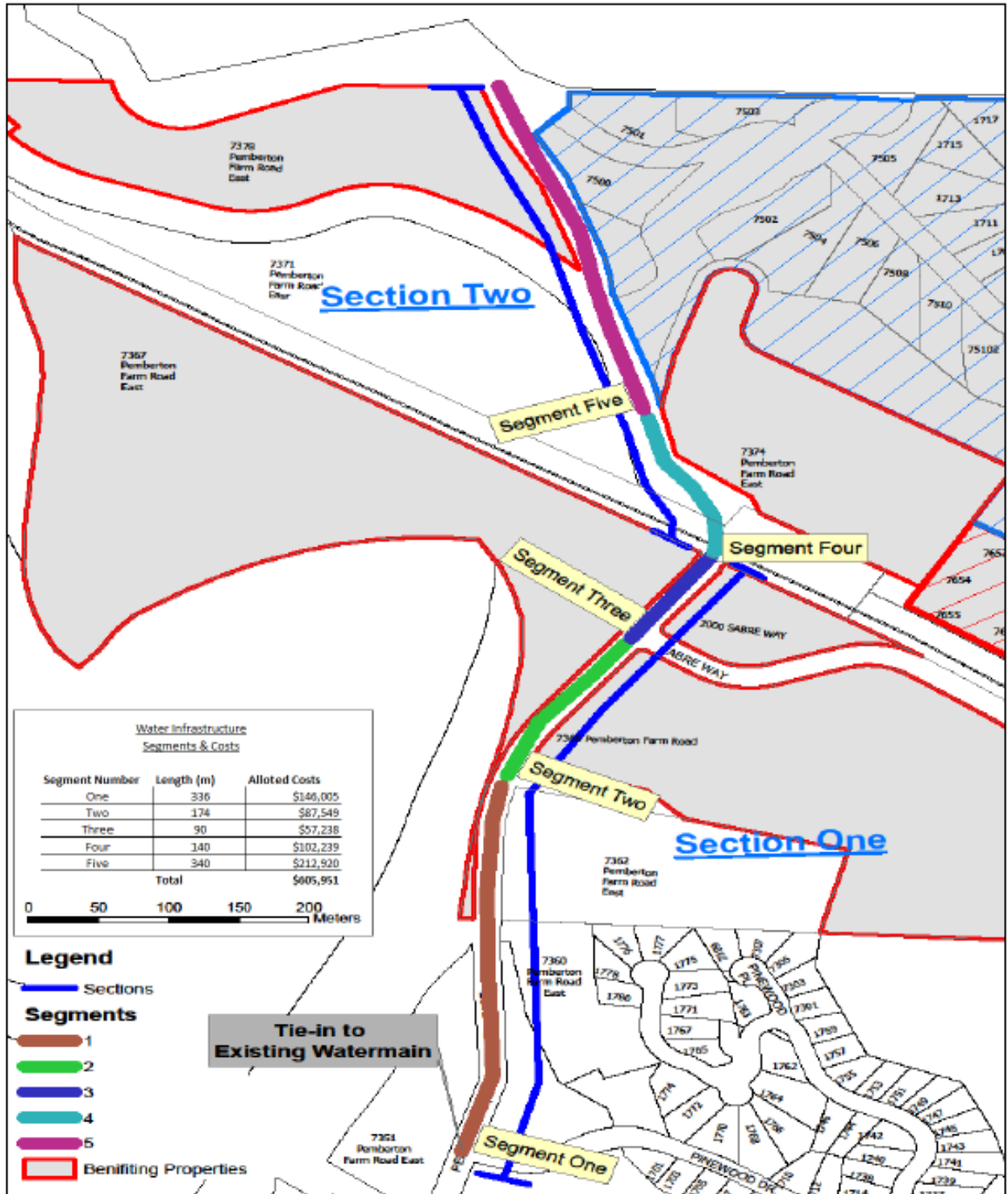
SCHEDULE "A"

Benefiting Properties



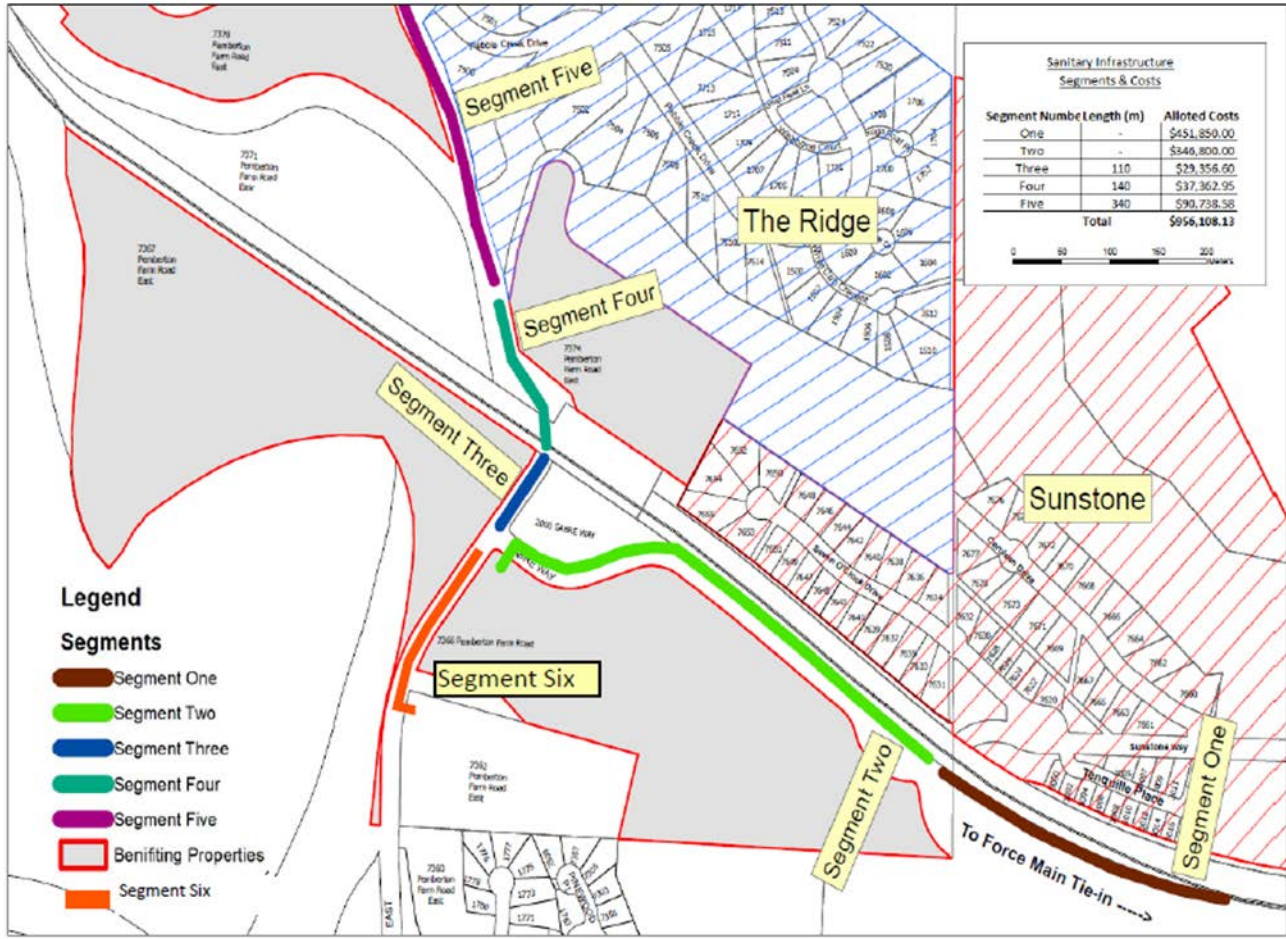
SCHEDULE "B"

Water Extension Works



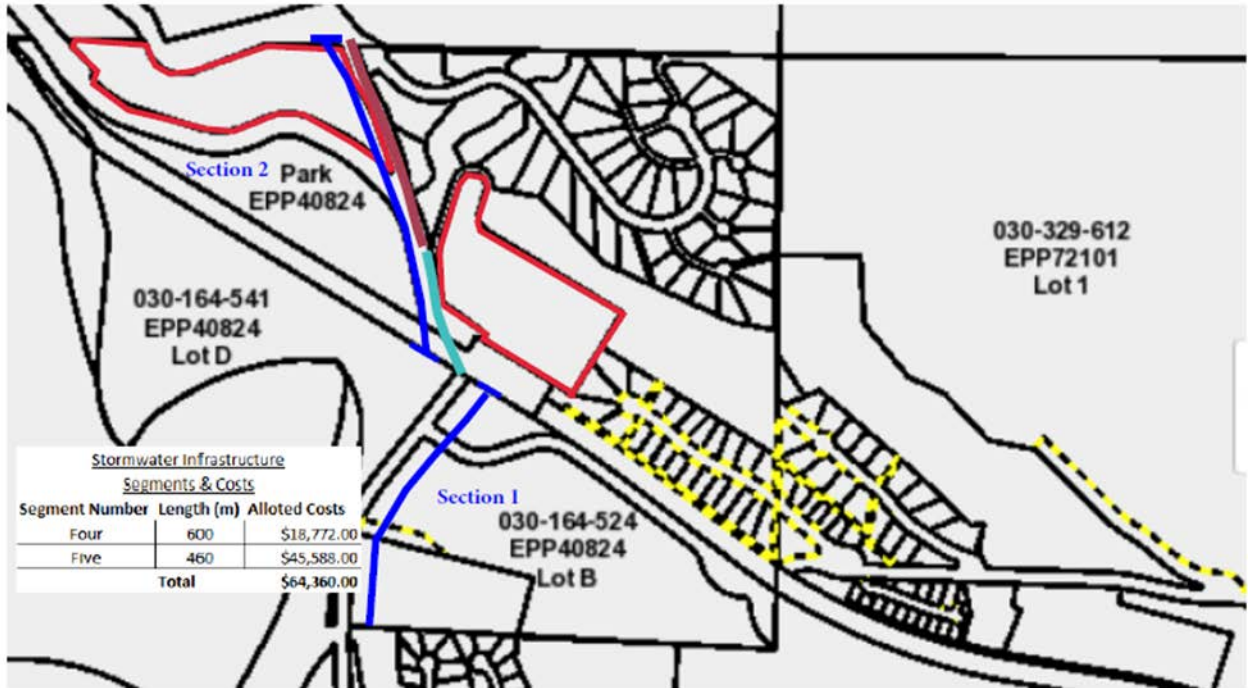
SCHEDULE "C"

Sewer Extension Works



Schedule "D"

Stormwater Extension Works



- Legend**
- Sections
 - Segments
 - 4
 - 5
 - Benefiting Properties

Schedule "E"

Allocated Costs for Water Infrastructure to Benefiting Properties

Property	Latecomer Charge for Water Service (\$)
Lot 4 Den Duyf	\$2,919
VoP Recreation Lot	\$5,006
Lot 4 Den Duyf	\$3,444
Lot 4 Den Duyf ALR	\$13,400
Lot 5 Tulloch	\$8,426
Lot 1 Den Duyf	\$19,234
Totals	\$52,429

Schedule "F"

Allocated Costs for Sewer Infrastructure to Benefiting Properties

Property	Latecomer Charge for Sanitary Service (\$)
Lot C Den Duyf	\$23,639
VoP Recreation Lot	\$29,176
Lot A Den Duyf	\$20,813
Lot 4 Den Duyf ALR	\$66,257
Lot 5 Tulloch	\$32,850
Lot 1 Den Duyf	\$54,359
Totals	\$227,093

Schedule "G"

Allocated Costs for Stormwater Infrastructure to Benefiting Properties

Property	Latecomer Charge for Stormwater Service (\$)
Lot 4 Den Duyf	\$0
VoP Recreation Lot	\$0
Lot 4 Den Duyf	\$0
Lot 4 Den Duyf ALR	\$0
Lot 5 Tulloch	\$1,101
Lot 1 Den Duyf	\$5,715
Totals	\$6,816

Schedule "H"

**Total Allocated Costs for Water, Sewer and Stormwater Infrastructure to
Benefiting Properties Applicable to Latecomer Charges**

Property	Water	Sewer	Stormwater	Total
Lot C Den Duyf	\$2,919	\$23,639	\$0	\$26,558
VoP Recreation Lot	\$5,006	\$29,176	\$0	\$34,181
Lot A Den Duyf	\$3,444	\$20,813	\$0	\$24,257
Lot 4 Den Duyf ALR	\$13,400	\$66,257	\$0	\$79,657
Lot 5 Tulloch	\$8,426	\$32,850	\$1,101	\$42,376
Lot 1 Den Duyf	\$19,234	\$54,359	\$5,715	\$79,309
Totals	\$52,429	\$227,093	\$6,816	\$286,337

Date: Tuesday, December 7, 2021

To: Nikki Gilmore, Chief Administrative Officer

From: Gwendolyn Kennedy, Legislative Assistant

Subject: Video Recording and Broadcasting of Open Meetings - Policy Update

PURPOSE

The purpose of this report is to present to Council for approval an update to Policy No. COU-011, Video Recording and Broadcasting of Open Meetings.

BACKGROUND

With the adoption of Ministerial Order 139/2020 in May of 2020 authorizing local governments to hold council and committee meetings and public hearings electronically, and the consequent update of Council Procedure Bylaw No. 788, 2015, it became necessary for the Village to establish a policy guiding the recording and broadcasting of electronically held meetings. Council approved Policy No. COU-011 on May 20, 2020, establishing guidelines for the broadcasting and recording of public meetings during the state of emergency.

Since this time, the provincial state of emergency that prompted the establishment of Policy COU-011 has ended and authority to hold open meetings by electronic means has been extended by *Bill 10, Municipal Affairs Statutes Amendments Act*. Subsequently, on October 21, 2021, Council adopted bylaws amending Council Procedure Bylaw No. 788, 2015, Advisory Planning Commission Bylaw No. 626, 2009, and Board of Variance Bylaw No. 893, 2021, authorizing electronic meeting formats for council, committee, commission, and board meetings.

Staff advise updating Policy COU-011 to reflect the new authority to hold electronic and hybrid meetings outside of the state of emergency.

DISCUSSION & COMMENTS

For convenience, a copy of the draft policy showing proposed changes in red is available on the Village website at the following link: <https://www.pemberton.ca/public/download/files/195779>. The draft amended policy is attached as **Appendix A**.

Proposed updates include the following:

- Removal of the clause restricting application of the policy to an emergency.
- Broadening application of the policy from meetings to include public hearings.
- Renaming the policy to Video Recording & Broadcasting of Open Meetings.
- Broadening the procedure section of the policy to include an acceptable video conferencing platform
- Clarifying the Chair's authority to direct the termination or interruption of recording and broadcasting of a meeting

- Clarifying council, committee, or board authority to order the removal of a recording from the Village website.
- Minor text amendments to enhance clarity.

COMMUNICATIONS

If adopted, the amended policy will be posted on the Village website.

LEGAL CONSIDERATIONS

There are no legal, legislative, or regulatory considerations.

IMPACT ON BUDGET & STAFFING

There are no impacts to the budget or staff hours for consideration.

INTERDEPARTMENTAL IMPACT & APPROVAL

There are no interdepartmental impacts for consideration.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

Amendment of the policy has no impact on other jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

RECOMMENDATIONS

THAT Council approves Video Recording and Broadcasting of Open Meetings Policy COU-011 as amended.

ATTACHMENTS:

Appendix A: Draft amended Video Recording and Broadcasting of Open Meetings Policy COU-011

Submitted by:	Gwendolyn Kennedy, Legislative Assistant
Manager Approval:	Sheena Fraser, Manager, Corporate & Legislative Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

**Video Recording & Broadcasting
of Open Meetings**

Department:	<u>Council</u>	Policy No.:	<u>COU-011</u>
Sub-department:	<u>Corporate</u>	Created By:	<u>Sheena Fraser</u>
Approved By:	<u>Council</u>	Amended By:	<u>Gwendolyn Kennedy</u>
Approved Date:	<u>26 May 2020</u>	Amendment:	<u>1</u>
Meeting No.:	<u>1515</u>	Meeting No.:	<u>December 7, 2021</u>

POLICY PURPOSE

The Video Recording and Broadcasting of Open Meetings Policy establishes guidelines for the broadcasting and management of video recordings of open meetings.

REFERENCES

Records Management Bylaw
 Records Retention Schedule
 Council Procedure Bylaw No. 788, 2015
 Council Procedure Bylaw No. 788, 2015, Amendment (Electronic Meetings) Bylaw No. 909, 2021
 Advisory Planning Commission Bylaw No. 626, 2009, Amendment (Electronic Meetings) Bylaw No. 911, 2021
 Board of Variance Bylaw No. 893, 2021, Amendment (Electronic Meetings) Bylaw No. 910, 2021
Bill 10, Municipal Affairs Statutes Amendments Act

DEFINITIONS

In this policy, a reference to an enactment is a reference to that enactment as amended or replaced from time to time.

Chair means the Mayor or Chair of the meeting.

Chief Administrative Officer means the Chief Administrative Officer as appointed by Council, or their designate

Council includes the Council of the Village of Pemberton and the Committee of the Whole.

Committee includes any committees, commissions, or boards established by Council.

Open meeting means any meeting of Council, a committee, or a commission open to the public in accordance with section 89 of the *Community Charter*, or a public hearing.

Department:	<u>Council</u>	Policy No.:	<u>COU-011</u>
Sub-department:	<u>Corporate</u>	Created By:	<u>Sheena Fraser</u>
Approved By:	<u>Council</u>	Amended By:	<u>Gwendolyn Kennedy</u>
Approved Date:	<u>26 May 2020</u>	Amendment:	<u>1</u>
Meeting No.:	<u>1515</u>	Meeting No.:	<u>December 7, 2021</u>

Village means the Village of Pemberton.

Village website means the website administered and controlled by the Village of Pemberton which may include other social media platforms controlled by the *Village*.

POLICY

Open meetings may be held by fully electronic means, in person, or in a hybrid format with some participants attending in person and some attending from a remote location by electronic means. *Open meetings* of any format may be broadcast, video recorded, and posted on the *Village website* to enhance transparency and accessibility and to encourage public participation.

Any council meeting or portion of a council meeting closed to the public in accordance with section 90 of the *Community Charter* will not be broadcast or recorded.

PROCEDURE

The *Village* may use an acceptable video conferencing platform to facilitate electronic meetings and electronic participation at in-person meetings.

The meeting organizer will assign to council and committee members the role of panelist or presenter, and to members of the public the role of attendee. Panelists (or presenters) will appear in the video feed, may speak at any time, and may share their screens; attendees have more limited permissions. An attendee making a presentation to council, to a committee, or to a board will be upgraded to the role of panelist or presenter for their presentation and returned to the attendee role following the presentation.

During Open Question Period, members of the public who wish to ask a question in accordance with Open Question Period Policy COU-002 will be unmuted by Staff to present their question to Council. Once the individual's opportunity for questions has ended, their microphone will be returned to mute. A member of the public participating in Open Question Period remains an attendee and does not appear in the video feed.

Department:	<u>Council</u>	Policy No.:	<u>COU-011</u>
Sub-department:	<u>Corporate</u>	Created By:	<u>Sheena Fraser</u>
Approved By:	<u>Council</u>	Amended By:	<u>Gwendolyn Kennedy</u>
Approved Date:	<u>26 May 2020</u>	Amendment:	<u>1</u>
Meeting No.:	<u>1515</u>	Meeting No.:	<u>December 7, 2021</u>

Staff will be responsible for setting up the electronic meeting, issuing the meeting invitations, testing meeting links, providing information on how to join a meeting, and fulfilling the hosting duties of the meeting or webinar.

MEETING RECORDINGS

The official record of an *open meeting* shall be the written minutes. The keeping of a video recording of an *open meeting* shall not undermine the position of the approved minutes as the official record of *Council* and *committee* decisions.

The *Village* will make every reasonable effort to ensure that broadcasting and video recordings are available to the public. However, on occasion due to technical difficulties, broadcasting and video recording may be unavailable or delayed. An *open meeting* will not be cancelled, postponed, or delayed due to technical issues with broadcasting or recording of the meeting.

The *Chair* of an *open meeting* will make a statement at the beginning of the meeting informing all present that the meeting is being broadcast and recorded and that recordings will be made available over the internet.

Recordings will be accessible to the public on the *Village website* within five (5) days of the meeting and will remain on the website for a period of three (3) years from the date of the meeting. By participating in an *open meeting*, attendees, panelists, and presenters consent to the utilization, storage and availability of recordings as set out in this Policy.

Original unmodified recordings will be classified, stored, and retained in accordance with the *Village's* Records Management Bylaw.

RISK MITIGATION

Open meetings are a public forum of statements, questions, and answers. Opinions expressed and statements made during an open meeting are those of the individual making them and not those of *Council* or the *committee*. Unless set out in a resolution, *Council* or a *committee* does not endorse or support the views, opinions, statements, or information expressed by an individual at an open meeting.

Department:	<u>Council</u>	Policy No.:	<u>COU-011</u>
Sub-department:	<u>Corporate</u>	Created By:	<u>Sheena Fraser</u>
Approved By:	<u>Council</u>	Amended By:	<u>Gwendolyn Kennedy</u>
Approved Date:	<u>26 May 2020</u>	Amendment:	<u>1</u>
Meeting No.:	<u>1515</u>	Meeting No.:	<u>December 7, 2021</u>

Statements which may be regarded as offensive, defamatory, incorrect, or contrary to law, and which may be the subject of potential liability, may be made at meetings. As the broadcasting and publishing of recordings of meetings increases the potential audience, risks increase. Accordingly, the *Chair* has the discretion and authority to direct the termination or interruption of the broadcasting and recording of an open meeting if they consider it prudent or advisable to do so. Such direction will only be given in exceptional circumstances.

The *Chair* may:

- a) Direct the *Chief Administrative Officer* to direct Staff to terminate or interrupt the recording of a meeting if they consider it advisable to do so due to conduct that is deemed inappropriate.

Council or a *committee* may by a majority vote:

- a) Direct the *Chief Administrative Officer* to direct Staff to remove recordings or portions of recordings from the *Village website* where they consider it advisable to do so due to the presence of content they deem inappropriate for publication.

Material considered to be inappropriate includes, but is not limited to, material that may:

- Be false or misleading communication which damages the reputation of another individual or organization.
- Infringe on copyright.
- Breach the privacy of an individual or unauthorized disclosure of the personal information of an individual.
- Be offensive.
- Constitute discrimination.
- Constitute hatred of a person or group of people and is likely to offend, insult, humiliate or intimidate.
- Disclose confidential or privileged information.

LICENCE AND USE

Unless otherwise indicated, copyright of the recordings of meetings made available on the *Village website* is owned by the *Village*. Permission is granted to produce or reproduce the recordings posted on the website, or any substantial part of such recordings, for personal, non-commercial, educational, and new reporting purposes only, provided that

Department:	<u>Council</u>	Policy No.:	<u>COU-011</u>
Sub-department:	<u>Corporate</u>	Created By:	<u>Sheena Fraser</u>
Approved By:	<u>Council</u>	Amended By:	<u>Gwendolyn Kennedy</u>
Approved Date:	<u>26 May 2020</u>	Amendment:	<u>1</u>
Meeting No.:	<u>1515</u>	Meeting No.:	<u>December 7, 2021</u>

the copied material is not modified or altered, and ownership of the material is attributed to the *Village*.

For certainty, no person may use the recordings for commercial activity.

Unless expressly authorized herein, no part of the recorded materials posted on the *Village website* may be reproduced except in accordance with the provisions of the *Copyright Act*, or with the express written permission of the *Village*.

RESPONSIBILITIES

Council is responsible for approving this Policy and any amendments.

The *Chief Administrative Officer* is responsible for implementing, monitoring, and evaluating this Policy.

Date: December 7, 2021
To: Nikki Gilmore, Chief Administrative Officer
From: Thomas Sikora, Manager of Finance
Subject: 2022 – 2026 Five Year Financial Plan Deliberation Schedule

PURPOSE

To present to Council the proposed 2022 – 2026 Five Year Financial Plan Budget Timeline for scheduling purposes.

BACKGROUND

Annually, Staff prepares a budget deliberation timeline for review and consideration by Council. The timeline is proposed to align with Council’s meeting schedule and will allow for the Budget to be completed by the end of April or early May, as Bylaws must be submitted to the Ministry of Municipal Affairs and Housing before May 15th, 2022.

As the 2022 Council meeting schedule (**Appendix A**) has resulted in only one regular meeting day scheduled for March, the 2022 meeting schedule presented in October included saving Tuesday, March 1st and Tuesday, March 29 for a Committee of the Whole meeting to accommodate two additional budget sessions as may be required.

DISCUSSION & COMMENTS

To meet legislated timelines for submission of the 2022 – 2026 Five Year Financial Plan and Tax Rate Bylaws, Staff proposes the following timeline, with the addition of the above noted extra Committee of the Whole meetings on alternate dates:

Date	Description
Tuesday, December 7, 2021	Regular Council Meeting <ul style="list-style-type: none"> Draft Budget Timeline Report to Council
December/ January 2022	Meetings/Discussion with Managers and CAO to finalize projects and priorities.
Tuesday, February 1, 2022	Committee of the Whole Meeting <ul style="list-style-type: none"> Budgeting Session– 2022 Operating Budgets, Capital and Project Budgets 1st Draft
Tuesday, February 15, 2022	Committee of the Whole Meeting <ul style="list-style-type: none"> Budgeting Session– 2022 Revised Operating, Approved Capital and Project Budgets
Tuesday, March 1, 2022	Committee of the Whole Meeting <ul style="list-style-type: none"> Tax Implications of 2022 Revised Draft Budget
Tuesday, March 8, 2022*	Committee of the Whole Meeting

	<ul style="list-style-type: none"> Budgeting Session – 2022 Final Budget with Tax Implications and 5 Year Financial Plan review prior to Bylaws coming forward for adoption.
Tuesday, March 8, 2022	<ul style="list-style-type: none"> Public Budget Information Session 2022 review (prior to Council)
Tuesday, March 29, 2022	Committee of the Whole <ul style="list-style-type: none"> Budget Session if required.
Tuesday, April 5, 2022	Regular Council Meeting <ul style="list-style-type: none"> 2022 - 2026 Five Year Financial Plan Bylaw 1st, 2nd and 3rd readings. 2022 Tax Rates Bylaw 1st, 2nd and 3rd readings
Tuesday, April 26, 2022	<ul style="list-style-type: none"> Regular Council Meeting 2022 – 2026 Five Year Financial Plan Bylaw – adoption (s. 165 CC) 2022 Tax Rates Bylaw - adoption (s.197 CC)

NOTE: Bold indicates Regular Council Meeting dates as per the 2022 Meeting Schedule approved by Council

COMMUNICATIONS

Once the format and date for public consultation have been determined, Staff will provide notification through the eNEWS, Village Website and Facebook (Village’s page), as well as newspaper advertisements.

LEGAL CONSIDERATIONS

There are no legal considerations at this time.

IMPACT ON BUDGET & STAFFING

The Five-Year Financial Plan and Tax Rates Bylaws must be adopted and forwarded to the Ministry of Municipal Affairs and Housing before May 15, 2022. The timeline provided above will enable the Village to meet this requirement.

INTERDEPARTMENTAL IMPACT & APPROVAL

There will be impact on all departments to prepare departmental projects and costs to be included in the 2022 – 2026 Five Year Financial Plan, which can be accommodated in each departments’ work plan.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There is no impact on the region or neighboring jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

RECOMMENDATIONS

THAT Council approves the 2022-2026 five year financial plan deliberation schedule as presented.

ATTACHMENTS:

Appendix A: 2022 Council Calendar

Prepared by:	Thomas Sikora, Manager of Finance
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

2022 Council Meeting Schedule January – December

(Approved by Council: Meeting No. 1547 - Tuesday, October 19, 2021)

Council Meetings are held in Council Chambers located at 7400 Prospect Street (Village Office) unless otherwise posted.

COUNCIL January 18, 2022 5:30 p.m.	COUNCIL February 1, 2022 5:30 p.m.	COUNCIL March 8, 2022 5:30 p.m.	COUNCIL April 5, 2022 5:30 p.m.
	COUNCIL February 15, 2022 9:00 a.m.		COUNCIL April 26, 2022 9:00 a.m.
COUNCIL May 17, 2022 5:30 p.m.	COUNCIL June 7, 2022 5:30 p.m.	COUNCIL July 12, 2022 5:30 p.m.	August 2022 Summer Break
	COUNCIL June 21, 2022 9:00 a.m.		
COUNCIL September 20, 2022 5:30 p.m.	COUNCIL October 4, 2022 5:30 p.m.	COUNCIL November 1, 2022 5:30 p.m. Inaugural Meeting of New Council	COUNCIL December 13, 2022 5:30 p.m.
	COUNCIL October 18, 2022 9:00 a.m.	COUNCIL November 29, 2022 9:00 a.m.	

Please note: Committee of the Whole and In Camera meetings will be scheduled as required.

Date: December 7th, 2021

To: Nikki Gilmore, Chief Administrative Officer

From: Tom Csima, Manager of Operations and Projects

Subject: Infrastructure Planning Grant Program Funding Application
Water Conservation Plan

PURPOSE

The purpose of this report is to seek Council's approval apply for the Ministry of Municipal Affairs Infrastructure Planning Grant for the completion of a Water Conservation Plan.

BACKGROUND

As identified in the Village of Pemberton Water System Assessment Report 2020, and budgeted for in the 2021 Capital Projects budget, the Village is undergoing preliminary investigations into the treatment of our existing water source, due to elevated levels of manganese and iron.

The Village's engineering consultants have identified several grant funding opportunities available for infrastructure improvements, however these grants typically require an up-to-date Water Conservation Plan, to ensure that investments in upgrades are founded. Further, water conservation has been identified as a key priority for the Operations Department following observed over-use throughout the Village, particularly in the summer months.

The Ministry of Municipal Affairs Infrastructure Planning Grant Program (Program) assists local governments in developing well planned community infrastructure that will improve public health and safety, encourage resilient communities, and protect the natural environment while strengthening local and regional economies.

DISCUSSION & COMMENTS

The next intake for funding through the Infrastructure Planning Grant Program is December 15, 2021. The grant funds, up to a total of \$10,000 may be used toward projects that promote sustainable infrastructure and include water master plans such as a Water Conservation Plan. One hundred percent of the first \$5,000 in approved eligible project costs will be paid. Those approved eligible costs over the first \$5,000, will be calculated at 50% funding and paid up to a maximum total grant amount of \$10,000.

The Village's consultants have provided a proposal to complete this work for a total of \$15,000, which has been accounted for in the annual budget. Staff is recommending making application for funds, in the amount of \$10,000 to support the development of a Water Conservation Plan. If successful, the Village's contribution will be reduced to only \$5,000 out of the original \$15,000 budgeted.

COMMUNICATIONS

There are no communications considerations required for this initiative.

LEGAL CONSIDERATIONS

There are no legal considerations at this time.

IMPACT ON BUDGET & STAFFING

As noted above, this project has been included in the 2021 capital budget and costs associated with it can be accommodated. The Village’s consultants will facilitate the work with oversight by Village Staff, the time which will be incorporated into the day-to-day activities of the Operations Department.

INTERDEPARTMENTAL IMPACT & APPROVAL

At this time, there are no interdepartmental impacts or approvals required.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There is no impact on the region or neighboring jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

RECOMMENDATION

THAT Council supports the application for the Infrastructure Planning Grant, in the amount of \$10,000, to be used for the development of a Water Conservation Plan.

Submitted by:	Tom Csimá, Operations Manager
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

Date: December 7, 2021

To: Nikki Gilmore, Chief Administrative Officer

From: Lisa Pedrini, OCP Policy Planner

Subject: Agricultural Enhancement Advisory Commission Amendment Bylaw No. 919, 2021 - First, Second, and Third Readings

PURPOSE

The purpose of this report is to present to Council Agricultural Enhancement Advisory Commission Bylaw 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021 for First, Second, and Third Readings, attached as **Appendix A**.

BACKGROUND

A condition of the 2012 approval by the Agricultural Land Commission (ALC) for a Non-Farm Use in the ALR for the Pemberton Music Festival included the establishment of a Memorandum of Understanding (MOU) between the Village, the Squamish-Lillooet Regional District (SLRD) and the ALC. The MOU outlined responsibilities of the parties involved to ensure the continued viability of the Agricultural Land Reserve (ALR) lands for agriculture. This MOU was completed and signed in July 2015.

One of the suggestions provided by the Village to fulfil the conditions of the MOU was the creation of a new Village of Pemberton advisory planning commission with a focus on agriculture to make recommendations to Council with respect to agricultural projects to be funded through a dedicated reserve account. This committee could also be utilized to give advice on land use applications involving ALR lands, in a manner similar to the SLRD Area C Agricultural Advisory Committee (AAC).

As a result, the Agricultural Enhancement Advisory Commission (AEAC) Bylaw No. 815, 2017 was adopted on May 4, 2017 (**Appendix B**). Unfortunately, since this time, there has been no requirement for an AEAC to review applications for agricultural enhancement related funding and further the Village has not received any development applications directly affecting properties in the ALR since the bylaw was passed.

The Village has recently received an application under the *Agricultural Land Commission Act* for a Non-Farm Use in the ALR (for a proposed RV Park at 1641 Airport Road) prompting Staff to propose that an AEAC be established to help guide decision-making on this application and on future applications involving agricultural concerns. This application will be coming forward to Council in the next few months.

Upon reviewing the terms of reference established in the Agricultural Enhancement Advisory Commission Bylaw, Staff determined that some revisions and updates are required. These

include removing member requirements that might challenge recruitment and adding language to allow for electronic meetings and electronic participation.

DISCUSSION & COMMENTS

This report presents the proposed amendments to Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017 that include deleting non-relevant content; revising some of the more restrictive provisions; and adding pertinent sections including permission for electronic attendance at in-person meetings and allowing electronic meetings. The latter amendments mirror those in the amended Board of Variance and Advisory Planning Commission bylaws that allow meetings to be held electronically.

Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021 is attached as **Appendix A**. A consolidated version of the bylaw showing the proposed changes in red is available at <https://www.pemberton.ca/public/download/files/196231>

Summary of Revisions:

- Sections 3.1, 6.a) and 7.a) were deleted to remove language associated with the Pemberton Music Festival Agricultural Enhancement Program, as it is no longer relevant.
- Amendments are suggested to section 5 to relax some of the membership requirements to make it easier to recruit volunteer members. The requirements originally put in place were established to ensure broad community representation and participation from other local governments and organizations on festival related funding applications. Since the scope of the bylaw is being revised, and based on the challenges encountered recruiting members for other Village advisory planning commissions, Staff recommend that the composition of the Agricultural Enhancement Advisory Commission be made more general to not require, but be open to, representation from other local governments and organizations.
- The *Local Government Act*, section 461(4) requires that at least two thirds of the membership of a commission be residents of or owners of property within the municipality. This is clarified in section 5.
- The amendment adds section 13.1, allowing meetings to be held through electronic means if deemed advisable by the Chair, or if necessitated by a health, safety, or environmental emergency or by urgent Village business, and section 13.2, establishing that commission members may attend a meeting by electronic means without restriction. Section 13.1(2) includes the requirement for advance public notice of an electronic meeting.
- The remaining revisions are housekeeping in nature.

COMMUNICATIONS

There are no legislated requirements for public notice for amendments to Advisory Planning Commission bylaws.

If the amendment bylaw is adopted, Staff will post a consolidated version of the bylaw on the Village website to ensure that users are aware of the changes. As well, Staff will arrange to place a call for interest in the local paper as well as in the eNEWS and on the Village's Facebook page and website.

LEGAL CONSIDERATIONS

There are no legal, legislative, or regulatory considerations for amendment to this bylaw.

IMPACT ON BUDGET & STAFFING

There are no impacts to the budget or Staff hours for consideration.

INTERDEPARTMENTAL IMPACT & APPROVAL

There are no interdepartmental impacts or approvals stemming from this bylaw amendment.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

This initiative has no impact on other jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

RECOMMENDATION

THAT Village of Pemberton Agricultural Enhancement Advisory Commission, Amendment (Housekeeping) Bylaw No. 919, 2021, receive First, Second, and Third Readings.

ATTACHMENTS:

Appendix A: Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021

Appendix B: Agricultural Enhancement Advisory Commission Bylaw No. 815, 2017

Prepared by:	Lisa Pedrini, OCP Policy Planner
Manager Approval:	Scott McRae, Manager of Development Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

**VILLAGE OF PEMBERTON
BYLAW No. 919, 2021**

**A bylaw to amend Village of Pemberton Agricultural Enhancement Advisory
Commission Bylaw No. 815, 2017**

The Council of the Village of Pemberton, in open meeting assembled, **ENACTS AS FOLLOWS:**

CITATION

1. This bylaw may be cited for all purposes as the “Village of Pemberton Agricultural Enhancement Advisory Commission Bylaw 815, 2017, Amendment (Housekeeping) Bylaw No. 919, 2021”.

APPLICATION

2. Village of Pemberton Agricultural Enhancement Advisory Commission Bylaw 815, 2017, is amended as follows:
 - (a) by striking out section 3. 1.;
 - (b) by striking out in section 4 a);
 - (c) by striking out section 4 f);
 - (d) by striking out section 5 a) and inserting in its place the following:
 - a) The Commission shall be composed of seven (7) voting members.
 - (e) by striking out section 5 b) and inserting in its place the following:
 - b) The members of the Commission shall have expertise in farming or agricultural production in Pemberton and shall preferably be:
 - i. Members of the farming, ranching, or other agricultural production of distribution community,
 - ii. Persons with knowledge in land and soil management, community, or environmental planning, or
 - iii. Persons with an interest in agricultural sustainability and resource management.

- (f) by striking out section 5 c) and inserting in its place the following:
 - c) Two thirds of the individuals appointed as members to the Agricultural Enhancement Advisory Commission shall be qualified as follows:
 - i. resident of the Village of Pemberton; or
 - ii. property owner of ALR land in the Village of Pemberton.
- (g) in section 5 d), by inserting the word “planning” after the word “advisory” and striking out the second instance of the word “commissions” and inserting in its place the word “committees”;
- (h) by striking out section 6. a);
- (i) in section 6 d) v., by inserting the word “transportation” after the word “servicing”;
- (j) by striking out section 7. a);
- (k) by striking out section 12 and inserting in its place the following:

Voting

- 12(1) A Commission member present at a meeting is entitled to vote and has one vote.
- 12(2) A recommendation of the Commission shall be adopted by a majority affirmative vote of the members present at the meeting.

- (l) by inserting a new section 13.1 as follows:

Electronic Meetings

- 13.1(1) A meeting of the Commission may be conducted by means of electronic or other communication facilities, if:
 - (a) the Chair, or in the absence of the Chair, the Acting Chair, determines it is advisable; or
 - (b) the electronic meeting format is necessitated by a health, safety, or environmental emergency or urgent Village of Pemberton business that prevents all members from attending in person.

13.1(2) Advance notice of a meeting to be conducted pursuant to section 13.1 (1) will be provided advising that the meeting will be conducted by means of electronic or other communications facilities, as follows:

(a) the agenda cover sheet will include that the meeting is being held electronically; and

(b) details will be included on the agenda cover sheet and on the Village of Pemberton website with instructions for participation.; and

(m) by inserting a new section 13.2 as follows:

Electronic Participation at Meetings

13.2(1) A member of the Commission who is unable to attend a meeting in person may participate in the meeting by means of electronic or other communications facilities.

13.2(2) A member of the Commission who is participating in a meeting under this section is deemed to be present at the meeting.

READ A FIRST TIME this 7th day of December 2021.

READ A SECOND TIME this 7th day of December 2021.

READ A THIRD TIME this 7th day of December 2021.

ADOPTED this ___ day of _____ 202_.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

VILLAGE OF PEMBERTON

BYLAW No. 815, 2017

**Being a bylaw to create the Village of Pemberton
Agricultural Enhancement Advisory Commission**

WHEREAS pursuant to Section 461 (1) of the *Local Government Act RS2015* a council may, by bylaw establish an advisory planning commission to advise council on matters respecting land use, community planning or proposed bylaws and permits under Divisions 4-14 of Part 14 – Planning and Land Use Management – and Section 546 that are referred to the commission by the council;

WHEREAS pursuant to Section 461 (3) of the *Local Government Act RS2015* a bylaw establishing an advisory planning commission must provide for the commission's composition and the manner of appointing members to the commission, the procedures governing the conduct of the commission, and the referral of matters to the commission;

AND WHEREAS the Council of the Village of Pemberton deems it desirable to seek input from the agricultural community on land use on, and general enhancements to, lands within the Provincial Agricultural Land Reserve (ALR) throughout and surrounding the Village;

NOW THEREFORE the Council of the Village of Pemberton in open meeting assembled **ENACTS AS FOLLOWS:**

1. **This Bylaw may be cited as “Agricultural Enhancement Advisory Commission” Bylaw No. 815, 2017”.**
2. There is hereby established the “Village of Pemberton Agricultural Enhancement Advisory Commission”.
3. **Purpose**

The purpose of the Commission is to:

1. Review and provide recommendations to Council on applications received through the Pemberton Music Festival Agricultural Enhancement Program on projects within the Village of Pemberton and Pemberton Valley
2. Provide comments and recommendations to Council on agriculture related matters as referred to the Commission.

4. Definitions

In this Bylaw:

- a) **“Bone-fide Farmer”** means an individual who owns a farm and is actively engaged in farming and earns at least \$10,000 or 25% of their gross annual income from farming;
- b) **“Council”** means the Council of the Village of Pemberton;
- c) **“Commission”** means the Village of Pemberton Agricultural Enhancement Advisory Commission;
- d) **“Member”** means a person appointed to the Commission by the Council;
- e) **“Planning Staff”** means an employee of the Village employed in the Development Services Department.
- f) **“SLRD”** means Squamish-Lillooet Regional District

5. Composition

- a) The “Agricultural Enhancement Advisory Commission” shall be composed of a minimum of seven (7) and a maximum of nine (9) members.
 - i. One member shall be a member of the SLRD Electoral Area C Agricultural Advisory Commission as selected by this organization.
 - ii. One member shall be a member of the Pemberton Farmers Institute as selected by this organization.
 - iii. One member shall be a member of the Lil’wat Nation farming community as selected by the Band.
 - iv. Two members shall be a bone-fide farmer that owns property within the Pemberton Valley and been farming for a minimum of five (5) years.
 - v. The remainder of the members shall be members at large that meet with the background and/or qualifications as set out in section 5 (b).
- b) The background and qualifications of the remaining members of the “Agricultural Enhancement Advisory Commission” shall have expertise in farming or agricultural production in the Pemberton context. Council should make best efforts to appoint local professionals and/or community members with specific knowledge and who are preferably:
 - i. Members of the farming, ranching, or other agricultural production and distribution community; and/or
 - ii. Persons with knowledge in land and soil management, community and/or environmental planning; and/or
 - iii. Persons with a keen interest in agricultural sustainability and resource management.

- c) Two thirds of the individuals appointed as members to the "Agricultural Enhancement Advisory Commission", shall be qualified as follows:
 - i. A resident of the Village for at least five years;
 - ii. A resident of the SLRD Electoral Area C for at least five years;
 - iii. A member of the Lil'wat Nation;
 - iv. A property owner of ALR land in the Village or the Pemberton Valley (within SLRD Electoral Area C) for a minimum of five (5) years.
- d) A member may not sit on other advisory commissions or commissions as established by the Village of Pemberton.

6. Matters that may be considered:

Council may refer the following matters to the Commission:

- a) Applications made under the Pemberton Music Festival - Agricultural Enhancement Fund Program;
- b) Applications initiated under the *Agricultural Land Commission Act*;
- c) Applications to amend Official Community Plans and Zoning Bylaws that affect agricultural lands, the Agricultural Land Reserve, or that may have implications for the agriculture sector;
- d) Agricultural related components of comprehensive reviews or development of:
 - i. Zoning and other Bylaws;
 - ii. Official Community Plans;
 - iii. Agricultural Area plans;
 - iv. Park and Recreation plans; and
 - v. Servicing and Infrastructure plans.
- e) Subdivision applications for lot line adjustments in the Agricultural Land Reserve which have been submitted to the Village Approving Officer under Part 5 of the *Agricultural Land Reserve Use, Subdivision and Procedure Regulation*;
- f) Provincial crown land referrals for non-farm uses within, adjacent to or potentially impacting on agricultural areas;
- g) Variance requests regarding the size, siting, etc. of buildings and structures in agricultural areas;
- h) Building permit applications for additional dwellings for farm help within the Agricultural Land Reserve;

- i) Major development proposals with potential impacts on agriculture in Pemberton;
- j) Other matters which Council may consider appropriate.

The Commission may make recommendations to Council, for Council's consideration, on matters that deal with the ongoing viability of commercial farming and farm land usage.

7. Focus of Commission Reviews

- a) The Commission shall consider the following in its review of the Pemberton Music Festival – Agricultural Enhancement Fund Program applications:
 - i) Meeting the criteria as established the granting policy in relation to Agricultural Enhancements in the Pemberton Valley related to infrastructure improvements (drainage, ditching, irrigation, fencing, etc.)
- b) The Commission shall consider the following in its review of referrals from Council:
 - i) The effect of the proposal on the agricultural potential of the subject property;
 - ii) The effect of the proposal on adjacent Agricultural Land Reserve properties and surrounding agricultural production;
 - iii) The effect of the proposal on water resources and transportation issues;
 - iv) Possible alternatives to the proposal, where appropriate; and
 - v) The identification of issues relating to the protection of the Agricultural Land Reserve lands specific to the application, including the use of appropriate buffering techniques aimed at enhancing land use compatibility.

8. Term of Appointment

- a) Appointments to the Commission shall be for a term of up to two (2) years.
- b) If appointments to the Commission have not been reviewed by Council before the expiration of the term of the members, members appointed to the Commission shall continue to hold office until the annual membership has been determined.
- c) Council shall have the power, by an affirmative vote of not less than two-thirds of all the members, to remove any member from the Commission at any time upon the recommendation of the Chief Administrative Officer.
- d) Upon the resignation, death or removal of a member during a term of office, Council shall appoint a new member, who shall hold office during the remainder of the term of the vacating member.

9. **Procedures for Governing Conduct**

- a) Members of the Commission shall abide by the following Code of Ethics:
 - i. attend all meetings except for reasons beyond their control, whether or not they feel that they have any useful input into the subjects under discussion;
 - ii. accept that if they miss more than three (3) meetings in any twelve (12) month period, they may be asked to resign;
 - iii. make best efforts to become fully informed of the possible effects of decisions related to proposed developments, policy or guidelines amendments or other specific planning directions; and
 - iv. Where a member, his or her family, employer or business associate has any interest in a matter being considered by the Commission, that member shall absent themselves from any discussion on that matter.
- b) Any member who fails to adhere to the Code of Ethics will be asked to resign from the respective Commission.

10 **Appointment of Chair**

- a) A Commission shall elect, from its members at the first meeting of each year, a Chair who shall hold office for one year or until their successor has been appointed.
- b) The Chair shall preside at meetings of the Commission and in his or her absence those present may appoint an Acting Chair for the duration of that meeting.

11. **Quorum**

- a) In the case that the Commission is comprised of an odd number of members, a majority of the members shall constitute a quorum. In the case that the Commission is comprised of an even number of members, half or more of the members shall constitute a quorum.
- b) A quorum is required to undertake:
 - i. the transaction of business, and the decision;
 - ii. all acts whatsoever authorized or required to be done, except as otherwise provided for; and
 - iii. all questions of adjournment and others that may come before the Commissions.

12. Voting

Each Commission member who is present is entitled to vote and has one vote. Recommendations of the Commission must be adopted by a majority affirmative vote of the members present at the meeting. A commission member present at a meeting who abstains from voting is deemed to have voted in the affirmative.

13. Meetings Open to the Public

- a) Commission meetings shall be open to the public and may be closed under Section 90 of the *Community Charter* if required.
- b) The Commission shall hear all applicants who wish to make representations on applications, bylaws or other matters referred to it by Council and it shall be the responsibility of such applicants wishing to make representation to contact Planning Staff or the purpose of attending a meeting.
- c) The Agricultural Enhancement Advisory Commission may invite persons to attend meetings in a resource capacity.

14. Notice of Meeting and Other Matters

Notice of meeting and all other procedures of the Commission not specifically provided for shall be in accordance with the provisions of Village of Pemberton Council Procedure Bylaw No. 788, 2015, as amended or re-enacted from time to time.

15. Voting and Recording Protocols

- a) Staff may attend Commission meetings and participate in discussions but shall not be entitled to vote on any matter.
- b) A Recording Secretary shall be provided by the Village and will be responsible for preparing the meeting agenda, posting notifications and shall record the proceedings of the Commission.
- c) Recommendations shall be in the form of formal resolutions and shall be specific in their direction. The recommendations will be used by Village staff and their consultants when discussing a project with an applicant, and may be used by Council when making decisions on a matter.
- d) The minutes of the proceedings of all meetings of the Commission shall be legibly recorded, signed by the Chair or member presiding and open for public inspection in accordance with the *Local Government Act*. The minutes shall be certified and adopted by the Commission at its next meeting.

16. Remuneration and Expenses

Commission members shall serve without remuneration. Commission members shall be reimbursed reasonable and necessary expenses that arise directly out of the performance of their duties.

17. Severability

If a section, subsection, paragraph, subparagraph or phrase of this bylaw is for any reason declared invalid by a Court of competent jurisdiction, the decision shall not affect the validity of the remaining portions of this bylaw.

READ A FIRST TIME this 2nd day of May, 2017.

READ A SECOND TIME this 2nd day of May, 2017.

READ A THIRD TIME this 2nd day of May, 2017.

ADOPTED this 4th day of May, 2017.



[Redacted signature]

Mayor
Mike Richman

[Redacted signature]

Corporate Officer
Sheena Fraser

THE VILLAGE OF PEMBERTON

BYLAW No. 920, 2021

A bylaw to establish the interest rate on latecomer payments for excess or extended services.

WHEREAS The Village of Pemberton requires the collection of Latecomers Payments on benefiting properties which enter into a Latecomers agreement with the Village of Pemberton.

WHEREAS *Local Governments Act* Section 508(4) requires the annual rate of interest on Latecomers Payments to be set by bylaw;

NOW THEREFORE, the Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

PART 1: CITATION

- 1 This Bylaw may be cited for all purposes as "Village of Pemberton Latecomer Interest Rate Bylaw No. 920, 2021".

PART 2: DEFINITIONS

- 2 In this Bylaw,
- (a) *Benefiting Property* means those lands that may connect to, use, or benefit from excess or extended services constructed by the Front-end Developer as determined by the Municipality.
 - (b) *Date of Substantial Completion* means that date established as being the date on which the excess or extended service is approved and available for connection to and use thereof.
 - (c) *Excess or Extended Services* means a portion of road, water, sewer and/or stormwater infrastructure that will serve the land other than the land being subdivided or developed.
 - (d) *Front-end Developer* means that person with whom the Municipality has entered into a latecomer agreement in return for that person providing, at this their own cost, excess or extended services in connection with their own development.
 - (e) *Latecomer Charge* means the percentage of the cost of the *Excess or Extended Services* to be collected from each benefiting property plus interest charged annually.

(f) *Person* in the definition of *Front-end Developer* means an individual, partnership, society, company or corporation, political body, or any other body or agency with is a party to a latecomer agreement with the Municipality.

- 3 In this Bylaw, a reference to an Act refers to a statute of British Columbia and a reference to any statute, regulation or other enactment refers to that enactment as amended or replaced from time to time.
- 4 The Municipality may, by resolution, enter into a latecomer agreement with a *Front-end Developer* to provide excess or extended services.
- 5 Latecomer charges shall be collected for a period of fifteen years from the *Date of Substantial Completion* of the *Excess or Extended Services* which has been established as December 7, 2017.
- 6 All charges made pursuant to the *Excess or Extended Services* and latecomer payment provisions of the *Local Government Act* will have added to them the rate of interest as prescribed in the Village of Pemberton Subdivision and Development Control Bylaw No. 677, 2011, calculated annually, which shall be included in a charge payable under a Latecomer agreement for any owner of a *Benefitting Property* connecting to or using the *Excess or Extended Services*.
- 7 Latecomer payments including accrued interest shall be paid to the *Front-end Developer* within 30 days upon receipt of payment from the latecomer. Interest shall be compounded annually on the anniversary *Date of Substantial Completion*.
- 8 Latecomer charges are payable only to the *Front-end Developer* named in the Latecomer Agreement and only at their last known address as filed at the Municipal Offices.

READ A FIRST TIME this 7th day of December 2021.

READ A SECOND TIME this 7th day of December 2021.

READ A THIRD TIME this 7th day of December 2021.

ADOPTED this xx day of xx, 2021.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

**VILLAGE OF PEMBERTON
BYLAW No. 918, 2021**

A bylaw to amend Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020

The Council of the Village of Pemberton, in open meeting assembled, **ENACTS AS FOLLOWS:**

PART 1: CITATION

- 1.1 This bylaw may be cited for all purposes as the “Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, Amendment (Bylaw Administrative Assistant) Bylaw No. 918, 2021”.

PART 2: APPLICATION

2.1. Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020, is amended as follows:

a) In PART 2, DEFINITIONS, by:

- i. Renaming the part as PART 2, INTERPRETATION;
- ii. striking out the definition of *Early Payment Amount* and replacing it with the following:

Early Payment Amount means an amount stated in Column A2 of the Schedule that reflects a discount deducted from the Penalty;
- iii. in the definition of *Late Payment Amount*, replacing the term “Schedule A” with the term “the Schedules”.
- iv. adding the following definitions to section 2.1:

Bylaw Administrative Assistant means the individual holding this position for the Village, or their designate.

Statutory Officer includes

- a) persons appointed as Corporate Officer or Financial Officer for the Village pursuant to Village of Pemberton Officers Bylaw No. 683, 2011,
- b) the person appointed as Chief Administrative Officer for the Village pursuant to Chief Administrative Officers Bylaw No. 682, 2011, and
- c) their designates.

- iv. inserting the following as a new section 2.2:
 - 2.2. In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.
- b) in PART 4, BYLAW CONTRAVENTIONS, striking out section 4.1 and inserting in its place the following:
 - 4.1 The bylaws and bylaw contraventions designated in Schedules A through to W (the Schedules) may be enforced by bylaw notice.
- c) in PART 5, PENALTIES FOR CONTRAVENTIONS,
 - i. in section 5.1, striking out the words “Schedule A” and inserting in their place the words “the Schedules noted in 4.1”;
 - ii. in subsections 5.1.1., 5.1.2., 5.1.3., and 5.1.4. striking out the words “Schedule A” and inserting in their place the words “the Schedule”;
- d) in PART 8, SCREENING OFFICERS,
 - i. adding a new clause (j) to section 8.2, as follows:
 - j) Bylaw Administrative Assistant.
- e) In PART 9, POWERS, DUTIES, AND FUNCTIONS OF SCREENING OFFICERS,
 - i. In subsection 9.1.3. striking out the words “Schedule A” and inserting in their place the words “the Schedules”.
 - ii. In subsection 9.1.4, striking out the words “Schedule A” and inserting in their place the words “the Schedules”.
- f) in PART 10, BYLAW ENFORCEMENT OFFICERS,
 - a. in clause (c) of section 10.1, striking out the words “Village Official” and inserting in their place “*Statutory Officer*”.
 - b. adding a new clause (i) to section 10.1 as follows:
 - a) Bylaw Administrative Assistant
- f) striking out Schedule A and inserting Schedules A through W in its place.
- g) in PART 13, SCHEDULES, striking out section 13.1 and inserting in its place the following:
 - 13.1 The following Schedules designating bylaw contraventions and penalties are attached to and form part of this bylaw:

SCCHEDULE A – Sign Bylaw No. 380, 1995	19
SCCHEDULE B - Unsightly Premises Bylaw No. 476, 2002	20
SCCHEDULE C – Grow Operation, Nuisance, Noxious or Offensive Trades, Health and Safety Bylaw No. 556, 2005	22
SCCHEDULE D - Wildlife Attractant Bylaw No. 684, 2011	25
SCCHEDULE E - Noise Regulation Bylaw No. 699, 2012	26
SCCHEDULE F - Boulevard Maintenance Bylaw No. 713, 2012	27
SCCHEDULE G - Blasting Regulations Bylaw No. 714, 2012	28
SCCHEDULE H - Flood Regulation Bylaw No. 716, 2012	29
SCCHEDULE I - Fire Prevention Bylaw No. 744, 2013	30
SCCHEDULE J – Special Events Bylaw No. 750, 2014	33
SCCHEDULE K - Outdoor Water Use Regulation Bylaw No. 792, 2015	34
SCCHEDULE L - Parks and Public Space Use Bylaw No. 797, 2016	35
SCCHEDULE M - Airport Establishment, Operations & Fees Bylaw No. 817, 2017	39
SCCHEDULE N - Filming Bylaw No. 818, 2017	40
SCCHEDULE O - Site Alteration Bylaw No. 822, 2017	41
SCCHEDULE P - Zoning Bylaw No. 832, 2018	42
SCCHEDULE Q - Public Nuisance Abatement Bylaw No. 838, 2018	45
SCCHEDULE R- Animal Control Bylaw No. 839, 2018	46
SCCHEDULE S - Parking and Traffic Control Bylaw No. 840, 2018	47
SCCHEDULE T - Business Licence Bylaw No. 855, 2019	50
SCCHEDULE U - Cross Connection Control Bylaw No. 844, 2018	51
SCCHEDULE V - Smoking Bylaw No. 848, 2018	52
SCCHEDULE W - Building Bylaw No. 912, 2021	53

PART 3 CONSEQUENTIAL AMENDMENTS

3.1. The following consequential amendments are made concurrently with this amendment to Village of Pemberton Bylaw Notice Enforcement Bylaw No. 874, 2020:

a) **Village of Pemberton Unsightly Premises Bylaw No. 476, 2002**, is amended by:

i. inserting a new section 3.1 as follows:

3.1 In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation or other enactment refers to that enactment as amended or replaced from time to time;

ii. inserting section number 3.2 in front of the statement “In this Bylaw” and striking out the words “unless the context otherwise requires”; and

iii. striking out Part 14, PENALTIES, and renumbering subsequent sections accordingly;

iv. renaming Part 14, OFFENSES, to Part 14, OFFENSE AND PENALTY;

v. striking out section 14.1 and inserting in its place the following:

14.1 Any person who:

(a) contravenes any provision of this Bylaw;

(b) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or

(c) fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offence.; and

vi. striking out section 14.2 and inserting in its place the following:

14.2 A person found guilty of an offence under this Bylaw is liable if:

(a) proceedings are brought under the *Offence Act (B.C.)*, to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;

(b) a ticket is issued under the Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018, to pay a fine to a maximum authorized under that *Act*; or

- (c) a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*.

b) **Village of Pemberton Grow Operation, Nuisance, Noxious or Offensive Trades, Health and Safety Bylaw No. 546, 2005** is amended by:

- i. inserting a new section 3. as follows under INTERPRETATION and renumbering the subsequent sections accordingly:

3. In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;

- ii. Striking out the newly numbered section 28. and inserting in its place the following:

28. Any person who:

- a. contravenes any provision of this Bylaw;
- b. causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
- c. fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offense.; and

- iii. inserting a new section 29. as follows and renumbering the subsequent sections accordingly:

29. A person who commits an offense under this bylaw is liable if

- a. proceedings are brought under the *Offense Act (B.C.)* to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
- b. a ticket is issued under the Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018, to pay a fine to a maximum authorized under that *Act*; or
- c. a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*.

c) **Village of Pemberton Wildlife Attractants Bylaw No. 684, 2011**, is amended by:

- i. renaming Part 2, DEFINITIONS, to Part 2, INTERPRETATION.

- ii. numbering the first statement in Part 2, “In this bylaw:...”, as section 2.1;
- iii. inserting a new section 2.2 as follows:

In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;

- iv. striking out sections 7.1, 7.3, 7.4, and 7.6;
- v. renumbering section 7.2 to 7.1;
- vi. inserting the following new sections 7.2 and 7.3 and renumbering the subsequent section accordingly:

7.2 Any person who:

- (a) contravenes any provision of this Bylaw;
 - (b) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
 - (c) fails or neglects to do anything required to be done by any provision of this Bylaw,
- commits an offence.

7.3 A person found guilty of an offence under this Bylaw is liable if:

- (a) proceedings are brought under the *Offence Act (B.C.)*, to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
- (b) a ticket is issued under the *Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018*, to pay a fine to a maximum authorized under that *Act*; or
- (c) a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*.

d) **Village of Pemberton Noise Regulation Bylaw No. 699, 2012**, is amended by:

- i. renaming Part 2, DEFINITIONS, to Part 2, INTERPRETATION.
- ii. numbering the first statement in Part 2, “in this bylaw:”, as section 2.1;
- iii. inserting a new section 2.2 as follows:

- 2.2 In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.
- iv. striking out section 8.1 and inserting in its place the following:
- 8.1 Any person who:
- (b) contravenes any provision of this Bylaw;
 - (d) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
 - (e) fails or neglects to do anything required to be done by any provision of this Bylaw,
- commits an offence.; and
- v. inserting a new section 8.2 as follows:
- 8.2 A person found guilty of an offence under this Bylaw is liable if:
- (a) proceedings are brought under the *Offence Act (B.C.)*, to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
 - (b) a ticket is issued under the *Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018*, to pay a fine to a maximum authorized under that *Act*; or
 - (c) a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*.
- vi. correcting the numbering of the sections of PART 9 from 8.1 and 8.2 to 9.1 and 9.2.
- e) **Village of Pemberton Boulevard Maintenance Bylaw No. 713, 2012** is amended by:
- i. renaming Part 2, DEFINITIONS, to Part 2, INTERPRETATION.
 - ii. numbering the first statement in Part 2, "in this bylaw:", as section 2.1;
 - iii. inserting a new section 2.2 as follows:
- 2.2 In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;

iv. striking out section 6.1 and inserting in its place the following:

6.1 Any person who:

- (a) contravenes any provision of this Bylaw;
- (b) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
- (c) fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offence.; and

v. inserting a new section 6.3 as follows:

6.3 A person found guilty of an offence under this Bylaw is liable if:

- (a) proceedings are brought under the *Offence Act (B.C.)*, to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
- (b) a ticket is issued under the *Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018*, to pay a fine to a maximum authorized under that *Act*; or
- (c) a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*.

f) **Village of Pemberton Blasting Regulation Bylaw No. 714, 2012** is amended as follows:

i. renaming Part 2, DEFINITIONS, to Part 2, INTERPRETATION.

ii. numbering the first statement in Part 2, "In this bylaw the following terms have the following meanings:", as section 2 (1);

iii. inserting a new section 2. (2) as follows:

(2) In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;

iv. renaming Part 8, PENALTY, to Part 8, OFFENSE AND PENALTY;

v. striking out section 8. (1) and inserting in its place the following:

(1) Any person who:

- (a) contravenes any provision of this Bylaw;
- (b) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
- (c) fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offence.; and

vi. inserting a new section 8. (3) as follows:

(3) A person found guilty of an offence under this Bylaw is liable if:

- (a) proceedings are brought under the *Offence Act (B.C.)*, to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
- (b) a ticket is issued under the *Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018*, to pay a fine to a maximum authorized under that *Act*; or
- (c) a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*.

g) **Village of Pemberton Flood Regulation Bylaw No. 716, 2012** is amended by:

i. inserting a new section 1 as follows and renumbering all subsequent sections accordingly:

1 In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;

ii. striking out newly numbered section 10 and inserting in its place the following:

10. Any person who:

- a. contravenes any provision of this Bylaw;
- b. causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
- c. fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offense.; and

- iii inserting a new section 11 under PART 6 – OFFENSE as follows and renumbering the subsequent sections accordingly.

- 11. A person who commits an offense under this bylaw is liable if
 - a. proceedings are brought under the *Offense Act (B.C.)* to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed; or
 - b. a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that Act.

g) **Village of Pemberton Fire Prevention Bylaw No. 744, 2013** is amended by:

- i in sections 11.1 and 11.2, striking out the words “as set out in Schedule B attached hereto;
- ii striking out section 12.1 and inserting in its place the following:

12.1 A person who:

- (a) contravenes any provision of this Bylaw;
- (b) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
- (c) fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offence.;

- iii striking out section 12.2 and inserting in its place the following:

12.2 A person who commits an offense under this Bylaw is liable if

- (a) proceedings are brought under the *Offense Act (B.C.)*, to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
- (b) a ticket is issued under the *Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018*, to pay a fine to a maximum authorized under that *Act*; or
- (c) a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*;

- iii. deleting Schedule A, Fines.

- iv. striking out Part 13, SCHEDULES, and renumbering the subsequent sections accordingly.
- h) **Village of Pemberton Special Events Bylaw No. 750, 2014** is amended by:
- i. renaming Part 2, DEFINITIONS, to Part 2, INTERPRETATION.
 - ii. numbering the first statement in Part 2, “In this bylaw,” as section 2 (1);
 - iii. inserting a new section 2. (2) as follows:
 - (2) In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;
 - iv. Striking out paragraph 10 (a) and inserting in its place the following:
 - (a) Any person who:
 - a. contravenes any provision of this Bylaw;
 - b. causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
 - c. fails or neglects to do anything required to be done by any provision of this Bylaw,
 commits an offense.
 - v. Inserting a new paragraph 10 (b) as follows and renumbering the subsequent paragraphs accordingly:
 - (b) A person who commits an offense under this bylaw is liable if
 - a. proceedings are brought under the *Offense Act (B.C.)* to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
 - b. if a ticket is issued under the *Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018*, to pay a fine to a maximum authorized under that *Act*; or
 - c. a bylaw notice is issued under a bylaw made under the Local Government Bylaw Notice Enforcement Act, to pay a penalty to a maximum authorized under that Act.
- (i) **Village of Pemberton Outdoor Water Use Regulation Bylaw No. 792, 2015** is amended by:

- i. renaming Part 2, DEFINITIONS, to Part 2, INTERPRETATION.
 - ii. numbering the first statement in Part 2, “in this bylaw:”, as section 2.1;
 - iii. inserting a new section 2.2 as follows:
 - 2.2 In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;
 - iv. in section 9.2, striking out paragraph (b) and inserting in its place the following:
 - (b) if proceedings are brought under the Offense Act (B.C.), to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed;
 - v. in section 9.2, inserting a new paragraph (c) as follows:
 - (c) if a bylaw notice is issued under a bylaw made under the Local Government Bylaw Notice Enforcement Act, to pay a penalty to a maximum authorized under that Act;
 - iii. striking out Part 10., SCHEDULES, and renumbering the subsequent sections accordingly; and
 - iv. deleting Schedule A.
- (j) **Village of Pemberton Airport Establishment, Operations & Fees Bylaw No. 817, 2017** is amended by:
- i. numbering the first statement in Part 2, INTERPRETATION, “For the purpose of this bylaw, the following terms have the following meanings”, as subsection i.;
 - ii. inserting a new subsection ii as follows:
 - ii. In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;
 - iii. deleting Schedule A;
 - iv. in Part 7, OFFENSE, striking out paragraph ii and inserting in its place the following:
 - ii. Any person who:
 - a. contravenes any provision of this Bylaw;

- b. causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
 - c. fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offense.;
 - v. in Part 7, OFFENSE, inserting a new paragraph iii as follows:
 - iii. Any person who commits an offense under this Bylaw is liable:
 - a. if proceedings are brought under the Offense Act (B.C.), to pay a fine to maximum of \$50,000 plus the costs of prosecution, and any other order imposed; or
 - b. if a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that Act.; and
 - vi. striking out Part 8, SUMMARY CONVICTION.
- (k) **Village of Pemberton Filming Bylaw No. 818, 2017**, is amended by:
- i. renaming Part 2, DEFINITIONS, to Part 2, INTERPRETATION;
 - ii. numbering the first statement in Part 2, INTERPRETATION, “In this bylaw, the following terms have the following meanings”, as subsection i.;
 - iii. inserting a new subsection ii. as follows:
 - ii. In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;
 - iv. in Part 10, OFFENSE, striking out paragraph i and inserting the following in its place:
 - i. Any person who:
 - a. contravenes any provision of this Bylaw;
 - b. causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
 - c. fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offense.; and

- v. in Part 10, OFFENSE, inserting a new paragraph ii as follows:
 - ii. Any person who commits an offense under this Bylaw is liable:
 - a. if proceedings are brought under the Offense Act (B.C.), to pay a fine to maximum of \$50,000, plus the costs of prosecution and any other order imposed;
 - b. if a ticket is issued under the *Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018*, to pay a fine to a maximum authorized under that *Act*; or
 - c. if a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*.

(l) **Village of Pemberton Site Alteration Bylaw No. 822, 2017** is amended by:

- i. striking out paragraph (a) of section 17.3 and inserting in its place the following:
 - a) a penalty to a maximum authorized under the *Local Government Bylaw Notice Enforcement Act*, if a bylaw notice is issued under a bylaw made under that *Act*.; and
- ii. striking out paragraph (b) of section 17.3 and inserting in its place the following:
 - b) a fine of up to fifty thousand dollars (\$50,000), plus the costs of prosecution, and any other order imposed, if proceedings are brought under the *Offense Act*.

(m) **Village of Pemberton Public Nuisance Abatement Bylaw No. 838, 2018**, is amended by:

- i. renaming Part 2, DEFINITIONS to Part 2, INTERPRETATION;
- ii. in Part 2, inserting the section number 2.1 in front of the words “In this Bylaw”;
- iii. in Part 2, striking out the definition of Bylaw Enforcement Officer and inserting in its place the following:

Bylaw Enforcement Officer means a person appointed to that position for the *Village* by the *Chief Administrative Officer*.;
- iv. inserting a new section 2.2 as follows:

2.2. In this Bylaw, a reference to an *Act* refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;

- v. striking out paragraph (a) in section 6.1 and inserting the following in its place:
 - a. if a ticket is issued under the Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018, to pay a fine to a maximum authorized under that *Act*;
- vi. in section 6.1, striking out paragraph (b) and inserting in its place the following:
 - b. if proceedings are brought under the Offense Act, pay a fine of up to \$50,000 fifty thousand dollars (\$50,000) plus the costs of prosecution and any other order imposed; or
- vii. in section 6.1, inserting a new paragraph (c) as follows:
 - c. if a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that Act.
- viii. striking out Part 7, SCHEDULES; and
- ix. deleting Schedule A.

(n) **Village of Pemberton Animal Control Bylaw No. 839, 2018**, is amended by:

- i. deleting Schedule A;
- ii. renaming Schedule B, List of Prohibited Animals to Schedule A, List of Prohibited Animals;
- iii. striking out section 20 FINES and renumbering the subsequent sections accordingly;
- iv. in subsection 22.1, striking out the value of \$10,000 and inserting in its place the value of \$50,000; and
- v. striking out section 24 and inserting in its place the following:

Schedule A, List of Prohibited Animals, is attached to and forms part of this Bylaw.

(o) **Village of Pemberton Parking and Traffic Control Bylaw No. 840, 2018**, is amended by:

- i. in paragraph (a) of section 15.2, striking out the value of \$10,000 and inserting in its place the value of \$50,000;
- ii. deleting Schedule A;
- iii. striking out PART 16 SCHEDULES;
- iv. renaming PART 18 REPEAL AND SCHEDULE to PART 18 REPEAL; and

- v. striking out section 18.3.
- (p) **Village of Pemberton Cross Connection Control Bylaw No. 844, 2018**, is amended by:
- i. renaming Part 2 DEFINITIONS to INTERPRETATION;
 - ii. in Part 2, INTERPRETATION, inserting the section number 2.1 in front of the words “In this Bylaw”;
 - iii. in section 2.1, striking out the definition of Building Official and inserting in its place the following:

Building Official means a person designated by the Chief Administrative Officer to administer the Village’s Building Bylaw and any person designated to act in the place of that person.;
 - iv. inserting a new section 2.2 as follows:

2.2. In this Bylaw, a reference to an Act refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;
 - v. in section 12.2, replacing the reference to Schedule B with a reference to Schedule A;
 - vi. striking out section 13.2 and inserting the following in its place:

5.2. A person who:

 - (a) contravenes any provision of this Bylaw;
 - (b) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
 - (c) fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offence.;
 - vii. Inserting a new section 13.3 as follows and renumbering subsequent sections accordingly:

13.3. A person who commits an offense under this Bylaw is liable if

 - (a) proceedings are brought under the Offense Act (B.C.), to pay a fine to maximum of \$50,000;

- (b) a ticket is issued under the *Village* of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018, to pay a fine to a maximum authorized under that *Act*; or
 - (c) a bylaw notice is issued under a bylaw made under the Local Government Bylaw Notice Enforcement Act, to pay a penalty to a maximum authorized under that Act;
 - viii. striking out newly numbered sections 13.6, 13.7, and 13.8;
 - ix. deleting Schedule A;
 - x. renaming Schedule B to Schedule A; and
 - xi. striking out section 15.2.
- (q) **Village of Pemberton Smoking Regulation Bylaw No. 848, 2018** is amended by:
- i. inserting a new section 2.2 as follows:
 - 2.2 In this Bylaw, a reference to an Act refers to a statute of British Columbia and a reference to any statute, regulation, or other enactment refers to that enactment as amended or replaced from time to time.;
 - ii. striking out section 7.1 and inserting in its place the following:
 - 7.1 Any person who:
 - (a) contravenes any provision of this Bylaw;
 - (b) causes or allows any act or thing to be done in contravention of any provision of this Bylaw; or
 - (c) fails or neglects to do anything required to be done by any provision of this Bylaw,

commits an offence and is liable to the penalties imposed under this Bylaw or any other applicable bylaw of the Village and is guilty of a separate offense each day that a violation continues to exist.;
 - iii. Inserting a new section 7.2 as follows:
 - 7.2 A person who commits an offense under this Bylaw is liable if
 - (a) proceedings are brought under the Offense Act (B.C.), to pay a fine to maximum of \$50,000; or

- (b) a ticket is issued under the *Village* of Pemberton Municipal Ticket Information Utilization Bylaw No. 845, 2018, to pay a fine to a maximum authorized under that *Act*; or
 - (c) a bylaw notice is issued under a bylaw made under the *Local Government Bylaw Notice Enforcement Act*, to pay a penalty to a maximum authorized under that *Act*;
- iv. deleting Schedule A; and
- v. striking out Part 8, SCHEDULES, and renumbering the subsequent sections accordingly.

READ A FIRST TIME this 16th day of November 2021.

READ A SECOND TIME this 16th day of November 2021.

READ A THIRD TIME this 16th day of November 2021.

ADOPTED this 7th day of December 2021.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

SCHEDULE A – Sign Bylaw No. 380, 1995

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
8.1	keeping, placing, erecting any sign contrary to regulations	\$150	\$100	\$200	Yes	\$75

SCHEDULE B - Unsightly Premises Bylaw No. 476, 2002

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
4.1	Accumulating or permitting accumulation of water, rubbish or noxious, offensive or unwholesome matter around their premises	\$200	\$150	\$250	Yes	\$100
4.2	Causing, suffering or permitting such real property to become overgrown with brush, noxious weeds, or other growth, or to become infested with caterpillars or other noxious or destructive insects	\$200	\$150	\$250	Yes	\$100
5.1	Depositing or throwing bottles, broken glass or other rubbish in any open place	\$200	\$150	\$250	Yes	\$100
6.2	Causing, suffering or permitting or allowing the accumulation of filth, discarded materials, or rubbish of any kind to accumulate upon such real property	\$200	\$150	\$250	Yes	\$100
6.3	Allowing a property to become or to remain untidy or unsightly; or failing to maintain the said property in a neat and tidy condition in keeping with a reasonable standard of maintenance prevailing in the neighbourhood	\$100	\$75	\$125	Yes	\$50
6.4	Failing to clear real property of brush and of grass in excess of 30 centimetres in length	\$100	\$75	\$125	Yes	\$50
6.5	Allowing accumulation of materials	\$200	\$150	\$250	Yes	\$100
6.6	Storage or accumulation of materials non-compliant with screening or storage requirements	\$200	\$150	\$250	Yes	\$100
7.1	Allowing graffiti to remain on walls, fences or elsewhere on or adjacent to any public place	\$200	\$150	\$250	Yes	\$100
8.1	Obstructing an officer, employee or agent of the Municipality in enforcing this bylaw	\$500	\$450	\$500	No	Not Applicable
11	Failure to comply with an order	\$500	\$450	\$500	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
13 (a)	Interfering with an authorized person in the performance of his or her duties under the bylaw	\$500	\$450	\$500	No	Not Applicable
13 (b)	Interfering with an employee or other person directed by the municipality to carry out the terms of any notice pursuant to Section 11 of the bylaw.	\$500	\$450	\$500	No	Not Applicable

SCHEDULE C – Grow Operation, Nuisance, Noxious or Offensive Trades, Health and Safety Bylaw No. 556, 2005

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
3.	Disconnecting a meter from an electrical or water distribution system for the purpose of preventing the water or electrical supplier from ascertaining consumption.	\$250	\$200	\$300	No	Not Applicable
5.	Diverting or installing vents of hot water tanks or furnaces to exhaust to or within the building or altering a structure or building for the purpose of establishing or operating a grow operation.	\$250	\$200	\$300	No	Not Applicable
7.	Constructing or installing in a building or structure a trap or other device which could cause death or bodily harm to a person entering the building or structure.	\$500	\$450	\$500	No	Not Applicable
8.	Constructing or installing any obstruction of an exit or an access to an exit required under the <i>Building Code</i> or other enactment or removing fire stopping that is provided or required under an enactment.	\$350	\$300	\$400	Yes	\$250
10. (1)	Except with the permission of an inspection, interfering with or obstructing an inspector from posting a notice referred to in section 9	\$400	\$350	\$450	No	Not Applicable
10. (2)	Except with permission of an inspector, removing, altering, covering, or mutilating a notice posted under section 9.	\$200	\$150	\$250	No	Not Applicable
11.	Causing, or allowing a building to be subject to the growth, on any portion of the building, of mould or fungus arising from or in relation to the cultivation of marijuana plants or the production of amphetamines in the building.	\$200	\$150	\$250	Yes	\$100

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
12. (1)	Causing or permitting nuisance as a result of the use or occupancy of a parcel.	\$200	\$150	\$250	Yes	\$100
12. (2)	Causing or permitting water, rubbish, or unsightly matter to collect or accumulate in, on, under, or around a parcel; owner, used, or occupied by the person.	\$200	\$150	\$250	Yes	\$100
13.	Causing or permitting a noxious or offensive trade in premises including the production, striate, transfer, or disposal of substances that emit offensive odours, fumes, or particulate matter.	\$200	\$150	\$250	Yes	\$100
15.	Failure of an owner or occupier of real property to undertake any action directed by the Fire Chief or other person authorized to act in the place of the Fire Chief for the purpose of removing or reducing anything or condition that the Fire Chief or other authorized person considers to be a fire hazard.	\$450	\$400	\$500	Yes	\$350
16.	Owner or occupier of real property refusing entry to an inspector who attends the real property at any reasonable time to determine whether there is compliance with this bylaw.	\$450	\$400	\$500	Yes	\$350
17. (1)	Failure of an owner of residential premises or other premises to inspect the premises at least once every three months to ascertain whether this bylaw has been contravened.	\$150	\$100	\$200	Yes	\$100
17. (2) (a)	Failure of an owner of residential premises or other premises who has knowledge of a contravention of this bylaw, to, within 24 hours of the discovery of the contravention, deliver written notice to the Village of the particulars of the contravention.	\$150	\$100	\$200	No	Not Applicable
17. (2) (b)	Failure of an owner of residential premises or other premises who has knowledge of a contravention of this bylaw, to, subject to the	\$250	\$200	\$300	Yes	\$150

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
	Residential Tenancy Act, within two months of the delivery of the notice referred to in 17. (2) (a), take such action as may be necessary to bring the premises into compliance with this bylaw.					
18.	Failure of an owner of residential premises that has been used for a grow operation to, within 30 days of the removal of the grow operation, comply with the remediation requirements of section 18 of the bylaw.	\$250	\$200	\$300	Yes	\$150

SCHEDULE D - Wildlife Attractant Bylaw No. 684, 2011

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
3.1, 4.2, 4.3, 5.1	Improper Storage of Garbage	\$100	\$75	\$125	No	Not Applicable
3.2, 4.1, 4.4	Failure to Provide/Maintain Resistant Container	\$100	\$75	\$125	No	Not Applicable
3.3, 3.4	Failure to Comply Pickup/Removal Times –	\$100	\$75	\$125	No	Not Applicable
3.5, 3.6, 3.7, 3.8, 3.11, 4.2	Improper Disposal	\$100	\$75	\$125	No	Not Applicable
3.9	Improper Placement	\$100	\$75	\$125	No	Not Applicable
3.10	Placement of Explosive Device	\$500	\$450	\$500	No	Not Applicable
5.3, 5.4	Failure to remove Attractants	\$100	\$75	\$125	No	Not Applicable

SCHEDULE E - Noise Regulation Bylaw No. 699, 2012

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
3.1	Noise During Quiet Hours	\$100	\$75	\$125	No	Not Applicable
3.2	Permit Noise During Quiet Hours –	\$100	\$75	\$125	No	Not Applicable
3.3	Prohibited Noise	\$100	\$75	\$125	No	Not Applicable
5.1	Construction Noise	\$250	\$200	\$300	No	Not Applicable

SCHEDULE F - Boulevard Maintenance Bylaw No. 713, 2012

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
3.1.1 (a)	Permit garbage, debris or other materials to accumulate on boulevard or in ditches	\$150	\$125	\$175	Yes	\$100
3.1.1 (b)	Placement of rocks, fencing, landscaping and other materials on boulevard or in ditch adjacent to property	\$150	\$125	\$175	Yes	\$100
3.1.1 (d)	Placement of fill, landscaping debris and other materials in drainage swales or ditches	\$250	\$200	\$300	Yes	\$200
3.1.1 (e)	Installation of culvert extensions in drainage ditches without authorization	\$500	\$400	\$500	No	Not Applicable
3.2.1	Failure to maintain boulevard/ditch in clean and safe condition	\$150	\$125	\$175	Yes	\$100
3.2.2.	Failure to maintain boulevard abutting property	\$150	\$125	\$175	Yes	\$100
3.3.1	Undertaking improvements without permit	\$250	\$200	\$300	No	Not Applicable
3.3.5	Failure to comply with permit conditions	\$250	\$200	\$300	No	Not Applicable
3.3.7	Failure to maintain boulevard improvements	\$150	\$125	\$175	Yes	\$100
3.4.1	Failure to clear snow/ice abutting property	\$150	\$125	\$175	Yes	\$100
3.4.2	Failure to address hazardous conditions	\$150	\$125	\$175	Yes	\$100
3.1.1 (c) and 3.4.3	Deposit of snow on Village highways, roadway, sidewalks, lanes or parking areas	\$150	\$125	\$175	No	Not Applicable
4.1	Failure to comply	\$150	\$125	\$175	No	Not Applicable

SCHEDULE G - Blasting Regulations Bylaw No. 714, 2012

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
3 (1)	Blasting without a permit	\$500	\$450	\$500	No	Not Applicable
5	Failure to follow duties of permit holder	\$500	\$450	\$500	No	Not Applicable
5 (a)	Blasting contrary to permitted times or atmospheric conditions	\$500	\$450	\$500	No	Not Applicable
5 (b)	Failure to provide records when requested	\$200	\$150	\$250	No	Not Applicable
5 (c) and (d)	Failure to follow safety precautions	\$200	\$150	\$250	No	Not Applicable
5 (e)	Failure to provide notification	\$200	\$150	\$250	No	Not Applicable
6	Failure to report an incident	\$500	\$450	\$500	No	Not Applicable
7 (4)	Blasting after permit cancelled or suspended	\$500	\$450	\$500	No	Not Applicable

SCHEDULE H - Flood Regulation Bylaw No. 716, 2012

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
Part 3, Section 5	contravention of setback requirements	\$400	\$300	\$500	Yes	\$200
Part 4, Section 6	contravention of elevation requirements	\$400	\$300	\$500	Yes	\$200

SCHEDULE I - Fire Prevention Bylaw No. 744, 2013

The following penalties apply to infractions:

Bylaw Section	Contravention	A1	A2	A3	A4	A5
		Penalty Amount	Early Payment Amount: Within 14 Days	Late Payment Amount: After 28 Days	Compliance Agreement Available	Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
6.8(a)(ii)	Failure to provide private hydrant flow test results	\$150	\$125	\$175	Yes	\$50
6.8(b)	Failure to maintain, repair, or replace private fire hydrant	\$150	\$125	\$175	Yes	\$100
6.8(c)	Failure to keep private hydrant free of snow, ice, or other materials or free from mechanical damage	\$150	\$125	\$175	Yes	\$100
6.8(d)	Failure to ensure access to private hydrant	\$150	\$125	\$175	No	Not Applicable
6.8(e)(i)	Failure to report deficiencies that affect private hydrant	\$150	\$125	\$175	No	Not Applicable
6.8(f)	Failure to bag or cover out of service private hydrant	\$150	\$125	\$175	No	Not Applicable
6.10	Unauthorized use of fire hydrant	\$500	\$450	\$500	No	Not Applicable
6.11	Failure to paint private hydrant to Village's specifications	\$150	\$125	\$175	Yes	\$50
6.13	Failure to maintain minimum clearance around private hydrant	\$150	\$125	\$175	No	Not Applicable
6.15	Failure to maintain ground cover around private hydrant	\$150	\$125	\$175	Yes	\$50
6.16	Failure to maintain clear path in front of private hydrant	\$150	\$125	\$175	No	Not Applicable
6.17	Failure to maintain clear view of private hydrant	\$150	\$125	\$175	No	Not Applicable
6.18	Removing a fire hydrant without permission	\$500	\$450	\$500	No	Not Applicable
6.19	Failure to provide, install and maintain Smoke Alarm	\$200	\$150	\$250	No	Not Applicable
6.21(a)	Failure to maintain emergency/exit lighting and exit signs	\$200	\$150	\$250	Yes	\$125
6.21(b)	Failure to test or maintain portable extinguisher(s)	\$200	\$150	\$250	No	Not Applicable
6.21(c)	Failure to provide and maintain means of egress	\$200	\$150	\$250	No	Not Applicable
6.21(d)	Failure to maintain exit doors	\$200	\$150	\$250	No	Not Applicable
6.21(e)	Failure to maintain private roadways for Pemberton Fire Rescue access in conformance with the British Columbia Fire Code	\$200	\$150	\$250	Yes	\$125
6.21(f)	Failure to provide, maintain private roadways, access roads and fire lanes in conformance with Pemberton Fire Rescue criteria	\$200	\$150	\$250	Yes	\$125

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
6.21(g)	Design and installation of gate controlling access not in conformance to Pemberton Fire Rescue criteria	\$200	\$150	\$250	Yes	\$125
6.21(h)	Failure to maintain standpipe, hose systems, and automatic sprinkler systems in conformance with the British Columbia Fire Code	\$200	\$150	\$250	No	Not Applicable
6.21(i)	Failure to install and maintain commercial cooking equipment exhausts and fire protection systems in conformance with the British Columbia Fire Code	\$200	\$150	\$250	No	Not Applicable
6.21(j)	Exceeding the maximum occupant load contrary to the British Columbia Fire Code	\$500	\$450	\$500	No	Not Applicable
6.21(k)	Allowing combustible material(s) to accumulate in quantities or locations contrary to the British Columbia Fire Code	\$200	\$150	\$250	No	Not Applicable
6.21(l)	Failure to store, handle, use or process all flammable and combustible liquids in conformance with the British Columbia Fire Code	\$200	\$150	\$250	No	Not Applicable
6.21(m)	Failure to maintain fire separations in conformance with the British Columbia Fire Code	\$200	\$150	\$250	No	Not Applicable
6.25	Failure to dispose of Combustible Material or take precautions to prevent fire	\$500	\$450	\$500	No	Not Applicable
6.29(a)	Failure to submit Fire Safety Plan in an acceptable format and in conformance with British Columbia Fire Code	\$150	\$125	\$175	No	Not Applicable
6.29(b)	Failure to submit Fire Safety Plan within 90 days	\$150	\$125	\$175	No	Not Applicable
6.29(c)	Failure to provide Fire Safety Plan in a location or manner acceptable to Fire Chief	\$150	\$125	\$175	No	Not Applicable
6.30	Failure to install and maintain approved Fire Safety Plan Lock Box	\$150	\$125	\$175	Yes	\$100
6.32	Failure to install and maintain approved Lock Box	\$150	\$125	\$175	Yes	\$100
6.33(a)	Failure to correctly install Lock Box	\$150	\$125	\$175	Yes	\$100
6.33(b)	Failure to provide keys or devices in Lock Box	\$150	\$125	\$175	No	Not Applicable
6.34	Failure to provide access to Fire Safety Plan Box or Lock Box	\$150	\$125	\$175	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
6.35	Failure to allow installation or maintenance of Fire Safety Plan Box or Lock Box	\$150	\$125	\$175	Yes	\$100
7.1	Starting or allowing open air fire without a permit	\$250	\$200	\$300	No	Not Applicable
7.5	Failure to follow terms and conditions for burning of yard waste	\$250	\$200	\$300	No	Not Applicable
7.6	Failure to follow terms and conditions for burning of waste created by land clearing	\$250	\$200	\$300	No	Not Applicable
7.7	Failure to follow terms and conditions for a hazard abatement/fuel modification burning permit	\$250	\$200	\$300	No	Not Applicable
7.8	Failure to follow terms and conditions for an agricultural burning permit	\$250	\$200	\$300	No	Not Applicable
7.10	Failure to follow terms and conditions for a residential cooking permit	\$250	\$200	\$300	No	Not Applicable
7.11	Using portable incinerator or other portable device for burning garbage, rubbish or waste material	\$250	\$200	\$300	No	Not Applicable
8.1	Discharging fireworks without a valid notice of discharge permit	\$250	\$200	\$300	No	Not Applicable
8.4	Selling or offering for sale fireworks without a valid fireworks sales permit	\$250	\$200	\$300	No	Not Applicable
8.12	Storing, handling or discharging fireworks in an unsafe manner or as to create a nuisance	\$250	\$200	\$300	No	Not Applicable
8.15	Discharging fireworks on a public roadway	\$250	\$200	\$300	No	Not Applicable
8.16	Failure to remove or dispose of fireworks debris	\$250	\$200	\$300	No	Not Applicable
8.19	Possessing, selling or discharging of firecrackers or noisemakers	\$250	\$200	\$300	No	Not Applicable
8.22(a)	Failure to surrender fireworks	\$250	\$200	\$300	No	Not Applicable

SCHEDULE J – Special Events Bylaw No. 750, 2014

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
4.1	Publicizing a special event or permitting, suffering, or allowing the publication of a special event except in accordance with Special Events Bylaw No. 750, 2014.	\$500	\$450	\$500	Yes	\$350
4.1	Holding a special event or permitting, suffering, or allowing the holding of a special event except in accordance with Special Events Bylaw No. 750, 2014.	\$500	\$450	\$500	Yes	\$350

SCHEDULE K - Outdoor Water Use Regulation Bylaw No. 792, 2015

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
4.1	Contravention of Level One restrictions	\$100	\$75	\$125	No	Not Applicable
4.2	Contraventions of Level Two restrictions	\$100	\$75	\$125	No	Not Applicable
4.3	Contravention of Level Three restrictions	\$100	\$75	\$125	No	Not Applicable
4.4	Contravention of Level Four restrictions	\$250	\$200	\$300	No	Not Applicable

SCHEDULE L - Parks and Public Space Use Bylaw No. 797, 2016

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
4	Cutting, breaking, removing, destroying or damaging a tree, shrub, plant, turf or flower	\$250	\$200	\$300	No	Not Applicable
5	Damaging or defacing or placing graffiti on a building, structure, fence, sign, seat, bench or ornament	\$250	\$200	\$300	Yes	\$50
6	Climbing, walking, sitting, cycling or skating upon a wall, fence or other structure not intended for that use.	\$250	\$200	\$300	No	Not Applicable
7.1	Fouling or polluting an area of water or land	\$300	\$250	\$350	No	Not Applicable
7.2	Accessing or trampling the riparian edge of a stream, pond or lake that is not designated as an access point	\$300	\$250	\$350	No	Not Applicable
7.3	Depositing or dumping garbage, glass, crockery, paper, rubbish, litter, wood, waste or other material, liquid or solid, in or on a public space, except in receptacles provided there for such a purpose	\$300	\$250	\$350	No	Not Applicable
7.4	Disposing of waste generated outside a public space by depositing the waste in a waste receptacle or anywhere else inside or on a public space	\$200	\$150	\$250	No	Not Applicable
7.5	Disposing of household waste in a public waste receptacle.	\$200	\$150	\$250	No	Not Applicable
8	Crossing, travelling on, using or walking upon a grassed plot or land where signs have been posted prohibiting such use	\$100	\$75	\$125	No	Not Applicable
9	Teasing, molesting, or injuring an animal, bird or fish or throwing a substance at or near such a creature in such a way as to cause it alarm or possible injury, except when permitted under provincial or federal fishing or wildlife regulations	\$200	\$150	\$250	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
10.1	Obstructing the free use and enjoyment of a public space by another person	\$150	\$125	\$175	No	Not Applicable
10.2	Fishing or playing ball or any game, or throwing any object or thing so as to molest or interfere with or become a nuisance to the general public	\$25	\$20	\$30	No	Not Applicable
10.3	Hindering, deterring or interrupting any person in the exercise of any of his or her duties in charge of any organized recreation or maintenance authorized by the Village.	\$150	\$100	\$200	No	Not Applicable
11	Bringing in or riding any horses or livestock, except where horseback riding is permitted in areas specifically designed for that purpose	\$300	\$250	\$350	No	Not Applicable
12.1	Throwing or disposing of any lighted match, cigar, cigarette or similar thin or any burning substance without first extinguishing it	\$450	\$400	\$500	No	Not Applicable
12.2	Making a fire without a valid Village of Pemberton Fire Permit	\$450	\$400	\$500	No	Not Applicable
12.3	Leaving a fire unattended	\$450	\$400	\$500	No	Not Applicable
12.4	Making a fire that exceeds the maximum size of fire prescribed by the Provincial Government	\$200	\$150	\$250	No	Not Applicable
13	Undertaking any of the listed activities, except in such areas and at such times specifically allotted or designated for that purpose	\$200	\$150	\$250	No	Not Applicable
14.1	Posting, painting or affixing any advertisement, bill, poster, picture, matter or thing on a tree, pole, post, building, structure or thing except on a kiosk or notice board specifically designed for that purpose	\$50	\$25	\$75	No	Not Applicable
14.2	Engaging in the distribution or delivery of commercial advertising materials without a Village of Pemberton Park and Public Space Use Permit that includes this permission	\$150	\$100	\$200	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
15.1	Riding, driving, leading an animal, or propelling a cycle or motor vehicle in such a manner as to disturb the enjoyment of any person or to cause injury or damage to any person, animal or property	\$300	\$250	\$350	No	Not Applicable
15.2	Operating a motor vehicle except on a roadway	\$300	\$250	\$300	No	Not Applicable
15.3	Parking or stopping a motor vehicle except in an area designated for vehicle parking	\$100	\$75	\$125	No	Not Applicable
16.1 (a)	Bringing or having a dog, other than a certified service dog, at the main sand beach area of One Mile Lake Park between the 1 st of May and the 30 th of September each year	\$100	\$75	\$125	No	Not Applicable
16.1 (b)	Bringing or having a dog, other than a certified service dog, at waterfowl nesting sites or streams	\$100	\$75	\$125	No	Not Applicable
16.1 (c)	Bringing or having a dog, other than a certified service dog, inside a building, washroom or concession	\$100	\$75	\$125	No	Not Applicable
17	Conducting private instruction or holding a tournament, competition, exhibition, demonstration or series of games with a participant number in excess of 10, or for commercial purposes, without a Park and Public Space Use Permit that includes those permissions	\$50	\$25	\$75	Yes	\$25
18	Erecting a tent, building, shelter or other structure or works or taking up any temporary abode without a Parks and Public Space Use Permit that includes those permissions	\$150	\$100	\$200	No	Not Applicable
19	Operating or using any amplifying system or loudspeaker without a Park and Public Space Use Permit that includes that permission	\$150	\$100	\$200	No	Not Applicable
20	Operating a commercial business or utilizing a public space for a portion of business except as a community event or as authorized by the Village	\$300	\$250	\$350	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
21	Using any court, green, ground, lawn or facility without having first obtained a Park and Public Space Use Permit and paid all applicable fees and charges, where required by bylaw	\$100	\$50	\$200	Yes	\$25
23	Violation of any provision of the bylaw or any parks rule, regulation or notice of the Village or the Manager	\$200	\$150	\$250	No	Not Applicable
24	Obstructing or causing to be obstructed any official employee, agent or contractor of the Village in the exercise of any of his lawful duties	\$500	\$500	\$500	No	Not Applicable

SCHEDULE M - Airport Establishment, Operations & Fees Bylaw No. 817, 2017

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
4 (ii)	entering or using Airport Facilities contrary to regulations	\$150	\$100	\$200	No	Not Applicable
4 (iii)	constructing buildings or structures, undertaking improvements, or performing maintenance without permission	\$150	\$100	\$200	Yes	\$100

SCHEDULE N - Filming Bylaw No. 818, 2017

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
3 (i)	Filming without a permit	\$250	\$200	\$300	Yes	\$100
5	Filming in contravention of any Village of Pemberton bylaw as listed in Village of Pemberton Filming Policy ADMIN-023, as amended	\$250	\$200	\$300	No	Not Applicable

SCHEDULE O - Site Alteration Bylaw No. 822, 2017

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
6.1	Undertaking site alteration works without a permit	\$450	\$400	\$500	Yes	\$350
17.1 (a)	Failure to comply with a term or condition of permit	\$300	\$250	\$350	Yes	\$200
17.1 (b)	Failure to comply with an order or notice under this bylaw	\$300	\$250	\$350	No	Not Applicable
17.1 (c)	Causing, allowing or suffering a violation of the bylaw, a term or condition of a permit, or an order or notice under this bylaw	\$450	\$400	\$500	Yes	\$250

SCHEDULE P - Zoning Bylaw No. 832, 2018

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
6.4,	Use prohibited in zone	\$450	\$400	\$500	Yes	\$350
6.7	Conversion of buildings contrary to requirements	\$400	\$350	\$500	Yes	\$200
7.1 (a) (i)	Accessory building or structure erected prior to permitted building or structure	\$200	\$150	\$250	Yes	\$100
7.1	Accessory buildings or structures and Uses contrary to regulations	\$200	\$150	\$250	No	Not Applicable
7.2 (a)	Accessory greenhouse contrary to regulations	\$200	\$150	\$250	No	Not Applicable
7.3	Accessory residential dwelling non-compliant with regulations	\$200	\$250	\$300	No	Not Applicable
7.4	Prohibited use in Agriculture Zone	\$500	\$450	\$500	No	Not Applicable
7.5	Agri-tourism conducted contrary to regulations	\$200	\$150	\$250	Yes	\$100
7.6	Backyard hen keeping contrary to regulations.	\$200	\$150	\$250	Yes	\$100
7.7	Backyard bee keeping contrary to regulations	\$200	\$150	\$250	Yes	\$100
7.8	Bed and Breakfast contrary to regulations	\$450	\$400	\$500	No	Not Applicable
7.9	Bed and Breakfast Inn contrary to regulations	\$450	\$400	\$500	No	Not Applicable
7.10	Carriage house constructed contrary to regulations	\$300	\$250	\$350	No	Not Applicable
7.11	Combined commercial residential use contrary to regulations	\$300	\$250	\$350	No	Not Applicable
7.12	Compost bins or composting contrary to regulations	\$100	\$75	\$125	Yes	\$25
7.13	Gathering for a farm event contrary to regulations	\$300	\$250	\$350	No	Not Applicable
7.14	Farm stand use contrary to regulations	\$100	\$75	\$125	Yes	\$25
7.15	Fences, screening or retaining walls contrary to regulations	\$200	\$150	\$250	No	Not Applicable
7.16	Food truck operating contrary to regulations	\$300	\$250	\$350	No	Not Applicable
7.17 (a)	Home occupation contrary to conditions of use.	\$300	\$250	\$350	Yes	\$200
7.17 (b)	Home occupation use that discharges or emits across lot lines odorous, toxic or noxious matter or vapours; heat, glare of electrical	\$200	\$250	\$300	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
	interference or radiation; recurring ground vibration; or noise levels that exceed any applicable noise regulations.					
7.18	Use of intermodal storage containers or prefabricated items or structures contrary to regulations	\$150	\$100	\$200	Yes	\$75
7.19	Mixed use buildings contrary to regulations	\$300	\$250	\$350	Yes	\$100
7.20	Outdoor equipment storage contrary to regulations	\$150	\$100	\$200	Yes	\$75
7.21	Retaining wall contrary to regulations	\$400	\$350	\$450	No	Not Applicable
7.22	Failing to provide screening along a lot line as required	\$100	\$75	\$125	Yes	\$25
7.23	Secondary suite contrary to regulations	\$300	\$250	\$350	Yes	\$150
7.24	Short-term vacation rental use contrary to regulations	\$450	\$400	\$500	No	Not Applicable
7.28(a)	Temporary building or structure during construction contrary to regulations	\$100	\$75	\$125	No	Not Applicable
7.28 (b)	Use of a mobile home or recreational vehicle contrary to conditions	\$100	\$75	\$125	No	Not Applicable
7.29	Temporary use of an existing detached dwelling unit contrary to conditions	\$100	\$75	\$125	No	Not Applicable
7.30	Accessory use of above-ground swimming pools, spas and hot tubs contrary to provisions	\$400	\$350	\$450	No	Not Applicable
8	Failing to provide off-street parking spaces and facilities in accordance with requirements	\$200	\$150	\$250	Yes	\$100
10.1	Unpermitted use or development contrary to regulations in A-1 zone	\$500	\$450	\$500	No	Not Applicable
10.2	Unpermitted use or development contrary to regulations in RR-1 zone	\$300	\$250	\$350	Yes	\$200
11	Unpermitted use or development contrary to regulations in R-1, R-2, R-3, RC-1, MHP-1 zones	\$300	\$250	\$350	Yes	\$200
12	Unpermitted use or development contrary to regulations in RM-1 and RM-2 zones	\$300	\$250	\$350	Yes	\$200
13	Unpermitted use or development contrary to regulations in RSA-1, RTA-1 and RSA-3 zones	\$300	\$250	\$350	Yes	\$200

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
14	Unpermitted use or development contrary to regulations in RSA-2 and RTA-2 zones	\$300	\$250	\$350	Yes	\$200
15	Unpermitted use or development contrary to regulations in C-1, C-2, C-3, C-4, C-5 zones	\$300	\$250	\$350	Yes	\$200
16	Unpermitted use or development contrary to regulations in M-1, M-2, AP-1 zones	\$300	\$250	\$350	Yes	\$200
17	Unpermitted use or development contrary to regulations in P-1, PR-1, OR-1, E-1, RES-1, CWP-1 zones	\$500	\$450	\$500	No	Not Applicable
18	Unpermitted use or development contrary to regulations in CD zones	\$300	\$250	\$350	Yes	\$200

SCHEDULE Q - Public Nuisance Abatement Bylaw No. 838, 2018

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
3.1	Causing a nuisance, camping in an unauthorized area, or using profane, abusive or grossly insulting language, gestures or displays	\$150	\$100	\$200	No	Not Applicable
3.2	Impeding or obstructing a person or vehicle	\$150	\$100	\$200	No	Not Applicable
3.3	Depositing or throwing bottles, broken glass, litter or other rubbish	\$150	\$100	\$200	No	Not Applicable
3.5	Placing graffiti on walls, fences or other surfaces	\$250	\$200	\$300	Yes	\$50
3.6	Urinating or defecating on a highway or in public place	\$150	\$100	\$200	No	Not Applicable
3.7	Defacing, damaging or destroying property in public place	\$250	\$200	\$300	No	Not Applicable
3.8	Solicitation	\$50	\$25	\$75	No	Not Applicable
3.9	Using streams, lakes or rivers for personal cleansing or washing laundry or dishes	\$150	\$100	\$200	No	Not Applicable

SCHEDULE R- Animal Control Bylaw No. 839, 2018

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
1.1	Unlicensed dog	\$75	\$50	\$100	Yes	\$25
2.1, 2.2	Dog at large or in prohibited area	\$50	\$25	\$75	No	Not Applicable
2.4	Failing to immediately remove feces or dispose of properly	\$50	\$25	\$75	No	Not Applicable
2.5, 2.11	Permitting a dog to cause disturbance	\$50	\$25	\$75	No	Not Applicable
2.6	Permitting a dog to chase, bite, attack, or cause damage to property	\$75	\$50	\$100	Yes	\$25
2.7	Failing to ensure control of dog lawfully off-leash	\$50	\$25	\$75	No	Not Applicable
2.8	Keeping more than three (3) dogs contrary to regulations	\$150	\$100	\$200	Yes	\$50
2.9, 2.10	Keeping dog in unsanitary environment	\$200	\$150	\$250	Yes	\$50
3	Irresponsible care of dog	\$200	\$150	\$250	Yes	\$50
4	Failing to take stipulated measures regarding the control of an aggressive dog	\$300	\$250	\$350	Yes	\$200
7.1	Keeping a dangerous dog without a licence	\$500	\$400	\$500	Yes	\$250
7.2	Failing to take stipulated measures regarding the control, confinement, or notification of a dangerous dog	\$500	\$400	\$500	Yes	\$250
8	Failing to obtain kennel licence	\$100	\$75	\$125	Yes	\$50
9, 12, 13	Keeping backyard hens contrary to regulations	\$50	\$25	\$75	Yes	\$15
15	Except as provided in section 16 of the bylaw, breeding, possessing, exhibiting for entertainment or educational purposes or display in public on either a temporary or permanent basis any prohibited animal listed in Schedule C of the bylaw.	\$100	\$75	\$150	Yes	\$50
20	Preventing or obstructing the manager, a police officer, or a bylaw enforcement officer from carrying out any inspections or performing other functions under the bylaw	\$500	\$500	\$500	No	Not Applicable

SCHEDULE S - Parking and Traffic Control Bylaw No. 840, 2018

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
Part 3: General Regulations						
3.1 (a)	Non-compliance with an officer	\$100	\$75	\$125	No	Not Applicable
3.1 (b)	Remove notice from vehicle, unless owner or operator of that vehicle	\$100	\$75	\$125	No	Not Applicable
3.1 (c)	Deface, paint or damage a highway	\$500	\$450	\$500	No	Not Applicable
3.1 (d)	Obstruct or damage traffic control device	\$100	\$75	\$125	No	Not Applicable
3.1 (e)	Camping on a highway	\$50	\$25	\$75	No	Not Applicable
3.1 (f)	Park overnight to sleep in a vehicle	\$50	\$25	\$75	No	Not Applicable
3.1 (g)	Abandon a vehicle	\$100	\$75	\$125	Yes	\$50
Part 4: General Parking and Stopping Prohibitions						
4.1 (a)	Within 6 m of a fire hydrant	\$30	\$25	\$35	No	Not Applicable
4.1 (b)	In an area designated as a:					
4.1 (b) (i)	fire lane	\$30	\$25	\$35	No	Not Applicable
4.1 (b) (ii)	no parking zone	\$30	\$25	\$35	No	Not Applicable
4.1 (b) (iii)	no stopping zone	\$30	\$25	\$35	No	Not Applicable
4.1 (b) (iv)	loading zone	\$30	\$25	\$35	No	Not Applicable
4.1 (c)	In a disabled parking zone	\$50	\$40	\$60	No	Not Applicable
4.1 (d)	Adjacent to a curb that is painted yellow	\$30	\$25	\$35	No	Not Applicable
4.1 (e)	On a crosswalk	\$30	\$25	\$35	No	Not Applicable
4.1 (f)	Within 6 m of a crosswalk	\$30	\$25	\$35	No	Not Applicable
4.1 (g)	So as to interfere with the normal flow of traffic	\$30	\$25	\$35	No	Not Applicable
4.1 (h)	On a sidewalk, boulevard, shoulder or trail.	\$30	\$25	\$35	No	Not Applicable
4.1 (i)	Obstruct a driveway, lane or right of way	\$30	\$25	\$35	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
4.1 (j)	Within 6 m of any traffic control device	\$30	\$25	\$35	No	Not Applicable
	On a highway/shoulder for the purpose of:					
4.1 (k) (i)	Displaying a vehicle for sale	\$30	\$25	\$35	No	Not Applicable
4.1 (k) (ii)	Displaying signs	\$30	\$25	\$35	No	Not Applicable
4.1 (k) (iii)	Advertising, washing, greasing, repairing, wrecking or storing a vehicle or trailer except where necessitated by emergency	\$50	\$40	\$60	No	Not Applicable
4.1 (k) (iv)	Selling any goods or services	\$30	\$25	\$35	No	Not Applicable
4.1 (l)	On a highway except on the right-hand side; no further than thirty (30) centimeters from the <i>curb</i> or if there is no <i>curb</i> , from the edge of the roadway	\$30	\$25	\$35	No	Not Applicable
4.1 (m)	In the opposite direction to oncoming traffic	\$30	\$25	\$35	No	Not Applicable
4.1 (n)	In contravention of any sign or other traffic control device	\$30	\$25	\$35	No	Not Applicable
4.1 (o)	For a period longer than seventy-two (72) hours	\$30	\$25	\$35	No	Not Applicable
4.1 (p)	In front of a barricade used to block off a roadway or access to a roadway	\$30	\$25	\$35	No	Not Applicable
4.1 (q)	In a public park, except in designated areas	\$30	\$25	\$35	No	Not Applicable
4.1 (r) (i)	On a highway – no licence plate	\$30	\$25	\$35	No	Not Applicable
4.1 (r) (ii)	On a highway – no valid insurance decal	\$30	\$25	\$35	No	Not Applicable
4.1 (s)	On the roadway side of another vehicle (double parked)	\$30	\$25	\$35	No	Not Applicable
4.1 (t)	Area reserved for bus, taxi or loading	\$30	\$25	\$35	No	Not Applicable
4.1 (u)	Within a cycle lane	\$30	\$25	\$35	No	Not Applicable
4.1 (v)	Over time limit parking	\$30	\$25	\$35	No	Not Applicable
4.1 (w)	Vehicle weight exceeds 5,500 kilograms	\$30	\$25	\$35	No	Not Applicable
4.2	Contravention of winter parking restrictions	\$30	\$25	\$35	No	Not Applicable

Part 5; Motor Vehicle Idling

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
5.1	Idling motor over 3 minutes	\$30	\$25	\$35	No	Not Applicable
Part 6: Time-Limit Parking						
6.1	parking exceeding time limit	\$30	\$25	\$35	No	Not Applicable
Part 7: Parking Lots						
7.1 (a)	Parking in Village lot contrary to restrictions	\$30	\$25	\$35	No	Not Applicable
7.1 (b)	During time period posted regulations designate the parking lot as no parking zone	\$30	\$25	\$35	No	Not Applicable
7.1 (c) (i)	Extends into the roadway beyond markings delineating the parking space	\$30	\$25	\$35	No	Not Applicable
7.1 (c) (ii)	Occupies more than one parking space	\$30	\$25	\$35	No	Not Applicable
7.1 (c) (iii)	For a period longer than 72 hours	\$30	\$25	\$35	No	Not Applicable
7.1 (c) (iv)	For camping	\$50	\$40	\$60	No	Not Applicable
7.1 (c) (v)	During winter parking restrictions	\$30	\$25	\$35	No	Not Applicable
Part 8: Nuisance and Obstruction						
8.1 (a) (i-iv)	Cause nuisance, foul or damage	\$30	\$25	\$35	No	Not Applicable
8.1 (b)	Cause accumulation of litter or discarded materials	\$30	\$25	\$35	No	Not Applicable
8.1 (c)	Cause discharge or escape of fuel or other noxious substance	\$250	\$200	\$300	No	Not Applicable
8.1 (d)	Interference with the passage due to placement of garbage or recycling container	\$30	\$25	\$35	No	Not Applicable

SCHEDULE T - Business Licence Bylaw No. 855, 2019

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
6.2	Resident Business without Business Licence	\$75	\$50	\$100	Yes	\$25
6.3	Non-Resident Business without Business Licence	\$75	\$50	\$100	Yes	\$25
7.1	Failure to provide access	\$150	\$125	\$175	Yes	\$100
11.2	Failure to Display Valid Licence	\$75	\$50	\$100	Yes	\$25
13.5	Carrying on Business while Suspended	\$150	\$100	\$200	Yes	\$75
14.4 (d)	Mobile Vendor without Business Licence	\$300	\$250	\$350	Yes	\$75
14.5	Operating a Mobile Store in contravention to the regulations	\$300	\$250	\$350	Yes	\$150
21.1 (b)	Advertising a Short-Term Vacation Rental without a Business Licence	\$500	\$450	\$500	Yes	\$250
21.1 (c)	Failure to meet advertisement requirements	\$75	\$50	\$100	Yes	\$25
21.1 (d)	Failing to comply with Short Term Vacation Rental Notice Regulations	\$75	\$50	\$100	Yes	\$25
22.1	Cannabis production facility operating without a business licence	\$500	\$450	\$500	Yes	\$200
22.4	Cannabis production facility operating without required security/safety measures,	\$75	\$75	\$100	No	Not Applicable
23.1	Cannabis retail operating without a business licence	\$500	\$450	\$500	Yes	\$200
23.4 (a)	Cannabis retail business operating outside the hours of 9:00 a.m. to 9:00 p.m.	\$75	\$75	\$100	No	Not Applicable
23.4 (b)	Cannabis retail business operating without required safety/security measures	\$75	\$75	\$100	No	Not Applicable

SCHEDULE U - Cross Connection Control Bylaw No. 844, 2018

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
7.2 (a)	Failure to eliminate a cross connection or control a cross connection by the installation of a backflow preventer upon given notice.	\$500.00	\$450	\$500	No	Not Applicable
8.2	Failure to inspect and test an approved backflow prevention assembly using a backflow assembly tester, upon installation, after repair and then every consecutive twelve (12) month period thereafter.	\$200	\$150	\$250	Yes	\$100
8.4	Removal of a backflow preventer from a plumbing system without prior written consent of the water operator or building official.	\$200	\$150	\$250	No	Not Applicable
8.5	Where an owner or occupant fails to repair and retest an approved backflow preventer in the time period specified in a notice issued by the Village.	\$200	\$150	\$250	No	Not Applicable
9.1.2 & 9.1.3	Connecting to a fire hydrant, stand pipe or other temporary water connection without using an approved backflow prevention assembly and without obtaining a hydrant or temporary water use permit	\$200	\$150	\$250	No	Not Applicable
10	Creating a direct connection with a non-potable auxiliary water system without the approval of the Water Operator	\$500	\$450	\$500	No	Not Applicable

SCHEDULE V - Smoking Bylaw No. 848, 2018

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
3.1 & 3.2	Smoking in a prohibited area (responsible person violation)	\$200	\$150	\$250	No	Not Applicable
3.1 & 3.2	Smoking in a prohibited area (personal violation)	\$100	\$75	\$125	No	Not Applicable
4.1	Failure to comply with sign requirements	\$100	\$75	\$125	Yes	\$50
4.2	Remove or deface sign	\$100	\$75	\$125	Yes	\$50
6.1	Interfere with or obstruct enforcement officer	\$500	\$500	\$500	No	Not Applicable

SCHEDULE W - Building Bylaw No. 912, 2021

The following penalties apply to infractions:

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
5.1, 6.1, 8.1, 22.1	Regulated work without a permit.	\$300	\$250	\$350	No	Not Applicable
6.2, 27.1	Use or occupancy of a building or structure without an occupancy permit.	\$350	\$300	\$400	Yes	\$250
6.3	Use or occupancy of a building or structure contrary to terms of a permit or notice.	\$350	\$300	\$400	Yes	\$250
6.4	Knowingly submitting false or misleading information to a building official.	\$400	\$300	\$500	No	Not Applicable
6.5	Reversing, altering, defacing, covering, removing, or tampering with any notice, permit or certificate	\$150	\$100	\$200	No	Not Applicable
6.6	Unauthorized variance from accepted design or plans after permit issued.	\$300	\$250	\$350	No	Not Applicable
6.7	Unauthorized alteration of the approved details of a specification or document.	\$300	\$250	\$350	No	Not Applicable
6.8	Obstructing entry of Building Official or another authorized person.	\$200	\$150	\$250	No	Not Applicable
8.6 (a))	Failure of owner to post and maintain permit on property during construction.	\$100	\$75	\$125	Yes	\$50
8.6 (b))	Failure of owner to keep copy of designs, plans, and specifications on property during construction.	\$100	\$75	\$125	Yes	\$50
8.6 (c)	Failure of owner to post civic address on the property in a location visible from adjoining streets.	\$100	\$75	\$125	Yes	\$50
8.6 (f)	Failure of owner to ensure construction site kept tidy.	\$100	\$75	\$125	Yes	\$50
8.7	Failure of owner to obtain inspection and acceptance of work prior to concealing it.	\$400	\$350	\$450	Yes	\$300
9.1	Failure of owner's constructor to ensure that all construction is done in compliance with all requirements of the Building Code, Building Bylaw No. 912,	\$400	\$350	\$450	Yes	\$300

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
	2021, and all other applicable codes, standards, and enactments.					
9.2 (a)	Failure of owner's constructor to ensure that no excavation or other work is undertaken on public property without first having received approval in writing.	\$400	\$350	\$450	Yes	\$300
9.2 (b)	Failure of owner's constructor to ensure that no public property or Village infrastructure is disturbed without first having received approval in writing.	\$400	\$350	\$450	Yes	\$300
9.2 (c)	Failure of owner's constructor to ensure that no building or structure is erected on public property without first having received approval in writing.	\$400	\$350	\$450	Yes	\$300
9.2 (d)	Failure of owner's constructor to ensure that no materials are stored on public property without first having received approval in writing.	\$100	\$75	\$125	Yes	\$50
23.1	Failure of owner to control site drainage	\$400	\$350	\$450	Yes	\$300
20.1	Constructing retaining wall greater than 1.2 meters in height without design plan and field reviews of registered professional	\$400	\$350	\$450	No	Not Applicable
20.2	Failure to deliver design plan and field review reports to Chief Building Official prior to works on retaining walls greater than 1.2 meters in height	\$100	\$75	\$125	Yes	\$50
21.1	Construction or structural repair of swimming pool without permit.	\$300	\$250	\$350	No	Not Applicable
21.8, 21.9, 21.10	Swimming pool, spa, or hot tub not enclosed by prescribed fencing / barrier.	\$400	\$300	\$500	Yes	\$250
21.7	Improper pool plumbing for the regulation of the disposal and refilling of pool water.	\$300	\$250	\$350	Yes	\$200
26.1	Failure to submit a registered professional field review report within seven (7) days of the occurrence of the field review.	\$100	\$75	\$125	Yes	\$50
26.4	Failure to obtain an inspection and receive written acceptance from the either the Building	\$400	\$350	\$500	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount (\$)	A2 Early Payment Amount: Within 14 Days (\$)	A3 Late Payment Amount: After 28 Days (\$)	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable (\$)
	<p>Official or the Plumbing Official of the following aspects of the work prior to concealing each, as applicable:</p> <ul style="list-style-type: none"> a) Footing and foundation, as shown by a survey, prior to and after the placement of the formwork; b) Perimeter drains and damp proofing; c) Plumbing rough-in, below ground; d) Plumbing rough-in, above ground; e) Bathtubs, showers, and site-built shower pans; f) Hydronic heating system; g) Under slab insulation; h) Fire sprinklers; i) Fireplace and chimney; j) Mechanical ventilation; k) Framing after all services installed l) Rain screen; m) Paper and wire prior to first coat stucco; n) First coat stucco; o) Second coat stucco; p) Insulation and vapour barrier; q) Drywall for fire separation in buildings containing secondary suites, multiple residential and multiple commercial occupancies, before tape or filler is applied; and r) Other inspections as required by the Building Official. 					
26.5	<p>Failure to obtain an inspection, and receive acceptance in writing by the Manager of operations, the Building Official, or the Plumbing Official, in relation to the following aspects of the work prior to concealing either, as applicable:</p> <ul style="list-style-type: none"> a) Sanitary and storm sewer; and b) Water service 	\$400	\$350	\$500	No	Not Applicable

Bylaw Section	Contravention	A1 Penalty Amount	A2 Early Payment Amount: Within 14 Days	A3 Late Payment Amount: After 28 Days	A4 Compliance Agreement Available	A5 Compliance Agreement Amount Payable
		(\$)	(\$)	(\$)		(\$)
29.1	Failure to provide at least one electric vehicle charging station for each dwelling contained within the building.	\$100	\$75	\$300	Yes	\$50
26.4 (a)	Failure to obtain surveyor's or site improvement certificate prior to the placing of concrete forms for foundations.	\$250	\$200	\$300	No	Not Applicable
30.4	Failure to submit a record drawing of site services.	\$100	\$75	\$125	Yes	\$50
31.1, 31.2, 31.3	Failure to provide site improvement surveys	\$100	\$75	\$125	Yes	\$50
Part 32	Failure to comply with any order or notice issued by a building official.	\$500	\$400	\$500	No	Not Applicable

Website Submission: Write to Mayor & Council - pemberton.ca

Form Submission Info

First Name: Romy

Last Name: Grayson

Street Address: [REDACTED]

PO Box:

Town/City: Pemberton

Province: BC

Postal Code: V0N 2L1

Phone Number: [REDACTED]

Email: [REDACTED]

Please attach any related documents (if applicable):

Message to Mayor & Council: Dear Mike and Council,

First of all I want to thank you for all the positive letters and messages you have sent to the community during the times of Covid. Your words have been honest and yet kind. Thank you.

Today I am emailing you regarding the transit system. This is my 5th year that I have emailed BCTransit each summer in the hopes to have a bus that leaves Pemberton (ideally around 7:50) and returns from Whistler (ideally around 3:30). The Pemberton community is growing and many children attend schools in Whistler (Waldorf School as well as Whistler Secondary) having us to commute back and forth daily. As my family is very conscious about the environment we would love to lower our Carbon Footprint but this is simply not possible as I have to drive in and out on a daily basis.

Please consider adding a bus that arrives timely for school start in Whistler and leaves at the end of a school day. It would be great if the bus could stop at Whistler Highschool and on the Hwy for Waldorf school students. Thank you for your help.

Regards, Romy Grayson

Village of Pemberton



November 29, 2021

Mayor & Council
Village of Pemberton
7400 Prospect Street
Pemberton, BC, V0N 2L0

Dear Mayor and Council,

Tourism Pemberton recently received an email from a Pemberton resident regarding the Pemberton Waterfall Trail. This past summer, the resident came across several visitors looking for the trail head and/or getting lost along the way and not being able to find the falls. They suggested placing signs leading to this trail and to the falls themselves. The proposed signage could start from the downtown area, drawing visitors into our community where they might stop and look around, enjoy a bite to eat either prior to or after the hike.

During our November 10 Board Meeting, we discussed this piece of correspondence and interest in promoting the Pemberton Waterfall Trail as one of Pemberton's must do hikes. The existence of a bridge build plan for this trail that would span the river allowing the continuation of the trail down the other side of the mountain was also discussed. The majority of the Board decided it would be a great idea to add the Pemberton Waterfall trail to Pemberton's hiking offerings.

However, the condition and safety of the trail was also discussed and it was agreed that before signage could be created and put into place, the safety of the trail and the falls lookout in particular needed to be addressed. We recognized this would be an expensive project and that grant funding would need to be sourced.

Tourism Pemberton is interested in exploring the opportunities to improve this trail and is willing to investigate the costs, resources, etc. required to upgrade the safety of this trail for our locals and visitors alike.

At this time, we wanted to approach the Village of Pemberton to see if the Pemberton Waterfall Trail 'upgrade' was of interest - an upgrade worth looking into. Perhaps it's already on your radar and part of the community plan as a whole.

We look forward to hearing from you with your feedback and welcome any suggestions, next steps, etc. that might allow us to explore this trail upgrade further. We would also be happy to partner with the Village of Pemberton on this project, if the opportunity presented itself, as the end result would enhance both our local community and our visitor's recreation experiences.

Thank you in advance for your consideration of our request.



Andy Meeker
President
Tourism Pemberton

Adventure Begins Here

Box 602, Pemberton, British Columbia, CANADA, V0N 2L0

Village of Pemberton

Regular Council Meeting No. 1551
Tuesday, December 7, 2021

117 of 123

From: Erin Ryan <erinryan@spca.bc.ca>
Sent: December 2, 2021 6:44 AM
To: VoP Admin <admin@pemberton.ca>
Subject: BC SPCA offer of support: changes to rodenticide use in Pemberton

Dear Mayor Richman and Council,

The BC SPCA is writing to offer support in reassessing the use of all rodenticides in Pemberton and to help raise awareness in your community about the many harms to wildlife and pets that can occur from using such poisons. The Village of Pemberton can be a leader in taking progressive measures to protect wildlife and local greenspaces **by prohibiting all rodenticide use on public-owned properties and looking at strategies to reduce use on private properties.**

Many municipalities in B.C. have already made a significant difference at a local level through bylaws or operational practices, and this leadership was no doubt a contributing factor to the Province's July 21st decision this year to temporarily ban the sales and use of second-generation anticoagulant rodenticides (SGARs) for 18 months.

The SGAR restrictions are a major milestone for our province, and we hope that the change will become permanent. However, there are a number of **exemptions and gaps** that still leave a high risk of exposure for non-target animals like owls and other raptors, and even domestic cats and dogs.

[The Minister's Order](#), in effect until January 2023 includes:

- Restricting who can buy and use SGARs (allowed for essential services only)
- Requiring sellers to prevent unauthorized buyers
- Requiring that SGARs are only used as part of an Integrated Pest Management (IPM) program. This involves identifying the species, determining their population level, identifying and sealing entry points, removing attractants and shelter, incorporating alternatives to rodenticides, and evaluating if the control measures are effective.
- Requiring proper disposal of SGARs
- Requiring record keeping for the sale and use of SGARs (for 3 years)

Unfortunately, **only three specific SGAR products are covered by this Order**. First-generation anticoagulant rodenticides (FGARs) like warfarin, chlorophacinone, and diphacinone are still legal for personal and professional use. These products are an older, slower-acting, and less potent product compared to SGARs – but rodents still suffer the same effects and can develop resistance to these products, making them ineffective for long-term use. Certain non-anticoagulant rodenticides, such as the neurotoxin bromethalin, are also still legal for personal and professional use. There is no antidote for bromethalin if it is accidentally ingested by cats or dogs. Their only hope is to make it to a veterinarian in time to induce vomiting. Once a pet is showing signs of bromethalin poisoning – seizures, muscle tremors, or inability to walk – it's generally too late to treat them, and death is inevitable.

Additionally, designated essential services with a certified pesticide applicator on staff may still buy and use SGARs. While it is important that these essential services control rodent populations for health, safety, and critical societal functioning, the exemption means rodent control operators are unlikely to

change their service model. **Integrated Pest Management (IPM) – using prevention and attractant management first** – is often skipped to the default use of rodenticide baiting programs that do not aim to solve the initial pest problem. Further, compliance with IPM regulations for such programs is low. In 2019, a total of 311 inspections were conducted by provincial IPM Officers. Of these, only 39% were in compliance. Although many of these non-compliances were administrative or minor in nature, it highlights an existing problem with enforcement and user understanding.

The BC SPCA recognizes that unfortunately, there are currently no fast-acting or pain-free rodenticides and therefore recommends that rodenticides only be used in limited cases of infestation when human health and safety are at immediate risk. If they must be used in essential service locations, precautions to minimize exposure to non-target wildlife and pets must be taken, such as limiting the length of time used and retrieving leftover bait. Alternatively, using snap or captive-bolt traps can provide humane lethal control. We are also optimistic that a new rodent contraception being used in the U.S., and a new multi-capture kill trap under development locally, will be available here in the near future, providing additional effective alternatives to rodenticides.

Local leaders can make a major difference for animal welfare and the environment by enacting pest control bylaws. For example, in June 2020, the BC SPCA supported the District of North Vancouver Council, to cease using all rodenticides on all District-owned properties, which later led to a bylaw and new operational policy for their contractors. In 2021, the BC SPCA also provided student support to the District to develop and operationalize a **rodent risk assessment checklist** for municipalities. The risk assessment and other resources for municipalities are available online at: <https://animalkind.ca/wildlife/resources-for-municipalities/>

The BC SPCA supports Pemberton's Mayor and Council in advancing initiatives that greatly reduce the use of all rodenticides, in order to protect wildlife, domestic pets, and sensitive habitats from the harmful effects of these poisons. Let us know what we can do to support your municipality in making the commitment to reduce risks of poisoning in your community.

Thank you for your time and consideration,

Erin Ryan, MSc, RPBio (she/her)
Specialist, Research Communications

BC SPCA

1245 East 7th Avenue
Vancouver BC V5T 1R1
t. 604.829.8898
erinryan@spca.bc.ca • spca.bc.ca

Respectfully acknowledging that I work on, and this email was sent from, the unceded traditional territory of the downriver hən̓q̓əmiṇəm speaking peoples - ḥ̓m̓əθkʷəy̓əm (Musqueam), and sə̓lilwətaʔt (Tsleil-Waututh) Nations, and the Skwxwú7mesh-ulh Sníchim speaking peoples - Skwxwú7mesh Uxwumixw (Squamish) Nation whose historical relationships with the land continue to this day.



City of Pitt Meadows
OFFICE OF THE MAYOR

November 17, 2021

File: 05-1900-01/21

Selina Robinson
Minister of Finance
PO Box 9048 Stn Prov Govt
Victoria, BC V8W 9E2
Sent via email: FIN.Minister@gov.bc.ca

Dear Minister Robinson:

Re: Unfair Taxation Benefitting Railway and Industrial Operations

Further to your November 4, 2021 letter advising the Province has no plans to explore reclassification with respect to Railway and Industrial Operations, we are writing to express our significant disappointment with this information.

Although your letter is in response to the September 10, 2021 UBCM meeting it does not appear to consider the overwhelming support of over 90% of UBCM members (90.4% for fair taxation from railway operations and 94.9% for fair taxation from industrial parks) requesting a review of the legislation. Given the high level of support from around the province, we were hopeful more due consideration would be given to our request.

Additionally, over 25 years has passed since the legislation was changed. However, over the last 25 years there have been significant changes in the environment, health and safety considerations as well as continued and increasing pressures on local services and infrastructure.

With regards to your comment on reviewing the assessment methodology of linear properties we would appreciate understanding the rationale, approach and expectation of this review.

For clarity, there were two separate requests for legislation review.

1. Railway Operations - Create fairer taxation by removing section 5(e) of the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 endorsed by UBCM under NR23 Fair Taxation from Railway Operations.
2. Industrial Operations - Create fairer taxation by removing section 5(f) of the Assessment Act – Prescribed Classes of Property Regulation B.C. Reg. 438/81 endorsed by UBCM under NR25 Fair Taxation from Industrial Parks.

Your letter appears to address the railway operations fair taxation request by not wishing to reconsider the 1995/96 decision which is specific to railway operations. However, the review of fair taxation in industrial operations does not appear to have been addressed.

We look forward to a favourable response in regards to our concerns.

Yours Truly,



Mayor Bill Dingwall

BGS, LL.B., CPHR

cc: UBCM Executive
UBCM Member Municipalities



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Patrick Weiler

Member of Parliament
West Vancouver-Sunshine Coast-Sea to Sky Country

November 24, 2021

Dear Friends & Neighbours,

As Canada recovers from the COVID-19 pandemic, we need to continue to support community service organizations that help seniors stay active and engaged. **On Tuesday, Canada's Minister of Seniors, Kamal Khara, launched the 2021–22 Call for Proposals for community-based projects through the New Horizons for Seniors Program (NHSP).**

NHSP funding supports projects that engage seniors in their communities and address one or more of the program's five objectives: social participation, volunteering, mentoring, expanding awareness of elder abuse and capital assistance.

Through a simplified application process, organizations are invited to submit project proposals that help seniors move beyond the pandemic and continue to play important roles in their communities. Senior-serving organizations will also have greater access to support in preparing their application and managing their agreement.

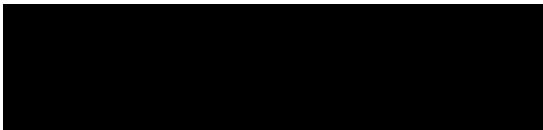
This year, updated national priorities for the program reflect the issues facing seniors during the COVID-19 pandemic recovery:

1. Supporting healthy ageing
2. Preventing elder abuse and fraud
3. Celebrating diversity and promoting inclusion
4. Helping seniors to age in place

The 2021–22 NHSP community-based Call for Proposals is open until December 21, 2021. [For more information and details on how to apply, please visit this webpage.](#)

If you have any questions, please do not hesitate to reach out to our office. We are happy to support your application in any way that we can.

Sincerely,



Patrick Weiler, MP
West Vancouver-Sunshine Coast-Sea to Sky Country

Constituency Ottawa

6367 Bruce Street West Vancouver British Columbia V7W 2G5 Tel.: 604-913-2660 Fax.: 604-913-2664	Suite 282, Confederation Building 229 Wellington Street, Ottawa Ontario K1A 0A6 Tel.: 613-947-4617 Fax.: 613-847-4620
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Village of Pemberton
Regular Council Meeting No. 1551
Tuesday, December 7, 2021
122 of 123

OPEN QUESTION PERIOD POLICY

THAT the following guidelines for the Open Question Period held at the conclusion of the Regular Council Meetings:

- 1) The Open Question Period will commence after the adjournment of the Regular Council Meeting;
- 2) A maximum of 15 minutes for the questions from the Press and Public will be permitted, subject to curtailment at the discretion of the Chair if other business necessitates;
- 3) Only questions directly related to business discussed during the Council Meeting are allowed;
- 4) Questions may be asked of any Council Member;
- 5) Questions must be truly questions and not statements of opinions or policy by the questioner;
- 6) Not more than two (2) separate subjects per questioner will be allowed;
- 7) Questions from each member of the attending Press will be allowed preference prior to proceeding to the public;
- 8) The Chair will recognize the questioner and will direct questions to the Councillor whom he/she feels is best able to reply;
- 9) More than one Councillor may reply if he/she feels there is something to contribute.

*Approved by Council at Meeting No. 920
Held November 2, 1999*

*Amended by Council at Meeting No. 1405
Held September 15, 2015*