

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, October 19, 2021 in Council Chambers at 7400 Prospect Street and via electronic means through a ZOOM Webinar. This is Meeting No. 1547.

---

**IN ATTENDANCE\*:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble\*  
Councillor Amica Antonelli  
Councillor Ryan Zant

**STAFF IN ATTENDANCE\*:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tom Csimas, Manager of Operations & Projects  
Scott McRae, Manager of Development Services  
Lisa Pedrini, OCP Policy Planner  
Chris Derouin, Building Official  
Colin Brown, Planner  
Vinka Hutchinson, Communications & Grant Coordinator  
Nikki Segovia, Building & Planning Clerk  
Gwendolyn Kennedy, Legislative Assistant

**DELEGATION:** Shannon Gordon, Whistler Community Services

**PUBLIC:** 1

**MEDIA:** 1

**\* ATTENDED ELECTRONICALLY**

***A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA***

---

**1. CALL TO ORDER**

At 9:04 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as circulated.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA**

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1546, Tuesday, October 5, 2021**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1546 held Tuesday, October 5, 2021, be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

**7. COMMITTEE MINUTES – FOR INFORMATION**

There were no committee minutes to be received.

**8. DELEGATIONS**

There were no delegations to be received.

**9. STAFF REPORTS**

**a) Office of the Chief Administrative Officer**

**i. Verbal Report**

There was no verbal report from the Chief Administrative Officer.

**b) Corporate & Legislative Services**

**i. 2022 Council Meeting Schedule**

Moved/Seconded

**THAT** the 2022 Regular Council Meeting schedule be approved as presented.

**CARRIED**

At 9:23 a.m. Lisa Pedrini and Shannon Gordon joined the meeting.

**c) Development Services**

**i. Sea to Sky Food Recovery Strategy and Action Plan Report**

Moved/Seconded

**THAT** Council receives the Sea to Sky Food Recovery Strategy and Action Plan report.

**CARRIED**

Moved/Seconded

**THAT** the Village of Pemberton continues to support the Village's participation in regional collaboration around food waste reduction and zero waste.

**CARRIED**

Moved/Seconded

**THAT** Council directs Staff to include relevant information and actions from the Sea to Sky Food Recovery Strategy and Action Plan in relevant policy work such as the Official Community Plan and the Community Climate Action Plan.

**CARRIED**

At 10:17 a.m. Ms. Pedrini and Ms. Gordon left the meeting.

**10. BYLAWS**

**a) Bylaws for First, Second, and Third Readings**

**i. Village of Pemberton Council Procedure Bylaw No. 788, 2015, Amendment (Electronic Meetings) Bylaw No. 909, 2021**

Moved/Seconded

**THAT** Village of Pemberton Council Procedure Bylaw No. 788, 2015, Amendment (Electronic Meetings) Bylaw No. 909, 2021 receive First, Second, and Third Readings.

**CARRIED**

**ii. Village of Pemberton Board of Variance Bylaw No. 893, 2021, Amendment (Electronic Meetings) Bylaw No. 910, 2021**

Moved/Seconded

**THAT** Village of Pemberton Board of Variance Bylaw No. 893, 2021, Amendment (Electronic Meetings) Bylaw No. 910, 2021 receive First, Second, and Third Readings.

**CARRIED**

**iii. Village of Pemberton Advisory Planning Commission Bylaw No. 626, 2009, Amendment (Electronic Meetings) Bylaw No. 911, 2021**

Moved/Seconded

**THAT** Village of Pemberton Advisory Planning Commission Bylaw No. 626, 2009, Amendment (Electronic Meetings) Bylaw No. 911, 2021 receive First, Second, and Third Readings.

**CARRIED**

At 10:23 a.m. Building Official Chris Derouin joined the meeting.

**iv. Village of Pemberton Building Bylaw No. 912, 2021**

Moved/Seconded

**THAT** Village of Pemberton Building Bylaw No. 912, 2021, receive First, Second, and Third Readings.

**CARRIED**

Moved/Seconded

**THAT** Village of Pemberton Building Bylaw No. 912, 2021 be considered for Fourth and Final Reading at the Special Council Meeting scheduled for Thursday, October 21, 2021, at 9:00 a.m.

**CARRIED**

At 10:32 a.m. Building Official Chris Derouin left the meeting.

**v. Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Building Fees) Bylaw No. 913, 2021**

Moved/Seconded

**THAT** Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Building Fees) Bylaw No. 913, 2021 receive First, Second, and Third Readings.

**CARRIED**

Moved/Seconded

**THAT** Village of Pemberton Fees and Charges Bylaw No. 905, 2021, Amendment (Building Fees) Bylaw No. 913, 2021 be considered for Fourth and Final Reading at the Special Council Meeting scheduled for Thursday, October 21, 2021, at 9:00 a.m.

**CARRIED**

## **11. Mayor's Report**

Mayor Richman reported on recent meetings with Vancouver Coastal Health. As the numbers of fully vaccinated individuals rises and pop-up vaccine clinics disappear, discussion now focuses on how to make vaccines easily available to those who are not yet fully vaccinated. Mayor Richman noted that there will be a vaccination clinic in Pemberton on October 21<sup>st</sup>. CAO Gilmore added that vaccine clinics scheduled for November and December will take place at Pemberton Secondary School as the school can accommodate those waiting for the vaccine indoors. Discussion moved on to the question of where to obtain flu shots this year, as the local pharmacy does not have the resources to offer it.

Mayor Richman attended the regular minister meeting with the President of the Union of British Columbia Municipalities and the Honourable Josie Osborne, Minister of Municipal Affairs. Mayor Richman took advantage of the opportunity to press the Village's case for improved regional transit.

Mayor Richman will meet tomorrow with François Bouchard's successor at CN Rail to discuss solutions to the Lillooet River crossing at the CN rail bridge.

Next week, Mayor Richman will attend the quarterly meeting with the RCMP with CAO Gilmore, and the Squamish-Lillooet Regional District Board meetings.

## **12. Councillors' Reports**

### **Councillor Craddock reported on the following:**

- Extended kudos to Pemberton Valley Dyking District for the excellent work on the new culverts on the Arn Canal.

### **Councillor Zant reported on the following:**

- Attended the Library Board meeting and noted the following discussion items:
  - a donation was received from the Squamish-Lillooet Regional District;
  - the board thanked the Friends of the Library for their donation from the proceeds of the recent used book sale; and
  - there will be two positions on the board to be filled at the next AGM.

### **Councillor Noble reported on the following:**

- Attended the community mapping workshop on October 13<sup>th</sup>.

**Councillor Antonelli did not report.**

## **12. CORRESPONDENCE**

### **a) For Action**

- i. James Linklater, President, Rotary Club of Pemberton, dated October 13, 2021, requesting that the Village proclaim October 24<sup>th</sup>. 2021, as World Polio Day.**

Moved/Seconded

**THAT** Council proclaims October 24<sup>th</sup>, 2021, as World Polio Day.

**CARRIED**

### **b) For Information**

- i. Bill Ark, Invermere resident, dated October 2021, expressing support for changing the name and flag of the province, and presenting artwork and proposed flag designs.**

Moved/Seconded

**THAT** the correspondence be received.

**CARRIED**

## **13. DECISION ON LATE BUSINESS**

Councillor Noble requested to introduce a late business item for discussion.

## **14. LATE BUSINESS**

### **Halloween Fireworks Display:**

Councillor Noble relayed to Council the concerns raised by some residents regarding the Halloween fireworks display being moved to the Meadows Soccer Fields. In particular, concern is related to the number of livestock in this area,

CAO Gilmore noted that this year's display has been moved back to Signal Hill Elementary School as the Fire Chief determined it could be accommodated but because of development in Tiyata a new location will have to be found for next year. Staff will be reviewing options and once a location selected the public will be informed well in advance of Halloween next year.

## **15. NOTICE OF MOTION**

## **16. QUESTION PERIOD**

There were no questions from the gallery.

## 17. IN CAMERA

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) negotiations and (l) discussions related to municipal objectives that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

At 10:51 a.m. Council moved in camera.

At 12:40 p.m. Council rose without report and recessed the Regular Meeting.

## 18. RECONVENE REGULAR MEETING

At 2:21 p.m. the Regular meeting was reconvened and Council moved back In Camera.

## 19. RISE WITH REPORT

At 2:19 p.m. Council rose with report on the following resolution:

### **Roaming Horses:**

Moved/Seconded

**THAT** Staff seek a legal opinion related to the Village's legal liabilities with respect to roaming horses.

**CARRIED**

Moved/Seconded

**THAT** Staff reach out to the British Columbia Society for the Prevention of Cruelty to Animals, the RCMP Sea-to-Sky Detachment, and the Ministry of Transportation and Infrastructure for potential solutions, guidance, and resources;

**AND THAT** MLA Jordan Saturday and the Squamish-Lillooet Regional District be copied on the correspondence to the Ministry of Transportation and Infrastructure.

**CARRIED**

## 20. ADJOURNMENT

Moved/Seconded

**THAT** the Regular meeting be adjourned.

**CARRIED**

At 2:21 p.m. the Regular Council Meeting was adjourned.

---

Mike Richman  
Mayor

---

Sheena Fraser  
Corporate Officer