

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING AGENDA-**

**Agenda** for the **Committee of the Whole** of Council of the Village of Pemberton to be held Tuesday, November 2, 2021, at 1:00 p.m. in Council Chambers at 7400 Prospect Street and via electronic means through a ZOOM Webinar. This is Meeting No. 220.

*“This meeting is being recorded as authorized by the [Village of Pemberton Video Recording & Broadcasting of Electronically Held Council, Committee, and Board Meetings](#)”*

**Online participation is still encouraged and instructions for the public to view the meeting remotely by ZOOM webinar can be found [here](#). Link to the Zoom Webinar: <https://us02web.zoom.us/j/85733569531>**

**NOTE:** Limited public attendance is allowed in Council Chambers and all members of the public attending in-person must wear a mask while at the meeting.

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<b>Item of Business</b>	<b>Page No.</b>
<b>1. CALL TO ORDER</b> In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.	
<b>2. APPROVAL OF AGENDA</b>  <b>Recommendation:</b> THAT the Agenda be approved as presented.	1
<b>3. ADOPTION OF MINUTES</b>  <b>a) Committee of the Whole Meeting No. 219, October 19, 2021</b> <b>Recommendation:</b> THAT the minutes of the Committee of the Whole Meeting No. 219, held Tuesday, October 19, 2021, be approved as circulated.	2
<b>4. Development Permit No. 91 Retaining Wall Request for Decision</b>  <b>Recommendation:</b> THAT the Committee of the Whole provide direction.	5
<b>5. National Heritage Celebrate Canada Grant Application</b>  <b>Recommendation:</b> THAT the Committee of the Whole provide input on the proposed multi-day celebration.	25
<b>6. ADJOURNMENT</b>	

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, October 19, 2021 at 1:00 p.m. in Council Chambers at 7400 Prospect Street and via electronic means through a ZOOM Webinar. This is Meeting No. 219.

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**ATTENDING:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble\*  
Councillor Amica Antonelli  
Councillor Ryan Zant

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lisa Pedrini, OCP Policy Planner  
Emily White, HR Coordinator & Executive Assistant  
Colin Brown, Planner  
Vinka Hutchinson, Communications & Grant Coordinator  
Gwendolyn Kennedy, Legislative Assistant

**DELEGATION:** Rob Fisher, British Columbia Social Procurement Initiative  
Mayor Karen Elliot, District of Squamish

**PUBLIC:** 0

**MEDIA:** 0

*\* Attended electronically*

***Please Note: A recording of the meeting was made available to the public & media.***

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**1. CALL TO ORDER**

At 1:02 p.m. Mayor Richman called the October 19<sup>th</sup>, 2021 Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

### 3. ADOPTION OF MINUTES

#### a) Committee of the Whole Meeting No. 218, Tuesday, September 21, 2021

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 218, held Tuesday, September 21, 2021, be adopted as circulated.

**CARRIED**

At 1:03 p.m. Robert Fisher, British Columbia Social Procurement Initiative (BCSPI) and Karen Elliot, Mayor, District of Squamish and Co-Chair of the BCSPI Steering Committee, joined the meeting.

### 4. DELEGATION

#### a) British Columbia Social Procurement Initiative

Mayor Elliot introduced the British Columbia Social Procurement Initiative, noting that Squamish was the first local government outside of the initial Vancouver Island and Coastal Communities area to join the initiative when the BCSPI received a grant of \$500,000 to expand the initiative throughout the province. Squamish has used the tools provided by BCSPI to focus on local jobs as part of COVID-19 recovery.

Rob Fisher presented a PowerPoint explaining how BCSPI membership provides local governments with tools they may use to leverage existing purchasing to achieve social objectives.

At 1:32 p.m. Mr. Fisher and Mayor Elliot left the meeting.

Discussion focused on staff capacity to undertake a new project at this time, with Councillors expressing support for the initiative in principle.

Moved/Seconded

**THAT** the Committee of the Whole recommends to Council that Staff be directed to enroll the Village with the British Columbia Social Procurement Initiative.

**CARRIED**

**OPPOSED: COUNCILLOR CRADDOCK**

### 5. ADJOURNMENT

Moved/Seconded

**THAT** the October 19, 2021, Committee of Whole meeting be adjourned at 1:54 p.m.

**CARRIED**

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer

**Date:** November 2, 2021  
**To:** Nikki Gilmore, Chief Administrative Officer  
**From:** Cameron Chalmers, RPP, MCIP, Contract Planner  
**Subject:** Development Permit No. 91 Retaining Wall Request for Direction

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**Development Permit No. 91:**

**Owner:** Sunstone Ridge Developments Ltd.  
**Agent:** Cam McIvor, CATA Management Ltd.  
**Subject Property:** Lot 2, DL 211 LLD, Plan EPP72101, Except Plan EPP88381  
(PID 030-329-621)

**PURPOSE**

The purpose of this report is to request direction from the Committee of the Whole with respect to an application for Development Permit (DP) for hillside grading which includes a proposed variance to the 1.2m maximum retaining wall height under the Village of Pemberton Zoning Bylaw No. 832, 2018 (Zoning Bylaw). Specifically, the Applicants have applied for a variance to enable two over height retaining walls but have also prepared materials to compare that approach to four (4) 1.2 metre retaining walls. Committee of the Whole direction on the retaining wall issue is requested early in the DP review.

**BACKGROUND**

In fulfillment of Council's objectives to minimize the impacts of hillside developments, the Village of Pemberton has issued several minor development permits to regulate the comprehensive grading and retention of hillside residential development at the subdivision stage. Those minor development permits have been achieved within the maximum retaining wall heights prescribed in the Zoning Bylaw.

As Council is aware, retaining structures on hillside sites has been a significant challenge over the last several years. In January 2021, Council elected not to proceed with a proposed zoning amendment to modify the 1.2 metre maximum height for retaining structures, opting instead to deal with over height retaining structures on a case-by-case basis.

In July 2021, Sunstone Ridge Developments Ltd. applied for Major Development Permit, with variances, for the site grading of Phase 2B. This phase consists of seven (7) standard residential lots highlighted in Figure 1, and as part of the subdivision approval, the Owners are obligated to obtain a DP to establish lot grades for future home construction.

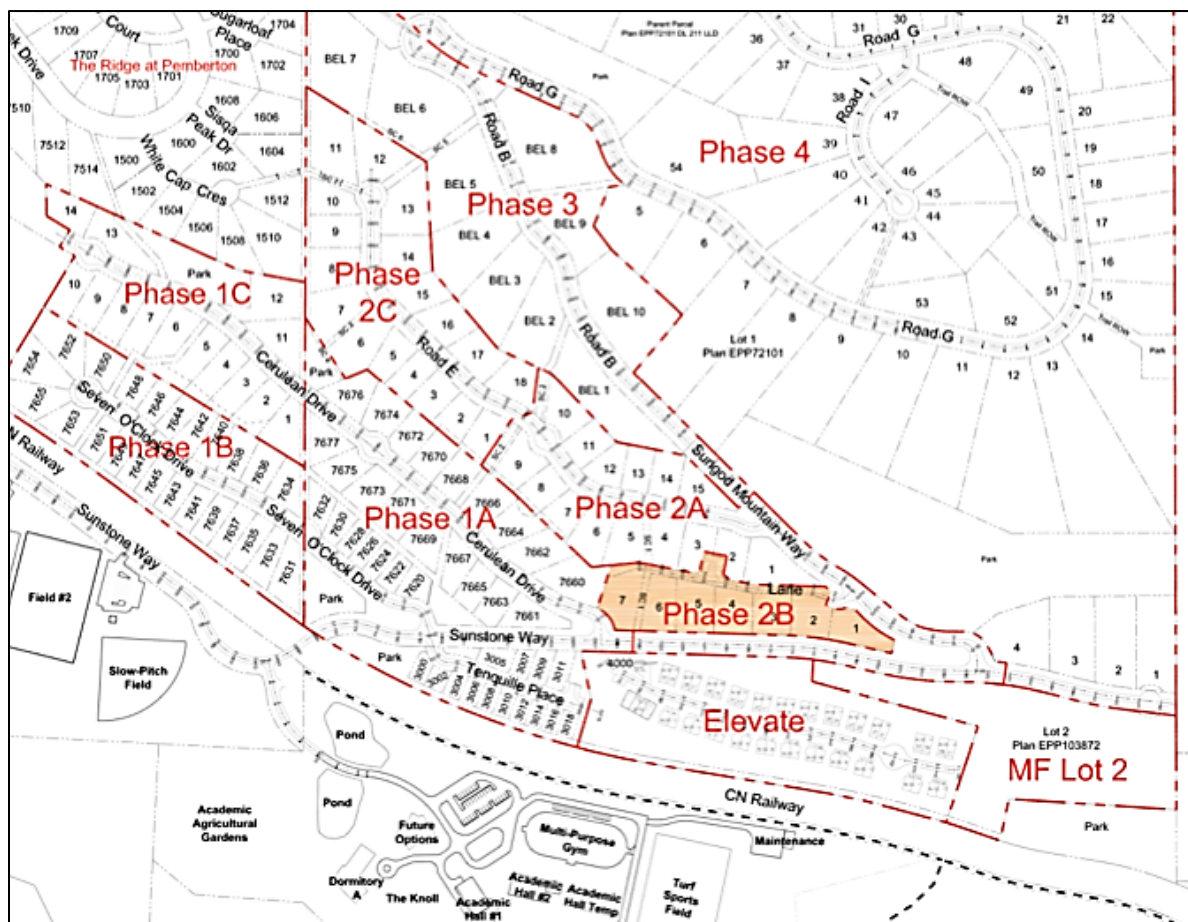


Figure 1: Sunstone Ridge Developments Ltd. - Phase 2B Subdivision Plan

## **DESCRIPTION**

In preparing the site grading, the Owners prepared a detailed analysis of options to achieve necessary grading of the subdivision lands. The first option is to comply to the Zoning Bylaw maximum height restriction. The second option is the proposed variance prepared by the Owner, which requests a variance of up to 2.4 metres. The retaining structures are identified on the following plan shown as green and brown in Figure 2, on the next page. The height of the retaining structures is variable. The maximum height of the retaining wall is adjacent to Lot 4 and for the purpose of analysis and discussion, Lot 4 will be used to demonstrate the two different approaches to retention assessed by the Owners.



Figure 2: Phase 2B Plan for Retaining Structures

For the purpose of illustration, Figure 3 represents the retaining approach to Lot 4 should the application comply with the 1.2 metre Zoning Bylaw maximum. It would require five (5) 1.2 metre retaining walls, separated by 0.6 metre between each vertical run of structure.

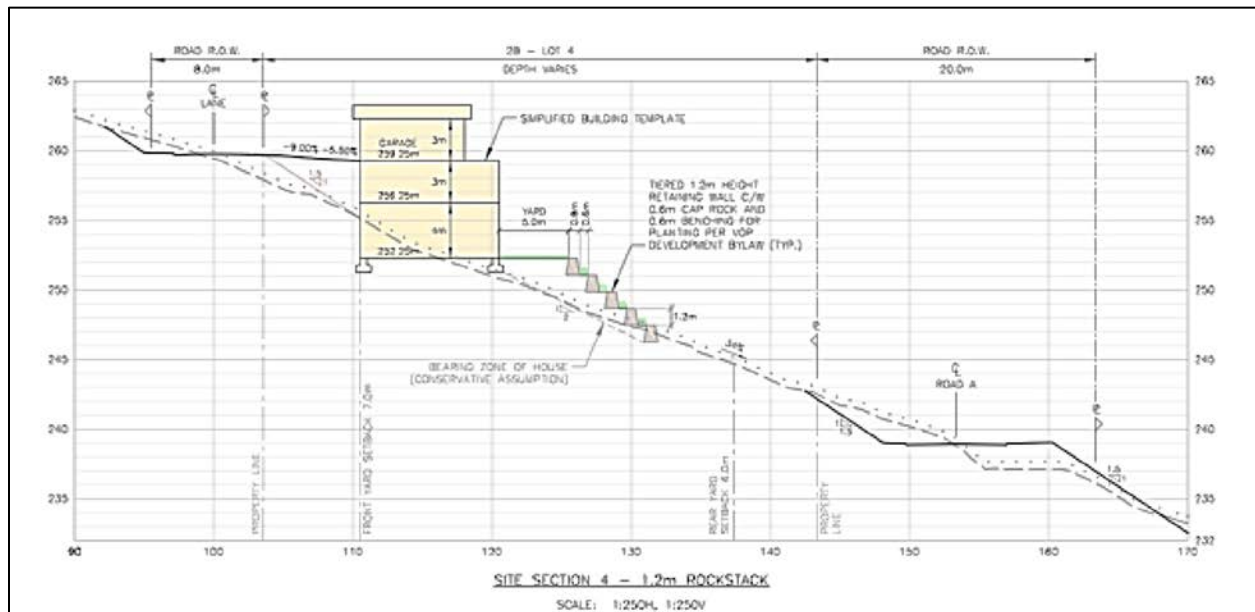


Figure 3: Rockstack Illustration (Lot 4) – 1.2m Retaining Structures

The alternative proposed in the application is to vary the Zoning Bylaw to permit retaining walls up to 2.4 metres in height, with a greater horizontal separation between walls of 1.4 metres. In the Lot 4 example, this would result in two retaining structures of 2.4 metres with a 1.4 metre planting strip between the structures as shown in Figure 4.

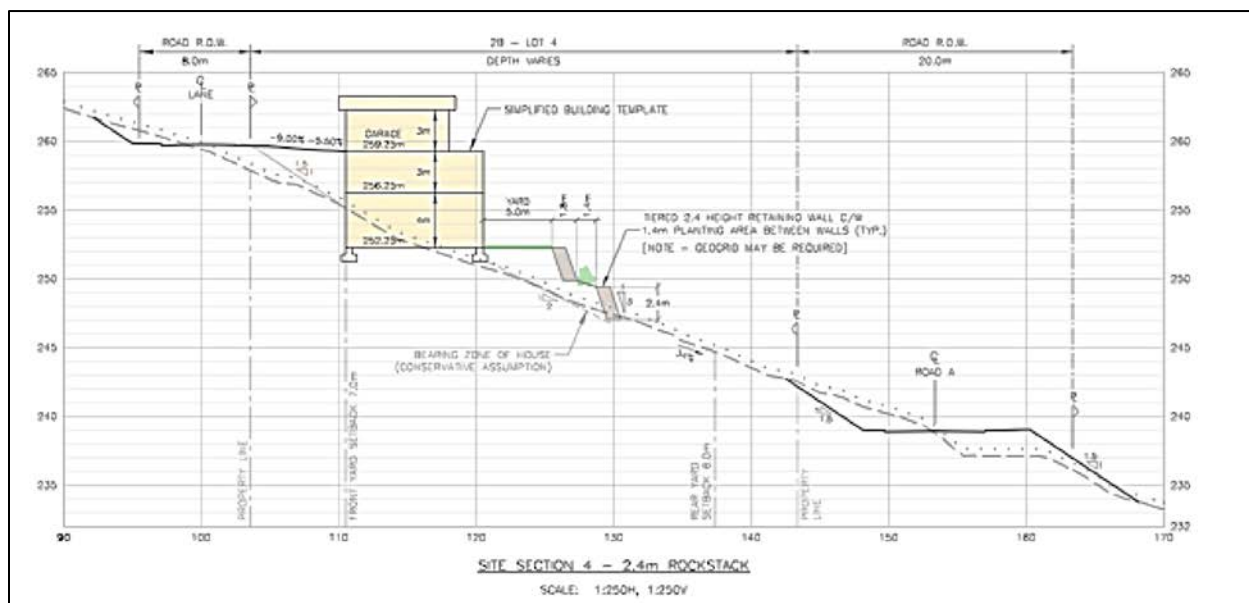


Figure 4: Rockstack Illustration (Lot 4) - 2.4m Retaining Structures

As Lot 4 represents the greatest amount of retention required, the variance portion of the application includes a general approach that would be to utilize 1.2 metre retaining walls wherever possible, up to a maximum of two. When more than two 1.2 metre walls would be required, the walls would be extended to 2.4 metres. Across the site, this approach would lead to a mix of 1.2 and 2.4 metre retaining walls across the site.

The Applicant's rationale and detailed drawings submitted in support of the application are included as Appendix A.

## **DISCUSSION & COMMENTS**

The Applicant states that the proposed variance will result in an aesthetically pleasing solution and the broader separation between vertical runs will enable more robust planting.

Acknowledging Council's previous direction to direct conformity to the 1.2 metre Zoning Bylaw maximum height, Staff are compelled to bring the Applicant's request to the Committee of the Whole in advance of detailed processing of the application, requesting specific direction respecting the Committee's willingness to entertain the proposed variance.

Two options have been provided. The first is to direct Staff to continue processing the application as presented. Staff would undertake a thorough review of the application, and present the proposed Development Permit, with a variance to maximum retaining wall height to Council for consideration later. It is important to note that in providing this direction, Council would retain full discretion to decide on the Development Permit later. This decision would not prejudice or in any way fetter Council's ability to decide on the application based on its own merits in the future.

The second option is to direct Staff to ensure compliance with the 1.2 metre height restriction in the Zoning Bylaw. Should the Committee direct this option, Staff anticipate the Owners will amend the application to remove the proposed variance, limiting the retaining walls to a maximum of 1.2 metres. In the absence of a variance request, the Application would revert to a minor Development Permit application which would be reviewed at a Staff level.



### **COMMUNICATIONS**

There are no communications obligations or implications associated with this report.

### **LEGAL CONSIDERATIONS**

There are no legal considerations associated with this report.

### **IMPACT ON BUDGET & STAFFING**

There are no budget or staffing considerations at this time as the costs are recoverable with the application fees provided.

### **INTERDEPARTMENTAL IMPACT & APPROVAL**

There are no impacts on other departments resulting from this report.

### **IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

There are no impacts on the region or neighbouring jurisdictions resulting from this report.

### **ALTERNATIVE OPTIONS**

**Option 1:** THAT Committee of the Whole recommends to Council that Staff be directed to continue processing the application by CATA Project Management on behalf of Sunstone Ridge Developments Ltd for Development Permit No. 91, which includes a proposed variance to the Village of Pemberton Zoning Bylaw maximum retaining wall height.

**Option 2:** THAT Committee of the Whole recommends to Council that Staff be directed to ensure conformity with the Village of Pemberton Zoning Bylaw maximum retaining wall heights in consideration of Development Permit 91 submitted by CATA Project Management on behalf of Sunstone Ridge Developments Ltd.

### **RECOMMENDATIONS**

**THAT** the Committee of the Whole provide direction.

### **ATTACHMENTS:**

**Appendix A:** Description and Rationale Statement for Development Permit Application

Prepared by:	Cameron Chalmers, MCIP, RPP, Contract Planner
Manager Approval:	Scott McRae, Manager of Development Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

**Description and Rationale Statement for Development Permit Application  
Sunstone Phase 2B – Lot Grading and Retaining Wall Height  
Lot 2, DL 211, LLD, Plan EPP72101 Except Plan EPP88381**

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**Description of Proposed Development**

The Sunstone Ridge residential development is located 3.5-km east of the Village of Pemberton, on the east side of Pemberton Farm Road East and north of the CN Railway. This development is proceeding in Phases as shown in the Phasing Concept drawing.

Phase 2B is located on property legally described as Lot 2, DL 211, LLD, Plan EPP72101 Except Plan EPP88381, and will provide 7 single-family residential lots. The site is zoned RSA-1 for residential development, and site servicing construction for Phase 2 is currently underway.

As part of the subdivision approval process, the Village has indicated that they require a Development Permit for Lot Grading in order to establish acceptable grading concepts for each lot. This Development Permit Application is being submitted in response to this requirement.

A further component of this Application is a request for variance of the maximum retaining wall height as specified in Section 7.21 (a) i - Retaining Walls of the Village of Pemberton Zoning Bylaw 832. The Bylaw limits the height of retaining walls in residential areas to 1.2-m. This Application requests approval of a maximum height of 2.4-m for Lots 1-7 in Phase 2B.

**Rationale in Support of the Development Permit and Proposed Variance**

Detailed investigation of Lot Grading was undertaken for the proposed Phase 2B development, and the attached Illustrative Landscape Drawings and Preliminary Lot Grading Drawings were prepared in response to the Village's request for lot grading details.

Due to the sloping nature of the Sunstone Ridge hillside, retaining walls are typically needed for on-site development of building lots. For earlier Phases of the Sunstone development, investigation demonstrated that the lots in these Phases can be developed in conformance with Village of Pemberton requirements for retaining walls (maximum 1.2-m height). However, for Lots 1-7 in Phase 2B, the existing ground slope is greater, and, despite the large lot size (1,500-sm / 16,000-sf average size) extensive use of retaining walls will be needed for practical site development.

Sunstone considers the appearance of the retaining walls in Phase 2B from the lower roadway of great importance due to the prominent location of these walls. For the lots in Phase 2B, conformance to the Village's maximum 1.2-m wall height will result in significantly reduced planting and a visually unappealing overall wall. A 2.4-m maximum wall height is preferred as it would be much more aesthetically appealing, and consistent with the style of existing and proposed retaining walls adjacent to roadways that were constructed as part of the subdivision servicing.

**Description and Rationale Statement for Development Permit Application  
Sunstone Phase 2B – Lot Grading and Retaining Wall Height  
Lot 2, DL 211, LLD, Plan EPP72101 Except Plan EPP88381**

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To illustrate proposed on-site grading for lots in Phase 2B, Landscape drawings and Site Grading drawings were prepared. The drawings show how each of the lots would be graded using 1.2-m and 2.4-m high retaining walls, and what the completed wall would look like. Note that rock-stack walls with an overall slope of approximately 1-Horiz:1-Vert are proposed in all cases to conform to the style of the other retaining walls in the development constructed as part of the site servicing works.

The first page of the Landscape drawings (drawing L2B.3) provides an illustrative plan view of the proposed 2.4-m maximum height walls, and the second page (drawing L2B.4) provides illustrative cross-sections and photos for both 1.2-m and 2.4-m high walls. The 1.2-m wall cross-sections show that there will be only 0.6-m of available planting room between the walls, which is too small for shrubs and maintenance. The photo below the cross-section illustrates what the completed wall would look like with planting. The 2.4-m wall cross-sections show that there will be a 1.4-m wide planting corridor available between the walls, which is large enough for large shrubs, small trees, and maintenance. The photos below the cross-section illustrate what the completed 2.4-m wall would look like with planting.

The Site Grading drawings provide detailed plan views as well as cross-sections through each lot. Typical 10-m deep building footprints are indicated, as well as 5-m deep backyards.

The first two pages of the Site Grading drawings are overall plan views for 1.2-m and 2.4-m retaining walls respectively. The remaining pages are detailed plan and cross-section views for each lot for both 1.2-m and 2.4-m walls.

The Site Grading drawings show that if 1.2-m walls are used, up to 5-rows of walls will be required, and only a 0.6-m wide planting corridor between walls is available. If 2.4-m walls are used, no more than 2-rows of walls are adequate, and a substantial 1.4-m wide planting corridor between walls is provided.

It is further noted that our design for stepped 1.2-m high rock-stack walls uses a 1.2-m setback between walls as measured from the wall faces. We have been advised by our geotechnical engineer that, for a stepped series of 1.2-m high walls, the 0.6-m minimum setback mentioned in the Villages Zoning Bylaw and Retaining Wall Bulletin, when measured from the wall faces, would result in stepped walls that are not geotechnically stable. Since the Village permits 1.2-m high retaining walls to be constructed without a Building Permit or geotechnical certification, we are concerned that stepped walls with the minimum 0.6-m face setbacks may be constructed which are not geotechnically stable. The Village may want to consider clarification of this matter so that unstable stepped 1.2-m high walls are not constructed.

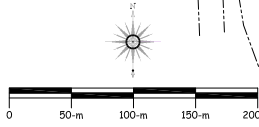
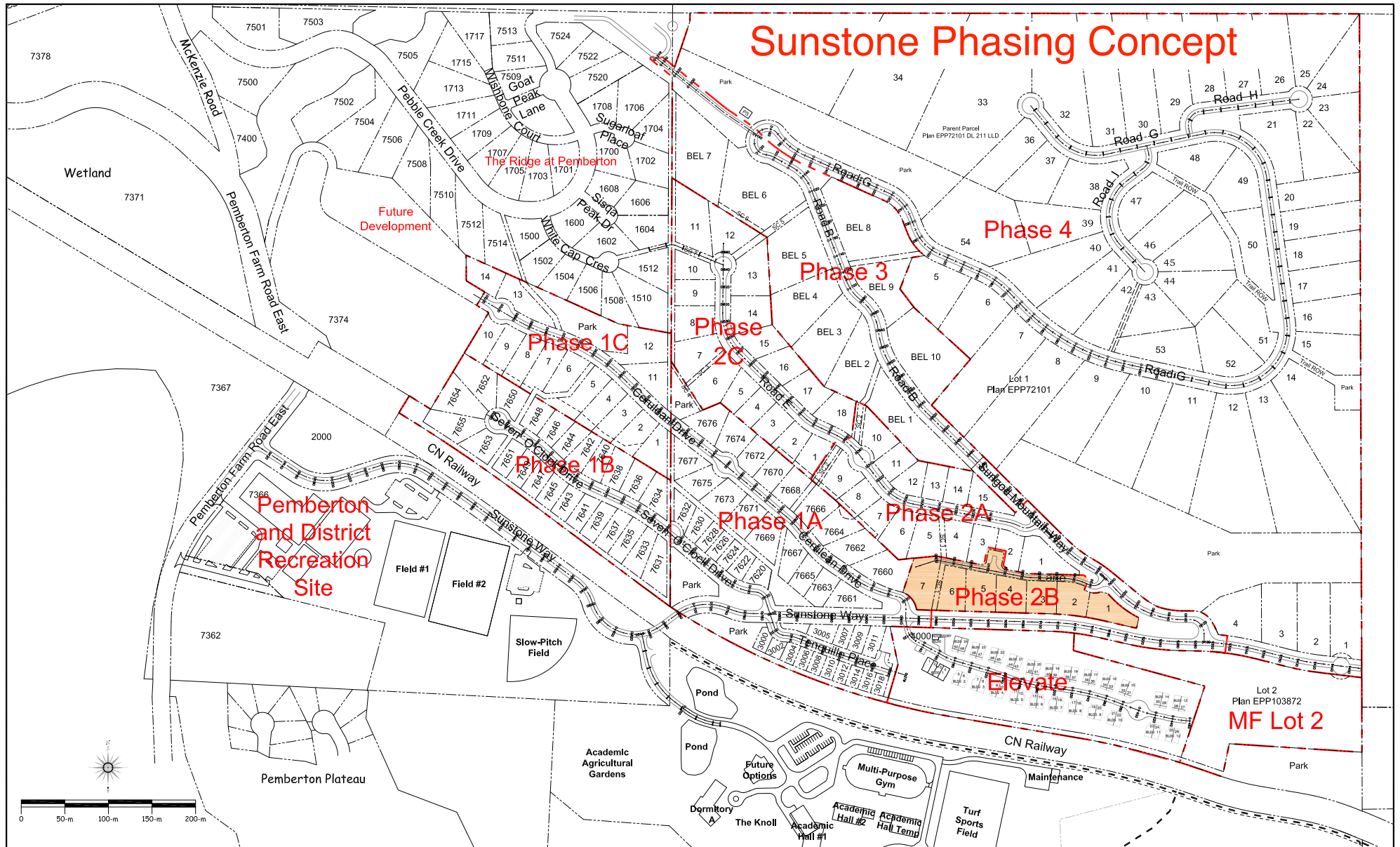
**Description and Rationale Statement for Development Permit Application  
Sunstone Phase 2B – Lot Grading and Retaining Wall Height  
Lot 2, DL 211, LLD, Plan EPP72101 Except Plan EPP88381**

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To summarize the above in tabular format, the advantages and disadvantages of the 2 scenarios are as follows:

<b>Advantages/Disadvantages of 1.2-m and 2.4-m High Retaining Walls</b>		
	<b>1.2-m high walls</b>	<b>2.4-m high walls</b>
<b>Advantages</b>	<ul style="list-style-type: none"> <li>▪ the walls would conform to current Village requirements</li> </ul>	<ul style="list-style-type: none"> <li>▪ only 1 or 2 rows of walls would be needed</li> <li>▪ the planting corridor would be large enough for large shrubs, small trees, and maintenance</li> <li>▪ the appearance of final product would be aesthetically appealing, and consistent with other roadway walls in the subdivision</li> </ul>
<b>Disadvantages</b>	<ul style="list-style-type: none"> <li>▪ up to 5 rows of walls would be needed</li> <li>▪ the planting corridor would be too small for shrubs and maintenance</li> <li>▪ the appearance of final product would be aesthetically unappealing, and inconsistent with other roadway walls in the subdivision</li> </ul>	<ul style="list-style-type: none"> <li>▪ the walls would not conform to current Village requirements without a variance</li> </ul>

In conclusion, it is therefore requested that a variance of the maximum retaining wall height as specified in Section 7.21 (a) i - Retaining Walls of the Village of Pemberton Zoning Bylaw 832 be approved to permit a 2.4-m maximum retaining wall height for Lots 1-7 in the Sunstone Phase 2B subdivision. The developer intends to construct the walls and building pads for these lots as part of the Phase 2B development.



No.	Date	Description
1		

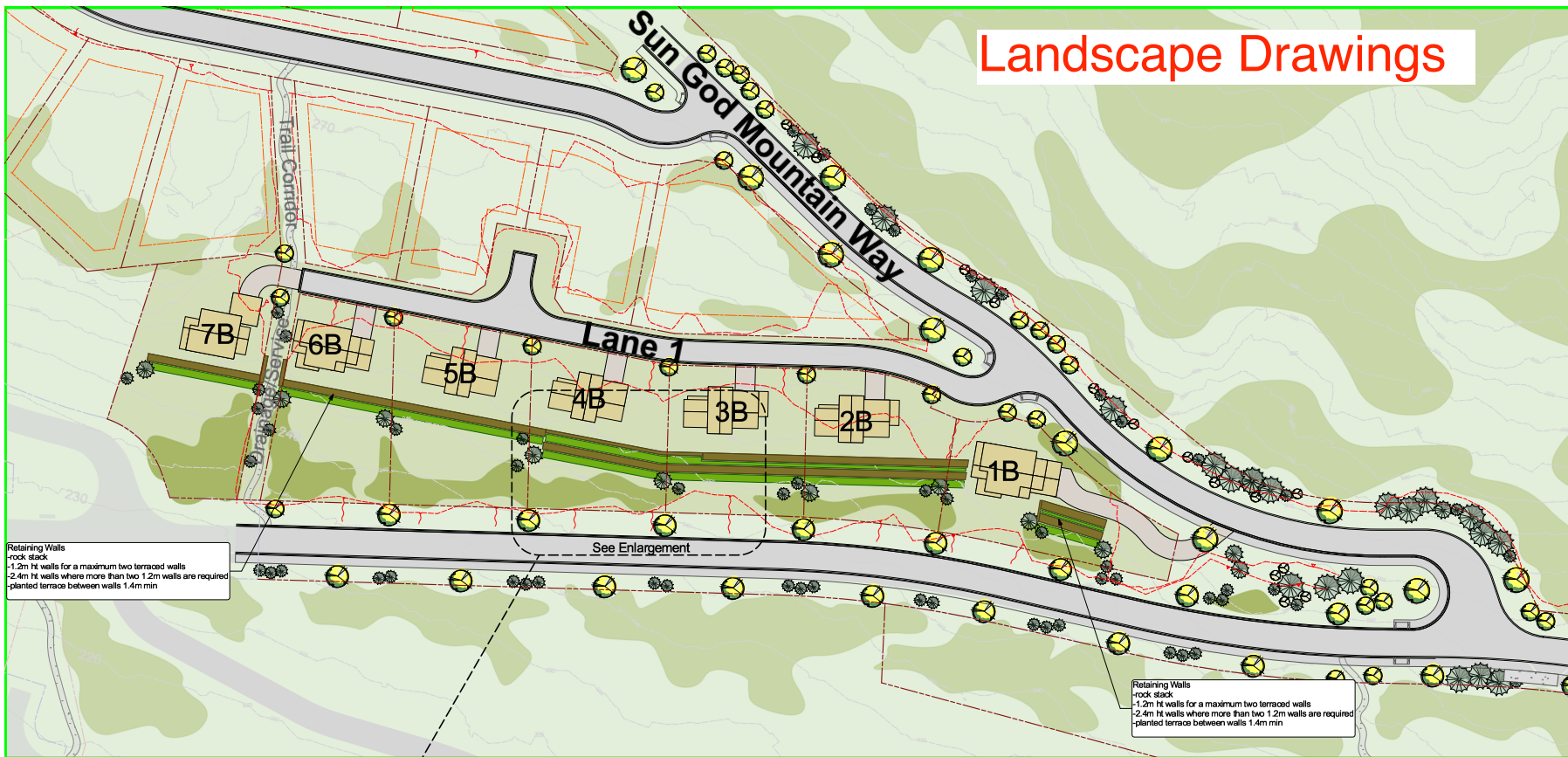
**GILBEY ENGINEERING SERVICES**  
 9674 Pemberton Portage Road telephone: 604-452-3610  
 P.O. Box 1735, D'Arcy, B.C. V0N 1L0 e-mail: gilbey33@telus.net

Design By:  
 Drawn By: GRC  
 Scale: As shown

Client: Sunstone Ridge Developments Ltd.  
 Project: Sunstone Ridge Development  
 Drawing: Phasing Concept (15Dec20)

Drawing No.: x  
 Issue No.: x  
 Sheet No.: 1 of x  
 Village File #:

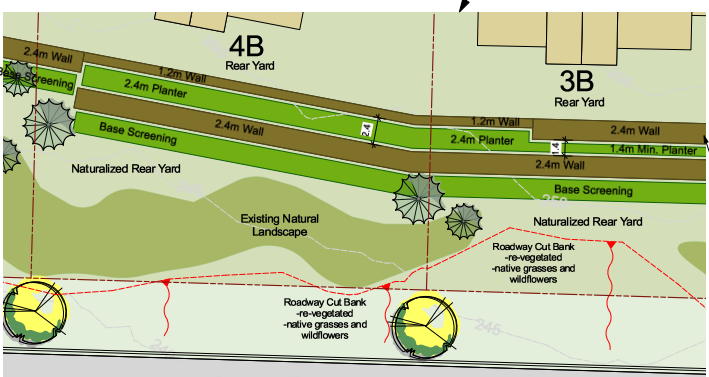
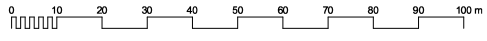
# Landscape Drawings



Retaining Walls  
-rock stack  
-1.2m ht walls for a maximum two terraced walls  
-2.4m ht walls where more than two 1.2m walls are required  
-planted terrace between walls 1.4m min

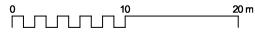
Retaining Walls  
-rock stack  
-1.2m ht walls for a maximum two terraced walls  
-2.4m ht walls where more than two 1.2m walls are required  
-planted terrace between walls 1.4m min

1 Phase 2B Overall Plan  
Scale: 1:500



Retaining Walls  
-rock stack  
-1.2m ht walls for a maximum two terraced walls  
-2.4m ht walls where more than two 1.2m walls are required  
-planted terrace between walls 1.4m min

2 Phase 2B Partial Enlarged Plan  
Scale: 1:200



**CROSLAND DOAK DESIGN**  
Landscape Architecture + Building Design

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2021-05-25	Client Review
Date	Issued For

Sunstone Ridge Developments Ltd

client

Sunstone Pemberton, BC  
project title

Phase 2B Illustrative Retaining Plan  
drawing title

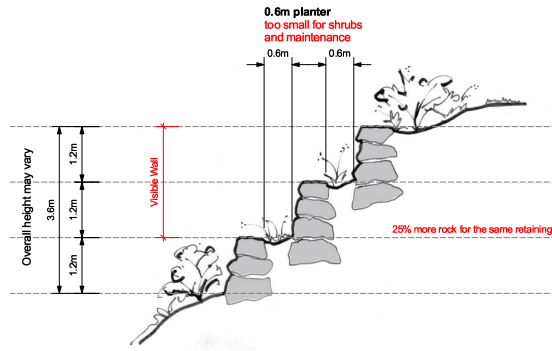
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project no. 1102

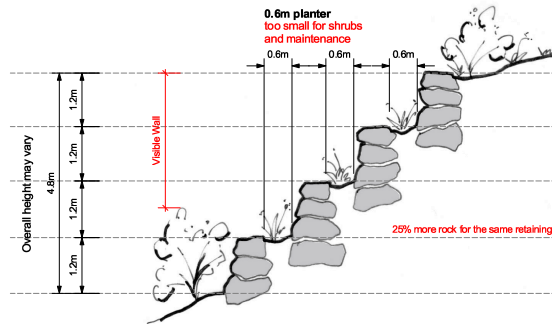


**L2B.3**  
drawing no.

## PEMBERTON RETAINING BYLAW



## SMALLER TO MEDIUM RETAINING

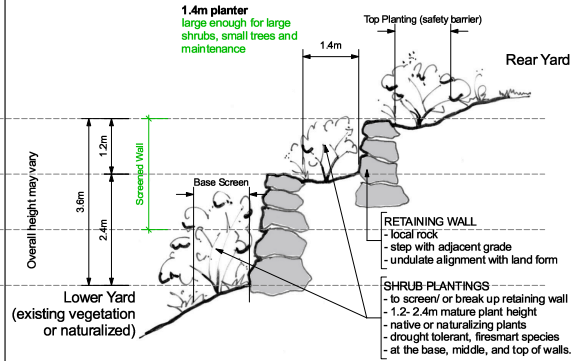


## LARGER RETAINING

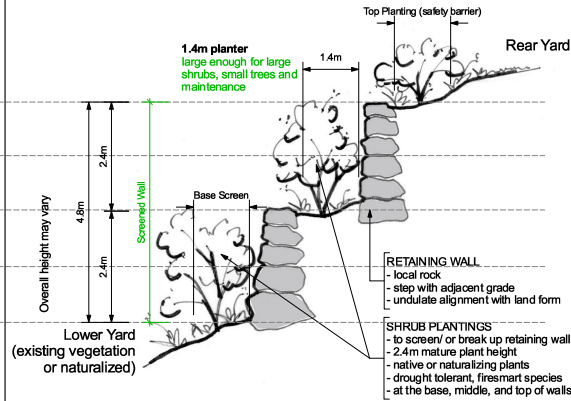


1.2m Stepped Wall with Small (0.6m) Planting Terrace

## PROPOSED RETAINING & PLANTING



## SMALLER TO MEDIUM RETAINING



## LARGER RETAINING



2.4m Stepped Wall with Larger (1.4m) Planting Terrace

## HILLSIDE DEVELOPMENT:

1. provides housing while preserving agricultural land (ALR),
2. is not in the flood plain (FCL),
3. often required retaining,

## GOALS:

- A. Provide necessary and appropriate retaining to accommodate hillside development.
- B. Create attractive retaining solutions that incorporate adequate planting environments for screening.
- C. Encourage building and landscape solutions that 'fit' the hillside environment (no flat lot designs).

## PROPOSED RETAINING WALL STRATEGY

### Up to 2.4m

- 1.2m walls to a maximum of 2 adjacent walls= 2.4m Total Height with 1.2m wide intermediate planter
- mature plant species height to be 1.2m
- encourage walls to follow existing landforms (avoid long straight walls)

### Over 2.4 m allow:

- 2.4m walls or a combination of wall heights (max 2.4m) with 1.4m wide intermediate planters and 1.4m base screening
- mature plant species height to be 2.4m
- encourage walls to follow existing landforms (avoid long straight walls)

Walls to be designed by an Professional Engineer,  
Landscape Planting to be designed by a landscape professional (BCSLA or eq)



**CROSLAND DOAK DESIGN**  
Landscape Architecture + Building Design



3121 Alta Vista Road  
Whistler, BC V8E 0B8  
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info@CroslandDoakDesign.com  
CroslandDoakDesign.com

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2021-05-21 Client Review  
Date Issued For

Sunstone Ridge  
Developments Ltd

client

Sunstone  
Pemberton, BC

project title

Landscape Retaining  
Sections & Images

drawing title

scale: as noted

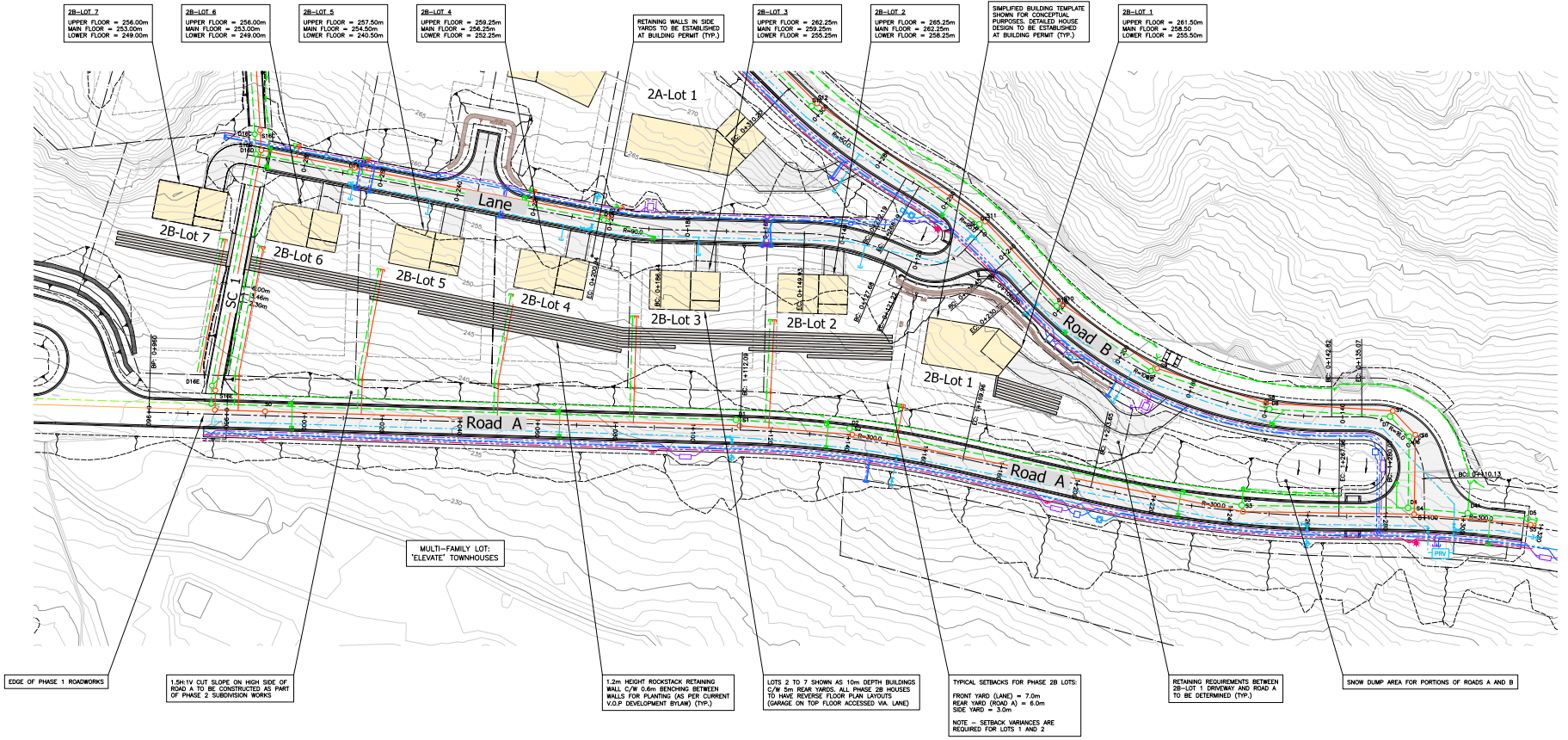
project no. 1102

**L2B.4**

drawing no.

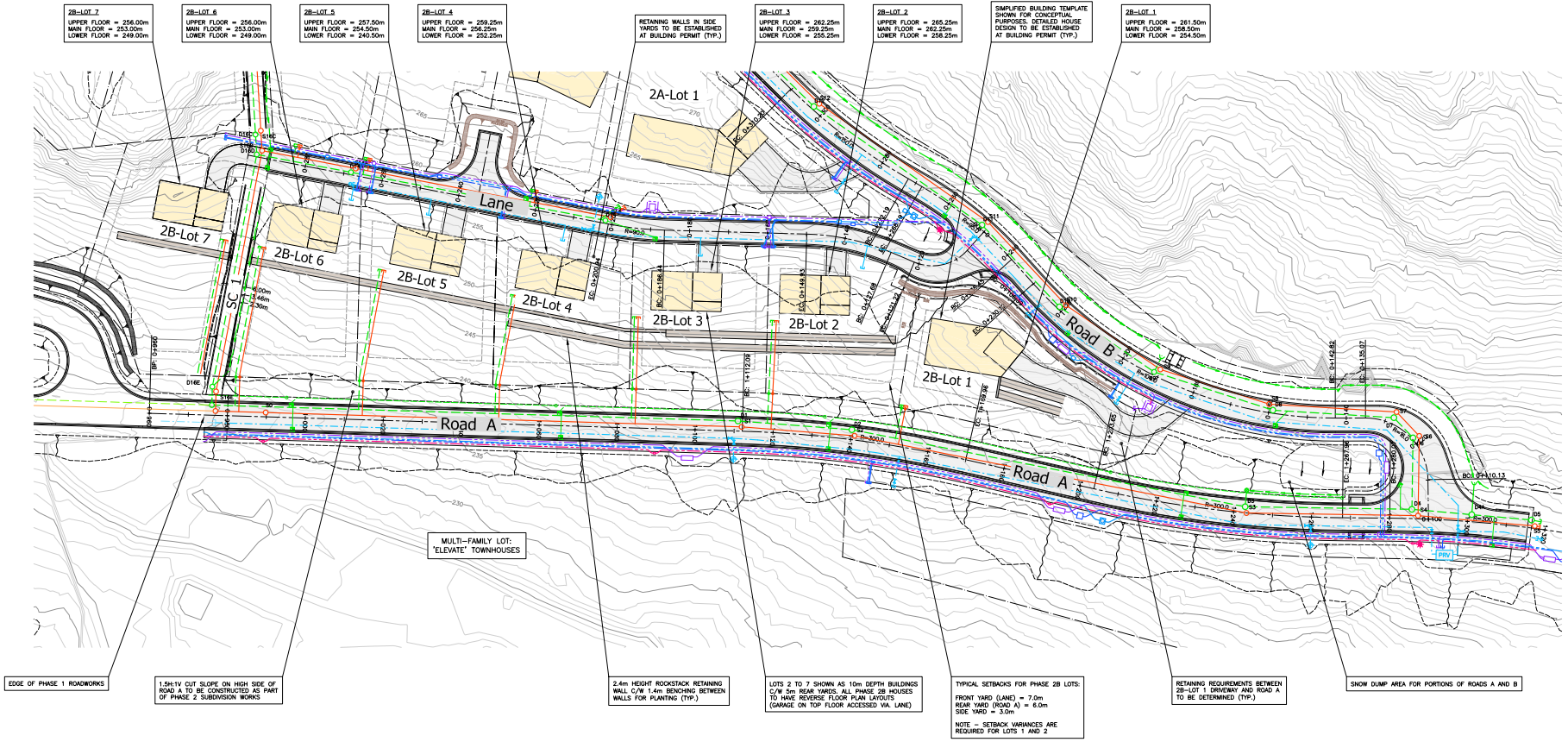
L2B.4 Landscape Retaining Sections & Images

# Site Grading Drawings



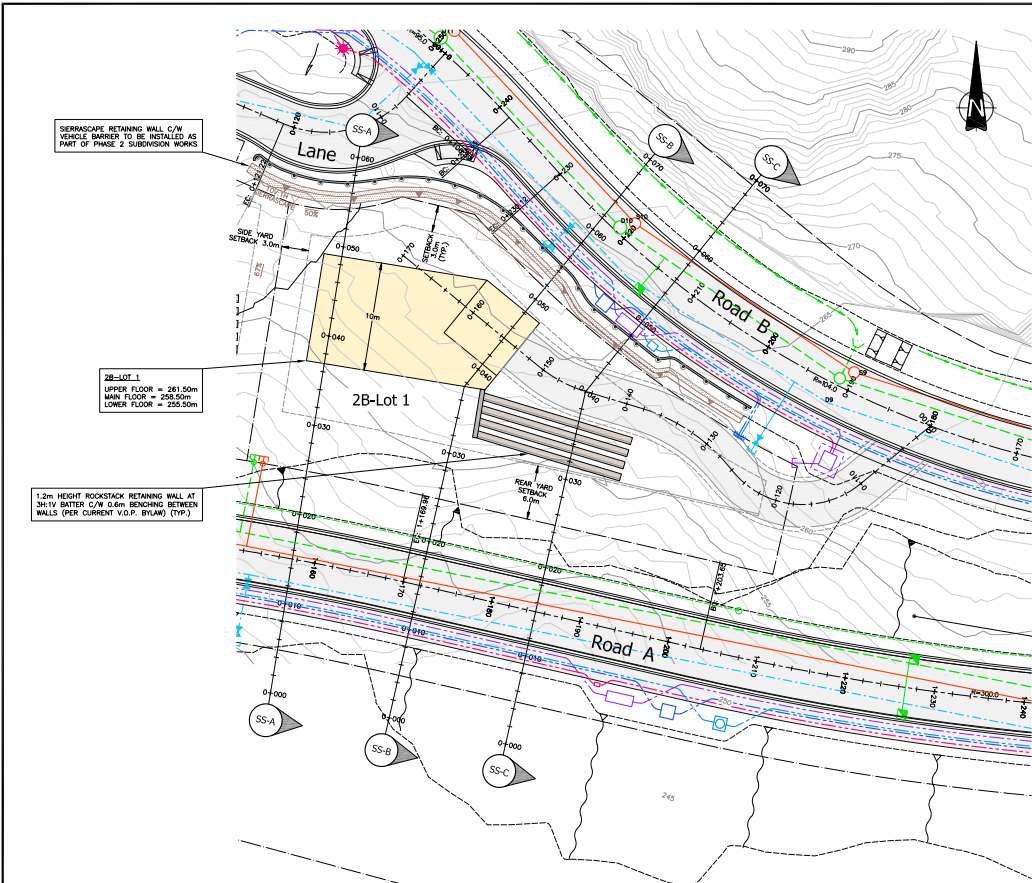
SUNSTONE RIDGE DEVELOPMENTS LTD.		STEEP ROCKY TERRAIN SPECIALISTS PROFESSIONAL ENGINEERS 3745 DELBROOK AVENUE, NORTH VANCOUVER, B.C. V7R 2S4 989-9458		COPYRIGHT RESERVED. THIS DRAWING AND ANY INFORMATION CONTAINED HEREIN IS THE PROPERTY OF WEBSTER ENGINEERING LTD. NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT PERMISSION IN WRITING FROM WEBSTER ENGINEERING LTD.		approved designed by B.J.W. drawn by B.J.W. checked by J.A.T. date MAY.06.21		scales h/c 1:500 v/c - #/c no. 3964 drawing no. GRAD-2B-OA-A sheet no. 1	
project SUNSTONE RIDGE - PHASE 2 PEMBERTON, BRITISH COLUMBIA		LAND DEVELOPMENT CONSULTANTS		PRELIMINARY LOT GRADING OVERALL PLAN - OPTION A		Village of Pemberton Committee of the Whole Meeting No. 220 Tuesday, November 2, 2021 16 of 27			





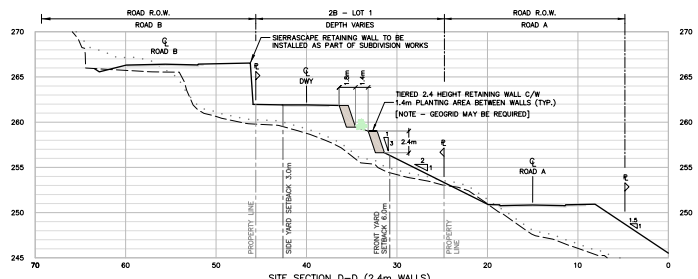
SUNSTONE RIDGE DEVELOPMENTS LTD.		 STEEP ROCKY TERRAIN SPECIALISTS <b>WEBSTER ENGINEERING LTD</b> LAND DEVELOPMENT CONSULTANTS 3745 DELBROOK AVENUE, NORTH VANCOUVER, B.C. V7E 2Z4 989-0408		COPYRIGHT RESERVED. THIS DRAWING AND ITS CONTENTS ARE THE PROPERTY OF WEBSTER ENGINEERING LTD. NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, WITHOUT PERMISSION IN WRITING FROM WEBSTER ENGINEERING LTD.	approved designed by B.J.W. drawn by B.J.W. checked by J.A.T. date MAY.06.21	scales h/c 1:500 v/c - sheet no. 3964 drawing no. GRAD-2B-OA-B rev. 1
1	JUL.20.21	GENERAL REVISION	JAT	SUNSTONE RIDGE - PHASE 2 PEMBERTON, BRITISH COLUMBIA		

Village of Pemberton  
 Committee of the Whole Meeting No. 220  
 Tuesday, November 2, 2021  
 17 of 27

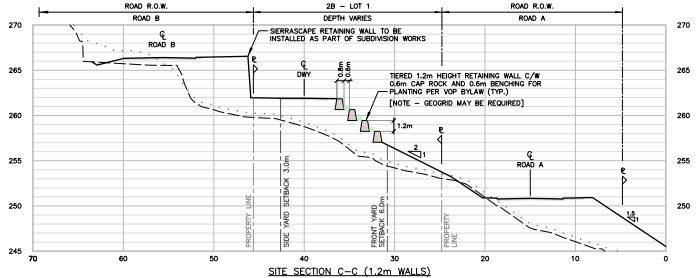


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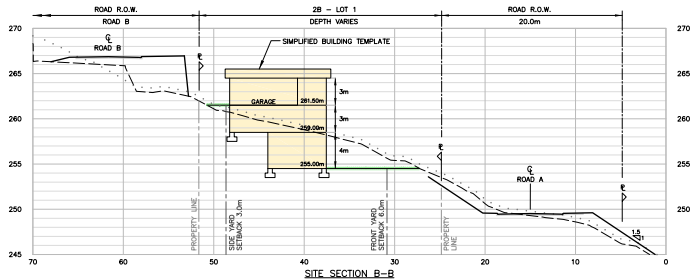
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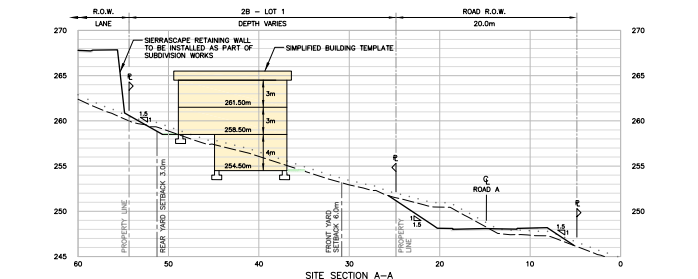
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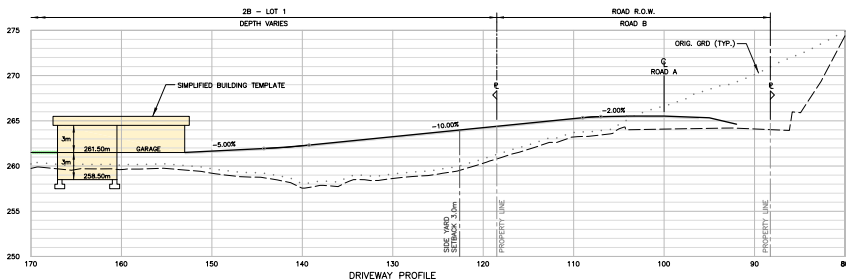
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SITE SECTION B-B  
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SITE SECTION A-A  
SCALE: 1:250H, 1:250V



DRIVEWAY PROFILE  
SCALE: 1:250H, 1:250V

NO.	DATE	DESCRIPTION	BY	CHECKED	SCALE
1	JUL.20.21	GENERAL REVISION	JAT		

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SUNSTONE RIDGE - PHASE 2  
PEMBERTON, BRITISH COLUMBIA

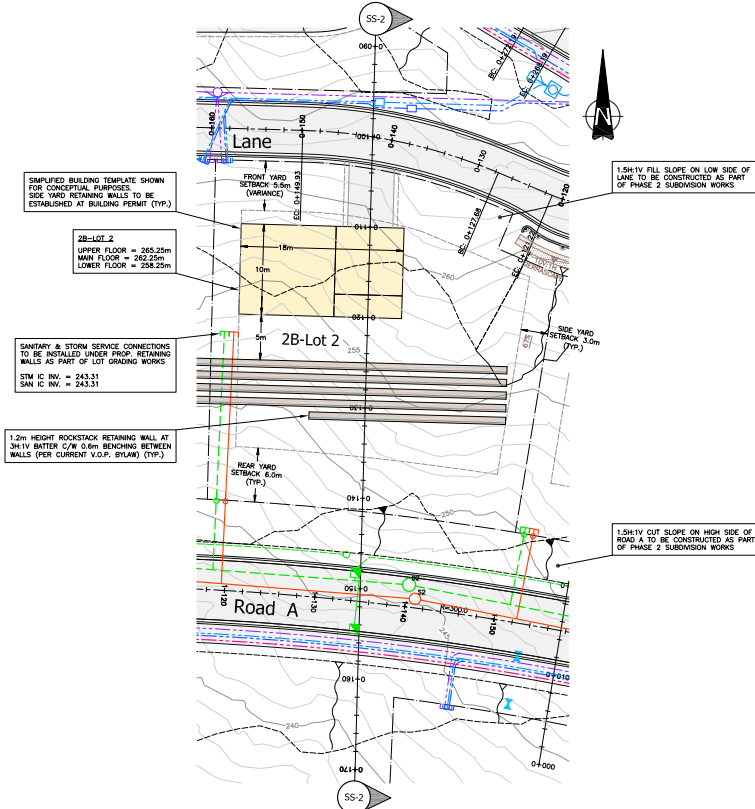
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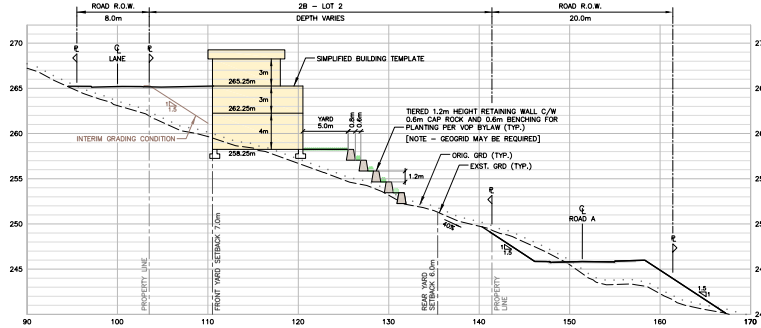
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PHASE 2B - LOT 1

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page 1



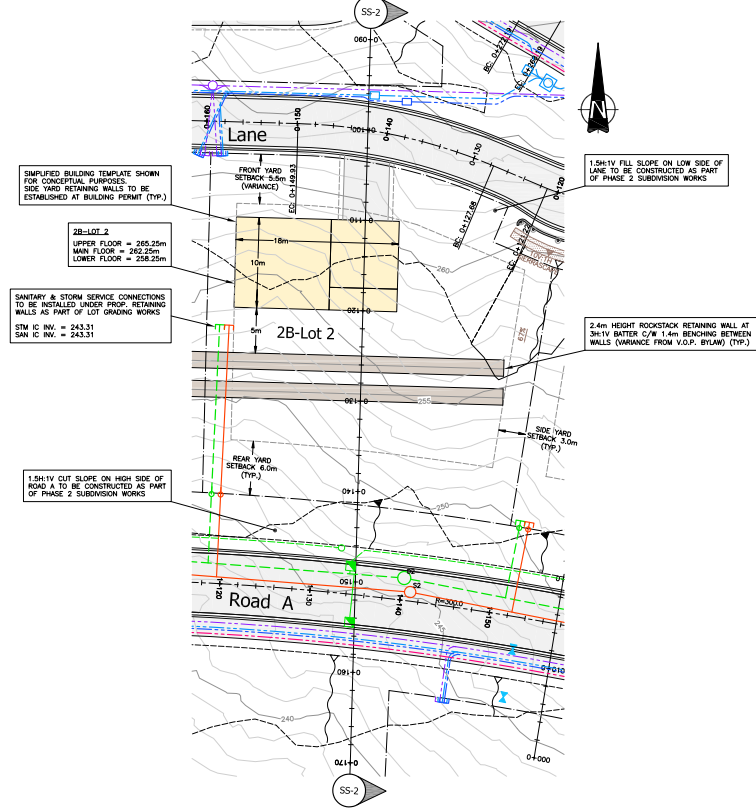
PLAN VIEW - 1.2m ROCKSTACK

SCALE: 1:250



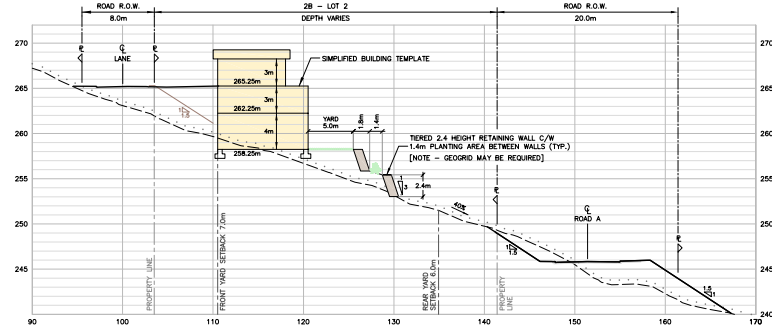
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SCALE: 1:250H, 1:250V



PLAN VIEW - 2.4m ROCKSTACK

SCALE: 1:250



SITE SECTION 2 - 2.4m ROCKSTACK

SCALE: 1:250H, 1:250V

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1	JUL-14-21	GENERAL REVISION	JAT
DATE	REVISION	DESCRIPTION	BY

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LAND DEVELOPMENT CONSULTANTS

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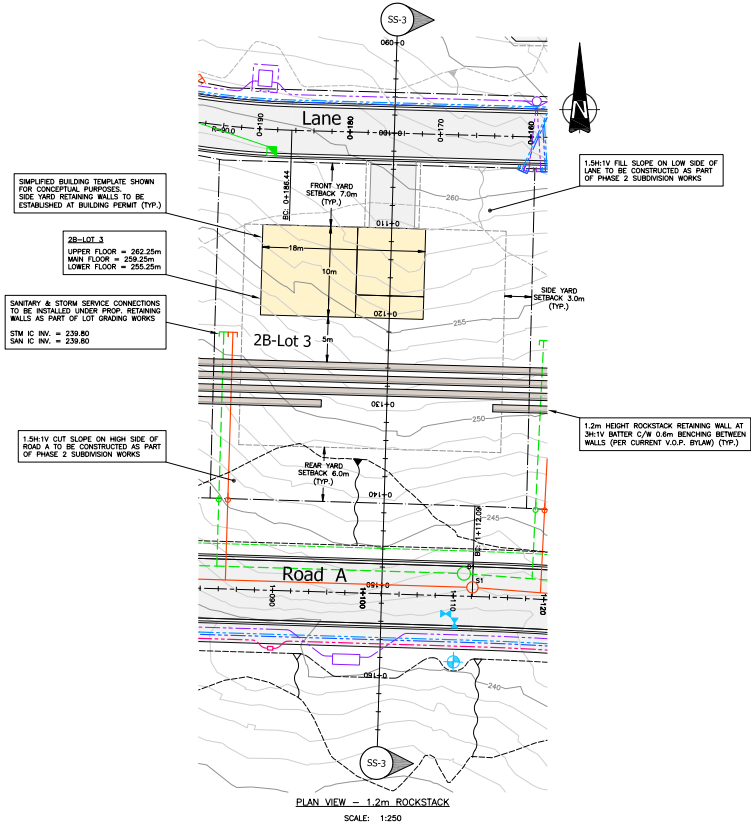
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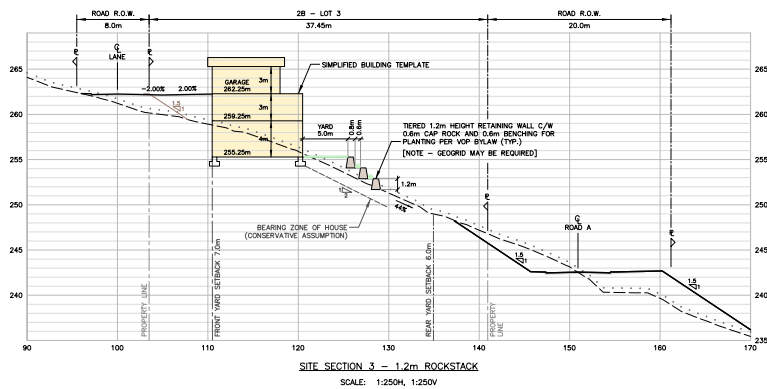
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DRAWN BY: B.J.W.  
CHECKED BY: J.A.T.  
DATE: MAY-08-21

PRELIMINARY LOT GRADING  
PHASE 2B - LOT 2

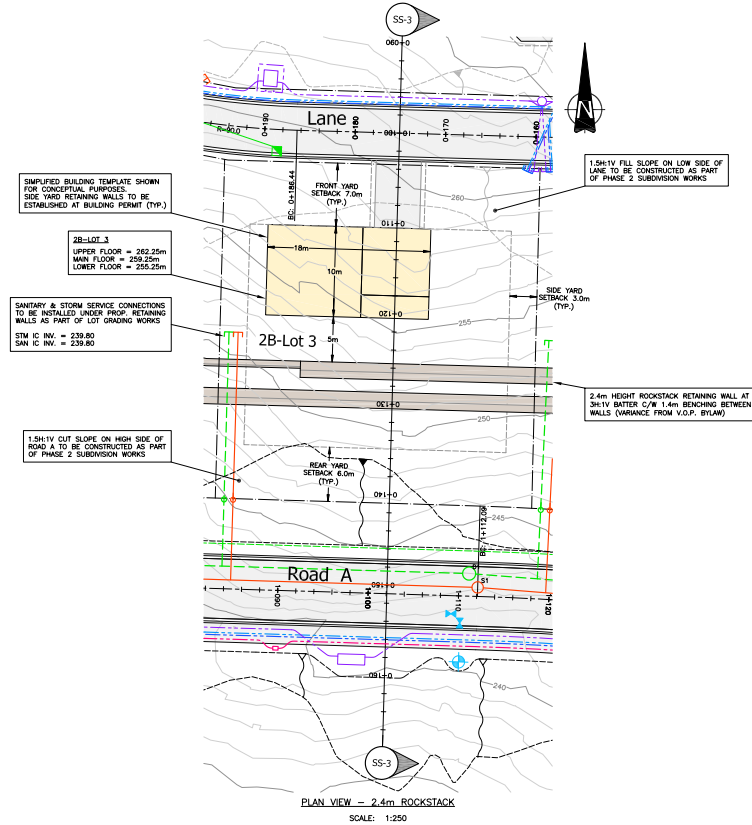
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REVISION NO.	3964	DRAWING NO.	GRAD-2B-2
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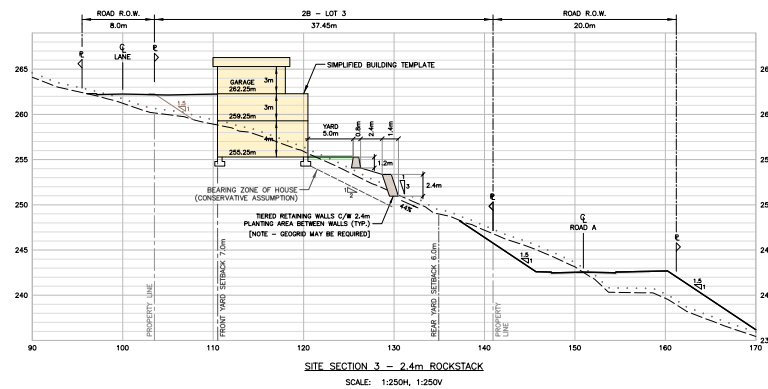
PLAN VIEW - 1.2m ROCKSTACK  
SCALE: 1:250



SITE SECTION 3 - 1.2m ROCKSTACK  
SCALE: 1:250H, 1:250V



PLAN VIEW - 2.4m ROCKSTACK  
SCALE: 1:250



SITE SECTION 3 - 2.4m ROCKSTACK  
SCALE: 1:250H, 1:250V

SIMPLIFIED BUILDING TEMPLATE SHOWN FOR CONCEPTUAL PURPOSES. SIDE YARD RETAINING WALLS TO BE ESTABLISHED AT BUILDING PERMIT (TYP.)

2B-LOT 3  
UPPER FLOOR = 252.25m  
MAIN FLOOR = 259.25m  
LOWER FLOOR = 255.25m

SANITARY & STORM SERVICE CONNECTIONS TO BE INSTALLED UNDER PROP. RETAINING WALLS AS PART OF LOT GRADING WORKS  
STM I.C. INV. = 239.80  
SAN I.C. INV. = 239.80

SIMPLIFIED BUILDING TEMPLATE SHOWN FOR CONCEPTUAL PURPOSES. SIDE YARD RETAINING WALLS TO BE ESTABLISHED AT BUILDING PERMIT (TYP.)

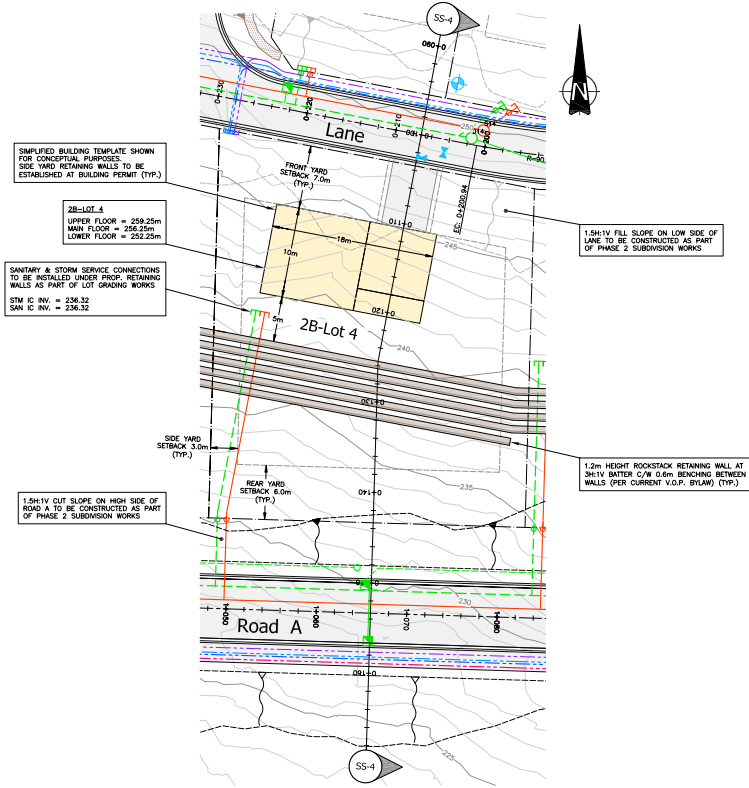
2B-LOT 3  
UPPER FLOOR = 252.25m  
MAIN FLOOR = 259.25m  
LOWER FLOOR = 255.25m

SANITARY & STORM SERVICE CONNECTIONS TO BE INSTALLED UNDER PROP. RETAINING WALLS AS PART OF LOT GRADING WORKS  
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SAN I.C. INV. = 239.80

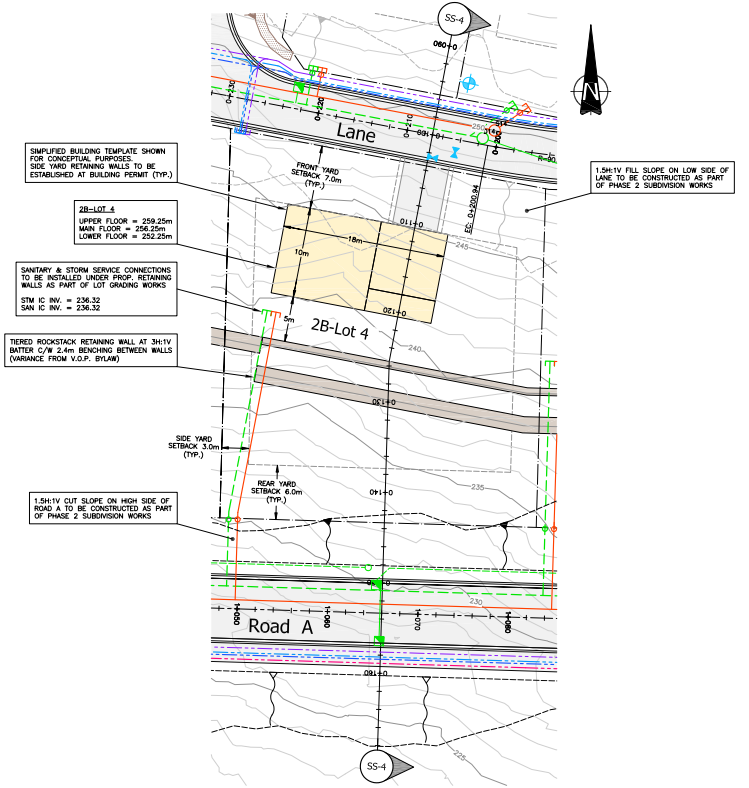
2.4m HEIGHT ROCKSTACK RETAINING WALL AT 3H:1V BATTER C/W 1.4m BENCHING BETWEEN WALLS (VARIANCE FROM V.O.P. BYLAW) (TYP.)

SUNSTONE RIDGE DEVELOPMENTS LTD.		SUNSTONE RIDGE - PHASE 2	
PEMBERTON, BRITISH COLUMBIA		PEMBERTON, BRITISH COLUMBIA	
1	JUL 16, 21	GENERAL REVISION	JAT
DATE		DESCRIPTION	BY

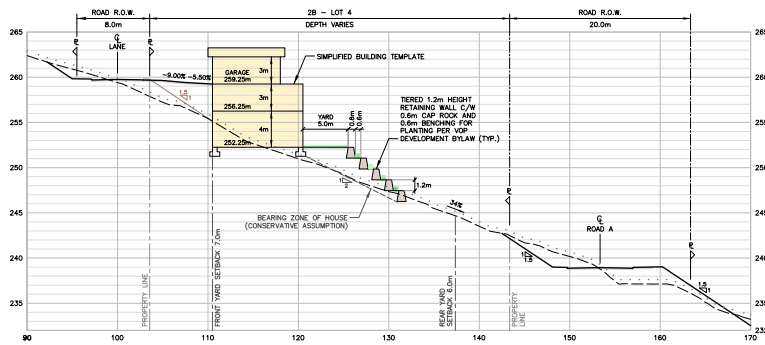
<p>STEEL ROCKY TERRAIN SPECIALISTS</p> <p>PROFESSIONAL ENGINEERS 3743 DELBROOK AVENUE, NORTH VANCOUVER, B.C. V7R 3Z4 (604) 469-4600</p>	<p>LAND DEVELOPMENT CONSULTANTS</p>	<p>COPYRIGHT RESERVED. APPROVED</p> <p>THIS DRAWING AND THE INFORMATION CONTAINED HEREIN ARE THE PROPERTY OF WEBSTER ENGINEERING LTD. NO PART OF THIS DRAWING OR INFORMATION IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT PERMISSION IN WRITING FROM WEBSTER ENGINEERING LTD.</p>	<p>DESIGNED BY: B.J.W.</p> <p>DRAWN BY: B.J.W.</p> <p>CHECKED BY: J.A.T.</p> <p>DATE: MAY 06, 21</p>	<p>IFP</p>	<p>SCALE: 1:250</p> <p>REV: 1:250</p> <p>REV NO.: 3964</p> <p>DRAWING NO.: GRAD-2B-3</p> <p>REV.: 1</p>
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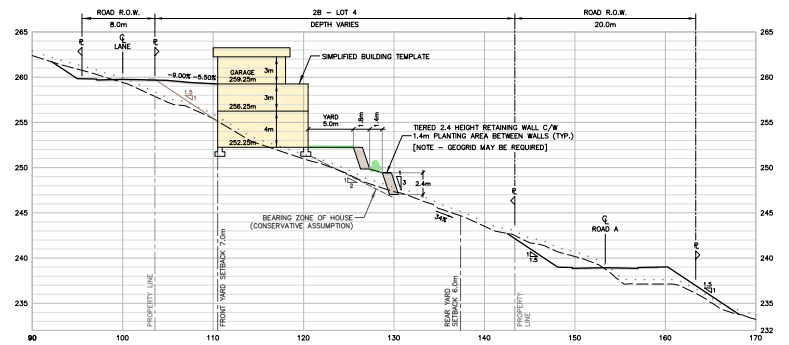
PLAN VIEW - 1.2m ROCKSTACK  
SCALE: 1:250



PLAN VIEW - 2.4m ROCKSTACK  
SCALE: 1:250



SITE SECTION 4 - 1.2m ROCKSTACK  
SCALE: 1:250H, 1:250V



SITE SECTION 4 - 2.4m ROCKSTACK  
SCALE: 1:250H, 1:250V

1	JUL-14-21	GENERAL REVISION	JAT	NO	DATE	REVISION	BY
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PEMBERTON, BRITISH COLUMBIA

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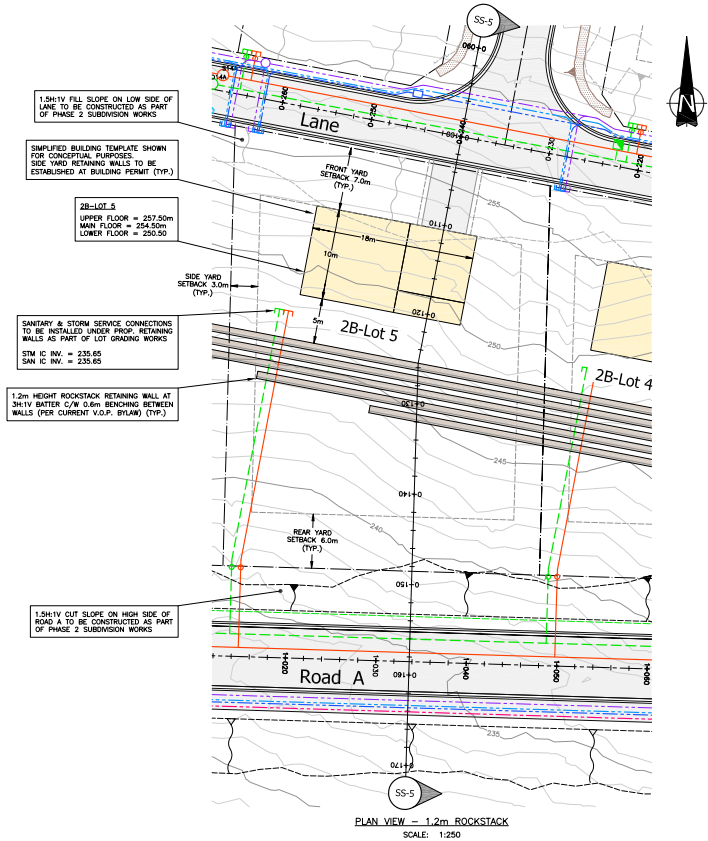


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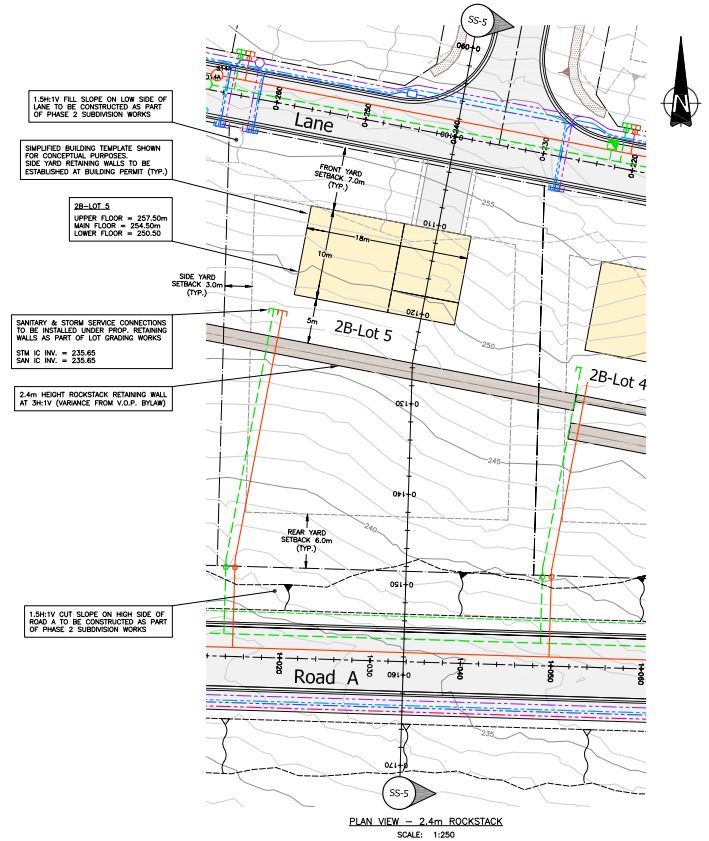
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DATE: MAY.06.21

PRELIMINARY LOT GRADING  
PHASE 2B - LOT 4

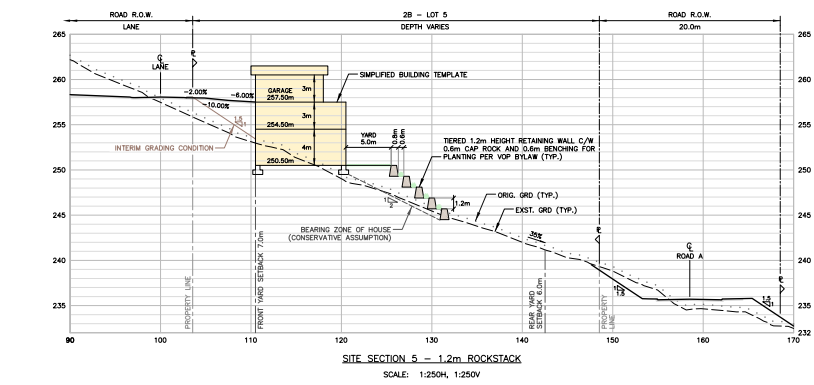
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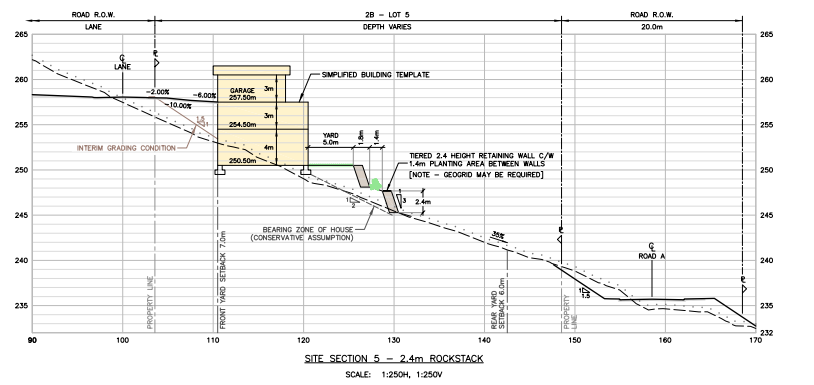
PLAN VIEW - 1.2m ROCKSTACK  
SCALE: 1:250



PLAN VIEW - 2.4m ROCKSTACK  
SCALE: 1:250



SITE SECTION 5 - 1.2m ROCKSTACK  
SCALE: 1:250H, 1:250V



SITE SECTION 5 - 2.4m ROCKSTACK  
SCALE: 1:250H, 1:250V

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1	JUL-14-21	GENERAL REVISION	JAT
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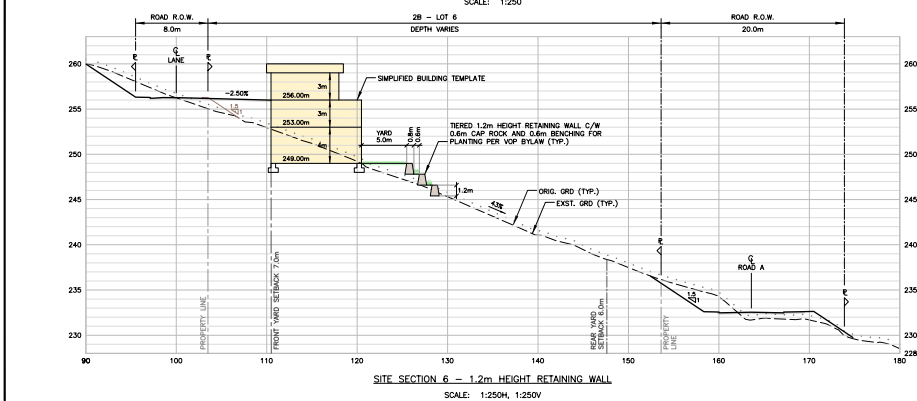
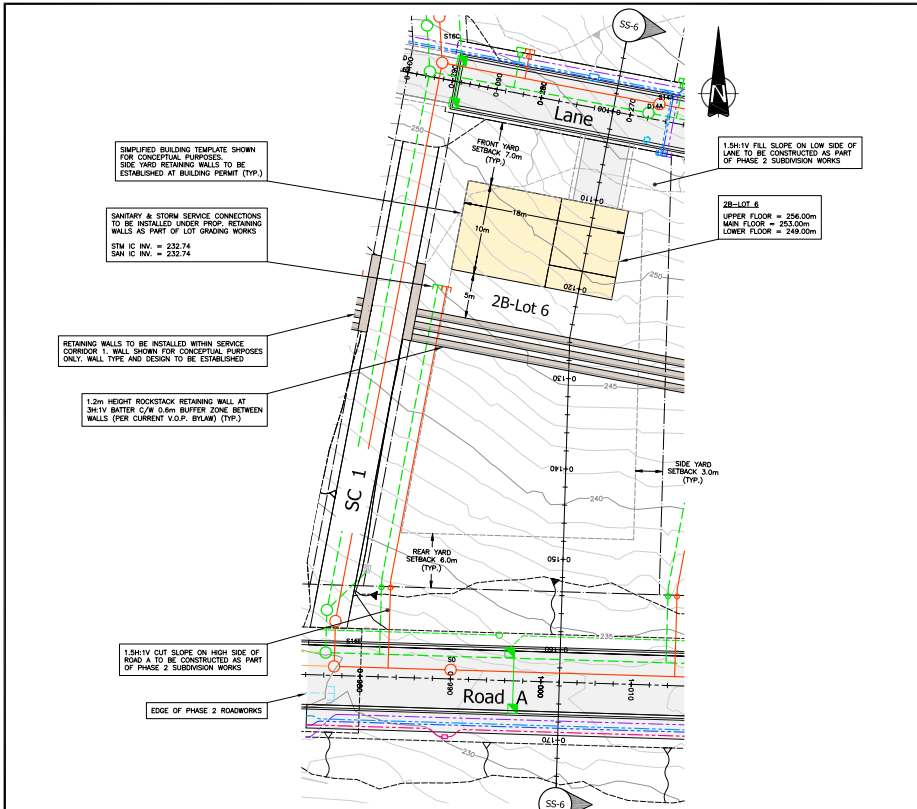
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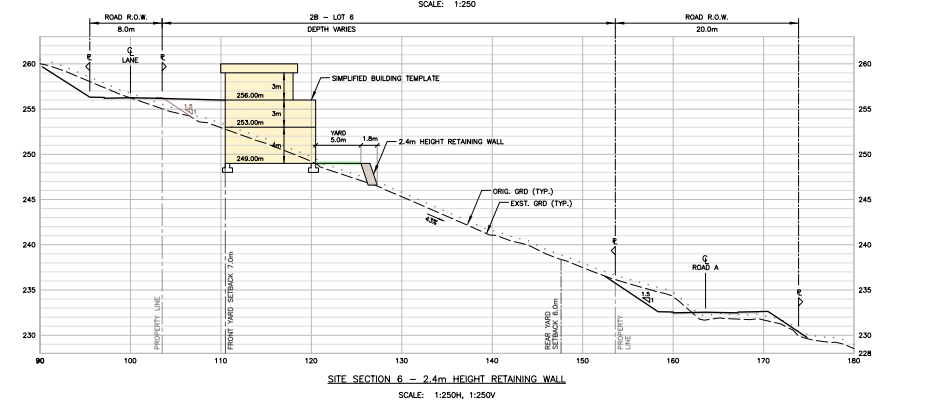
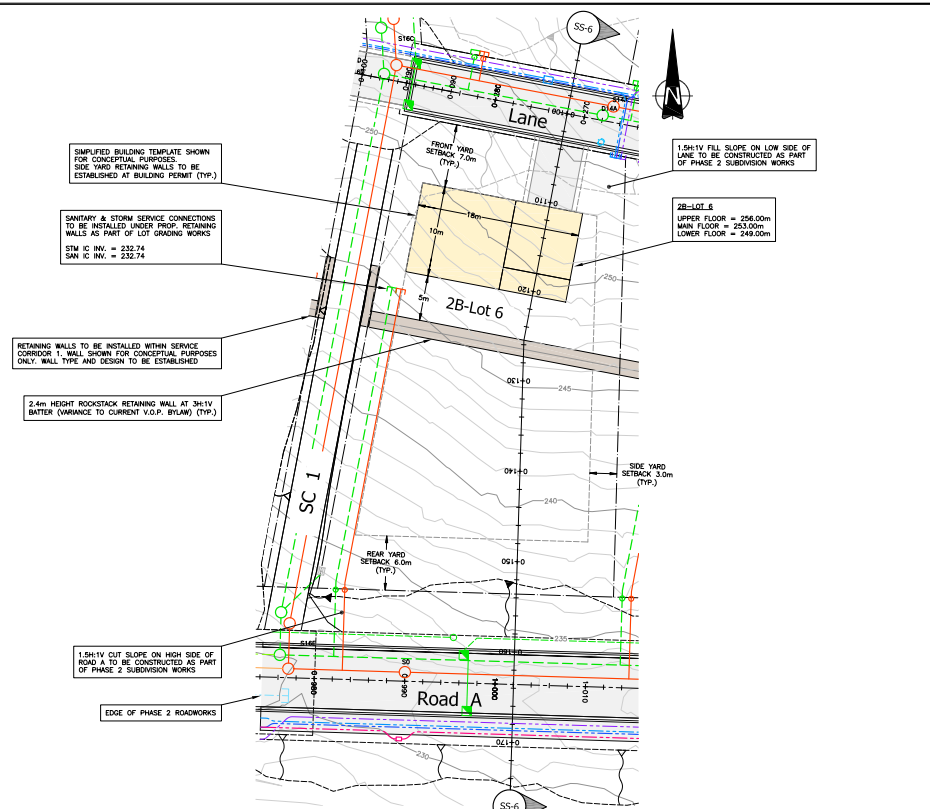
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drawn by B.J.W.  
checked by J.A.T.  
DATE MAY-06-21

PRELIMINARY LOT GRADING		sheet	
PHASE 2B - LOT 5		1	
scale	hor. 1:250	vert.	1:250
file no.	3964		
drawing no.	GRAD-2B-5		



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DATE	REVISION	BY	CHKD



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1	JUL.14.21	GENERAL REVISION	JAT
DATE	REVISION	BY	CHKD

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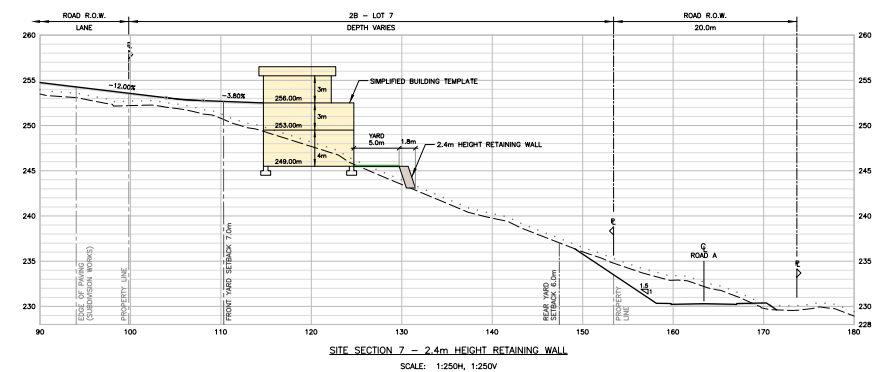
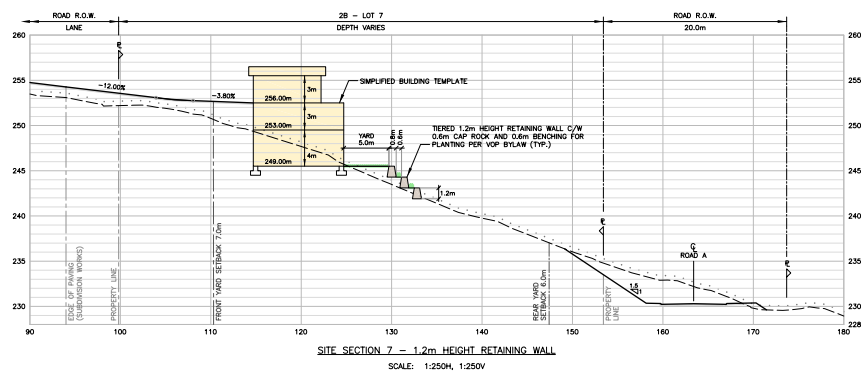
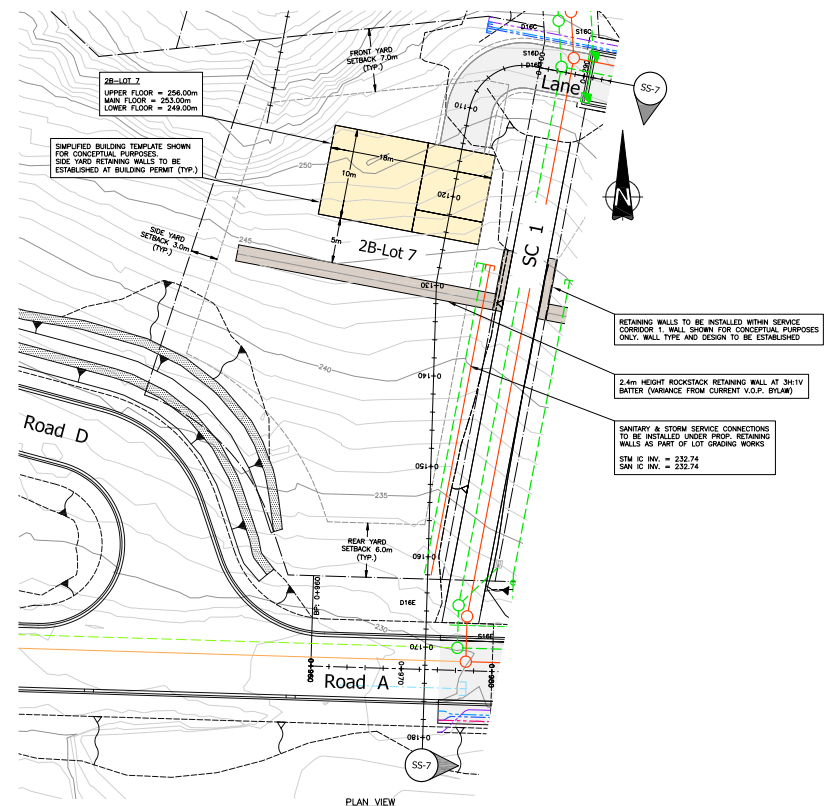
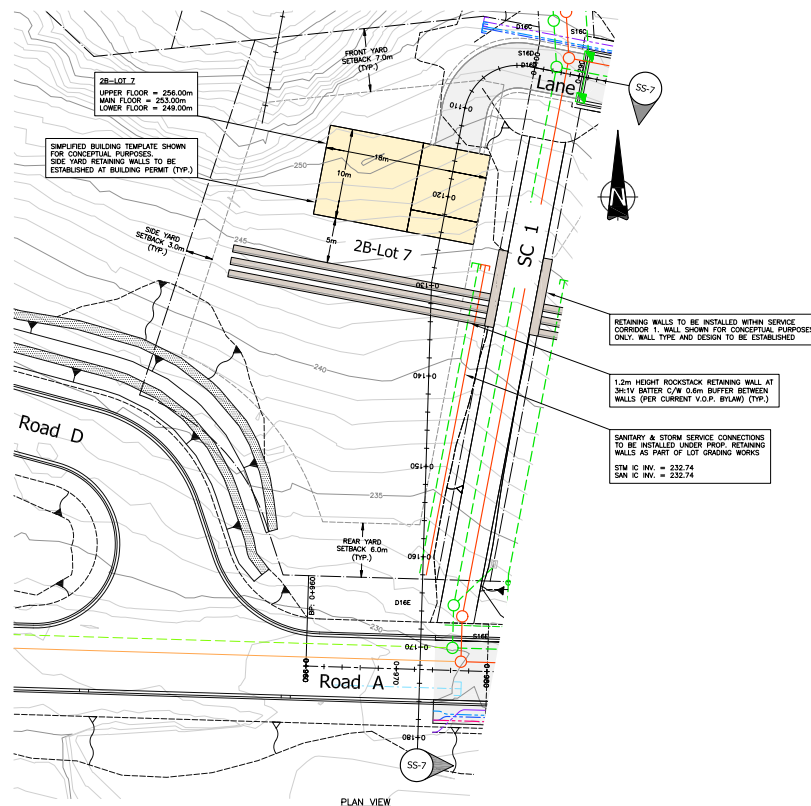
checked by: J.A.T.

DATE: MAY.06.21

SCALE: 1:250H, 1:250V

PROJECT: PRELIMINARY LOT GRADING  
PHASE 2B - LOT 6

sheet no. 3964  
drawing no. GRAD-2B-6  
page 1



REV	DATE	DESCRIPTION	BY	CHECKED	SCALE
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 DATE MAY.08.21

PRELIMINARY LOT GRADING  
 PHASE 2B - LOT 7

SCALE	1:250	VERT. SCALE	1:250
FIG. NO.	3964	REV.	1
DRAWING NO.	GRAD-2B-7		



**Date:** November 2, 2021

**To:** Nikki Gilmore, Chief Administrative Officer

**From:** Christine Burns, Manager of Recreation Services

**Subject:** National Heritage Celebrate Canada Grant Application

---

## **PURPOSE**

The purpose of this report is to seek input from the Committee of the Whole in regard to collaborating with Lil'wat Recreation on the development of a joint application to Heritage Canadas Celebrate Canada grant program.

## **BACKGROUND**

In 2020, due to the COVID-19 Pandemic and Public Health Orders that restricted gatherings the Canada Day celebrations were adjusted and consisted of a series of virtual activities. In 2021, as the COVID-19 pandemic was ongoing and the PHO's continued to be in place the intent was to again celebrate Canada Day through virtual events.

On May 27, 2021, the Tk'emlúps te Secwépemc First Nations announced that a survey of the grounds at the former Kamloops Indian Residential School had uncovered the remains of 215 children buried at the site. In response, the Village considered how Canada Day celebrations would be conducted and a Special Council Meeting No. 1541 was held on June 29, 2021 to discuss canceling Canada Day. The decided approach was to not heavily promote the upcoming Canada Day activities as a celebration, but instead as outdoor family activities.

Each year, the Federal Department of Canadian Heritage (Heritage Canada), provides funding through the Celebrate Canada program to organizations that lead community-based activities organized in celebration and promotion of National Indigenous Peoples Day (June 21<sup>st</sup>), Saint-Jean Baptiste Day (June 24), Canadian Multiculturalism Day (June 27<sup>th</sup>) and Canada Day (July 1<sup>st</sup>). The purpose of the program is to enable Canadians to celebrate and appreciate Canada's cultural, ethnic, linguistic, and geographic diversity<sup>1</sup>.

## **DISCUSSION & COMMENTS**

Recreation Staff have been researching program ideas on how best to develop a broader based celebration that might incorporate a series of activities to honour many perspectives. A review of the Heritage Canada Celebrate Canada funding program resulted in the idea to recognize both National Indigenous Peoples Day, which is held on June 21<sup>st</sup>, and Canada Day on July 1st through a series of weeklong activities and events.

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<sup>1</sup> <https://www.canada.ca/en/canadian-heritage/services/funding/celebrate-canada/application-guidelines.html>

Staff is proposing coordinating with the Lil'wat Nation recreation team to develop a series of activities and events that would take place between June 21<sup>st</sup> and July 1<sup>st</sup>. The recommended

approach would be to make a joint submission to the Celebrate Canada funding program to seek a grant of \$5,000 to support this initiative. Given the grant criteria Staff believes a joint submission would be favourably received.

Some preliminary ideas include, but are not limited to:

- Indigenous Learning Series and workshops
- Historical and educational Storytime
- Short films presented in the Great Hall
- Craft workshops
- Cooking classes
- Educational banner displays promoting Indigenous women in sport
- Free access to the fitness centre and fitness classes for the week

Staff is presenting this idea to the Committee of the Whole and seeking feedback on the proposed activities and events and other ideas that might be put forward for consideration and incorporated into the proposed program.

### **COMMUNICATIONS**

Should there be support for a joint grant submission and if successful on receiving grant funding, and upon establishment of the celebration program a joint communications plan would be developed that would include utilizing social media platforms available to both the Village and Lil'wat Nation to advertise and promote the activities.

### **LEGAL CONSIDERATIONS**

There are no legal, legislative or regulatory considerations at this time.

### **IMPACT ON BUDGET & STAFFING**

Currently it will take approximately 3 hours of staff time to complete the Grant Application. Planning activities and events for Canada Day are part of the Staff's expected duties on a seasonal basis. The Communications and Grant Coordinator will be consulted prior to distribution of any marketing or communications material.

### **IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

Staff has reached out to Lil'wat Nation respecting the collaboration on the proposed initiative and the grant submission.

### **ALTERNATIVE OPTIONS**

There are no alternative options for consideration at this time.

**RECOMMENDATION**

**THAT** the Committee of the Whole provide input on the proposed multi-day celebration.

Prepared by:	Anngela Leggett, Recreation Programmer Maddy Hepner, Recreation Programmer
Manager Approval:	Christine Burns, Manager of Recreation Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

Committee of the Whole