

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING AGENDA-**

Agenda for the **Committee of the Whole** of Council of the Village of Pemberton to be held Tuesday, October 19, 2021, at 1:00 p.m. at Council Chambers at 7400 Prospect Street and via electronic means through a ZOOM Webinar. This is Meeting No. 219.

“This meeting is being recorded as authorized by the [Village of Pemberton Video Recording & Broadcasting of Electronically Held Council, Committee, and Board Meetings](#)”

Online participation is still encouraged and instructions for the public to view the meeting remotely by ZOOM webinar can be found [here](#). Link to the Zoom Webinar: <https://us02web.zoom.us/j/83261910857>

NOTE: Limited public attendance is allowed in Council Chambers and all members of the public attending in-person must wear a mask while at the meeting.

Item of Business	Page No.
1. CALL TO ORDER	
In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.	
2. APPROVAL OF AGENDA	1
Recommendation: THAT the Agenda be approved as presented.	
3. ADOPTION OF MINUTES	
a) Committee of the Whole Meeting No. 218, September 21, 2021	
Recommendation: THAT the minutes of the Committee of the Whole Meeting No. 218, held Tuesday, September 21, 2021, be approved as circulated.	2
4. DELEGATION	
a) Robert Fisher, Project Coordinator, British Columbia Social Procurement Initiative	7
5. ADJOURNMENT	

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, September 21, 2021 at 1:00 p.m. via electronic means through a ZOOM Webinar. This is Meeting No. 218.

ATTENDING: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF: Nikki Gilmore, Chief Administrative Officer
Lisa Pedrini, Manager of Development Services
Tom Csima, Manager of Operations & Projects
Avy Woo, Chief Building Official
Chris Derouin, Building Official
Cameron Chalmers, Contract Planner
Colin Brown, Planner
Emily White, Executive Assistant & HR Coordinator
Nikki Segovia, Building & Planning Clerk
Gwendolyn Kennedy, Legislative Assistant

DELEGATIONS: Rob Ringma, BC Transit

PUBLIC: 2

MEDIA: 1

Please Note: This meeting was held electronically, and all members of Council, Staff and Public attended through electronic means. A recording of the meeting was made available to the public & media.

1. CALL TO ORDER

At 1:02 p.m. Mayor Richman called the September 21, 2021 Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole Meeting No. 217, Tuesday, August 31, 2021

Moved/Seconded

THAT the minutes of Committee of the Whole Meeting No. 217, held Tuesday, August 31, 2021, be adopted as circulated.

CARRIED

At 1:03 p.m. Avy Woo, Chief Building Official, Lisa Pedrini, Manager of Development Services and Chris Derouin, Building Official joined the meeting.

4. Draft Building Bylaw

Chief Building Official Avy Woo presented a report summarizing the changes encompassed in the draft building bylaw, noting that most are purely administrative, included to clarify language and to align the bylaw with the model bylaw provided by the Municipal Insurance Association of British Columbia. In addition to the text and format changes, improvements were made to provide greater clarity on issues including occupancy, pools and ponds, tents, permit and application expiry dates, and Stop Work, Work without Permit, Do Not Occupy, and Unsafe to Occupy orders.

Ms. Woo noted that although the Energy Step Code steps remain unchanged, language regarding commercial buildings was clarified. Ms. Woo requested the Committee's endorsement to proceed with industry consultation regarding the possibility of adding reference to the Energy Step Code for Part 3 buildings in the future.

Councillors requested clarification regarding the impact of residential pools on residents' annual utilities costs.

Councillors expressed concern regarding the following elements of the bylaw:

- permit requirements for seasonal above-ground pools;
- regulation of tents;
- permit expiry dates; and
- construction-cost based fees.

Moved/Seconded

THAT the Committee of the Whole recommend to Council that Staff be directed to proceed with stakeholder consultation regarding referencing the Energy Step Code for Part 3 buildings.

CARRIED

Moved/Seconded

THAT the Committee of the Whole recommend to Council that Chris Derouin be appointed to the position of Plumbing Official for the Village.

CARRIED

At 1:43 p.m. Ms. Woo, Ms. Pedrini, and Mr. Derouin left the meeting.

At 1:44 p.m. Rob Ringma joined the meeting.

5. DELEGATION

a) Rob Ringma, Senior Manager, Government Relations – BC Transit Update

Rob Ringma presented to the Committee an update regarding ridership and performance in the Pemberton transit system, discussed current fare review options, and summarized the progress made toward regional transit service since 2017. Mr. Ringma noted that Pemberton, like the rest of the province, saw a significant drop in ridership and a corresponding reduction in revenue due to the impacts of COVID-19. However, local ridership in Pemberton has recovered to the level of ridership in 2021, a positive indicator for recovery of revenue and the future of the service.

Mr. Ringma noted that fares were frozen in 2020 due to COVID-19, and provincial support was linked to a 2.3% per year cap on fare increases for three years. BC Transit is currently reviewing the fare strategy. Pemberton's next opportunity for fare review will be in 2023.

Mr. Ringma indicated that there is renewed optimism for regional transit and that he will advocate for Pemberton in discussions of regional transit service.

At 2:03 p.m. Mr. Ringma left the meeting.

6. Electronic Meetings – Response to COVID-19 Legislated Changes

Gwendolyn Kennedy presented to the Committee a summary of the legislated changes regarding electronic meetings that will come into effect on September 29th, 2021 and outlined the challenges the Village faces with respect to the future use of electronic meeting formats. Ms. Kennedy discussed three (3) options for the format of future meeting and sought the Committee's input regarding potential amendments to Council Procedures Bylaw No. 788, 2015.

Vaccine Passports and Council Meetings:

Councillors requested clarification regarding the need for vaccine passports and masks for meeting attendance and regarding the timeline for completing an amendment to Council Procedures Bylaw No. 788, 2015, and for resolving video conferencing technology issues.

Moved/Seconded

THAT Committee of the Whole recommends to Council that Staff seek a legal opinion with respect to whether the Village can require Council, Staff and the Public to show proof of vaccine (Vaccine Passport) to attend Council, Committee or Commission meetings.

CARRIED

Electronic Meeting Discussion:

Councillors acknowledged the potential benefits of electronic meetings including enhanced accessibility and transparency and expressed concern regarding the risk that, should remote attendance at Council meetings become routine in the absence of restrictions, some Councillors may become less engaged.

Moved/Seconded

THAT the Committee of the Whole recommends to Council that Mayor Richman bring forward a request from the Village to use the SLRD Board Meeting Room for Council, Committee and Commission meetings.

CARRIED

Moved/Seconded

THAT the Committee of the Whole recommends to Council that Staff be directed to draft an amendment to Council Procedures Bylaw No. 788, 2015, to permit electronic attendance at Council, Committee, and Commission meetings, for review at a future Committee of the Whole Meeting.

CARRIED

Moved/Seconded

THAT the Committee of the Whole recommends to Council that Staff be directed to present at a future meeting of Council recommendations for meeting space along with suitable hardware and software for the facilitation of electronic meetings.

CARRIED

Further discussion took place with respect to attendance requirements should it be determined to move to an electronic or hybrid model. At issue was whether there should be a limit on the number of meetings a Council Member can attend electronically or establish a minimum number of meetings a member must attend

in person each year. It was agreed that for the immediate future it would be appropriate to not establish limits but to revisit this element on a regular basis.

Moved/Seconded

THAT the Committee of the Whole recommends to Council that Staff be directed to prepare a draft Procedure Bylaw in which Council and staff may attend unlimited number of meetings by electronic means; and that upon adoption the new Procedures bylaw be brought back for review in six months.

CARRIED

7. ADJOURNMENT

Moved/Seconded

THAT the September 21, 2021, Committee of Whole meeting be adjourned at 3:10 p.m.

CARRIED

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

BRITISH COLUMBIA
Social Procurement
INITIATIVE

July 13, 2021

Mayor Mike Richman
Village of Pemberton
Box 100
7400 Prospect Street
Pemberton BC V0N 2L0

Re: Membership Opportunity: British Columbia Social Procurement Initiative

Dear Mayor Richman,

We are writing to let you know about an exciting new opportunity for the Village of Pemberton to join the [British Columbia Social Procurement Initiative \(BCSPI\)](#).

Previously only available to governments in the Vancouver Island and Coastal Communities region, BCSPI has recently received support from the BC Government to expand province-wide, providing the opportunity for governments and institutional purchasers in communities across British Columbia to join.

BCSPI is a low cost, high value program that provides local governments with the training, expertise, and support they need to integrate social procurement practices and add social value to their existing purchasing. For an annual membership fee equivalent to local area of government association dues, participating local governments get access to a full suite of professional development and training, templates, case studies, impact measurement tools and expert consultation support at no additional cost.

Significantly, now is the best possible time to join. Building on the successes of the first two years, new members will join with all of the foundational work in place: over 50 pilot projects undertaken, a comprehensive library of templates and tools developed, best practice examples and thriving community of practice all available to support social procurement implementation.

BCSPI (formerly CCSPI) started as a two-year pilot in the Vancouver Island and Coastal Communities region in 2019 and, since its inception, has already grown in membership from 6 to 30 local governments and institutional purchasers. BCSPI members have now procured over \$200 million of goods, services and construction with added social value to the benefit of their local economies. This means that additional local business, employment and skills & training opportunities are being generated from existing procurement dollars at a time when our local economies need it most. (The CCSPI Phase 1 report is attached for your information).

.../2

Page 2
Mayor Mike Richman
July 13, 2021

Social procurement is a key economic recovery and stability consideration for local governments. Joining BCSPi now will ensure that your organization has access to the training and expertise required to implement social procurement best practices, and the ability to take advantage of the opportunity to create additional community benefit from your existing spending.

We would be happy to discuss this opportunity with you directly, or to schedule a presentation for your Council or Board to provide more information about the Initiative. If you have any questions or would like to set up a meeting or presentation, please contact Robert Fisher, BCSPi Project Coordinator by email at rfisher@scalecollaborative.ca or by phone on (250) 886-3063.

Sincerely,

Karen Elliot
Mayor, District of Squamish
Co-Chair, BCSPi Steering Committee



Colleen Evans,
Councillor, Campbell River
Co-Chair, BCSPi Steering Committee



Cc: Nikki Gilmore, Chief Administrative Officer
Lena Martin, Manager of Finance

Attached: CCSPI Phase 1 Report

Social Procurement

INITIATIVE

Procurement for Community Wellbeing

Why is Social Procurement Important?

Communities today are facing complex social, economic and environmental challenges.

Local governments and other large purchasers spend billions of dollars each year on goods, services and infrastructure projects. When procurement focuses on 'best value for money' beyond just a financial transaction it becomes a tool for building healthy communities.

Social procurement practices create pathways to stronger local economies and unlock additional community benefits that can help meet the social goals of local governments.

In just two years BCSPi has helped local governments and institutional purchasers in British Columbia realize over \$200 million in procurement spend with added social value. That means significant community benefits are being generated from existing procurement dollars at a time when local economies need it most. By integrating social procurement practices into their purchasing BCSPi members are unlocking the doors to stronger local economies, increased local employment and training and multiple additional community benefits.

What is Social Procurement?



Social procurement means leveraging a social value from existing purchasing. It is an additional way that local governments can direct resources towards community benefit to support and strengthen local economies.

Impact at a Glance



Delivered in partnership by:



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What is the British Columbia Social Procurement Initiative (BCSPI)?

The BCSPI program is a low cost, high value resource that provides local governments and institutional purchasers with the training, support and expertise to integrate social procurement practices and add social value to their existing purchasing. For a population-based annual membership fee participating members get access to a full suite of professional development and training, expert coaching support, resources & templates, case studies, supplier engagement resources, impact measurement tools and more.



Development & training



Online training and education



Shared resources and examples



Expert consultation



Community of practice forums & calls



Toolkits & templates

Impact Measurement

BCSPI has partnered with Royal Roads University to develop a robust impact measurement framework that aligns with the United Nations Sustainable Development Goals and takes a region-wide approach to measuring the impact of social procurement across the region.

Supplier Engagement

BCSPI is working directly with local suppliers, vendors and economic development organizations in member communities to ensure that they have the resources, training and support necessary to respond to and deliver successfully on government procurement opportunities.

COVID-19 Recovery

Social procurement is a solution that can help ensure the dollars spent by local governments are aligned with their local community and economic needs during COVID-19 recovery.

Social Procurement in Action: Local Stories

Local Stories: Procurement for Community Well Being
 Comox Valley Regional District: Keeping It Simple

"Keep the procurement as simple as possible while striking a balance between achieving your organizational goals with what the contractor has the capacity to offer." - Scott Rasmussen

Water Treatment Project
 Location: Comox Valley Regional District
 Population: 41,927
 Project Value: \$126M

Local Stories: Procurement for Community Well Being
 City of Victoria: Small Spends for Community Benefit

"In the city, we are trying to enhance social conditions that support our community, homelessness, housing, employment, high cost of living. We use social procurement as a way to help the community thrive." - Leah McNeill

Aligning P-Card Spend to City Priorities

Location: Victoria
 Population: 51,000
 P-Card: \$3.9M spend

Local Stories: Procurement for Community Well Being
 District of Tofino: Unbundling for Local Benefit

"We are using the best strategic procurement and focused on economic, environmental, social benefits. This is becoming more understood both through internal conversations with our clients and by vendors, who are also understanding that we are wanting to achieve something else beyond just the provision of goods and services." - April Friesen

Coastal Landscaping Tender

Location: Tofino
 Population: 2,800
 Project Value: \$1.4 Million

Local Stories: Procurement for Community Well Being
 District of Port Hardy: Test-Driving Our Community Values

"At the beginning, we thought social procurement was about what are they going to go to? That they would focus on a check or something, but it's not about that. It is about being inclusive, about the environment, and about the community, workforce and local economy." - Allison McCracken

Recreation Centre Revitalization Project

Location: Port Hardy
 Population: 4,100
 Project Value: \$1.4 Million

Local Stories: Procurement for Community Well Being
 City of Victoria: Those Five Points Matter

"Vendors are doing this, but don't they realize they are doing this to do it? Integrate into their bids." - Leah McNeill

Public Waste Bins RFP

Location: Victoria
 Population: 51,000
 Project Value: \$100K

Comox Valley RD
 Community employment benefits in a large construction project

City of Victoria
 Small spends and direct awards from purchasing card spend

District of Tofino
 Unbundling a construction project to include local vendors

District of Port Hardy
 Recreation centre upgrades address community and environmental needs

City of Victoria
 Piloting social value criteria in a request for proposals (RFP)

Become a member of BCSPI

Contact Robert Fisher, Project Coordinator at rfisher@scalecollaborative.ca

Learn more about BCSPI

www.bcspi.ca

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Social Procurement

INITIATIVE

Procurement, Resilient Economies and COVID-19

COVID-19 is having a significant impact on our local economies

- Small businesses in BC represent 98% of all businesses and employ 57% of all private sector employees
- 90% of SMEs are currently being impacted
- The tourism industry has seen cancellations on 90% of bookings
- Unemployment rates are rising
- Social impacts are becoming increasingly evident.

Are the dollars you spend supporting your local economy?

Social procurement is a solution that governments and institutional purchasers can mobilize to stabilize and recover local economies

What is social procurement?

Every purchase has a social, economic, and environmental impact. Social procurement is about leveraging additional social value from existing procurement.



Opportunities to implement social procurement for a strong recovery

Utilize trade agreement exceptions and thresholds

Utilize the trade agreement exceptions to purchase directly from non-profit organizations and make under threshold local purchases

Review your internal policy thresholds

Internal policy thresholds are often below trade agreement allowances. This is a good time to review and potentially align

Unbundle larger contracts

Larger contracts can be unbundled to provide more opportunities for local businesses and SMEs

Require prime contractors to utilize social procurement with subcontractors

Require prime contractors to use local service providers for this work

Require community benefit outcomes on construction and infrastructure projects

Ensure that all major projects are providing additional benefits to local communities

Identify and prepare for "shovel ready" projects

Funding will be available for community improvement projects that can create local employment

Delivered in partnership by:



British Columbia Social Procurement Initiative (BCSPI) provides training, resources and support to help procurement play a role in economic recovery



Topic-specific webinars



Professional development & training



Online training and certification



Expert consultation



Shared resources and examples



Social procurement toolkits and impact measurement



Community Engagement



Networking opportunities








Community of practice forums & calls

BCSPI members have access to:

- Online training
- Webinar content
- Templates
- Policy examples
- Case studies
- Expert consultation
- Dedicated support

3-6 month plan: Align your procurement to community priorities

	Become a member of BCSPI	Join now if you are based in British Columbia: BCSPI membership fees are based on your community size (government) or total annual spend (institutional purchasers).
	Train your teams	BCSPI offers training on every aspect of social procurement, including over 15 online webinars and a comprehensive toolbox of resources and templates.
	Map your current state	What are you spending, where and on what? How can your spending shift to support community priorities and recovery.
	Develop your social procurement policy	Access BCSPI templates, resources and consultation services.
	Integrate community priorities into upcoming RFx	Develop your social value menu and evaluation to ensure that your procurement dollars are achieving your community and recovery priorities. BCSPI can help.
	Prepare for infrastructure projects	Access training, webinars and resources to unbundle and connect future infrastructure projects to local employment and community priorities.
	Build local vendor capacity	Schedule a BCSPI education and information session to support local vendors to bid on upcoming projects.

How do I become a member of BCSPI?

Visit www.bcspi.ca/membership to learn more

How can I learn more about BCSPI?

Contact Robert Fisher, Project Coordinator at rfisher@scalecollaborative.ca

Delivered in partnership by:





PHASE 1 REPORT

Coastal Communities Social Procurement Initiative (CCSPI) 2019—2021

Procurement for Community Wellbeing.

The regional initiative that's changing the culture of procurement to create community benefits.

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Executive Summary

The Coastal Communities Social Procurement Initiative (CCSPI) was established in 2018 by and for local governments on Vancouver Island and in the Coastal Communities.

In just two years, CCSPI members have realized over \$200 million in social procurement spend by adding social value to their purchasing practices, generating significant community benefits from existing procurement dollars at a time when local economies need it most.

The initiative, which is unique in Canada as a regional approach, is delivered by a partnership team of social procurement, community impact and industry experts who provide the training, tools and quality assurance required to support CCSPI members on their journey towards integrating social procurement practices. These are new practices that can help to unlock additional social value from an organization's existing spending that can align with strategic objectives and community goals.



LISA HELPS

**Mayor, City of Victoria
Co-Chair, CCSPI Steering Committee**

It's been wonderful to see CCSPI grow from an idea and a small collaboration among six local governments to a fully functioning social procurement initiative with almost 30 members. CCSPI provides significant value to our procurement staff by empowering them to use procurement to the benefit of our local economies and communities. We look forward to working to scale CCSPI across British Columbia to help more communities and other public agencies to align their spending with the values of their communities.



COLLEEN EVANS

**Councillor, City of Campbell River
Co-Chair, CCSPI Steering Committee**

Getting to this point has been a truly collaborative effort and the lessons learned, models, and templates CCSPI has developed are playing a vital role in creating healthy communities, supporting social inclusion and enhancing the wellbeing of local residents. As CCSPI membership continues to grow, we're encouraged by the enthusiasm and commitment of elected representatives and members who are actively considering what could be achieved if even just a small percentage of public spend was focused on 'value adding' to generate positive community benefits.



CCSPI Goals & Outcomes

01

GOAL: Local governments in the Vancouver Island and Coastal Communities region are embracing and implementing social procurement.

OUTCOME: 27 local governments are members of CCSPI and working towards social procurement implementation.

02

GOAL: Standardized approach to social procurement across local government, while each community has the ability to create community-specific social value.

OUTCOME: Standardized practices for procurement, vendor outreach and impact measurement are being adopted across the region. Members' strategic planning and policy inform community-specific needs.

03

GOAL: Procurement staff are trained in social procurement and have the ability to issue tenders and RFPs that result in community benefits.

OUTCOME: Over 150+ staff from CCSPI member organizations have taken part in training sessions and have access to a comprehensive library of examples, templates and other resources.

04

GOAL: Product and service suppliers are fully engaged, bidding on contracts, and responding to RFPs issued by local governments.

OUTCOME: CCSPI members are engaging with suppliers, creating a culture shift and building the capacity that allows them to respond to bid opportunities.

CCSPI Goals & Outcomes

05

GOAL: The provincial government is aware of and supportive of CCSPI.

OUTCOME: The BC Government has been represented at the CCSPI Steering Committee since its inception and is supporting the initiative's phase 2 expansion across the Province.

06

GOAL: A robust monitoring and reporting framework is in place.

OUTCOME: CCSPI has partnered with Royal Roads University to develop a standardized impact measurement framework, informed by both buyers and vendors, and connected to regional SDG targets.

07

GOAL: CCSPI is a long-term, sustainable initiative.

OUTCOME: CCSPI will be expanded through 2021-24 to advance the adoption and integration of social procurement policies and practices across British Columbia.

08

GOAL: Interest is demonstrated by the wider Municipal, Academic Institutions, Schools and Hospitals (MASH) sector.

OUTCOME: Recent CCSPI members include academic institutions and school boards. Interest is also being demonstrated by other institutional purchasers across the MASH sector.



What is Social Procurement & Why is it Important?

Social procurement is an emerging best practice that represents a significant shift from 'lowest price' to 'best value'.

Governments and other large purchasers like hospitals and post-secondary institutions collectively procure billions of dollars of goods and services. By implementing social procurement practices, these organizations can leverage a significant amount of additional social value and community benefit from this existing purchasing.

Social procurement takes into consideration not only price and quality, but also the community outcomes and potential benefits that can be generated through purchasing practices. It allows for procurement to become a tool for building healthy communities and local

economies by valuing local employment, training opportunities, social value supply chains and other community outcomes.

Social procurement can help to integrate social outcomes right across an organization's spending, from small spends that are made on a day-to-day basis, to integrating social value criteria into requests for proposals and tenders for goods and services, to major construction and infrastructure projects. Purchasing decisions can be measured against pre-determined criteria that are connected to an organization's community goals and strategic plans.

CCSPI is Delivered in Partnership by:



BUY SOCIAL CANADA

Buy Social Canada believes in building community capital: healthy communities that are rich in human, social, cultural, physical, and economic capital. By building relationships between social suppliers and purchasers, Buy Social Canada is leading the movement for community capital creators across the country.



David LePage — Managing Partner, Buy Social Canada

“CCSPI has become the showcase for community collaboration - leveraging shared resources to build resilient local economies, create local jobs, and provide opportunities for all the members of the community.”



PRESENTATIONS PLUS TRAINING & CONSULTING INC.

Presentations Plus provides expert consulting and advice on social procurement to both public and private sector organizations, and has assisted many leading Governments and companies in the implementation of social procurement best practices.



Larry Berglund — Principal, Presentations Plus

“The awareness of social procurement options, within the communities, has led to more responsive and effective outcomes.”



SCALE COLLABORATIVE

Scale Collaborative’s mission is to create a thriving, connected, and financially resilient social change sector. Scale Collaborative works with nonprofits, social enterprises, and other social purpose organizations to explore how they can become more independent, innovative, resilient, and impactful.



Kristi Fairholm Mader — Co-Founding Partner, Scale Collaborative

“It is exciting to work with local governments and buyers who are using purchasing power to help support inclusive and sustainable communities.”



VANCOUVER ISLAND CONSTRUCTION ASSOCIATION (VICA)

Vancouver Island Construction Association (VICA) serves the construction community on Vancouver Island, the Gulf Islands, and other coastal areas of British Columbia.



Rory Kulmala — CEO, Vancouver Island Construction Association

“CCSPI is the model for working locally and together across the Island and along the coast.”

CCSPI Statistics

\$200m

Procurement spend with added social value.

150+

Individual staff members trained.

50+

Pilot projects undertaken.

40+

Training sessions and webinars held.

29

Participating governments and organizations.

25+

Resources, case studies, and templates developed.

Social Procurement Myths vs. Facts

Although many governments and organizations across the world are already seeing tangible and measurable results from implementing social procurement practices, moving to this new way of buying things still represents a significant change from the status quo. Common myths and questions about social procurement exist.

These types of questions are indicators of the change taking place at a broader level, and the growing voices calling for a shift from practices that harm people and the planet. Historically, procurement has excluded smaller businesses and diverse suppliers, and has viewed environmental and social outcomes as a cost, not a benefit. Social procurement represents systemic change.

Is it legal?

Yes! It is.

Is the quality lower?

No! It isn't.

Does it cost more?

No! It doesn't.

Are the social value suppliers out there?

Yes! They are.



“Are the dollars we spend gaining the best value and outcomes for our communities?”

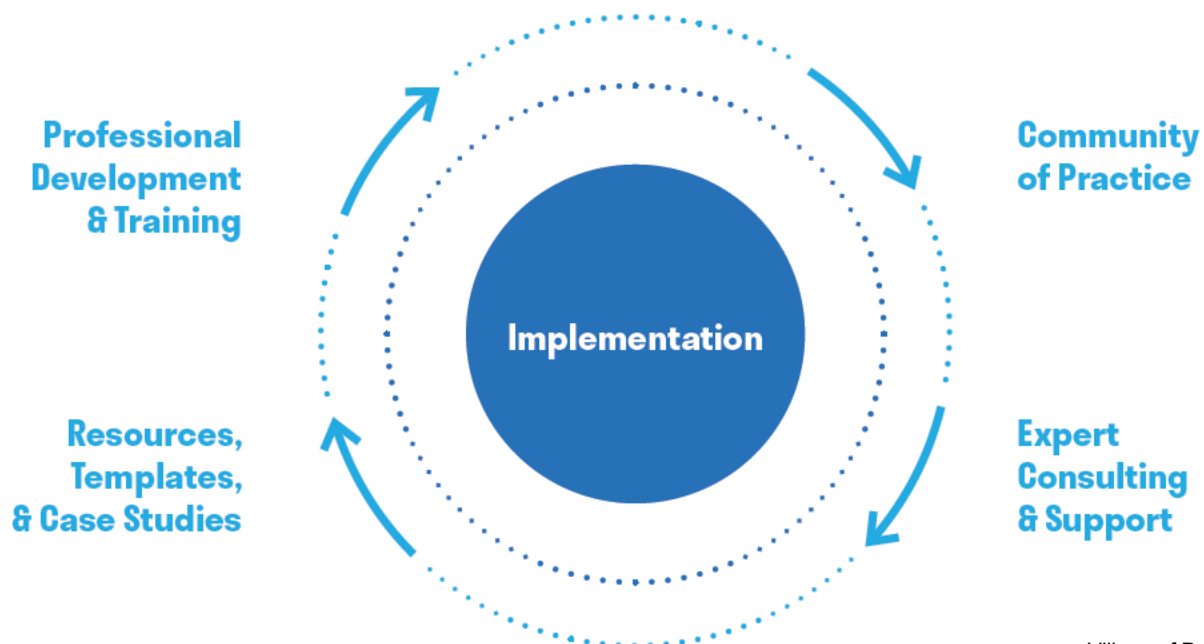
CCSPI Program Timeline

In 2016, a group of community leaders looked at the billions of dollars being spent across Vancouver Island and the Coast, and asked, “are these dollars gaining the best value and outcomes for our communities?”. Two years of development later, six local governments launched CCSPI as a 2-year pilot. Since then, CCSPI has grown to include almost 30 members (and counting) that have access to professional development and training, expert consulting and advice, a rich library of resources and tools, and a thriving community of practice.

Using these tools and resources, CCSPI members have piloted social procurement in over 50 projects across the region, from smaller credit card spends, to goods and services tenders to major construction projects.

Collectively, the membership is building a regional social value supplier database and other resources to build the capacity of suppliers to be able to bid on and deliver on government and institutional procurement opportunities.

In order to measure the important impact of this work, CCSPI is collaborating with Royal Roads University to develop a common measurement framework for CCSPI members to use that aligns with the United Nations Sustainable Development Goals (SDGs).





The Member Journey: From Onboarding to Implementation

CCSPI members are leading the way in changing the systems and culture of institutional procurement. This type of systemic and culture change can be challenging; it needs to be supported at multiple levels, including political, organizational leadership and staff level. These elements contribute to the successful adoption of social procurement:

- Support from both political and staff-level representatives
- “Champions” in positions of leadership that can set the vision for and support the implementation of social procurement practices
- Social procurement outcomes are aligned with community strategic plans and directions
- Representatives across organizational departments participate in education and training together
- Procurement and other staff are supported to learn and develop new practices
- Pilot projects are manageable and provide an opportunity for local suppliers and vendors to bid on
- Anticipation of learning and adaptation from pilot project outcome
- Support, in staff time, to learn and develop new practices

CCSPI CORE TRAINING:

SP101— Introduction to Social Procurement

SP201— Social Procurement Implementation

SP301— Social Procurement in Construction Projects

Select Member Highlights:



Alberni-Clayoquot
Regional District

Alberni Clayoquot Regional District (ACRD)

The ACRD has trained staff in implementation of social procurement practices, and piloted social procurement in several projects. They included creating a social procurement policy as an objective in their 2021-2024 strategic plan.



Comox Valley
REGIONAL DISTRICT

Comox Valley Regional District (CVRD)

The CVRD has trained staff, and piloted social procurement in a variety of projects of different sizes with successful outcomes. CVRD has social procurement included in their purchasing policy and have included social procurement as a key service outcome in their corporate plan.



THE VILLAGE OF
CUMBERLAND

Village of Cumberland

Cumberland was the first municipality in BC to adopt a social procurement framework. Social procurement is included in the Village's purchasing policy.



City of Nanaimo

The City has trained staff and included social procurement in their sustainable procurement policy. They now intend to move ahead with pilot projects and supplier engagement.



City of
Campbell River

City of Campbell River

The City has trained their staff in social procurement implementation and is piloting social procurement in a number of goods and services contracts. Moving forward they plan to add social procurement to their purchasing policy.



CITY OF
COURTENAY

City of Courtenay

The City has trained staff in social procurement implementation and are intending to include social procurement in their purchasing policy before moving ahead with piloting social procurement in purchasing projects.



Cowichan Valley Regional District (CVRD)

The CVRD has trained staff and piloted social procurement practices in several projects. They released a Request for Information (RFI) to collect information about social value suppliers in the region. Developing procurement policies to promote social equity was included as an objective in their 2020 – 2022 strategic plan.



District of Port Hardy

The District has trained staff and included social procurement in their general purchasing policy. They have successfully trialed social procurement in a number of projects including their arena revitalization.

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Select Member Highlights:



City of Powell River

The City has trained its staff in social procurement implementation and is currently working towards including social procurement in their purchasing policy.



qathet Regional District

The Regional District has trained staff in social procurement implementation and updated its purchasing policy to include social procurement. They are piloting social value criteria in a number of projects some of which have led to some good local employment outcomes.



Town of Qualicum Beach

Qualicum Beach has included social procurement in their purchasing policy and have piloted social value criteria in a variety of projects, leading to excellent outcomes that align with their community social objectives and goals.



District of Sooke

Sooke has included social procurement in their purchasing policy and intends to move ahead with staff training and social procurement implementation.



City of Duncan

The City has included social procurement in their purchasing policy. They are moving towards staff training and social procurement implementation.



District of Squamish

The District has included social procurement in their purchasing policy and have trained their staff in social procurement implementation. Squamish has also created an internal working group to focus on supplier outreach.



City of Victoria

The City has trained their staff in social procurement implementation. They are including social value criteria in many of their tender documents and in mandatory training for their corporate purchasing card holders. The City has also released a Request for Information (RFI) to collect information about social value suppliers in the region.



District of Tofino

Tofino has trained staff in social procurement implementation. They included social value criteria in a major streetscape revitalization project that allowed local contractors to be employed for some portions of the work and they are integrating community benefit outcomes within an upcoming wastewater treatment plant project.



Social Procurement In Action

CCSPI members have now successfully piloted social procurement in over 50 projects across the region. These include small spends like corporate purchasing card procurement, RFPs for goods and services like maintenance, and large construction & infrastructure projects. These snapshots of three of the pilot projects are taken from full case studies which are available at www.ccspi.ca

CASE STUDY #1

City of Victoria: Small Spends for Community Benefit

In 2019, the City of Victoria spent approximately \$3.9M using corporate purchasing cards on purchases under \$1500. There are over 600 purchasing card holders working at the City who have discretion on where and what they purchase and regularly make purchases related to catering, travel, restaurants and office supplies

By educating and empowering these staff, the City identified an opportunity to achieve many small wins that add up quickly and significantly. Now, when making purchases, staff consider supply chains, local jobs and living wages.

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When people are making small purchases, they don't think they can make a difference. However, telling them that the City makes a 3.9M collective purchase made them think they could do some good. This was exciting and empowering.

—Leah Hamilton
Buyer, City of Victoria

When the economic multiplier effect is applied, there is significant community benefit that can be generated from these purchasing decisions. Encouraging staff to consider social value in addition to price is a key shift and empowers them to make decisions that have positive outcomes in the community.

Moving forward, the City is continuing with mandatory internal training and building a dedicated resource site for its staff that is populated with a list of local social value suppliers and success stories.





CASE STUDY #2

District of Port Hardy: Test-Driving Community Value

Port Hardy's recreation centre is the beating heart of its community, providing health and wellness services and a place for people to gather. In 2019 the District identified various renovation work was required that included the refrigeration system, a new roof, and other work inside the arena. Working with one of CCSPI's sample templates, the District was able to incorporate social value definitions and used a 'descriptive' process so that proponents could describe how they wanted to achieve community benefits including any anticipated associated costs.

The resulting Request for Proposals (RFP) aimed to integrate local employment, local supply chain management and local living outcomes. One of the goals was that project managers would look for suppliers that also embody and create social value and community benefit. With respect to social value the proponents varied their responses, which included environmental conscience, employment of local labour force and individuals facing barriers, apprenticeships offered, involvement with and financial support of local community non-profit groups and unique methods of tracking energy savings upon completion of the project.

One of the key project outcomes was increased engagement with local First Nations, who use the recreation services regularly. The District consulted with local First Nations on how they would like to be involved in the project and also related business and employment opportunities.



Social procurement is about being inclusive, about the environment, and about the community, workforce and local economy.

—Allison McArrick, CAO (fmr), District of Port Hardy

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How we spend taxpayer dollars should be reflective of the universal values of the communities we serve. In many cases social procurement can improve the overall value to the taxpayer by generating positive outcomes for the community without materially impacting cost.

—Scott Hainsworth, Manager of Operating and Capital Procurement (fmr), Comox Valley Regional District

CASE STUDY #3

Comox Valley Regional District: Keeping It Simple

The Comox Valley Regional District is constructing a new water treatment system with a project value of \$126M. The Regional District was able to obtain funding from a Federal grant that included Infrastructure Canada's Community Employment Benefits Program, and the project proved to be a good opportunity to incorporate social procurement concepts that included employment and skills training and apprenticeship opportunities for local marginalized people.

Proponent evaluation criteria was structured to maximize value. Response requirements included commitments of proposed community employment benefits for target groups which were evaluated alongside cost, experience and quality. The Regional District also held commercially confidential meetings with each proponent that allowed for a more collaborative process and an opportunity for engagement on desired social procurement outcomes.

The project is now well underway and on track for its original completion date. Per the latest project updates, community employment benefit hours are tracking well above the committed totals, with forecasts projecting almost twice the committed hours for underrepresented populations. Notably, there were no additional cost implications associated with the social procurement concepts that were included in the request for proposals.

Supplier & Industry Engagement



CCSPI works with its members to help identify and connect with the social value suppliers and vendors in their communities.

The initiative provides supplier education, support and resources to help social value suppliers build their capacity to respond to and deliver on institutional procurement opportunities.

Working with Chambers of Commerce and Economic Development Organizations, CCSPI members are building a regional social value supplier directory that will allow them to identify those suppliers in the region who have a social value component to their business or enterprise.

This 'whole ecosystem' approach recognizes that both purchasers and suppliers need to speak the same language, foster common understanding, and helps build bridges to lasting business relationships that can support local economies.



Social procurement, primarily through the Community Employment Benefits initiative, is important in our industry. While it can be more challenging for contractors to make community employment commitments during the tendering phase, the initiative is enabling the industry to improve and progress. I am proud of the Aecon team here at the Comox Valley Water Treatment Project as we were able to double all of our employment commitments to date (e.g., Indigenous Peoples, Under-represented Populations, and apprentices) while maintaining a workforce almost entirely local to the Island.

—Jamie Abernethy, Project Director
Aecon Water Infrastructure

AECON



Achieving meaningful, positive, social value, while remaining financially prudent, is a challenging balancing act for any organization. With the resources and best practices CCSPI has developed, through continued consultation with local suppliers and vendors, we are optimistic their members will be well equipped to realize measurable social benefits with their spending.

—Yosef Suna AScT, GSC
General Manager, Knappett Industries

 **Knappett**
INDUSTRIES



A regional measurement framework will provide certainty for suppliers while also creating opportunities for CCSPI members to share best practices and improve the implementation of their social procurement policies.

—Heather Hachigian, Assistant Professor, Royal Roads University



Impact Measurement

CCSPI has partnered with Royal Roads University to develop a region-wide impact measurement framework that aligns with the United Nations Sustainable Development Goals (SDGs).

Both procurement officials and the supplier community are engaged in developing meaningful and effective impact metrics and processes.

Looking Ahead

As Phase 1 draws to a close, this is a moment to reflect on all that has been achieved, and set our sights collectively on next steps.

Phase 2 will see CCSPI expand across British Columbia. The initiative will build on existing training, resources and learning and expand on supplier and vendor outreach and capacity building. BCSPi will create a connected network of local governments and institutional purchasers across the Province, who are implementing social procurement best practices. Phase 2 will also focus on the impact measurement tools and resources required to measure the impact of their social procurement, both by organization as well as across the region.



Next Steps:

→ 2021

Expand CCSPI membership on Vancouver Island and in the Coastal Communities, inviting participation from institutional purchasers like school boards, post-secondary institutions and health authorities.

→ 2022—2024

Expand CCSPI membership to more communities across British Columbia.

What Could Be Possible If...?

- ✓ By 2024 at least 100 local governments and institutional purchasers in BC have participated in CCSPI membership offerings
- ✓ Member governments and institutional purchasers are including social value outcomes in at least 50% of their procurement
- ✓ Suppliers have been engaged and submitted RFPs or other bid documents that meet or exceed local government and purchaser objectives and expectations
- ✓ Suppliers with no previous engagement with institutional purchasers have gained the capacity to bid and deliver on contracts
- ✓ CCSPI members are utilizing a common impact measurement framework, demonstrating in full the local community impacts and benefits of their purchasing practices.

Participating Organizations



Acknowledgements

CCSPI is supported by ICET. We acknowledge the leadership shown by the steering committee and local governments, organizations and institutions who are pioneering social procurement practices in our region and beyond.



Learn more about CCSPI at www.ccspi.ca

Become a member of CCSPI:
Contact Robert Fisher, Project Coordinator at
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