

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, July 27, 2021, at 9:00 a.m. via electronic means through a ZOOM Webinar. This is Meeting No. 1543.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative
Lena Martin, Manager of Finance
Robert Grossman, Fire Chief
Tom Csima, Manager of Operations & Projects
Lisa Pedrini, Manager of Development Services
Christine Burns, Manager of Recreation Services
Cameron Chalmers, Contract Planner
Emily White, HR Coordinator & Executive Assistant
Laura Murphy, Project & Research Coordinator
Vinka Hutchinson, Communications & Grant
Coordinator
Gwendolyn Kennedy, Legislative Assistant

PUBLIC: 2

MEDIA: 0

****ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER REGULAR MEETING

At 9:14 a.m. Mayor Richman called the Regular Meeting to Order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA

Council is rising with report on the following resolutions that were passed at In Camera Meeting No. 1542 held on Tuesday, July 13, 2021:

a) Bike Skills Park - Contract Award

Moved/Seconded

THAT Council awards the contract to Velosolutions, in the amount of \$614,425.98, for the Pemberton and Area Mountain Bike Skills Project.

CARRIED

b) BC Transit Annual Operating Agreement 2021

Moved/Seconded

THAT the Mayor and CAO be authorized to sign the 2021/22 Annual Operating Agreement once the SLRD and Lil'wat Nation have provided their support.

CARRIED

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1542, Tuesday, July 13, 2021

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1542, held Tuesday, July 13, 2021, be approved as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

There was no business arising.

7. COMMITTEE MINUTES - FOR INFORMATION

There were no Committee minutes for receipt.

8. DELEGATION

There were no delegations.

12. REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

CAO Gilmore provided a summary the July 19th meeting of the Pemberton Valley Emergency Management Committee (PVEMC). The PVEMC received updates on the Arn Canal outlet project and the Miller and Green River gauges. Aerial inspections of the upper reaches of the Lillooet River have revealed the potential for more significant silt build-up downriver in the future. The Committee held a debrief of the recent high-water event, noting that the event revealed the need for additional upgrades. Further discussion touched on the Pole Yard Dike, Birkenhead River gauge, and the proposed hydrometric gauges.

ii. 2021 Second Quarter Office of the CAO/Strategic Priorities Update

Moved/Seconded

THAT the 2021 Second Quarter Office of the CAO/Strategic Priorities Update be received for information.

CARRIED

At 9:28 a.m. Vinka Hutchinson joined the meeting.

iii. BC Active Transportation Infrastructure Grant Reconsideration Application – Friendship Trail: Pemberton Farm Road East Connector

Moved/Seconded

THAT Council supports the Village of Pemberton's reconsideration application to the BC Active Transportation Infrastructure Grant Program, up to an amount of \$661,760, to go toward the Friendship Trail: Pemberton Farm Road East Connector.

AND THAT Council allocates an amount up to \$198,528 from the Gas Tax Community Works Fund to cover the Village's contribution of the project.

CARRIED

At 9:40 a.m. Ms. Hutchinson left the meeting and Emily White joined the meeting.

iv. Village of Pemberton Restart Plan

Moved/Seconded

THAT the Village of Pemberton Restart Plan report be received.

CARRIED

At 9:51 a.m. Ms. White left the meeting.

v. Pemberton Valley Dyking District - Request for Funds

Moved/Seconded

THAT Staff bring discussion of the funding of the proposed hydrometric river gauges forward for consideration during the 2022 budget deliberation process.

CARRIED

b) Corporate & Legislative Services

i. Appointment of Financial Officer

Moved/Seconded

THAT the appointment of Lena Martin as Financial Officer for the Village of Pemberton be rescinded effective August 6th, 2021;

AND THAT Ms. Nikki Gilmore be appointed as Financial Officer for the Village of Pemberton, with all the duties and responsibilities assigned under Section 149 of the *Community Charter* and Village of Pemberton Officers Bylaw No. 683, 2011, effective August 6, 2021;

AND THAT Ms. Lena Martin be removed as an administrative signing authority on the Village of Pemberton TD Bank account (s), the Village of Pemberton Scotiabank account (s) and the North Shore Credit Union account (s);

AND THAT Ms. Lena Martin be removed as a signing authority on all authorizations from Municipal Finance Authority by the Village of Pemberton.

CARRIED

ii. Corporate & Legislative Services 2021 Second Quarter Report – Regular Council Meeting Outstanding Resolutions Listing - Update

Moved/Seconded

THAT Council receives the report for information.

CARRIED

iii. Corporate & Legislative Services 2021 Second Quarter Administration Update

Moved/Seconded

THAT the Corporate & Legislative Services 2021 Second Quarter Administration Update report be received for information.

CARRIED

At 10:18 a.m. Lena Martin joined the meeting.

b) Finance

i. Finance Department 2021 Second Quarter Financial Statements

Moved/Seconded

THAT the 2021 Second Quarter Financial Statements be received for information.

CARRIED

On behalf of Council, Mayor Richman thanked Ms. Martin for her years of service, acknowledged Ms. Martin's skill at presenting financial matters with clarity and humour, and wished Ms. Martin all the best in her future endeavours.

At 10:35 a.m. Ms. Martin left the meeting and Lisa Pedrini joined the meeting.

c) Development Services

i. Development Services 2021 Second Quarter Report

Moved/Seconded

THAT the Development Services 2021 Second Quarter Report be received for information.

CARRIED

ii. Nkwûkwma (Benchlands) Official Community Plan Amendment – Early and Ongoing Consultation

Lisa Pedrini, Manager of Development Services, noted two corrections to the staff report:

- under the heading BACKGROUND, in the second Paragraph, Bethel Land Corporation is replaced with Pemberton Benchlands Development Corp.
- Canadian Broadcasting Corporation is added to the list of referral organizations.

Moved/Seconded

THAT Council has considered the obligations under Section 475 of the *Local Government Act* with respect to the Official Community Plan amendment application by Nkwûkwma (Benchlands) and requests that the Applicant organize, advertise, and host at least two (2) public information meetings prior to consideration of First reading of the forthcoming OCP amending bylaw;

AND THAT Council has considered Section 475 of the *Local Government Act* and directs Staff to consult with the following organizations before consideration of First Reading to the forthcoming OCP amending bylaw:

- Lil'wat Nation
- Squamish-Lillooet Regional District

- Ministry of Transportation and Infrastructure
- Ministry of Environment – Contaminated Sites Branch
- Ministry of Forest, Lands, and Natural Resources – Archeological Branch
- Vancouver Coastal Health
- Sea-to-Sky School District (No. 48)
- Conseil Scolaire francophone de la C.B. (School District No. 93)
- Pemberton Valley Dyking District
- Pemberton Valley Trails Association
- Pemberton Off-Road Cycling Association
- Pemberton & District Chamber of Commerce
- BC Hydro
- TELUS
- Shaw Communications
- Canadian Broadcasting Corporation
- Pemberton Wildlife Association

CARRIED

Moved/Seconded

THAT Staff provide guidance to the applicants to ensure that a robust advertising campaign is conducted in advance of the developer-led public information meetings to ensure that all residents are offered the opportunity to be heard.

CARRIED

At 11:06 a.m. Ms. Pedrini left the meeting and Tom Csima joined the meeting.

a) Operations

i. Operations Department 2021 Second Quarter Report

Moved/Seconded

THAT the Operations Department 2021 Second Quarter Report be received for information.

CARRIED

At 11:38 a.m. Mr. Csima left the meeting and Christine Burns joined the meeting.

d) Recreation Services

i. Pemberton and District Recreation Services 2021 Second Quarter Report

Moved/Seconded

THAT the Pemberton and District Recreation Services 2021 Second Quarter Report be received for information.

CARRIED

Moved/Seconded

THAT Staff refer discussion regarding the possibility of offering priority registration to Pemberton Community Centre recreation classes to Village and Squamish-Lillooet Regional District Area C residents to Pemberton Valley Utilities and Services Committee.

CARRIED

At 12:00 p.m. Ms. Burns left the meeting.

Moved/Seconded

THAT the Regular meeting be extended beyond three (3) hours.

CARRIED

At 12:02 p.m. Fire Chief Grossman joined the meeting.

e) Pemberton Fire Rescue

i. Pemberton Fire Rescue 2021 Second Quarter Report

Moved/Seconded

THAT the Pemberton Fire Rescue 2021 Second Quarter Report be received for information.

CARRIED

At 12:08 p.m. Fire Chief Grossman left the meeting.

At 12:08 p.m. Mayor Richman declared a conflict pursuant to section 100 (2) (b) of the *Community Charter* with respect to the proposed Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Mobile Food Vendors) Bylaw No. 904, 2021, stating that he is part owner of a restaurant and a food truck.

At 12:09 p.m. Mayor Richman was placed in the waiting room and Acting Mayor Zant took the Chair.

13. BYLAWS

a) Bylaws for Adoption

i. Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Mobile Food Vendors) Bylaw No. 904, 2021

Moved

THAT Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Mobile Food Vendors) Bylaw No. 904, 2021 be adopted.

MOTION FAILED DUE TO LACK OF SECONDER

Moved/Seconded

THAT First, Second and Third readings of Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Mobile Food Vendors) Bylaw No. 904, 2021, be rescinded.

CARRIED

At 12:24 p.m. Mayor Richman returned to the meeting and resumed the Chair.

ii. **Village of Pemberton Fees and Charges Bylaw No. 905, 2021**

Moved/Seconded

THAT Village of Pemberton Fees and Charges Bylaw No. 905, 2021, be adopted.

CARRIED

14. MAYOR'S Report

Mayor Richman reported on the following meetings and events:

- Attended a meeting with Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, and staff from Emergency Management BC and BC Wildfire Service. Discussion centered on the provincial state of emergency, wildfires across the province, evacuation strategy, military support, and the possibility of closing the backcountry to all-terrain vehicles.
- Attended a meeting with the North Shore Restorative Justice Society and broached the idea of a corridor-wide approach to implementation of the restorative justice concept.
- Met with Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, accompanied MP Weiler on a tour of Pemberton, and discussed the potential for accessing funding under the National Disaster Mitigation Fund for the proposed hydrometric gauges.
- Eight Pemberton mountain bikers participated in the Canadian National Championships in Golden on the weekend.
- Regional Transit Committee meetings will resume soon.

Mayor Richman noted that this is the last meeting until the end of August and wished Staff and Council a well-earned rest and vacation.

15. COUNCILLORS' Reports

Councillor Craddock reported on the following:

- Thanked Staff for assisting him in accessing documents and connecting to today's meeting in the wake of the recent hack of his personal email account.
- Wished Staff and Council a pleasant vacation.

Councillor Antonelli did not report.

Councillor Zant did not report.

Councillor Noble did not report.

16. CORRESPONDENCE

a) For Action

- i. Rob Fisher, Project Coordinator, British Columbia Social Procurement Initiative (BCSPI), dated July 14, 2021, presenting a letter from Karen Elliot and Colleen Evans, Co-Chairs, BCSPI Steering Committee, extending an invitation to the Village to join the BCSPI, and enclosing the Coastal Communities Social Procurement Initiative Phase 1 Report.**

Moved/Seconded

THAT Staff prepare a report for presentation at a future meeting of Council discussing the Village's capacity to participate in the British Columbia Social Procurement Initiative.

CARRIED

b) For Information

- i. Michelle Sanstra, Legislative Coordinator, City of Mississauga, dated July 13, 2021, presenting a resolution passed by Council regarding 2021 Canada Day activities.**
- ii. Jennifer Novak, Executive Director, Opioid Response Team, Controlled Substances and Cannabis Branch, Health Canada, thanking the Village for correspondence regarding the opioid crisis dated January 18, 2021.**
- iii. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 13, 2021, announcing the launch of a new Tourism Relief Fund.**
- iv. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 15, 2021, announcing the re-opening of the Local Food Infrastructure Fund with \$23 million to support projects for 2021-2022.**
- v. Mayor Terry Rysz, District of Sicamous, dated July 15, 2021, seeking support for two resolutions submitted to UBCM respecting the Protection of Outdoor Recreation Opportunities and Established Recreational Sites or Trails in B.C.**
- vi. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 16, 2021, announcing the launch of a call for applications for the Canada Digital Adoption Program's first stream,**

Grow Your Business Online, that will award up to \$336.8 million to not-for-profit organizations to support small businesses as they adopt digital technologies and expand their digital presence.

- vii. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 20, 2021, announcing the new intake of the Disaster Mitigation and Adaption Fund program.**
- ii. **Carlee Cindric, Chair, Winterfest, dated July 21, 2021, announcing the decision by the Spirit of BC Pemberton Committee to discontinue the annual Winterfest event.**

Moved/Seconded

THAT Staff send a letter of appreciation from Council thanking the Winterfest Committee for their enthusiasm and hard work in organizing, promoting, and carrying on the annual Winterfest event for the benefit of the community since 2005.

CARRIED

- iii. **Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated July 22, 2021, announcing the launch of the new Jobs and Growth Fund.**
- iv. **Mark Southern, Senior Vice President and Chief Operating Officer, Rocky Mountaineer, dated, July 22, 2021, in response to noise complaints received due to the Rocky Mountaineer idling while parked overnight in Pemberton.**

Moved/Seconded

THAT Staff follow up with the Rocky Mountaineer to ensure that Village residents are not disturbed by the noise of the generators of the Rocky Mountaineer as the train idles overnight in Pemberton in the future.

CARRIED

Moved/Seconded

THAT the correspondence items i through vii and item ix be received.

CARRIED

16. DECISION ON LATE BUSINESS

There was no late business.

17. LATE BUSINESS

18. NOTICE OF MOTION

There was no notice of motion.

19. QUESTION PERIOD

There were no questions from the gallery.

20. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 12:45 p.m. Council moved In Camera.

At 12:45 p.m. Mayor Richman recessed the Regular meeting.

21. RISE FROM IN CAMERA

At 1:35 p.m. Council rose from In Camera.

22. ADJOURNMENT OF REGULAR COUNCIL MEETING.

Moved/Seconded

THAT Regular Council Meeting No.1543 be adjourned.

CARRIED

At 1:35 p.m. the Regular meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer