



## CULVERT INSTALLATION PERMIT – FORM J

For application approval, take the following steps:

1. Complete form.
2. Consult with Public Works Manager to determine size, material, length etc. This may require a site visit by Public Works.
3. Install culvert and headwalls according to specifications in Culvert Policy and arrange for inspection and final approval by Public Works Manager. At least 24 hours' notice is required to arrange the inspection.

Building Permit No.: \_\_\_\_\_ Fee: \$ \_\_\_\_\_

### SITE

Civic Address: \_\_\_\_\_ Legal Description: \_\_\_\_\_  
 PID: \_\_\_\_\_ Lot: \_\_\_\_\_  
 District Lot (DL): \_\_\_\_\_ Plan: \_\_\_\_\_

### OWNER(S)

Owner Name(s): \_\_\_\_\_ Home: \_\_\_\_\_  
 \_\_\_\_\_ Work: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ Cell: \_\_\_\_\_  
 \_\_\_\_\_ Email: \_\_\_\_\_

### SPECIFICATIONS

Proposed Length of Culvert: \_\_\_\_\_  
 Material Type of Culvert: \_\_\_\_\_

### FOR OFFICE USE

Size of Culvert: _____	Headwalls Required?
Approved By: _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
Inspection Date: _____	Headwalls Installation OK?
	<input type="checkbox"/> YES <input type="checkbox"/> NO
Final Approval? <input type="checkbox"/> YES <input type="checkbox"/> NO	

### ACKNOWLEDGMENT

**X** \_\_\_\_\_  
 Owner Signature or Authorized Agent Signature Date