

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING AGENDA-**

**Agenda** for the **Committee of the Whole** of Council of the Village of Pemberton to be held Tuesday, June 1, 2021, at 3:30 p.m. via electronic means through a ZOOM Webinar. This is Meeting No. 216.

*"This meeting is being recorded as authorized by the [Village of Pemberton Video Recording & Broadcasting of Electronically Held Council, Committee, and Board Meetings](#)"*

**\* All Council and Staff will be attending the meeting electronically. Instructions to view the meeting can be found [here](#). Link to the Zoom Webinar: <https://us02web.zoom.us/j/85242092425>**

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Item of Business	Page No.
<b>1. CALL TO ORDER</b>	
In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.	
<b>2. APPROVAL OF AGENDA</b>	1
<b>Recommendation:</b> THAT the Agenda be approved as presented.	
<b>3. ADOPTION OF MINUTES</b>	
<b>a) Committee of the Whole Meeting No. 215, April 27, 2021</b>	2
<b>Recommendation:</b> THAT the minutes of the Committee of the Whole Meeting No. 215, held Tuesday, April 27, 2021, be approved as circulated.	
<b>4. 2021 Union of British Columbia Municipalities Convention Minister Meetings</b>	6
<b>Recommendation 1:</b>	
<b>THAT</b> the Committee of the Whole provide direction regarding Minister meeting requests for the 2021 UBCM Convention, including issues to be presented for discussion and associated asks.	
<b>Recommendation 2:</b>	
<b>THAT</b> the Committee of the Whole members inform Staff if they plan to attend the 2021 UBCM Convention.	
<b>5. ADJOURNMENT</b>	

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, April 27, 2021, at 1:00 p.m. via electronic means through a ZOOM Webinar. This is Meeting No. 215.

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**ATTENDING:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble  
Councillor Amica Antonelli  
Councillor Ryan Zant

**STAFF:** Sheena Fraser, Acting Chief Administrative Officer and Manager of Corporate & Legislative Services  
Vinka Hutchinson, Communications & Grant Coordinator  
Gwendolyn Kennedy, Legislative Assistant

**ABSENT:** Nikki Gilmore, Chief Administrative Officer

**PUBLIC:** 0

**MEDIA:** 0

***Please Note: This meeting was held electronically, and all members of Council, Staff and Public attended through electronic means. A recording of the meeting was made available to the public & media.***

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**1. CALL TO ORDER**

At 1:03 p.m. Mayor Richman called the April 27, 2021 Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**a) Committee of the Whole Meeting No. 214, Tuesday, April 13, 2021**

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 214, held Tuesday, April 13, 2021, be adopted as circulated.

**CARRIED**

At 1:04 p.m. Krystle tenBrink joined the meeting.

**4. DELEGATIONS**

**a) Good Food Program – Krystle tenBrink, Squamish Food Policy Council**

Krystle tenBrink, Executive Director, Squamish Food Policy Council, presented the draft Good Food Program for the Committee's consideration, and asking that the Committee recommend to Council endorsement of the Regional Procurement Policy and Pledge based on the five good food values that guided the development of the pledge. After endorsing the pledge, the Village would have the opportunity to participate in the next steps, including the Good Food Procurement Program, currently under development.

Questions from the Committee focused on the Village's obligations after endorsing the pledge and policy. Ms. tenBrink noted that funding to date has come from sources outside local government and that there is no plan to require funding from participating local governments. Rather, the Squamish Food Policy Council will pursue outside funding options, leveraging local government endorsement of the policy and pledge as demonstration of the extent of support for the program.

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the Village endorse the Good Food Pledge as follows:

**WHEREAS** we recognize that the adoption of food procurement policies has the power to reform the food system, create opportunities for smaller farmers to thrive and for workers to receive just compensation and fair treatment, support sustainable farming practices, reward good environmental stewardship, and increase access to fresh and healthy foods;

**THEREFORE, BE IT RESOLVED THAT** we pledge our purchasing power to support the following Good Food Values:

- local economies and communities;
- environmental sustainability and stewardship of natural resources;
- nutrition;
- valued workforce, treated with dignity and fairness; and animal welfare;

**AND THAT** we pledge to undertake the following commitments in support of Good Food:

1. To meet, to the best of our ability, the Good Food Values definitions.
2. To purchase direct from local farms and producers when possible.

3. To establish supply chain accountability and engagement with vendors/distributors.
4. To work towards implementing Good Food Values into our procurement policy and practices.

**CARRIED**

The above recommendation will be brought forward to the Regular Meeting on May 11<sup>th</sup> for consideration by Council.

At 1:20 p.m. Ms. tenBrink left the meeting.

At 1:20 p.m. Mayor Richman declared a conflict of interest pursuant to section 100 (2) (b) as his business owns a Food Truck and left the meeting.

At 1:20 p.m. Acting Mayor Craddock assumed the Chair.

**5. Draft Mobile Food Vendor Pilot Program Policy**

Gwendolyn Kennedy, Legislative Assistant, presented a draft mobile food vendor pilot program policy for the Committee's consideration. The pilot program, based on the model currently used by the Resort Municipality of Whistler whereby vendors select dates and locations from a calendar, would allow qualified mobile food vendors to operate from selected locations on public lands within the Village for the 2021 summer season. Ms. Kennedy noted that, should the pilot program be supported, the Committee may wish to recommend a relaxation of the current limit of business licences available to mobile and temporary vendors.

Discussion focused on the benefits a mobile food vendor program could bring to local entrepreneurs and the opportunities to further the goals of the Good Food Program presented to the Committee earlier in the meeting.

Moved/Seconded

**THAT** the Committee of the Whole recommends that Staff present an amended draft Mobile Food Vendor Pilot Program Policy at the next Regular meeting of Council that incorporates the following amendments:

- that the pilot program be extended from one year to two years, running for the summer seasons of 2021 and 2022;
- that preference be given to local vendors;
- that preference be given to vendors proposing healthy food options; and
- that preference be given to vendors proposing to source food locally.

**CARRIED**

At 1:41 p.m. Mayor Richman returned to the meeting and assumed the Chair.

**6. ADJOURNMENT**

Moved/Seconded

**THAT** the Committee of Whole be adjourned at 1:41 p.m.  
**CARRIED**

\_\_\_\_\_  
Mike Richman  
Mayor

\_\_\_\_\_  
Sheena Fraser  
Corporate Officer

DRAFT

**Date:** June 1, 2021

**To:** Nikki Gilmore, Chief Administrative Officer

**From:** Gwendolyn Kennedy, Legislative Assistant

**Subject:** 2021 Union of British Columbia Municipalities Convention Minister Meetings

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## **PURPOSE**

The purpose of this report is to seek input from the Committee of the Whole regarding minister meeting topics and attendance at the 2021 UBCM Convention.

## **BACKGROUND**

The 2021 Union of British Columbia Municipalities (UBCM) Convention will be held virtually from September 14<sup>th</sup> to September 17<sup>th</sup>, with Minister meetings taking place from September 7<sup>th</sup> to 13<sup>th</sup>. The draft program is attached as **Appendix A**.

The annual UBCM convention provides a valuable opportunity for the Village to present concerns and requests to Provincial Ministers and to the Premier, as well as staff of provincial ministries, agencies, commissions, and corporations.

## **DISCUSSION & COMMENTS**

### **Meeting Request Process**

Due to the COVID-19 pandemic, participation in the 2021 convention will take place through a virtual platform and Minister meetings will be held by conference call. Staff received instructions for submission of meeting requests from the Ministry of Municipal Affairs by email on May 25, 2021 (**Appendix B**) and the Provincial Appointment Book on May 27<sup>th</sup> (**Appendix C**). Meeting briefs shall be restricted to a short summary paragraph and a specific ask. The meeting request form, available online, limits the meeting topic to 100 characters, background information to 700 characters, and the request to one sentence of no more than 300 characters.

The compressed format for briefing notes prevents municipalities from providing the background information necessary to introduce complex, new issues that cannot be encapsulated in a concise ask. Thus, meetings that focus on issues currently receiving provincial attention and that align with the ministers' mandate letters are better suited to this abbreviated format. In addition to ministry-specific priorities, mandate letters issued in 2020 include a common focus on putting people first, Indigenous reconciliation, climate change, and COVID-19 response.

Repetition of previous meeting asks may be suitable provided the new briefing note acknowledges any previous response or action by the Province.

Topics submitted as resolutions to the Lower Mainland Local Government Association (LMLGA) are not recommended as they may have been presented to UBCM. Resolutions submitted by the Village to LMLGA in 2021 referred to the following issues: Consideration of Change of Provincial Name, Coat of Arms and Flag (not endorsed); Funding Support to Manage Post COVID-19 Pandemic Tourism (endorsed); and, submitted jointly with the District to Squamish, expansion of New Spaces Funding Criteria (endorsed).

Also not recommended are topics that have been presented to the Province by UBCM in the past and received provincial response. UBCM resolutions submitted by Pemberton and the associated responses are shown in **Appendix D**. Provincial responses for all 2020 UBCM resolutions can be found at the following link:

<https://www.ubcm.ca/assets/Resolutions~and~Policy/Resolutions/2020%20Provincial%20Responses.pdf>

To assist Council in targeting meeting requests, Staff have provided a summary of Minister meetings attended from 2018 to 2020 (**Appendix E**). Past meetings have addressed issues including the impacts of tourism (4 times), diking infrastructure upgrades, childcare funding (twice), affordable housing, mental health and substance abuse, Lillooet River flood mitigation, road safety for cycling, infrastructure improvements to One Mile Lake Bridge, and Mount Currie rock avalanche risk (twice).

Staff are currently in consultation with Pemberton Valley Dyking District (PVDD) regarding two issues that impact their ability to complete urgently needed dike upgrades: Improvement District status and Seismic Design Guidelines for dike infrastructure. Should the PVDD determine that resolution of these issues would benefit from Minister attention, Staff will present meeting requests for Council approval at the June 15<sup>th</sup> Regular Council Meeting.

The deadline for submission of meeting requests is June 30, 2021. Thus, Staff is requesting direction from the Committee of the Whole regarding preferred meeting topics and asks. Draft meeting briefs will be presented to Council for approval at the next regular meeting of Council to be held on June 15, 2021, so that the requests may be submitted prior to the deadline.

### **UBCM Attendance**

Staff is seeking direction from the Committee as to which members of Council are interested in attending the virtual convention this year.

### **COMMUNICATIONS**

This process does not require a communications element.

### **LEGAL CONSIDERATIONS**

There are no legal, legislative, or regulatory considerations associated with this process.

### **IMPACT ON BUDGET & STAFFING**

This report has been accommodated as part of regular staff duties. There are no impacts to the budget or staff hours for considerations.

### **INTERDEPARTMENTAL IMPACT & APPROVAL**

There are no impacts on other departments.

### **IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS**

This process has no impact on other jurisdictions.

### **ALTERNATIVE OPTIONS**

There are no alternative options for consideration.

### **RECOMMENDATIONS**

#### **Recommendation 1:**

**THAT** the Committee of the Whole provide direction regarding Minister meeting requests for the 2021 UBCM Convention, including issues to be presented for discussion and associated asks.

#### **Recommendation 2:**

**THAT** the Committee of the Whole members inform Staff if they plan to attend the 2021 UBCM Convention.

### **ATTACHMENTS:**

**Appendix A:** Draft 2021 UBCM Convention Program

**Appendix B:** Instructions for Meeting Requests, 2021

**Appendix C:** Provincial Appointment Book

**Appendix D:** UBCM Resolutions and Responses, 2018-2020

**Appendix E:** UBCM Minister Meetings 2018-2021 Summary

Prepared or Submitted by:	Gwendolyn Kennedy, Legislative Assistant
Manager Approval:	
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer



## 2021 UBCM Convention Schedule (Subject to Change)

**MONDAY, SEPTEMBER 13**

1:30<sup>PM</sup> – 2:30<sup>PM</sup> Municipal Finance Authority Semi-Annual Meeting

3:30<sup>PM</sup> – 4:30<sup>PM</sup> Municipal Insurance Association AGM

**TUESDAY, SEPTEMBER 14**

All Day Virtual Delegates Lounge Live

8:30<sup>AM</sup> – 4:00<sup>PM</sup> Virtual UBCM Exhibitor Showcase

9:00<sup>AM</sup> – 4:00<sup>PM</sup> Pre-Recorded Candidate Speeches Available

9:00<sup>AM</sup> – 9:30<sup>AM</sup> **CONVENTION OPENING SESSION**  
Welcome from local First Nations  
UBCM President's Address

9:30<sup>AM</sup> – 9:50<sup>AM</sup> **ANNUAL MEETING**  
Adoption of Conference Rules and Procedures  
Adoption of Minutes of 2020 Convention  
Annual Report  
Question-and-Answer Period  
Adoption of Financial Statements  
Appointment of Auditors

9:50<sup>AM</sup> – 10:00<sup>AM</sup> Report of the Nominating Committee

10:00<sup>AM</sup> – 10:30<sup>AM</sup> Delegate Coffee Break

10:30<sup>AM</sup> Election for Executive Positions Open

10:30<sup>AM</sup> – 11:00<sup>AM</sup> Address by the Minister of Municipal Affairs

11:00<sup>AM</sup> – 11:15<sup>AM</sup> Address by the FCM President

11:15<sup>AM</sup> – 11:50<sup>AM</sup> Community Excellence Awards

11:50<sup>AM</sup> – 1:00<sup>PM</sup> Delegate Lunch Break

1:00<sup>PM</sup> – 2:30<sup>PM</sup> **Plenary Session**

2:30<sup>PM</sup> – 2:45<sup>PM</sup> Delegate Coffee Break

2:45<sup>PM</sup> – 4:00<sup>PM</sup> **Concurrent Workshops**

### **WEDNESDAY, SEPTEMBER 15**

All Day	Virtual Delegates Lounge Live
8:30 <sup>AM</sup> – 4:00 <sup>PM</sup>	Virtual UBCM Exhibitor Showcase
9:00 <sup>AM</sup> – 12:00 <sup>PM</sup>	Pre-Recorded Candidate Speeches Available
9:00 <sup>AM</sup> – 12:00 <sup>PM</sup>	Resolutions
12:00 <sup>PM</sup>	Election for Executive Positions Close
12:00 <sup>PM</sup> – 1:00 <sup>PM</sup>	Delegate Lunch Break
1:00 <sup>PM</sup> – 1:20 <sup>PM</sup>	Address by Leader of the Opposition
1:20 <sup>PM</sup> – 2:35 <sup>PM</sup>	<b>Concurrent Workshops</b>

### **THURSDAY, SEPTEMBER 16**

All Day	Virtual Delegates Lounge Live
8:30 <sup>AM</sup> – 4:00 <sup>PM</sup>	Virtual UBCM Exhibitor Showcase
9:00 <sup>AM</sup> – 12:00 <sup>PM</sup>	Resolutions
12:00 <sup>PM</sup> – 1:00 <sup>PM</sup>	Delegate Lunch Break
1:00 <sup>PM</sup> – 2:00 <sup>PM</sup>	Keynote Address
2:00 <sup>PM</sup> – 2:30 <sup>PM</sup>	Delegate Coffee Break
2:30 <sup>PM</sup> – 2:45 <sup>PM</sup>	Address by the Leader of the Green Party
2:45 <sup>PM</sup> – 4:00 <sup>PM</sup>	<b>Concurrent Workshops</b>

### **FRIDAY, SEPTEMBER 17**

All Day	Virtual Delegates Lounge Live
8:30 <sup>AM</sup> – 12:00 <sup>PM</sup>	Virtual UBCM Exhibitor Showcase
9:00 <sup>AM</sup> – 9:30 <sup>AM</sup>	Federal Address

9:30 <sup>AM</sup> – 10:45 <sup>AM</sup>	Concurrent Cabinet Town Halls
10:45 <sup>AM</sup> – 11:00 <sup>AM</sup>	Delegate Coffee Break
11:00 <sup>AM</sup> – 11:15 <sup>AM</sup>	Installation of President Elect
11:15 <sup>AM</sup> – 12:15 <sup>PM</sup>	Address by the Premier
12:15 <sup>PM</sup>	Adjourn

**From:** MUNI UBCM Meeting Requests MUNI:EX <[MUNI.UBCM.MeetingRequests@gov.bc.ca](mailto:MUNI.UBCM.MeetingRequests@gov.bc.ca)>  
**Sent:** May 25, 2021 9:28 AM  
**To:** MUNI UBCM Meeting Requests MUNI:EX <[MUNI.UBCM.MeetingRequests@gov.bc.ca](mailto:MUNI.UBCM.MeetingRequests@gov.bc.ca)>  
**Subject:** 2021 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers and the Minister of Municipal Affairs

This message is being sent by the Ministry of Municipal Affairs (MUNI) to all Union of BC Municipalities (UBCM) Mayors and Regional District Chairs on behalf of the Honourable John Horgan, Premier, and the Honourable Josie Osborne, Minister of Municipal Affairs.

**Subject:** 2021 UBCM Convention – Meeting Requests with Premier Horgan and Provincial Cabinet Ministers and the Minister of Municipal Affairs  
**Intended Recipient(s):** Mayors/Regional District Chairs/Islands Trust Chair/CAOs and cc: General Email  
**Attachments:** Two (2) plus message below

If you have received this message in error please forward it to the appropriate person in your office.

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**MESSAGE:**

Please see the attached letters from Premier Horgan and Minister Osborne with regards to this year's UBCM Convention. These letters outline the process for requesting a meeting with the Premier and Cabinet Ministers.

Further details on the process for requesting meetings with provincial ministry, agency, commission and corporation (MACC) staff will be sent by MUNI staff.

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For requesting meetings with the Premier and Cabinet Ministers (not including Minister of Municipal Affairs) please use the online form at:

<https://UBCMreg.gov.bc.ca>

(invitation code: **MeetingRequest2021** is case sensitive)

If you have questions please contact the Premier’s UBCM Meeting Request Coordinator, Marlene Behrens by email at: [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca) or by phone: 250 213-3856.

Please note as in previous years, meetings with the Minister of Municipal Affairs are scheduled directly with that Ministry.

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For requesting meetings with the Minister of Municipal Affairs, please use the online meeting request form at:

[Minister of Municipal Affairs Meetings](#)

If you have questions, please contact the MUNI Minister’s Meeting Coordinator, Katie Carrothers by email at: [MUNI.UBCM.MeetingRequests@gov.bc.ca](mailto:MUNI.UBCM.MeetingRequests@gov.bc.ca) or by phone at 236 478-0537.

Thank you.

Note: Contact information is provided by CivicInfo BC. To ensure you receive all relevant communications please ensure the contact information for your organization is updated regularly.



May 25, 2021

Dear Mayors and Regional District Chairs:


My caucus colleagues and I are looking forward to connecting with you all again at this year's Union of British Columbia Municipalities (UBCM) Convention. As was done last year, both the Convention and the provincial government meetings will be held virtually.

UBCM provides a wonderful opportunity to listen to one another, share ideas, and find new approaches to ensure our communities thrive, particularly as we focus on recovering from the impact of COVID-19. With local, provincial, federal, and First Nations governments working together, we can continue to build a better BC. The 2021 Convention has been scheduled for September 14-17, 2021.

The week prior, from September 7-13, 2021, provincial government meetings will be held. To request a meeting with me or one of my Cabinet colleagues, please register online at <https://ubcmreg.gov.bc.ca/> (live, as of today). Please note that this year's invitation code is **MeetingRequest2021** and it is case sensitive. The deadline to submit your meeting requests is June 30, 2021. If you have any questions, please contact [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca) or phone 250-213-3856.

I look forward to once again being part of your convention, meeting with many of you, and exploring ways that we can partner together to address common issues.

Sincerely,

  
John Horgan  
Premier

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Office of the  
Premier

Web Site:  
[www.gov.bc.ca](http://www.gov.bc.ca)

Mailing Address:  
PO Box 9041 Stn Prov Govt  
Victoria BC V8W 9E1

Location:  
Parliament Buildings  
Victoria

Village of Pemberton  
Committee of the Whole Meeting No. 216  
Tuesday, June 1, 2021  
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May 25, 2021

Ref: 266944

Dear Mayors and Regional District Chairs:

It is my pleasure to write to you as the Minister of Municipal Affairs regarding the process for requesting a meeting with me, or with ministry, agency, commission and corporation (MACC) staff, during the upcoming 2021 UBCM Convention.

The UBCM Convention will again be held virtually and in an abbreviated format from September 14 to 17, 2021. Provincial government meetings will also be held virtually and will occur the **week before** Convention, from September 7 to 13, 2021, to allow delegates to fully focus and participate during the shortened Convention program.

You will receive a separate letter from the Honourable John Horgan, Premier, containing information about the online process for requesting a meeting with the Premier or other Cabinet Ministers.

If you would like to meet with me the week before Convention, please complete the online request form at: [MUNI Minister's Meeting](#) and submit it to the Ministry of Municipal Affairs before **June 30, 2021**. Meeting times and dates will be confirmed by mid-August. I will do my best to accommodate as many meeting requests as possible. If I am unable to meet with you, arrangements may be made for a meeting post-Convention.

To get the most out of your delegation's meeting with me, it continues to be helpful for you to provide as much detail as possible in the online form on the topic you wish to discuss. Providing this information in advance gives me a better understanding of your delegation's interests and our discussion can be more productive.

Regarding provincial staff meetings, ministry staff will email you shortly with the Provincial Appointment Book. This document lists all MACC staff expected to be available to meet with delegates around Convention time, as well as details on how to submit an online MACC staff meeting request.

This year's UBCM Convention will be my first as Minister responsible for local government, but certainly not my first Convention. After serving as Chair and Vice-Chair of the Alberni-Clayoquot Regional District and seven years as Mayor of Tofino, I am thrilled to be able to continue connecting with each of you in my new role. Through the regional calls we have had over the last several months, I have had the chance to hear about some of the challenges you face, especially related to COVID-19, as well as many of your accomplishments.

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Ministry of Municipal Affairs

Office of the Minister

Mailing Address:

PO Box 9056 Stn Prov Govt

Victoria BC V8W 9E2

Phone: 250 387-2283

Fax: 250 387-4312

Location:

Parliament Buildings



Victoria BC V8V 1X4

<http://www.gov.bc.ca/muni/>  
Village of Pemberton  
Committee of the Whole Meeting No. 216  
Tuesday, June 1, 2021

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I look forward to more of these conversations at Convention and to hearing your feedback on how we can continue to work together and collaborate to build stronger and resilient communities.

Sincerely,

Josie Osborne  
Minister

pc: Honourable John Horgan, Premier  
Brian Frenkel, President, Union of BC Municipalities



# 2021 PROVINCIAL APPOINTMENT BOOK

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## Meeting Requests with:

The Premier and Cabinet Ministers and  
Provincial Government Staff from Ministries,  
Agencies, Commissions and Corporations (MACC)

Will be scheduled the week prior to 2021 UBCM CONVENTION  
September 7 – 13, 2021

Via Conference Call



Ministry of  
Municipal Affairs



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# INTRODUCTION

This Provincial Appointment Book will provide UBCM local government and First Nations members directions on how to request a meeting with the Premier, Cabinet Ministers and provincial ministries, agencies, commissions and corporations (MACC) program staff, to be scheduled the week prior to 2021 UBCM Convention.

Within this document are three individual links to meeting request forms for meetings with:

1. Premier and Cabinet Ministers;
2. Host Minister Josie Osborne, Municipal Affairs and responsible for local governments; and
3. Provincial Ministries, Agencies, Commissions and Corporations staff (MACCs).

Information on the MACCs available to meet is also included.

All activities are taking place in a virtual format for the 2021 UBCM Convention.

**All meetings for the 2021 UBCM Convention will take place by conference call. Conference call details will be provided when meetings are confirmed.**

## Meeting Dates

Meetings with the Premier and Cabinet Ministers including the Minister of Municipal Affairs will take place by conference call during the following dates:

**Tuesday, September 7, 2021  
to  
Monday, September 13, 2021**

Meetings with MACC staff will take place by conference call during the following dates:

**Tuesday, September 7, 2021  
to  
Thursday, September 9, 2021**

## Provincial Appointment Desk

If you have any questions or need assistance regarding your meeting request, contact:

**Eri Moriya**  
MACC Staff Meeting Coordinator  
**Phone:** 778 698-1686

**Katie Carrothers**  
MUNI Minister's Meeting Coordinator  
**Phone:** 236 478-0537

**Email:**  
[MUNI.UBCM.MeetingRequest@gov.bc.ca](mailto:MUNI.UBCM.MeetingRequest@gov.bc.ca)

## MEETING REQUEST INFORMATION AND LINKS

**Honourable John Horgan,  
Premier and Cabinet Ministers**  
(except Minister of Municipal Affairs)

Click: <https://UBCMreg.gov.bc.ca>

**Invitation Code: MeetingRequest2021**  
(case sensitive)

**Deadline: Wednesday, June 30, 2021**

**Questions:**

Contact the Premier's UBCM Meeting Request Coordinator, Marlene Behrens by email at: [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca),

or by telephone at: 250 213-3856

**Honourable Josie Osborne,  
Minister of Municipal Affairs**

Click: [Municipal Affairs Minister's Meeting Requests](#)

**Deadline: Wednesday, June 30, 2021**

**Questions:**

Contact the MUNI Minister's Meeting Coordinator, Katie Carrothers by email at: [MUNI.UBCM.MeetingRequests@gov.bc.ca](mailto:MUNI.UBCM.MeetingRequests@gov.bc.ca),

or by telephone at: 236 478-0537

**Provincial Government (MACC)  
Staff**

(Ministries, Agencies, Commissions and Corporations)

Click: [MACC Staff Meeting Requests](#)

**Deadline: Friday, August 13, 2021**

**Questions:**

Contact the MACC Staff Meeting Coordinator, Eri Moriya, by email at: [MUNI.UBCM.MeetingRequests@gov.bc.ca](mailto:MUNI.UBCM.MeetingRequests@gov.bc.ca),

or by telephone at: 778 698-1686

Once meetings are scheduled, confirmation will be sent to UBCM local government and First Nations members.

# PROVINCIAL GOVERNMENT MINISTRIES AVAILABLE DURING THE 2021 UBCM CONVENTION

## MINISTRY OF ADVANCED EDUCATION AND SKILLS TRAINING

DIVISION/BRANCH	TOPIC
<b><i>Finance, Technology and Management Services and Division Responsible for Student Housing</i></b>	<ul style="list-style-type: none"> <li>Operating and capital grants to 25 PSIs, FTE and PSI financial health monitoring and reporting, Ministry's 10-year capital plan, PSI property acquisition and disposition, manage Ministry budget, maintain Ministry IT systems and digital information security, Administrative Service Delivery Transformation Initiative, lead Ministry's business continuity and emergency response readiness with PSIs. Leading the development of 5000 additional student housing beds on Post-Secondary campuses in B.C.</li> </ul>
<b><i>Governance, Legislation and Corporate Planning Division</i></b>	<ul style="list-style-type: none"> <li>Post-secondary governance, legislation, degree quality assurance, private career training regulation, data and analytical support, audit, institutional accountability, corporate planning, international education, intergovernmental relations, sector labour relations and bargaining.</li> </ul>
<b><i>Post-Secondary Policy and Programs and Division Responsible for Learner Supports</i></b>	<ul style="list-style-type: none"> <li>25 public post-secondary institutions (PSIs) and their programs including: Indigenous Education, Adult Education, StudentAid BC including the BC Access Grant, Science, Technology, Engineering and Math (STEM) programs, health and medical education, student mental health initiatives, and leading strategic policy/liaison function for the sector.</li> </ul>
<b><i>Workforce Innovation and Division Responsible for Skills Training</i></b>	<ul style="list-style-type: none"> <li>Development and management of targeted labour market programs and, policies, including the Community Workforce Response Grant and the BC Employer Training Grant, the dissemination of labour market information, and oversight of the Industry Training Authority to help British Columbians advance their skills and employment and support employers to meet their workforce needs.</li> </ul>

## MINISTRY OF AGRICULTURE, FOOD AND FISHERIES

DIVISION/BRANCH	TOPIC
<b><i>Business Risk Management Branch</i></b>	<ul style="list-style-type: none"> <li>Helps producers manage risks such as weather hazards, natural disasters, wildlife, diseases, pests and market declines, that cause income losses and lead to financial instability. The Branch delivers three programs to help farmers manage financial risk: Production Insurance - offers insurance protection for agricultural crops against weather perils; Agri-Stability - protects farm enterprises from the financial impacts of significant margin declines which can be caused by increasing input costs or reduced agricultural revenues; and Wildlife Damage Compensation - compensates farmers for losses due to wildlife.</li> </ul>
<b><i>Corporate, Policy and Priorities Branch</i></b>	<ul style="list-style-type: none"> <li>Responsible for providing corporate planning, resources and services to the Executive and ministry including ministry data reporting and dissemination, policy, legislation, for agriculture and seafood. Also responsible for the ministry's emergency management planning and preparedness activities, develops ministry climate change policy and provides support and coordination on climate related issues.</li> </ul>
<b><i>Extension and Support Services Branch</i></b>	<ul style="list-style-type: none"> <li>Provides extension and support services to enhance sector growth, competitiveness, sustainability, and adaptability. Working with industry associations, local governments, academic partners and the farming community, the Branch leads environmental, climate change and traceability programming, supports agriculture planning, provides sector knowledge and technical expertise, facilitates emergency preparedness and response and supports industry to meet existing and emerging market and regulatory requirements.</li> </ul>
<b><i>Fisheries, Aquaculture and Wild Salmon Branch</i></b>	<ul style="list-style-type: none"> <li>Leads provincial efforts to support stable, diverse, and sustainable commercial and recreational marine fisheries, aquaculture operations and seafood processing that maximize social and economic benefits for British Columbians. Staff support the Minister, Parliamentary Secretary and Ministry Executive on provincial, national, and other relevant committees and working groups to develop and advance provincial policy and programs in support of government and industry initiatives on fisheries, seafood and wild salmon issues. This branch ensures that Provincial fisheries, aquaculture and seafood objectives are met by examining, interpreting and applying existing and new policies, and by providing leadership, design and implementation of seafood sector operational programs and projects.</li> </ul>



## MINISTRY OF AGRICULTURE, FOOD AND FISHERIES CONTINUED...

<p><b><i>Food and Beverage Branch</i></b></p>	<ul style="list-style-type: none"> <li>• Supports agriculture, food and beverage sector businesses and organizations through a wide variety of economic development and food system services and programs. Leads market, business, and value chain activities to support food and beverage producers, processors, Indigenous communities, and regional economies as well as key initiatives including Feed BC, Buy BC, and the BC Food Hub Network. Working closely with Ministry branches including Extension and Support Services Branch and other provincial and federal agencies, the branch helps activate and grow the next generation of agriculture and food leaders and Indigenous entrepreneurs, food and beverage production and processing capacity, and market access and diversification of B.C. products into distribution channels including retail, public sector institutions, and export markets. Leads numerous stakeholder partnerships, and policy work including trade and liquor production and processing.</li> </ul>
<p><b><i>Food Safety Inspection Branch</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for administration, compliance and enforcement of provincial legislation related to slaughter of meat, and food safety related to processing of seafood products, and inspection of farm worker accommodations for COVID protocol compliance. Also responsible for administration of food safety programs for farmers, ranchers and food processors under the federal/provincial/territorial Canadian Agricultural Partnerships (CAP) agreement.</li> </ul>
<p><b><i>Labour Unit</i></b></p>	<ul style="list-style-type: none"> <li>• Works closely with the Ministry of Labour to improve food security and the safety of temporary foreign workers (TFWs) and domestic farm workers (DFWs) in farming communities. The Labour Unit is responsible for ministry oversight, coordination, and direction regarding all labour initiatives, including the agriculture TFW Quarantine Program. The Labour Unit is responsible for developing a comprehensive Agriculture Labour Strategy and action plan which includes all facets of agriculture labour supply, demand, training, accommodations, etc. focused on farm labour currently relying on TFWs and DFWs. The Labour Unit coordinates with other ministries, federal and local government representatives, and industry associations to support labour-related issues and inform future direction and action plans.</li> </ul>
<p><b><i>Plant and Animal Health Branch</i></b></p>	<ul style="list-style-type: none"> <li>• Supports the sustainability of animal and plant agriculture, while serving to protect the well-being of the people of the province through surveillance, regulatory compliance, risk assessment, and the development of strategies to address identified risks. The Plant and Animal Health Branch consists of three key programs: The Animal Health Centre, the Livestock Management and Regulatory Unit, and the Plant Health Unit.</li> </ul>

## MINISTRY OF AGRICULTURE, FOOD AND FISHERIES CONTINUED...

<p><b><i>Regenerative Agriculture and Agri-Tech Team</i></b></p>	<ul style="list-style-type: none"> <li>• Works in close collaboration with the Ministry of Jobs, Economic Recovery and Innovation in the delivery of strategies and programs to support innovation and use of technology in the agritech sector to increase food security and support the Ministry of Agriculture, Food and Fisheries' ongoing efforts to build a safe, sustainable and resilient food system.</li> <li>• The team is responsible for leading industry engagement, liaison with other levels of government (federal, local, Agriculture Land Commission) and developing a comprehensive strategy to support emerging opportunities for agritech and regenerative agriculture and inform future direction and action plans.</li> </ul>
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## MINISTRY OF ATTORNEY GENERAL AND MINISTER RESPONSIBLE FOR HOUSING

DIVISION/BRANCH	TOPIC
<p><i>Office of Housing and Construction Standards</i></p>	
<p><b><i>Building and Safety Standards Branch</i></b></p>	<ul style="list-style-type: none"> <li>• Buildings, Construction, and Technical Systems: The regulatory framework for buildings and technical systems, including development of building, plumbing, fire, electrical, gas, elevator, and energy codes, safety standards for technical systems, homeowner protection (e.g., home warranties), oversight of certain industry professionals and trades (e.g., home builder licensing and mandatory building official qualifications), and policy advice relating to the built environment, including climate leadership and accessibility for new buildings. Liaison with BC Housing Licensing and Consumer Services, Technical Safety BC, Building Officials Association of BC, National Research Council and Accessibility Standards Canada.</li> <li>• Technical requirements for existing buildings related to CleanBC, climate adaptation, and disaster mitigation (e.g. earthquakes, flooding, and wildfires).</li> <li>• Nationally harmonized technical requirements to make new buildings more accessible.</li> </ul>
<p><b><i>Homelessness Policy and Partnerships Branch</i></b></p>	<ul style="list-style-type: none"> <li>• Homelessness policy and program development such as Rent Banks, Homeless Counts, Integrated Data Project, coordinated encampment response. Leading engagement and facilitation across government with partners and stakeholders towards a more coordinated and effective approach to addressing homelessness as well as leading government's efforts to address homelessness by delivering a homelessness strategy.</li> </ul>



## MINISTRY OF ATTORNEY GENERAL AND MINISTER RESPONSIBLE FOR HOUSING CONTINUED...

<b><i>Housing and Policy Branch</i></b>	<ul style="list-style-type: none"> <li>Housing policy and program development, including market and non-market housing, supportive housing and homelessness; liaison with BC Housing, which partners with local government, non-profit and private developers to build affordable housing; legislation governing strata properties, as well as tracking actions in the Homes for BC: A 30-Point Plan For Housing Affordability. Long-term residential leases; Crown grants for housing.</li> </ul>
<b><i>Multiculturalism and Anti-Racism Branch</i></b>	<ul style="list-style-type: none"> <li>Race-based data legislation and new Anti-Racism Act, Multiculturalism Grant program, Legacy Initiatives, Report on Multiculturalism, Resilience BC anti-racism network and provincial coordination on anti-racism and anti-hate initiatives; Multicultural Advisory Council.</li> </ul>
<b><i>Residential Tenancy Branch</i></b>	<ul style="list-style-type: none"> <li>The regulatory framework for landlords and tenants, including conventional residential and manufactured home park tenancies; information services and disputes resolution for landlord and tenant disputes.</li> </ul>

## MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT

DIVISION/BRANCH	TOPIC
<b><i>Child Care Division</i></b>	<ul style="list-style-type: none"> <li>The Child Care Division leads the development and implementation of B.C.'s Childcare BC plan and has operational accountability for government's child care funding programs and registry of Early Childhood Educators.</li> <li>Childcare BC: <ul style="list-style-type: none"> <li>New Spaces Fund</li> <li>UBCM Child Care New Spaces Grants</li> <li>UBCM Child Care Planning Grants</li> <li>BC Maintenance Fund</li> <li>Start-up Grants</li> <li>Child Care Fee Reduction Initiative</li> <li>Affordable Child Care Benefit</li> <li>Child Care Operating Funding</li> <li>Young Parent Program</li> <li>Early Childhood Educator (ECE) Wage Enhancement</li> <li>Funding for ECE Bursaries</li> <li>ECE Registry</li> <li>Aboriginal Head Start</li> <li>Aboriginal / Support Child Development funding/strategy</li> </ul> </li> </ul>

## MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT CONTINUED...

<p><b><i>Service Delivery Division</i></b></p>	<ul style="list-style-type: none"> <li>• Service Delivery Division is responsible for delivering community services to children, youth and families across the province, including adoption and guardianship, child and youth mental health, children and youth with support needs (including specialized provincial services, Autism Information Services, and Provincial Deaf and Hard of Hearing Services), child protection and family services, resources, Services to Adults with Developmental Disabilities, youth justice and forensics, and supporting youth transitioning to adulthood.</li> <li>• Our professional and support staff work closely with extended families, Delegated Aboriginal Agencies, First Nations, Métis and Inuit partners, foster caregivers, community social service agencies, service providers and ministry partners in pursuit of our ministry's vision.</li> </ul>
<p><b><i>Strategic Integration, Policy and Legislation Division / Strategic Initiatives</i></b></p>	<ul style="list-style-type: none"> <li>• The Strategic Initiatives Branch is responsible for the development of strategic complex, large-scale and cross-divisional projects, including improving supports for youth and young adults transitioning from care, and prevention and family supports. The branch also leads the Service Frameworks for each of these areas.</li> </ul>
<p><b><i>Strategic Integration, Policy and Legislation Division/ Strategic Integration, CYMH Policy and In-Care Network Branch</i></b></p>	<ul style="list-style-type: none"> <li>• The Strategic Integration, CYMH Policy and In-Care Network branch is responsible for identifying opportunities, risks, and system-wide challenges to cross-ministry integration of the Strategic Framework. Strategic Integration leads the research, development, and implementation of the In-Care Service Framework.</li> <li>• Child and Youth Mental Health (CYMH) responsible for providing evidence-informed prevention and early intervention mental health resources for educators, caregivers and families, as well as developing strategic and operational policy to improve mental health outcomes for children, youth and their families.</li> </ul>
<p><b><i>Strategic Integration, Policy and Legislation Division/Policy and Legislation</i></b></p>	<ul style="list-style-type: none"> <li>• The Policy &amp; Legislation Division (PLD) creates and implements strategic and operational policy, manages the ministry's legislation and litigation processes and research programs. Policy areas include child welfare, adoption, child and youth mental health, cross-divisional policy and quality assurance.</li> </ul>

## MINISTRY OF CHILDREN AND FAMILY DEVELOPMENT CONTINUED...

<p><b><i>Strategic Integration, Policy and Legislation Division / Strategic Services</i></b></p>	<ul style="list-style-type: none"> <li>• The Strategic Services Branch provides expertise to enable the large-scale, cross divisional and complex transformation envisioned in the Ministry’s Strategic Framework. The branch leads:             <ul style="list-style-type: none"> <li>○ Strategic planning and engagement – directs planning, reporting, internal and web-based communications and staff engagement;</li> <li>○ Project management and lean services – supports strategic initiatives and continuous improvement; and</li> <li>○ Implementation and change management – champions organizational change and effective implementation.</li> </ul> </li> </ul>
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## MINISTRY OF CITIZENS’ SERVICES

<p><b>DIVISION/BRANCH</b></p>	<p><b>TOPIC</b></p>
<p><b><i>Government Digital Experience</i></b></p>	<ul style="list-style-type: none"> <li>• The Division executes quality public engagement on behalf of various ministries across government, designing services and policies with people affected by them.</li> <li>• Provides technical infrastructure that enables gov.bc.ca and all of its pages, including COVID-19 and vaccination information.</li> <li>• Creates standards to make government’s web site accessible and ensure that the site is easy to navigate and read.</li> <li>• The division also delivers digital policy advice and technology services to Government Communications and Public Engagement (GCPE) to support its day-to-day operations.</li> </ul>
<p><b><i>Office of Chief Information Officer</i></b></p>	<ul style="list-style-type: none"> <li>• The OCIO supports the transformation of government services through integration, collaboration and innovation. It leads strategy, policy and standards that support digital government and information management including information technology, IT security, integrated data, privacy and the management of the Information Management/IT investment portfolio for the province. The OCIO provides leadership and expertise for the expansion, coordination and provisioning of telecommunications services, vendor management, innovation, and technology that enable the digital transformation of government work environments and communities in every corner of the province. The OCIO is responsible for the province’s technology infrastructure and provides a range of corporate enablers to support digital service delivery and business transformation for government and Broader Public Sector organizations. It provides corporate information management services to government including: Freedom of Information; proactive disclosures of information; privacy, records management and elements of information security.</li> </ul>

## MINISTRY OF CITIZENS' SERVICES CONTINUED...

<p><b><i>OCIO Connectivity</i></b></p>	<ul style="list-style-type: none"> <li>• NetworkBC provides guidance on planning for telecommunications infrastructure investment to municipal and regional governments and oversees the Connecting British Columbia program.</li> <li>• Connected Communities supports local governments and regional districts by assisting with connectivity planning and helping communities to better understand how to achieve greater economic, environmental, public safety and social benefits enabled through high-speed internet.</li> <li>• Public Safety Broadband is a Canadian initiative led by the federal government to establish a secure, high-speed and mobile wireless communications network. The network can be used by first responders and public safety personnel to communicate, access and share information during day-to-day operations, weather-related incidents, natural disasters, emergencies and major events.</li> </ul>
<p><b><i>Procurement and Supply</i></b></p>	<ul style="list-style-type: none"> <li>• The Division plays a leadership role in government procurement and supply services. These activities serve the provincial government, the broader public sector, the public and, in some cases, municipalities. For example, municipalities use BC Bid to provide vendors with information on upcoming procurement operations and Asset Investment Recovery to dispose of municipal surplus assets in a convenient, environmentally friendly manner that returns a fair market value to the municipality.</li> <li>• Procurement Services Branch (PSB) is the lead contact for the Single Point of Access (SPA) initiative; a federal initiative in which all Municipalities, Advanced Education, Schools and Hospitals will be required to post all of their procurement activity on a Single Point of Contact web site so that we comply with the requirements of the Comprehensive Economic and Trade Agreement (CETA). Compliance by all provinces and Territories is required by Sept 2022.</li> <li>• PSB is also the lead for coordinating access to the Federal National Memorandum of Understanding (NMUA) which grants access to Provinces and Territories to numerous Corporate Supply Agreements created by the Federal Government.</li> </ul>

## MINISTRY OF CITIZENS' SERVICES CONTINUED...

<p><b>Real Property</b></p>	<ul style="list-style-type: none"> <li>• The Real Property Division provides everything needed to design, set up and manage a government workplace. RPD is responsible for the province's real estate portfolio (excluding schools, post-secondary institutions and hospitals), office space inventory, parking, related legislation, furniture procurement, project and construction management, and real estate services for special-purpose facilities (such as courthouses, laboratories and correctional facilities). RPD provides cost-effective services for environmental management, leasing, facilities management, strategic real estate advice, acquisitions, dispositions and workplace planning. RPD's client base includes ministry (mandated) as well as broader sector (voluntary) customers.</li> </ul>
<p><b>Service BC</b></p>	<ul style="list-style-type: none"> <li>• Service BC is government's chief provider of services to B.C. residents and businesses. Through a provincial network of 65 service centres and the Provincial Contact Center, SBC provides approximately 300 government services on behalf of more than 40 partner ministries and agencies. The division enables the design and delivery of accessible, responsive, and cost-effective services, making it easier for residents and businesses to interact with government.</li> <li>• Our BC Corporate Registries branch facilitates and supports commerce in the province through administration and verification of business, personal property, and manufactured home registrations. The Provincial Identity Information Management Program delivers trusted, secure identity service to support access to digital government services and information.</li> </ul>

## MINISTRY OF EDUCATION

<p><b>DIVISION/BRANCH</b></p>	<p><b>TOPIC</b></p>
<p><b>Capital Management Branch</b></p>	<ul style="list-style-type: none"> <li>• The Capital Management Branch establishes and administers the Ministry of Education's Capital Program, estimated at \$1 billion annually, and includes the following program areas: Annual Facilities Grant, Seismic Mitigation, New and Additional Schools, Replacement Schools, Routine Capital Investment, Building Envelope Program, Bus Replacement Program and the Carbon Neutral Capital Program. The Division establishes the Capital Objectives, the priorities for capital investment across the province through the ministry's Capital Planning process, establishes the Capital Standards, defines the scope of capital investments, establishes contractual relationship with school districts, enforces contractual requirements and processes payments.</li> </ul>

## MINISTRY OF EDUCATION CONTINUED...

<p><b>Resource Management Division</b></p>	<ul style="list-style-type: none"> <li>• The Resource Management Division is responsible for the oversight and management of approximately \$7 billion in operating funding to the K-12 sector; the K-12 funding formula; and school district shared services initiatives. In addition, the division is responsible for the ministry’s overall budget and financial oversight and a wide range of corporate services: financial services; strategic human resources; risk management; and planning/reporting.</li> </ul>
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## MINISTRY OF ENERGY, MINES AND LOW CARBON INNOVATION

DIVISION/BRANCH	TOPIC
<p><b>Electricity and Alternative Energy Division</b></p>	<ul style="list-style-type: none"> <li>• The Division is responsible for British Columbia’s electricity and alternative energy sectors, including BC Hydro. These sectors are made up of diverse interests that develop electricity generation, transmission and distribution infrastructure, clean or renewable energy sources, including biomass, biogas, hydrogen, geothermal, hydro, solar, ocean, wind and low- carbon transportation fuels, and advance energy efficiency.</li> <li>• The Division focuses on increasing electrification and energy efficiency across the economy, reducing the carbon intensity of transportation fuels, expanding electric vehicle infrastructure, and implementing programs to reduce energy use and greenhouse gas emissions in the residential, commercial and industrial sectors. In association with the Ministry of Environment and Climate Change Strategy, the Division has responsibility for policies, regulations and legislation to support legislated short and long-term, province-wide greenhouse gas reduction targets, including: Greenhouse Gas Reduction (Renewable and Low Carbon Fuel Requirements) Act, the Zero-Emission Vehicle Act, the Utilities Commission Act, and the Clean Energy Act.</li> <li>• The Division is responsible for B.C.’s low-carbon energy market transformation, driving a range of actions to support all stages of clean energy development and adoption. The Division also administers the Innovative Clean Energy (ICE) Fund, a special account used to further the energy and environmental priorities of the government.</li> <li>• Property Assessed Clean Energy (PACE).</li> </ul>
<p><b>LNG Canada Implementation Secretariat</b></p>	<ul style="list-style-type: none"> <li>• This division is responsible for the effective implementation of LNG Canada and its associated pipeline, Coastal GasLink by liaising with federal, provincial, municipal governments, Indigenous Nations and the companies on key implementation issues management.</li> </ul>



## MINISTRY OF ENERGY, MINES AND LOW CARBON INNOVATION CONTINUED...

<p><b><i>Mines Competitiveness and Authorizations Division</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for managing authorizations, geoscience and policy for the mining cycle from early mineral exploration, development of major and regional mines, and mine closure and reclamation. Supports the competitiveness of B.C.'s mining sector helps position B.C. as an attractive jurisdiction for investment, providing a fair, effective and transparent authorizations, and focusing on regulatory certainty, Indigenous reconciliation and partnerships, world-class geoscience, innovation and leading environmental standards.</li> </ul>
<p><b><i>Mines Health, Safety and Enforcement Division</i></b></p>	<ul style="list-style-type: none"> <li>• The Division was created in 2019 and is responsible for mine worker health and safety, compliance verification and enforcement, and investigations of serious incidents at mines.</li> <li>• Oversees the regulation of orphaned and abandoned mines.</li> <li>• Manages the ongoing review of the Health, Safety and Reclamation Code for Mines in B.C.</li> <li>• Oversees policy and Indigenous engagement in its core business areas.</li> <li>• The Division includes the Chief Auditor, responsible for conducting audits for regulatory effectiveness.</li> </ul>
<p><b><i>Strategic and Indigenous Affairs Division</i></b></p>	<ul style="list-style-type: none"> <li>• Supports mandate delivery of the Ministry of Energy, Mines and Low Carbon Innovation (EMLI) and EMLI's Divisions on its energy, mining and natural gas mandates.</li> <li>• Leads implementation of the Environmental Stewardship Initiative (ESI), and the development of policy related to collaborative stewardship with Indigenous Nations, in partnership with other NR ministries.</li> <li>• Supports EMLI efforts to advance reconciliation with Indigenous Nations including: supporting the negotiation of revenue sharing and accommodation agreements and Reconciliation Agreements, engaging with Indigenous Nations on strategic policy matters, and the delivery of the ESI with over 30 northern Indigenous Nations. This work is consistent with Government's objectives under the Declaration on the Rights of Indigenous Peoples Act and ensures that First Nations actively participate in natural resource development in their Traditional Territories.</li> <li>• Corporate oversight and coordination of policies, intergovernmental relations and reporting requirements by SIAD to ensure that EMLI takes a strategic approach to the delivery of its programs and services.</li> </ul>

## MINISTRY OF ENERGY, MINES AND LOW CARBON INNOVATION CONTINUED...

<p><b><i>Oil and Gas Division</i></b></p>	<ul style="list-style-type: none"> <li>• This Division is accountable for the management and responsible development of the province’s oil and gas resources. This includes issuing and administrating Crown petroleum and natural gas subsurface tenures, as well as the revenues associated with those tenures; incenting infrastructure that supports resource development and contributes to lowering carbon intensity; undertaking analysis to develop and implement policies and programs, including the province’s royalty regime. The Division is responsible for identifying, stimulating and facilitating development and market opportunities, such as development of the province’s liquefied natural gas industry and other industries that add value to British Columbia’s oil and gas resources.</li> <li>• The Division develops provincial statutes and regulations that apply to the oil and gas sector; and represents the province's interests before energy regulatory tribunals. This includes facilitating and leading the development and implementation of intra-provincial liquefied natural gas pipelines and related infrastructure and facilitating the development and implementation of interprovincial oil pipelines and related infrastructure projects.</li> <li>• The Division develops and maintains petroleum geology databases. It assesses and collaborates across-government on environmental monitoring and research, as well as managing cumulative effects, guiding land use planning, oil and natural gas restoration programs and resource access.</li> </ul>
<p><b><i>Woodfibre Implementation Group</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for facilitating the development and implementation of the Woodfibre LNG facility by liaising with federal, provincial, municipal governments and First Nations. Providing a central point of contact for the proponent of Woodfibre LNG on regulatory and issues management.</li> </ul>

## MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY

DIVISION/BRANCH	TOPIC
<p><b><i>BC Parks</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for all matters (policy, planning and management) of conservation, recreation and cultural values in the province’s parks and protected areas.</li> </ul>



## MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY CONTINUED...

<p><b><i>Climate Change Strategy</i></b></p>	<ul style="list-style-type: none"> <li>Province-wide coordination and management with other ministries of systems to address and respond to climate change including: CleanBC, CleanBC Communities Fund, Property Assessed Clean Energy (PACE), CleanBC Industry Fund, CleanBC Industrial Incentive Program, B.C. Offset Program, Centre for Innovation and Clean Energy, Climate Preparedness and Adaptation Strategy, climate policy, energy and the Climate Action Charter commitments in association with Ministry of Attorney General and Ministry responsible for Housing and Ministry of Energy, Mines &amp; Low Carbon Innovation, province-wide greenhouse gas reduction targets, Carbon Neutral Government (Public Sector Organizations – schools, universities and colleges and hospitals), Climate Solutions Council, GHG Provincial Inventory, including the community GHG Inventory. Climate action pieces of legislation related to climate change including: Greenhouse Gas Industrial Reporting and Control Act, Climate Change Accountability Act (formerly called Greenhouse Gas Reduction Targets Act), Carbon Tax, Greenhouse Gas Reduction - Emissions Standards, Renewable and Low Carbon Fuel Requirements Act, Vehicle Emissions Standards Act, and Clean Energy Act.</li> </ul>
<p><b><i>Conservation Officer Service</i></b></p>	<ul style="list-style-type: none"> <li>A natural resource law enforcement agency responsible for enforcing federal and provincial statutes, public safety as it relates to human-wildlife conflict and interactions, commercial environmental and industrial investigations and compliance and enforcement activities.</li> </ul>
<p><b><i>Environmental Assessment Office</i></b></p>	<ul style="list-style-type: none"> <li><i>Environmental Assessment Act</i>. Environmental assessment (EA) process. Federal EA Substitution. Relationship to federal environmental assessment and review processes, including Canada National Energy Regulator (CER). Compliance and enforcement of certified projects. Public consultation regarding EAS or EA certificate amendment applications. Implementation of the 2018 EA Act. COVID-19 impact and response.</li> </ul>

## MINISTRY OF ENVIRONMENT AND CLIMATE CHANGE STRATEGY CONTINUED...

<p><b>Environmental Protection Division</b></p>	<ul style="list-style-type: none"> <li>• Air quality, reducing toxins, pollution prevention, environmental emergencies/provincial spill response, <i>Environmental Management Act</i>, contaminated sites, brownfields, hazardous and industrial waste, Integrated <i>Pest Management Act</i>, extended producer responsibility, recycling, Provincial Plastics Action Plan, organics infrastructure funding programs, Clean Coast Clean Waters fund, Recycled Plastics Manufacturing Stimulus Fund, bonding financial assurance, circular economy, waste management (incineration, landfilling, municipal liquid and solid waste), permitting and compliance reporting for industrial operations' emissions.</li> </ul>
<p><b>Environmental Sustainability Division</b></p>	<ul style="list-style-type: none"> <li>• Species at Risk policy and legislation development; conservation and sustainability of biodiversity; conservation science; Conservation Data Centre; species and ecosystem status assessments; conservation data and information; terrestrial ecosystem mapping; habitat supply modelling. <i>Water Sustainability Act</i>: development of water legislation, regulations, policy, standards and guidance; integrated watershed and aquifer science; water quality objectives development and policy; water governance framework; provincial water strategies; intergovernmental agreements; drought strategy; First Nations and stakeholder outreach on water legislation; policy for water conservation; source water protection; water quality monitoring; Lake Monitoring Program; groundwater hydrology; groundwater protection; monitoring and network management for surface water and groundwater quantity and quality. State of Environment Reporting; snow survey; ambient air quality; water stewardship outreach; environmental and natural resource sector laboratory (analytical chemistry); services and provincial laboratory quality assurance and standards; Natural Resource Sector, library services. Corporate Indigenous relations and partnership development.</li> </ul>
<p><b>Information, Innovation and Technology</b></p>	<ul style="list-style-type: none"> <li>• NRM Transition to Digital Government, Implementation of IM/IT Initiatives, Product Portfolio Management, Application Development and Delivery, Business Service Desk, Application Maintenance and Support, Application Infrastructure &amp; Database Services, Radio, Technology &amp; Field Services, Information Management, Information Security and Privacy, Critical Infrastructure Support.</li> </ul>
<p><b>Strategic Policy Division</b></p>	<ul style="list-style-type: none"> <li>• Overarching environmental policy and legislation; compliance planning; intergovernmental relations; and Service Plan.</li> </ul>

## MINISTRY OF FINANCE

DIVISION/BRANCH	TOPIC
<b><i>Crown Agencies Secretariat</i></b>	<ul style="list-style-type: none"> <li>• The Crown Agencies Secretariat (CAS) is the branch within government responsible for a number of Crowns, Agencies or Organizations, including:               <ul style="list-style-type: none"> <li>○ BC Lottery Corporation, including BCLC’s oversight of casinos and community gaming facilities; and</li> <li>○ Liquor Distribution Branch sales and policy, including BC Liquor Stores and provincially authorized legal cannabis retail.</li> </ul> </li> <li>• CAS provides direct support to the Minister of Public Safety and Solicitor General as the lead branch responsible for the Insurance Corporation of BC.</li> <li>• CAS is also lead for a number of cross-government efforts and stakeholder liaison functions, including leading:               <ul style="list-style-type: none"> <li>○ the Anti-Money Laundering Secretariat, and coordinating government’s overall response to implement the Dr. German report recommendations; and</li> <li>○ coordination with the liquor and hospitality industry on implementation of the Business Technical Advisory Panel (BTAP) report recommendations.</li> </ul> </li> </ul>
<b><i>Policy and Legislation Division /Intergovernmental Fiscal Relations</i></b>	<ul style="list-style-type: none"> <li>• Federal-provincial fiscal relations (e.g., intergovernmental transfers).</li> <li>• Joint federal-provincial social policy priorities (e.g., income security and pensions).</li> <li>• Local government fiscal relations, with Municipal Affairs.</li> <li>• First Nations fiscal relations, with Indigenous Relations and Reconciliation.</li> <li>• Cannabis revenue sharing.</li> </ul>
<b><i>Policy &amp; Legislation Division /Property Assessment Services</i></b>	<ul style="list-style-type: none"> <li>• Provincial property assessment policy and legislation as it pertains to valuation and classification, including valuation of restricted use properties, long-term business property tax relief and housing affordability.</li> </ul>
<b><i>Policy &amp; Legislation Division /Tax Policy Branch</i></b>	<ul style="list-style-type: none"> <li>• Provincial tax policy, including:               <ul style="list-style-type: none"> <li>○ Provincial property taxes (school, rural, police)</li> <li>○ Property Transfer Tax</li> <li>○ Speculation and Vacancy Tax</li> <li>○ Provincial Sales Tax</li> <li>○ Carbon Tax</li> <li>○ Motor Fuel Tax</li> <li>○ Provincial Income Tax</li> <li>○ Cannabis Tax</li> <li>○ Indigenous Taxation</li> </ul> </li> <li>• Employer Health Tax.</li> </ul>

## MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT

DIVISION/BRANCH	TOPIC
<b><i>BC Timber Sales</i></b>	<ul style="list-style-type: none"> <li>BC Timber Sales (BCTS) manages about 20 per cent of the province's allowable annual cut for Crown timber supporting the BC Timber Market Pricing System and generating economic prosperity for British Columbians through the safe, sustainable development and auction of Crown timber. BCTS operates in 33 communities and directly supports over 8,000 jobs across B.C.</li> </ul>
<b><i>BC Wildfire Service</i></b>	<ul style="list-style-type: none"> <li>Wildfire Suppression, Wildfire Prevention and Community Resiliency Initiative.</li> </ul>
<b><i>Forest Policy and Indigenous Relations Division</i></b>	<ul style="list-style-type: none"> <li>Economic Services, Trade and Export Policy, Timber Pricing, Compensation and Business Analysis, Coast and Interior Revitalization, Indigenous Relations.</li> </ul>
<b><i>Integrated Resource Operations Division</i></b>	<ul style="list-style-type: none"> <li>Archaeology; Compliance and Enforcement; GeoBC; Heritage; Mountain Resorts; Recreation Sites &amp; Trails.</li> </ul>
<b><i>Lands and Natural Resource Operations Secretariat</i></b>	<ul style="list-style-type: none"> <li>To determine whether land use objectives that support economic activity, environmental sustainability and reconciliation with Indigenous peoples throughout the natural resource sector can be more effectively achieved through ministry restructuring.</li> </ul>
<b><i>Office of the Chief Forester</i></b>	<ul style="list-style-type: none"> <li>The Office of the Chief Forester provides provincial leadership for forest management and stewardship. Activities that occur within the Office of the Chief Forester include: continuous improvement of policies, legislation and practices, acquisition and update of forest inventory, spatial analysis and reporting of timber and non-timber values, allowable annual cut determination, silviculture, seed supply, forest health, land based research, climate change, carbon management, integrated planning, forest genetic resource management, developing the bio economy and supporting the ministry dealing with intergovernmental affairs. All these activities are carried out to achieve sustainable management of B.C.'s forests and maintain a balance between a healthy environment and economic sustainability. This Division is comprised of the Office of the Chief Forester and five branches and one unit: Forest Analysis and Inventory Branch, Forest Improvement and Research Management Branch, Climate Change and Integrated Planning Branch and Resource Practices Branch and Innovation, Bioeconomy and Indigenous Opportunities and the Inter-governmental Affairs unit.</li> </ul>

## MINISTRY OF FORESTS, LANDS, NATURAL RESOURCE OPERATIONS AND RURAL DEVELOPMENT CONTINUED...

<b>Regional Operations</b>	<ul style="list-style-type: none"> <li>• FrontCounter BC, resource management coordination, land use policy projects and implementation, Crown land water, fish &amp; wildlife and forest authorizations, community forest agreements, species at risk program delivery, urban deer, clean energy projects, First Nations consultation, ecosystem-based management, range, BC Timber Sales, Interior forest sector renewal, flood and fire response and recovery. Range Branch: Invasive Species and Ecosystem Restoration.</li> </ul>
<b>Resource Stewardship Division</b>	<ul style="list-style-type: none"> <li>• Fish and Aquatic Habitat; Resource Planning and Assessment; Species at Risk Recovery; Water Management; Wildlife and Habitat; Strategic Projects and Indigenous Policy; Provincial Stewardship Strategies and Planning. Includes land use planning, cumulative effects and the Forest and Range Evaluation program, integrated monitoring, policy that guides wildlife, fish and water management, land-based investment program, non-timber forest values, resource management objectives, species at risk recovery, fish and wildlife management, habitat management, water management, river forecasting, dam safety, flood safety, water use planning, utility regulation, water stewardship, old growth strategic review, land stewardship and protection policy.</li> </ul>
<b>Rural Opportunities, Tenures and Engineering Division</b>	<ul style="list-style-type: none"> <li>• Engineering, Resource Worker Safety, Lands, Forest Tenures, Crown Land Opportunities and Restoration and Rural Development.</li> </ul>

## MINISTRY OF HEALTH

DIVISION/BRANCH	TOPIC
<b>COVID Response and Health Emergency Management</b>	<ul style="list-style-type: none"> <li>• Ensure an ongoing, focused response to supporting the health system within the context of COVID-19.</li> <li>• Coordinate the Ministry of Health and Health Sector’s response to the pandemic.</li> <li>• Continue to provide health system coordination for new emergency events and ongoing provincial level response planning for natural hazard and public health emergencies that may disrupt health service delivery.</li> </ul>

## MINISTRY OF HEALTH CONTINUED...

<p><b><i>Finance and Corporate Services</i></b></p>	<ul style="list-style-type: none"> <li>• Supports programs and health authorities by managing and ensuring a consistent approach to financial and corporate services planning, policy, performance oversight/reporting, and critical financial and corporate services issues management.</li> <li>• Services provided include, Health Authority Regional Grants Decision Support, Finance and Decision Support, Capital Services Management, and Audit and Investigations.</li> </ul>
<p><b><i>Health Sector Workforce and Beneficiary Services</i></b></p>	<ul style="list-style-type: none"> <li>• Responsible for operational delivery of beneficiary and diagnostic services and workforce strategies that contribute to effectively meeting patient and population health needs and improving patient outcomes through the efficient delivery of health services.</li> </ul>
<p><b><i>Health Services</i></b></p>	<ul style="list-style-type: none"> <li>• Focuses on implementing specialized community and surgical services and programs, provincial health services, and regional hospital-based services, and provides provincial oversight of Medical Assistance in Dying (MAiD).</li> <li>• Works towards service transformation across the health sector and streamlines bilateral efforts between the ministry and health authorities by bringing together key mandated initiatives.</li> <li>• Community Care – seniors services, assisted living registry operations and oversight, mental health and substance use services.</li> <li>• Work on access and wait times – surgical and diagnostic services; implementing waitlist policies and approaches in the specialized community services programs and other general health services.</li> <li>• The Division works closely with providers and stakeholders, provides strategic oversight, policy development, performance and issues monitoring and evaluation.</li> </ul>
<p><b><i>Office of Indigenous Health</i></b></p>	<ul style="list-style-type: none"> <li>• Works in partnership with B.C. First Nations, Métis and urban Indigenous partners, regional health authorities, across provincial ministries, and with Indigenous Services Canada to ensure the implementation of key strategic priorities and commitments regarding Indigenous health and wellness.</li> <li>• Key focus: Using the Recommendations of the <i>In Plain Sight</i> report as a blueprint for action to address Indigenous-specific racism and discrimination across the B.C. health care system.</li> </ul>
<p><b><i>Population and Public Health</i></b></p>	<ul style="list-style-type: none"> <li>• Focuses on improving people’s overall health and well-being by promoting health; preventing disease, disability, and injury; protecting people from harm, and ensuring particular focus on key groups including Indigenous peoples, women and children.</li> </ul>



## MINISTRY OF HEALTH CONTINUED...

<p><b>Primary Care</b></p>	<ul style="list-style-type: none"> <li>• Responsible for implementing the provincial primary care strategy. The priorities of the division are: Primary care networks; Urgent primary care centres; Community health centres; Interdisciplinary team based primary care services; ensuring integration of Primary Care services with community services programs.</li> <li>• The Division also includes HealthLink BC due to its role as a key community services enabler of primary care.</li> </ul>
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## MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION

DIVISION/BRANCH	TOPIC
<p><b>Community and Social Innovation Branch</b></p>	<ul style="list-style-type: none"> <li>• Leads the Ministry’s efforts in sociocultural reconciliation with Indigenous communities in British Columbia, including First Nations, Metis, urban Indigenous peoples and Indigenous youth. Partners with Indigenous governments, communities, organizations and other ministries to implement community wellbeing initiatives that advance self-determining, thriving, and resilient Indigenous communities.</li> </ul>
<p><b>Implementation and Lands Services Branch</b></p>	<ul style="list-style-type: none"> <li>• Leads key functions for the completion, implementation and ongoing relationship management of agreements with First Nations in the province, including:               <ul style="list-style-type: none"> <li>○ Provincial representative on treaty Implementation Committees;</li> <li>○ Tri-partite treaty closing to reach Effective Date;</li> <li>○ Research/advice and survey for crown land negotiations; and</li> <li>○ Implementation best practices to ensure agreement obligations are met.</li> </ul> </li> </ul>
<p><b>Negotiations and Regional Operations Division</b></p>	<ul style="list-style-type: none"> <li>• Leads provincial engagement with First Nations to advance reconciliation initiatives, including negotiating and implementing agreements with First Nations partners in conjunction with other provincial agencies, federal and local government, and working with stakeholders to ensure the success of reconciliation initiatives.</li> </ul>
<p><b>Reconciliation Transformation &amp; Strategies Division</b></p>	<ul style="list-style-type: none"> <li>• Leads provincial development and implementation of strategic reconciliation initiatives, such as the <i>Declaration on the Rights of Indigenous People Act</i>.</li> <li>• Facilitates collaboration and partnership between Indigenous and non-Indigenous peoples, stakeholders, and all levels of government to build capacity and support outcomes that advance reconciliation at the local, regional and provincial levels.</li> <li>• Provides strategic advice and coordination to support Indigenous economic development and sustainability as a means to advance self-determination.</li> </ul>

## MINISTRY OF INDIGENOUS RELATIONS AND RECONCILIATION CONTINUED...

<p><b><i>Socio-Economic Partnerships Branch</i></b></p>	<ul style="list-style-type: none"> <li>Leads the development and implementation of key corporate Indigenous initiatives and seeks to achieve positive impacts needed to improve the social and economic conditions of Indigenous peoples in B.C. living on and off reserve. This work requires the development of solutions through a diverse range of initiatives through engagement with Indigenous partners, provincial ministries and the federal government.</li> </ul>
<p><b><i>Strategic Liaison, Consultation and Safety Branch</i></b></p>	<ul style="list-style-type: none"> <li>Provincial accountability for government consultation and accommodation procedures and associated tools to support statutory decision makers.</li> </ul>

## MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION

DIVISION/BRANCH	TOPIC
<p><b><i>Small Business and Economic Development Division</i></b></p>	<ul style="list-style-type: none"> <li>Economic analysis and policy, including LNG economic and workforce impacts and opportunities; Business growth and scale-up, including the B.C. supplier development pilot; Better Regulations for British Columbians; and Business and Economics Implications Framework.</li> <li>Supports the development and delivery of policies, programs and initiatives supporting inclusive economic recovery, local, regional and Indigenous economic development, outreach, engagement and community investment readiness.</li> <li>Small business initiatives, programs, resources and available supports including the Small Business Roundtable; Sector and Regulatory Competitiveness including Better Regulations for British Columbians.</li> <li>Leads the development and delivery of policies, programs and initiatives supporting local, regional and Indigenous economic development and community investment readiness.</li> <li>Support the COVID Industry Engagement Table which focuses on ways to reduce the transmission of COVID-19 in workplaces, and to provide input and advice to the government on the impacts and effectiveness of new public health measures and restrictions.</li> <li>Focus on increasing Indigenous participation in the economy, promoting Indigenous businesses and entrepreneurs, and industry partnerships.</li> </ul>



## MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION CONTINUED...

### ***Investment and Innovation Division***

### ***Innovation, Technology and Investment Capital Division***

- Leads the development and implementation of strategy and policy in support of provincial technology, innovation and related investment initiatives.
- Responsible for InBC - a \$500 million strategic investment fund with a “triple bottom line” mandate that invests in high-growth potential businesses to help them scale up. InBC will continue to be accountable for the administration of the legacy investments of the BC Renaissance Capital Fund, which include 10 investments in venture capital funds, including the BC Tech Fund.
- Major Investments and Strategic Partnerships including:
- Assesses the technical, financial, and strategic scope of investment opportunities to determine the appropriate level of ministry engagement.
- Engages with potential investors who have a viable project opportunity and provides customized support to enable the investment to advance in B.C.
- Works closely with the Ministry of Energy, Mines, and Low Carbon Innovation to boost B.C. as a global exporter of climate solutions, carbon capture, storage, and other low carbon technologies.
- Leads and/or collaborates on complex cross ministry/government activities or strategic initiatives, including economic recovery.
- Develops partnerships with investors to match project financing needs with strategic sources of capital.
- Develops relationships with industry associations, investors, and other investment focused stakeholders to identify projects that could benefit from the branch’s involvement.
- The division also manages the BC Knowledge Development Fund Program, the province’s participation in the Digital Supercluster, provides expertise on B.C.’s research strengths and leads the planning and coordination of provincial technology and innovation policy and programming, including oversight of Innovate BC and digital marketing initiatives.
- Coordination of the province’s StrongerBC programming.
- Cannabis economic development including challenges and opportunities for local and indigenous governments in supporting the development of licit cultivation and retail operations in their communities.
- Develop and implement “pan-economic” frameworks to support provincial investment policy decision-making.
- Leads the ministry’s investment evaluation process.
- Provide secretariat support for StrongerBC - tracking & reporting.

## MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION CONTINUED...

### ***Trade and Industry Development Division***

- Delivers economic recovery “StrongerBC” initiatives that help B.C. businesses adapt and recover from the impacts of COVID-19 (Agritech, Manufacturing, Supply Chain).
- Develops programming and strategies for major and emerging sectors of B.C.’s economy.
- Spurs economic opportunities through Canada’s free trade agreements and our own international networks in support of diversified and growing exports and investment attraction.
- Drives prosperity and global opportunities for B.C. businesses in collaboration with Global Affairs Canada in the USA, Europe and Asia.
- Develops and delivers events and outreach to support awareness and networking for B.C. businesses in B.C. and overseas.
- Manages international and industry focused domestic marketing efforts in order to promote B.C. internationally as an attractive place to do business.
- Delivers and coordinates trade readiness and trade services programs serving communities across the province including indigenous communities, helping develop prosperous exporting companies positively impacting these communities.
- Supports the delivery of the Export Navigator Program.
- Supports the delivery of the Agritech Concierge Program and co-lead for implementation of the recommendations of the Food Security Task Force.
- Develops and delivers initiatives to attract and retain international investors and businesses, including support for site selection, aligning efforts with B.C. communities and federal partners to optimize the best investment opportunities for B.C.
- Advances and defends B.C. interests in international and domestic trade negotiations, agreements, and disputes.
- Monitors, analyzes, and communicates trends in investment, exports, and policy, connecting to the B.C. industry development context, and providing the evidence base for sound strategy development and decision making.
- Leads the development of a Trade Diversification Strategy and an Industrial and Manufacturing Strategy.

## MINISTRY OF JOBS, ECONOMIC RECOVERY AND INNOVATION CONTINUED...

<p><b><i>Office of Mass Timber Implementation</i></b></p>	<ul style="list-style-type: none"> <li>• The Office is tasked with leading the expansion and use of mass timber in B.C. buildings. Working towards transitioning the forestry sector to high value over high-volume production.</li> <li>• Expected outcomes include opportunities for local workers, strong partnerships with First Nations and greater economic opportunity while making a significant contribution to advancing CleanBC, advancing the Mass Timber Action Plan, cross-government and external partner co-ordination &amp; collaboration and supporting the Minister’s Mass Timber Advisory Council.</li> </ul>
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## MINISTRY OF LABOUR

DIVISION/BRANCH	TOPIC
<p><b><i>Labour Relations</i></b></p>	<ul style="list-style-type: none"> <li>• Administration of the Labour Relations Code through the independent quasi-judicial B.C. Labour Relations Board. The Ministry also promotes stable labour relations by monitoring collective bargaining disputes and providing formal and informal assistance to the parties. Also, responsible for the Fire and Police Services Collective Bargaining Act.</li> </ul>
<p><b><i>Employment Standards</i></b></p>	<ul style="list-style-type: none"> <li>• Administration of the Employment Standards Act to ensure employees receive basic standards of compensation and conditions of employment, including the minimum wage. Provide fair and efficient procedures for resolving workplace disputes. Responsible for the Employment Standards Branch and the Employment Standards Tribunal. Responsible for enforcement of the new Temporary Foreign Worker Protection Act.</li> </ul>
<p><b><i>Workers’ Compensation</i></b></p>	<ul style="list-style-type: none"> <li>• Administration of the Workers Compensation Act and responsible for WorkSafeBC (provincial Workers’ Compensation Board). WorkSafeBC provides compensation services, health care and vocational rehabilitation to injured workers. WorkSafeBC also has authority to develop, enact and enforce the Occupational Health and Safety Regulation. The Ministry is also responsible for the Employers’ Advisers Office, the Workers’ Advisers Office, and the Workers’ Compensation Appeal Tribunal.</li> </ul>

## MINISTRY OF MENTAL HEALTH AND ADDICTIONS

DIVISION/BRANCH	TOPIC
<i>Strategic Policy &amp; Planning Division</i>	<ul style="list-style-type: none"> <li>• Setting strategic direction and responsible for leading the development and implementation of an overarching, integrated mental health and addictions strategic framework and associated actions plans.</li> <li>• Leading child and youth mental health and substance use initiatives including the expansion of Foundry Youth Centres, developing a youth substance use system of care, and establishing integrated child and youth teams.</li> <li>• Supporting Indigenous partnerships including partnering on Indigenous-led solutions and advancing broader commitments related to Indigenous reconciliation.</li> <li>• Developing a framework for services and supports for people with complex mental health and substance use needs who are not adequately served by supportive housing in B.C.</li> </ul>
<i>Strategic Priorities &amp; Initiatives Division</i>	<ul style="list-style-type: none"> <li>• Lead for substance use policy, system integration and innovation, including the overdose public health emergency. This includes the full continuum of substance use services and supports from prevention, early intervention, harm reduction as well as treatment and recovery.</li> <li>• Lead for public information, social marketing, and anti-stigma campaigns for substance use in the province.</li> <li>• Leads and/or supports initiatives and provides strategic advice on workplace mental health. Works collaboratively with community partners, unions, and employer groups to ensure employees and leaders have the tools and training they need to foster psychologically healthy and safe workplaces.</li> </ul>

## MINISTRY OF MUNICIPAL AFFAIRS

DIVISION/BRANCH	TOPIC
<i>Local Government Division</i>	
<i>Governance Structures Governance Services Governance Relations</i>	<ul style="list-style-type: none"> <li>• Incorporation, restructure, boundary extensions, structure-related legislation and processes, and local and regional governance.</li> <li>• Local government administration, elections, governance operations-related legislative requirements/powers and local and regional services.</li> <li>• Local government First Nations/Indigenous relations, Crown Grant/Nominal Rent Tenure sponsorships, Business Improvement Areas, and Resort Associations.</li> </ul>

## MINISTRY OF MUNICIPAL AFFAIRS CONTINUED...

<p><b>Infrastructure and Engineering</b></p>	<ul style="list-style-type: none"> <li>• Asset management, drinking water, wastewater, stormwater, solid waste, green energy, community, recreation and other capital grants, infrastructure planning grants and programs [Investing in Canada Infrastructure Program (Environmental Quality; Community, Culture and Recreation, Rural and Northern Communities, CleanBC Communities Fund, COVID-19 Resilience Infrastructure Stream), Community Economic Recovery Infrastructure Program, Clean Water and Wastewater Fund and Small Communities Fund].</li> </ul>
<p><b>Local Government Finance</b></p>	<ul style="list-style-type: none"> <li>• Local government finance, including:             <ul style="list-style-type: none"> <li>○ budgeting and financial plans;</li> <li>○ audited financial statements;</li> <li>○ unconditional grants; Safe Restart – Local Government grants; reserve funds;</li> <li>○ investments and municipal corporations; long-term liabilities;</li> <li>○ development financing (including Development Cost Charges);</li> <li>○ user-fees;</li> <li>○ taxation (including tax sale);</li> <li>○ COVID-19 response temporary financial measures; and</li> </ul> </li> <li>• Property Assessment Clean Energy (PACE) Programs.</li> </ul>
<p><b>Local Government Policy, Research and Legislation</b></p>	<ul style="list-style-type: none"> <li>• Overall responsibility for local government legislation development for Community Charter, Local Government Act, Local Elections Campaign Financing Act and other local government legislation. Broad responsibility for forward-looking policy development in relation to various local government authorities.</li> </ul>
<p><b>Planning and Land Use Management Programs</b></p>	<ul style="list-style-type: none"> <li>• Local government planning and land use management framework, including: rental zoning, housing needs reports; other local planning and land use tools; ministerial approvals of some official community plans; Regional Growth Strategies (RGSs); and Development Approvals Process Review.</li> <li>• CleanBC, Climate Action Charter, Climate Action Revenue Incentive Program (CARIP), joint provincial-UBCM Green Communities Committee (GCC), support for local government climate mitigation and adaptation action including consideration of UBCM’s Special Committee on Climate Action recommendations.</li> <li>• Dispute resolution related to Regional District service review/withdrawal, RGS and other intergovernmental disputes.</li> <li>• Socio-economic effects of LNG Canada and Coastal GasLink’s LNG projects on local governments and Indigenous Nations in northern B.C.</li> <li>• Funding programs: Safe Restart -- Strengthening Communities’ Services, Safe Restart -- Local Government Development Approvals Program, Northern Healthy Communities Fund.</li> </ul>

## MINISTRY OF MUNICIPAL AFFAIRS CONTINUED...

<p><b><i>Public Libraries Branch</i></b></p>	<ul style="list-style-type: none"> <li>• The Public Libraries Branch works together with public library boards, library staff and local governments to improve and ensure the public's access to information, resources, and services under the Library Act. Responsible for areas covering legislation, governance, financial reporting, provincial funding, digital infrastructure, provincial-wide services and provincial policies. Responsible for implementation of B.C.'s strategic plan for public library services.</li> </ul>
<p><b><i>Immigration Services and Strategic Planning Division</i></b></p>	
<p><b><i>Community Gaming Grants</i></b></p>	<ul style="list-style-type: none"> <li>• Community Gaming Grants support eligible not-for-profit organizations delivering community programs that benefit the citizens of British Columbia. Grants are awarded in several sectors including: Arts &amp; Culture, Sport, Public Safety, Environment, Human &amp; Social Services and Parent Advisory Councils.</li> <li>• Eligible not-for-profit can also apply for Capital Grants through the program.</li> </ul>
<p><b><i>Community Policy and Legislation</i></b></p>	<ul style="list-style-type: none"> <li>• The branch provides services and leadership in the areas of legislative services, community policy, corporate priorities and strategic planning related to local governments and communities.</li> <li>• The branch is responsible for and executes the legislative program and coordinates Orders in Council (OIC), Ministerial Orders and board appointments for the ministry.</li> </ul>
<p><b><i>Immigration Services</i></b></p>	<ul style="list-style-type: none"> <li>• Immigration policy, programs, and services; including Provincial Nominee Program (PNP) supporting the attraction of international entrepreneurs and skilled and semi-skilled workers. The Entrepreneur Immigration Regional Pilot and the PNP Tech Pilot are supported by a dedicated PNP Concierge service; Settlement and Integration services, foreign qualifications recognition and interprovincial labour mobility.</li> </ul>

## MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL

DIVISION/BRANCH	TOPIC
<b>BC Coroners Service</b>	<ul style="list-style-type: none"> <li>Responsible for investigating and determining the circumstances of all unnatural, sudden and unexpected, unexplained or unattended deaths in the province.</li> <li>Makes recommendations to improve public safety and prevent death in similar circumstances.</li> <li>Responsible for the investigation of all child death (under the age of 19 years) in B.C. and for investigating all deaths in custody.</li> </ul>
<b>BC Corrections</b>	<ul style="list-style-type: none"> <li>Responsible for the supervision of individual, 18 years or older, on bail or serving a sentence in the community, and the supervision of individuals in custody awaiting trial, serving a sentence under two years, or on an immigration hold.</li> </ul>
<b>Cannabis Legalization and Regulation Secretariat</b>	<ul style="list-style-type: none"> <li>The Secretariat leads and supports the development and implementation of provincial non-medical cannabis policy.</li> <li>The lead for negotiating and entering into government-to-government agreements with Indigenous nations in respect to cannabis under section 119 of the <i>Cannabis Control and Licensing Act</i>.</li> </ul>
<b>Community Safety and Crime Prevention Branch</b>	<ul style="list-style-type: none"> <li>Civil Forfeiture; Victim Services and, Violence Against Women Programming; Domestic Violence; Gender Based Violence; Crime Prevention; Restorative Justice; and Human Trafficking.</li> </ul>
<b>Emergency Management BC (EMBC)</b> <b>**Meeting requests for the Minister will be held with the Parliamentary Secretary for Emergency Preparedness.</b>	<ul style="list-style-type: none"> <li>Is the lead coordinating agency in the provincial government for all emergency management activities. The overall purpose of EMBC is to make individuals and communities in B.C. safer.</li> <li>Works with local governments, First Nations, federal departments, industry, non-governmental organizations, and volunteers to support the emergency management phases of mitigation and prevention, preparedness, response, and recovery. Additionally, EMBC engages with provincial, national and international partners to enhance collective emergency preparedness.</li> <li>Also, within EMBC is the Office of the Fire Commissioner (OFC). The OFC is the senior fire authority in the province with respect to fire safety and prevention.</li> </ul>
<b>Insurance Corporation of BC (ICBC)</b>	<ul style="list-style-type: none"> <li>ICBC is responsible to the Minister of Public Safety and Solicitor General, who is supported within government by the Crown Agencies Secretariat in the Ministry of Finance.</li> </ul>



## MINISTRY OF PUBLIC SAFETY AND SOLICITOR GENERAL CONTINUED...

<p><b><i>Policing and Security Branch</i></b></p>	<ul style="list-style-type: none"> <li>• Police Services provides central oversight of all policing and law enforcement in the province by developing and administering policing policy and programs. Ensures the adequate and effective levels of policing throughout the province.</li> <li>• Security Programs administers the Criminal Record Review Program, Protection Order Registry, security screening for cannabis workers and retail applicants, regulation of the security industry in B.C., as well as programs regulating Metal Dealers and Recyclers, Pill Presses, and Armored Vehicles / Body Armor.</li> <li>• The Community Safety Unit was established under the Cannabis Control and Licensing Act. It delivers a province wide regulatory compliance and enforcement program to enhance public safety by focusing on the illegal sale of cannabis.</li> <li>• Police and Public Safety Modernization project is tracking the work of the Special Committee on reforming the <i>Police Act</i> in anticipation of their report, expected to be tabled April 28, 2022.</li> <li>• The Indigenous Policing Unit is currently involved in the renewal of the First Nations Policing Program (FNPP) Framework Agreement and provides ongoing oversight of the FNPP, work with RCMP regarding the Community Tripartite Agreements (CTA) and police agencies (Stl'atl'imx Tribal Police Service &amp; Delta Police Service) on issues management through participation in various working groups and committees. Work with Public Safety Canada and other Provinces and Territories on the co-development of the federal legislative framework to make the FNPP an essential service and the expansion of the FNPP.</li> </ul>
<p><b><i>RoadSafety BC</i></b></p>	<ul style="list-style-type: none"> <li>• Operates provincial road safety programs and is the policy and regulatory agency responsible for ensuring the safe and responsible operation of motor vehicles in B.C.</li> <li>• The Superintendent of Motor Vehicles is the administrative authority governing drivers and has authority to:             <ul style="list-style-type: none"> <li>○ Prohibit a person from driving a motor vehicle;</li> <li>○ Require a driver to take part in a program to improve their driving;</li> <li>○ Review and make decisions about sanctions, driving prohibitions and ICBC licensing decisions; and</li> </ul> </li> <li>• Make sure B.C. drivers are medically fit to drive.</li> </ul>



## MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION

DIVISION/BRANCH	TOPIC
<i>Accessibility Secretariat</i>	<ul style="list-style-type: none"> <li>• Accessibility – Working across government to increase accessibility and decrease barriers for people with disabilities in B.C.</li> <li>• Accessible British Columbia Act.</li> </ul>
<i>Employment and Labour Market Services Division</i>	<p><b>WorkBC Employment Services:</b> WorkBC provides British Columbians with the employment services and supports to find good jobs and supports businesses in B.C. to access workers with the right skills. WorkBC Employment Services are delivered through 102 WorkBC Centres across B.C., as well as through a strong online presence. Services are currently available in-person by appointment and virtually. Services include access to job search resources, employment planning, skills training, financial supports, work experience placements, assistive technology supports, apprentice services and more.</p> <p><b>Community and Employer Partnerships</b> The Community and Employer Partnerships (CEP) Fund is a component of WorkBC Employment Services by investing in training and skills for unemployed job seekers and supporting people to find and keep good jobs. The Community and Employer Partnerships fund supports community-based initiatives to help individuals and the broader community. With the help of this fund, communities see job creation, positive social impacts, economic growth, and more employment opportunities for unemployed British Columbians.</p> <p>In response to the rapidly changing labour market and to support recovery efforts, CEP is prioritizing applications and funding projects that:</p> <ul style="list-style-type: none"> <li>• Create work experience and training opportunities to prepare job seekers for available jobs; and</li> <li>• Support an inclusive economic recovery in B.C. communities.</li> </ul>

## MINISTRY OF SOCIAL DEVELOPMENT AND POVERTY REDUCTION CONTINUED...

<p><b>Research, Innovation and Policy Division</b></p>	<ul style="list-style-type: none"> <li>• The Research, Innovation and Policy Division (RIPD) provides research, policy and legislation support to the ministry, enabling the Service Delivery Division to successfully deliver the BC Employment and Assistance Program and provide financial assistance to British Columbians most in need.</li> <li>• Income and Disability Assistance – Effective May 2021, the B.C. Government has provided the largest-ever permanent increase to Income Assistance and Disability Assistance rates.</li> <li>• RIPD also undertakes reconsideration activities for clients disputing decisions regarding eligibility for or amounts granted through Income and Disability Assistance programs.</li> <li>• RIPD also leads government on Together BC, BC’s Poverty Reduction Strategy, including recent mandate items regarding food security and period poverty. The Division also supports the Parliamentary Secretary for Community Development and Non-Profits.</li> </ul>
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## MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT

DIVISION/BRANCH	TOPIC
<p><b>Arts and Culture</b></p>	<ul style="list-style-type: none"> <li>• Supports the arts and culture sector through COVID-19 response and recovery.</li> <li>• Leads research, analysis, policy, and program development to provide broad access to and increase participation in arts and culture.</li> <li>• Implements the BC Arts Council Strategic Plan focusing on increasing equity, diversity and access; improving sustainability and creative development; enhancing engagement with Indigenous arts and culture; and expanding regional and community arts.</li> <li>• Administers application-based grant programs for artists/cultural practitioners, and non-profit arts and culture organizations, including programs for artistic development &amp; capacity building, small arts infrastructure projects, and arts-based community development.</li> <li>• Provides oversight of cultural infrastructure priority projects, including the Royal BC Museum modernization and the establishment of a Chinese Canadian Museum.</li> </ul>
<p><b>BC Athletic Commission</b></p>	<ul style="list-style-type: none"> <li>• Legislation and regulatory oversight of professional boxing, kickboxing, and mixed martial arts, as well as amateur kickboxing, mixed martial arts, Muay Thai and pankration.</li> </ul>

## MINISTRY OF TOURISM, ARTS, CULTURE AND SPORT CONTINUED...

<b><i>Creative Sector</i></b>	<ul style="list-style-type: none"> <li>• Lead on cross-ministry and intergovernmental coordination, policy development and research to support the growth of B.C.'s creative sector (i.e., film, television, interactive digital media, music, and publishing) and work with industry stakeholders to advance opportunities. Provides oversight and strategic direction for Creative BC and the Knowledge Network.</li> </ul>
<b><i>Sport</i></b>	<ul style="list-style-type: none"> <li>• Lead on policy development and program implementation related to amateur sport development in B.C. Work is guided by B.C.'s Sport Framework (<i>Pathways to Sport</i>) which identifies three key priority areas of focus for the provincial sport system: sport participation; athlete development; sport event hosting.</li> </ul>
<b><i>Tourism</i></b>	<ul style="list-style-type: none"> <li>• Policies, programs, destination development and strategic engagement to support B.C. tourism sector's recovery and resilience; manages the Resort Municipality Initiative, Tourism Event Program and Municipal Regional District Tax program (jointly with Ministry of Finance and Destination BC). Provides oversight of Destination BC (tourism marketing) and BC Pavilion Corporation (BC Place and Vancouver Convention Centre) and leads development and implementation of provincial tourism framework.</li> </ul>

## MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE

DIVISION/BRANCH	TOPIC
<b><i>Highway Operations</i></b>	<ul style="list-style-type: none"> <li>• The Highway Operations Department plans, designs, constructs, operates, rehabilitates and maintains the provincial public highway system. Project manages and delivers hundreds of expansion, rehabilitation and safety improvement projects annually including maintenance contracts, centreline marking contracts and electrical contracts. Oversees and manages privatized road and bridge maintenance. Approves subdivisions in rural areas near provincial highways, issues highway permits for access, utilities and special events and approves zoning near provincial highways. The department, through their Commercial Vehicle Safety Enforcement (CVSE) program, also regulates and manages commercial vehicle activities on the provincial highway network and aligns requirements with neighboring provinces to ensure the safe and efficient movement of goods within B.C. and beyond.</li> </ul>

## MINISTRY OF TRANSPORTATION AND INFRASTRUCTURE CONTINUED...

<p><b><i>Highway Services</i></b></p>	<ul style="list-style-type: none"> <li>• The Highways Services Department develops province-wide engineering and environmental solutions and implements standards, policies and procedures regarding provincial transportation engineering. Ensures commercial vehicle safety by managing the National Safety Code, the Vehicle Inspection and Standards and enforcement of the Motor Vehicle Act in relation to commercial vehicles. Highway Services also includes the Passenger Transportation Branch, which regulates commercial passenger vehicles including taxis, ride hailing companies, limousines, charter and inter-city (scheduled) buses, in accordance with the Passenger Transportation Act.</li> </ul>
<p><b><i>Major Projects, Infrastructure and Properties Department</i></b></p>	<ul style="list-style-type: none"> <li>• The Major Projects, Infrastructure and Properties Department is responsible for all aspects of strategic planning, capital programming, including development and management of the provincial 10-year Transportation Investment Plan, management of federal and community cost sharing programs, and the delivery of the major transportation projects throughout the province. Oversees the acquisition, management and disposition of the ministry’s thousands of properties and land interests, including those owned by the BC Transportation Financing Authority and BC Railway Company. The department is also the primary linkage to the Transportation Investment Corporation.</li> </ul>
<p><b><i>Transportation Policy &amp; Programs Department</i></b></p>	<ul style="list-style-type: none"> <li>• The Transportation Policy and Programs Department is responsible for all aspects of strategic transportation policy, legislation, and grant programs in British Columbia. This includes air, rail, public transit service delivery through BC Transit and coastal and inland ferry delivery, governmental relations, active transportation and airport grant programs, Clean BC and climate change initiatives, corporate planning, strategic initiatives and writing services. The department has direct oversight of the province’s coastal ferry service through BC Ferries and also supports the Minister Responsible for TransLink.</li> </ul>

## PROVINCIAL AGENCIES, COMMISSIONS AND CORPORATIONS AVAILABLE DURING THE UBCM 2021 CONVENTION

DIVISION/BRANCH	TOPIC
<b><i>Agricultural Land Commission</i></b>	<ul style="list-style-type: none"> <li>Information and advice regarding the Agricultural Land Reserve (ALR) and work of the Provincial Agricultural Land Commission (ALC). ALC Chair and/or Chief Executive Officer will be in attendance.</li> </ul>
<b><i>BC Emergency Health Services (BCEHS)</i></b>	<ul style="list-style-type: none"> <li>As part of the Provincial Health Services Authority, BCEHS governs the emergency medical services system in B.C. and provides pre-hospital emergency and inter-facility patient transfer services. BCEHS paramedics, emergency medical call takers and dispatch staff provide pre-hospital emergency care and medically necessary transport (ground and air ambulances) for British Columbians. BCEHS also oversees patient inter-facility transfers in the province, working with health authorities to coordinate the transfer of acute and critically ill patients to an appropriate level of care both within and outside of B.C.               <ul style="list-style-type: none"> <li>Members of the BCEHS executive team look forward to participating in productive and engaging sessions with municipal leaders.</li> </ul> </li> </ul>
<b><i>BC Housing</i></b>	<ul style="list-style-type: none"> <li>BC Housing works in partnership with private and non-profit sectors, provincial health authorities and ministries, other levels of government and community groups to develop a range of housing options. These affordable housing options span the housing continuum, including emergency shelter and housing for the homeless, transitional supportive and assisted living, independent social housing, rent assistance in the private market, and affordable owner-purchase housing.</li> <li>Through the Homeowner Protection Act, BC Housing also licenses residential builders, administers owner builder authorizations, ensures that mandatory licensing and home warranty insurance provisions are complied with, oversees the third-party home-warranty insurance, and carries out research and education that benefits the residential construction industry, consumers and the affordable housing sector.</li> </ul>
<b><i>BC Hydro</i></b>	<ul style="list-style-type: none"> <li>BC Hydro's mission is to safely provide reliable, affordable, clean electricity throughout B.C. Our vision is to be the most trusted, innovative utility company in North America by being smart about power in all we do. BC Hydro's Community Relations staff look forward to addressing any questions that you may have related to our operations.</li> </ul>

## PROVINCIAL AGENCIES, COMMISSIONS AND CORPORATIONS AVAILABLE DURING THE UBCM 2021 CONVENTION CONTINUED...

<b><i>BC Oil and Gas Commission</i></b>	<ul style="list-style-type: none"> <li>The BC Oil and Gas Commission regulates oil, gas and geothermal activities for the benefit of British Columbians and looks forward to addressing any questions you may have on our regulatory oversight.</li> </ul>
<b><i>BC Transit</i></b>	<ul style="list-style-type: none"> <li>From small towns to large urban centres outside of Metro Vancouver, BC Transit delivers safe, reliable, customer focused transportation services you can rely on. BC Transit would be pleased to discuss any questions you may have regarding our services. In order to provide you with the best information possible, please provide specifics relating to your questions within the online meeting request.</li> </ul>
<b><i>Insurance Corporation of British Columbia (ICBC)</i></b>	<ul style="list-style-type: none"> <li>ICBC provides universal compulsory auto insurance (basic insurance) to drivers in British Columbia, with rates regulated by the British Columbia Utilities Commission (BCUC) and sells optional auto insurance in a competitive marketplace. Our insurance products are available across B.C. through a network of independent brokers, and claims services are provided at ICBC claims handling facilities located throughout the province. We also invest in road safety and loss management programs to reduce traffic-related deaths, injuries and crashes, auto crime and fraud. In addition, provides driver licensing, vehicle registration and licensing services, and fines collection on behalf of the provincial government at locations across the province. ICBC will have staff at the Convention who would be pleased to discuss or meet on any issues related to ICBC's operations.</li> </ul>

## PROVINCIAL AGENCIES, COMMISSIONS AND CORPORATIONS AVAILABLE DURING THE UBCM 2021 CONVENTION CONTINUED...

<p><b><i>Police Victim Services British Columbia</i></b></p>	<ul style="list-style-type: none"> <li>• Police Victim Services of British Columbia Society (PVSBC) is the B.C. registered not for profit charity membership organization mandated to be the primary advocate for all (95+) police-based victim service (PBVS) organizations within the Province of B.C.</li> <li>• PBVS local organizations are physically embedded with the municipal or RCMP detachment delivering ongoing police services to the citizens of each community.</li> <li>• Our Vision is - All victims of crime and trauma across B.C. receive compassionate, professional, and consistent services.</li> <li>• PVSBC advocates, represents, lobbies, and communicates with members, partners and stakeholders on the development and delivery of PVSBC trauma informed programs, baseline and advanced training, professional development and member support programs.</li> <li>• Funding is provided by the Provincial and Federal Governments, with additional resources from corporate and individual contributions, sponsorships and program revenues.</li> <li>• PVSBC will have staff present at the Convention to engage delegates in any issue related to the delivery of police-based victim services as well as the linkage to police and other local partner/stakeholders within their community.</li> </ul>
<p><b><i>Royal Canadian Mounted Police (RCMP)</i></b></p>	<ul style="list-style-type: none"> <li>• The Royal Canadian Mounted Police (RCMP), Canada's national police force, provides policing services to most of British Columbia, including 150 municipalities. These services include, but are not limited to, uniformed patrols, response to calls for service, investigative services, community-based policing and traffic enforcement. Additionally, the BC RCMP is part of a number of integrated teams operating throughout the province who provide specialized police services to British Columbians. The BC RCMP values ongoing collaboration and meaningful communication with our partners. Representatives of the BC RCMP's Senior Management Team look forward to hearing your feedback and answer any questions you may have about its services so that we can work together towards our common goal of providing your community with a professional, efficient and effective police service.</li> </ul>





Ministry of  
Municipal Affairs





**UBCM Resolutions and Provincial Responses**

Year	Topic	Response
2018	International Biodiversity Targets Commitment	Ministry of Environment and Climate Change Strategy: describes current commitment and activities toward meeting Target 1.
2018	Backcountry Tourism	Ministry of Tourism, Arts, and Culture: describes cross-ministry working group and collaborative approach to managing adventure tourism; working on Visitor Use Management Framework to guide decision on approvals, management and investment in recreation infrastructure.
2019	Funding for BC Parks Management	Ministry of Environment and Climate Change Strategy: describes the integrated, multi-agency approach to managing visitor use at Joffre Lakes Park.
2019	Request for First Nations Participation on Commissions	Ministry of Transportation and Infrastructure: points out that First Nations participate in decision making regarding regional transit through Community Partnership Agreements, citing Pemberton as an example.
2020	Regional Geo-Hazards: request for funding for proactive measures for risk management of regional geo-hazards through the establishment of consistent and regular monitoring.	Ministry of Forests, Lands, Natural Resource Operations, and Rural Development: describes available funding sources, notes that FLNRORD, EMBC and other agencies within the province are willing to work with local governments to advise and address matters of local importance
2020	Provincial Funding for Dike Upgrades that do not meet Seismic Design Guidelines.	major upgrades to high consequence dikes and that some minor upgrades will not trigger the requirements.

UBCM Minister Briefs and Meetings, 2018-2021

Briefing Note Addressed to	Topic	Cabinet Minister in Attendance	Request	Ministry Response
<b>2018</b>				
Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General	<b>Mount Currie Rock Avalanche Risk Mitigation (2019)</b>	Parliamentary Secretary for Emergency Preparedness and Forests, Lands, Natural Resource Operations, and Rural Development	That the Province provide funding solutions for the installation, operation and ongoing data analysis of a geohazard monitoring system for Mount Currie mountain.	Response from Jennifer Rice, Parliamentary Secretary for Emergency Preparedness, stating that the Province does not have the ability to install and manage geohazard monitoring systems, and encouraging the Village to work with academic institutions and to pursue funding options.
Honourable Carole James, Minister of Finance	<b>Farm Status Exemption</b>	Finance	That the Province extend the Farm Status tax exemption provided to rural area farms to farms located within a municipality.	Response from Carole James, Minister and Deputy Premier, requesting supplementary information.
Honourable Claire Trevena, Minister of Transportation & Infrastructure (MOTI)	<b>Infrastructure Improvements to Pemberton Creek Bridge (2016; 2017)</b>  <b>Road Safety Improvements for Bike Tourism (2017)</b>	Transportation and Infrastructure	1) Resident Safety: Pemberton requests that MOTI continue to make public safety improvements along Highway 99 including raising the height of the Pemberton Creek Bridge to mitigate risk of flooding to nearby housing complexes during high water events. 2) Protection of Infrastructure: The Village of Pemberton requests that MOTI continue to execute asset management of Sea to Sky infrastructure by raising the height of the Pemberton Creek Bridge to mitigate the risk of detrimental highway flooding during high water events.  The Village of Pemberton requests that MOTI allocate funds for the creation of adequate and permanent bike lanes and/or road shoulders on the Pemberton Meadows Road as well as throughout the Sea to Sky Highway.	Response from Minister Trevena, stating that she has asked local ministry staff to follow up with Village directly to discuss the topics raised in more detail.
Honourable Lisa Beare, Minister of Tourism, Arts and Culture	<b>Impacts of increased tourism (2017: 2019)</b>	Tourism, Arts and Culture	That the Province match the investment made in tourism marketing with the allocation of funds for improvements to infrastructure and for additional patrols of remote recreation areas to ensure the protection of the environment that supports the local and Provincial tourism industry.	This was presented as Resolution B72 (endorsed). Provincial response provided advising that the Government is supporting adventure tourism sector through cross-ministry working groups and ongoing engagement with the Adventure Tourism Coalition, supporting strategic development through Destination Development Planning Program, and investing in infrastructure by partner ministries to support outdoor.
Honourable Michelle Mungall, Minister of Energy, Mines and Petroleum Resources	BC Hydro and Fortis BC's <b>Residential Inclining Block Rate</b>	Energy, Mines and Petroleum Resources	That the Province direct BC Hydro and Fortis BC to revise the threshold of the two-tier rate system to reduce the negative financial impact to lower to middle income families.	No response received.
<b>2019</b>				
Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resources and Rural Development Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General Honourable John Horgan, Premier	<b>Lillooet River Flood Mitigation</b>	Public Safety and Solicitor General	That the Province provide immediate and long-term funding solutions for flood mitigation in the Pemberton Valley to preserve life safety and critical infrastructure.	
Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General Honourable John Horgan, Premier	<b>Mount Currie Rock Avalanche Risk Mitigation (2018)</b>		That the Province provide funding solutions for the installation, operation and ongoing data analysis of a geohazard monitoring system for Mount Currie mountain.	
Honourable Katrine Conroy, Minister of Children and Family Development Honourable Judy Darcy, Minister of Mental Health and Addictions	<b>Mental Health and Substance Abuse</b>	Children and Family Development; Mental Health and Addictions	That the Ministry of Children and Family Development provide another Child and Youth Hospital Liaison worker to support the youth of the Pemberton Valley struggling with mental health and substance abuse issues.	
Honourable Katrine Conroy, Minister of Children and Family Development	<b>Childcare Needs (2020)</b>		That the Ministry expand the eligibility parameters of the Childcare BC New Spaces Fund to include financial incentives for private unlicensed childcare providers.	
Honourable Doug Donaldson, Minister of Forests, Lands, Natural Resource Operations and Rural Development Honourable Claire Trevena, Minister of Transportation and Infrastructure Honourable Lisa Beare, Minister of Tourism, Arts and Culture	<b>Impacts of increased tourism (2017, 2018, 2020)</b>	Environment and Climate Change Strategy	That the Province mandate the involvement of Sea to Sky municipalities in the creation of long-term Visitor Use Management strategies, including the allocation of additional staff resources to monitor high-usage parks.	Resolution No. B45 was endorsed. Response from Minister of Environment and Climate Change Strategy. Advised of the development of an Action Plan for Joffre Lakes in cooperation with Li'wat Nation, N'Quat'qua, MOTI, FLNROD and BC Parks, outlined key strategies of the plan, invested \$242,000 in additional support to Joffre Lakes Park and BC Parks actively working on a long term strategy for the Park.
<b>2020</b>				
Honourable Katrina Chen, Minister of State for Child Care	<b>Childcare Needs (2019)</b>	Minister of State for Childcare	That the Province subsidize equitable wages for childcare workers, increased options for accessible training, and enable private childcare facilities to access Provincial funding support.	
Honourable Selina Robison, Minister of Municipal Affairs and Housing	<b>Affordable Housing</b>	Municipal Affairs and Housing	That the Province support the Village in achieving the goals of its Affordable Housing Action Plan and that an open dialogue be maintained as we work to address the housing crisis in Pemberton.	Response from Deputy Minister Kaye Krishna, encouraging the Village to reach out to BC Housing's Housing Hub, regarding affordable housing initiatives, and Brian Bedford, Acting Executive Director, Local Government Infrastructure and Finance, to align the Village's application for park 'n ride with the funding priorities under the Investing in Canada Infrastructure Program.
Honourable Mike Farnworth, Minister of Public Safety and the Solicitor General  Ministry of Forests, Lands, Natural Resources and Rural Development	<b>Diking Infrastructure Upgrades Seismic Requirements (2021)</b>	Minister of Public Safety & Parliamentary Secretary for Emergency Preparedness; Minister of Forests, Lands, Natural Resource Operations, and Rural Development	That the Province allocate funding for crucial diking infrastructure upgrades outside the parameters of the 2014 Seismic Design Guidelines for Dikes, until such time as the Guidelines are revised to reflect area-specific seismic hazard.	Response from John Allan, Deputy Minister, FLNROD: Lori Halls, Deputy Minister, Emergency Management BC, explained that her department will be going to Treasury Board to ask for additional funding for flood mitigation projects. With regards to seismic guidelines, ministry staff will review for allowances that may better enable Pemberton to meet standards. Response from Lori Halls, Deputy Minister, Emergency Management BC: There was an acknowledgement at the meeting that a one-size-fits-all approach is not optimal and that flexible regional approaches are necessary. While there is no current funding available for diking works, the Province committed to
Honourable Lisa Beare, Minister of Tourism, Arts and Culture	<b>Impacts of increased tourism (2017, 2018, 2019)</b>	Environment and Climate Change Strategy	That the Province match the investment made in tourism marketing with the allocation of funds for patrols of remote recreation areas, to ensure the protection of the environment that supports the recovery of the local and Provincial tourism economy.	See 2018.