

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, March 2, 2021 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1533.

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**IN ATTENDANCE\*:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble  
Councillor Ryan Zant  
Councillor Amica Antonelli

**STAFF IN ATTENDANCE\*:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lisa Pedrini, Manager of Development Services  
Joanna Rees, Planner  
Vinka Hutchinson, Communications & Grant Coordinator  
Emily White, Executive Assistant/HR  
Laura Murphy, Project & Research Coordinator  
Sarah Toews, Emergency Management Coordinator  
Gwendolyn Kennedy, Legislative Assistant

**PUBLIC:** 4

**MEDIA:** 1

***\*ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

***A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA***

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**1. CALL TO ORDER REGULAR MEETING**

At 5:32 p.m. Mayor Richman called the Regular Meeting to Order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

### **3. ADOPTION OF MINUTES**

#### **a) Regular Council Meeting No. 1532, Tuesday, February 16, 2021**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1532, held Tuesday, February 16, 2021 be approved as circulated.

**CARRIED**

### **4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising from the previous Regular Council Meeting.

### **5. RISE WITH REPORT FROM IN CAMERA**

At the In Camera Meeting held earlier today Council determined to Rise with Report on the following resolutions made at previous In Camera Meetings:

#### **a) Naming of the Recreation Site and Unnamed Road off Pemberton Farm Road East**

At In Camera Meeting No. 1530, held Tuesday, January 12, 2021, Council resolved that the recreation site be named Den Duyf Park in recognition of the Den Duyf Family gift to the Village and further resolved that the unnamed road that accesses the Recreation site north of the site located at 7362 Pemberton Farm Road East be named Sabre Way.

#### **b) Community Emergency Preparedness Fund - 2020 Structural Flood Mitigation Funding Stream – Grant Application Approved**

At In Camera Meeting No. 1531, held on Tuesday, February 2, 2021, Council received correspondence from UBCM advising that the Village has been approved for grant funding, in the amount of \$613, 847.98, for the North Arm Outlet Replacement, Riverlands Culvert Gate Replacement, Green River Miller Creek Hydrometric Gauge Install projects under the Community Emergency Preparedness Fund - 2020 Structural Flood Mitigation Funding Stream.

#### **c) Community Economic Recovery Infrastructure Program – Community Economic Resilience Project #CE001 – Pemberton and Area Mountain Bike Skills Park**

At the In Camera Meeting No. 1532, held Tuesday, February 16, 2021, Council received correspondence from the Minister of Municipal Affairs advising that the Village of Pemberton has been approved for grant funding, in the amount of \$974,258, for the Pemberton and Area Mountain Bike Skills Park through the Community Economic Recovery Infrastructure Program.

## **5. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

Recommendations from Committee of the Whole Meeting No. 212 held earlier today:

### **a) Annual Business Licence Fees for Cannabis Retail Stores and Cannabis Production Facilities**

Moved/Seconded

**THAT** Staff be directed to undertake an amendment process to the Village of Pemberton Business Licence Bylaw No. 855, 2019, that will include the following changes:

1. to reduce the business licence fees for Cannabis Retail Stores and Cannabis Production Facilities to 50% of their current rate in 2022; and
2. to further reduce these fees to match our standard business licence fees in 2023; and
3. to add an application fee of \$1,000 to business licence applications for Cannabis Production Facilities; and
4. to increase application fee for business licence applications for Cannabis Retail Stores from \$1,000 to \$1,000 plus advertising costs for the notification as required by Village of Pemberton Recreational Cannabis Retail Policy DEV-011 and by section 94 of the *Community Charter*.

**CARRIED**

## **6. COMMITTEE MINUTES - FOR INFORMATION**

There were no Committee minutes for receipt.

## **7. DELEGATION**

There were no delegations.

## **8. REPORTS**

### **a) Office of the Chief Administrative Officer**

At 5:37 p.m. Vinka Hutchinson joined the meeting.

#### **i. Canada Healthy Communities Initiative (CHCI) Funding Application – Pemberton Community Barn Surface Upgrade**

Moved/Seconded

**THAT** the Village of Pemberton apply to the Canada Healthy Communities Initiative (CHCI) for grant funding, up to an amount of \$250,000, for a portable ice rink and surface upgrades to the Pemberton Community Barn.

**CARRIED**

Moved/Seconded

**THAT** Council supports the allocation of an amount, up to \$80,000, from the Village's COVID 19 Safe Restart Fund to cover the remainder of the cost of the portable ice rink and surface upgrades to the Pemberton Community Barn should the Grant application to the Canada Healthy Communities Initiative (CHCI) be successful.

**CARRIED**

At 5:47 p.m. Ms. Hutchinson left the meeting.

At 5:47 p.m. Sarah Toews joined the meeting.

**ii. UBCM Evacuation Route Planning Funding Stream Application – Resolution Revision**

Moved/Seconded

**THAT** the following resolution passed at the Regular Meeting No. 1527 held Tuesday, November 17, 2020 be rescinded:

***THAT** Council supports a joint application with the Squamish-Lillooet Regional District and District of Squamish to UBCM's Evacuation Route Planning funding stream for a \$60,000 consultant-led evacuation exercise in the Pemberton Valley and Squamish floodplain affected areas.*

**CARRIED**

Moved/Seconded

**THAT** Council supports a joint application with the Squamish-Lillooet Regional District and the District of Squamish to UBCM's Evacuation Route Planning funding stream and approves the appointment of the Squamish-Lillooet Regional District as the primary partner to apply for, receive and manage funding for this grant on behalf of all three partners.

**CARRIED**

At 5:50 p.m. Ms. Toews left the meeting.

**iii. CERIP Grant Application for Pemberton Farm Road East Friendship Trail – Verbal Update**

CAO Gilmore informed Council that the Village's application for funding for the Pemberton Farm Road East portion of the Friendship Trail under the Community Economic Recovery Infrastructure Program CERIP funding stream was unsuccessful. Staff will seek alternate funding sources so that the work may proceed as soon as possible.

**b) Corporate & Legislative Services**

**i. Lower Mainland Local Government Association - Resolutions for Consideration**

Moved/Seconded

**THAT** the following resolution be submitted to the Lower Mainland Local Government Association for consideration at the Annual General Meeting to be held May 12<sup>th</sup> to 14<sup>th</sup>, 2021:

**WHEREAS** the name of British Columbia is representative of only a brief period and limited part of the history of this Province and completely fails to acknowledge either the First Nations history and culture, or the multi-cultural heritage of the settlers;

**AND WHEREAS** the adoption of a more inclusive and historically relevant name would better reflect the diverse population of our Province, and could be considered a reconciliatory action, in consultation with local First Nations;

**THEREFORE BE IT RESOLVED** that UBCM request that the Provincial government consider changing the name of British Columbia to a name that better represents the First Nations and multi-cultural residents of the land;

**AND BE IT FURTHER RESOLVED** that UBCM request that the Provincial government consider changing the coat of arms and the flag of the Province to symbols that better reflect the Province's Indigenous heritage and the multi-cultural nature of our population.

**CARRIED**

Moved/Seconded

**THAT** Staff draft a resolution, for review at the next Regular Meeting of Council, addressing the Village's concerns regarding the impact of tourism on the natural environment, including reference to the added pressures placed on vulnerable environments due to the increasing outdoor tourism and recreation resulting from the COVID-19 pandemic.

**CARRIED**

At 6:05 p.m. Lisa Pedrini joined the meeting.

**c) Development Services**

**i. Zoning Amendment (Retaining Wall Regulations) – Request for Direction**

Moved/Seconded

**THAT** the Village retain the status quo with respect to regulations regarding retaining walls in Zoning Bylaw No. 832, 2018.

**CARRIED**

## **11. BYLAWS**

At 6:41 p.m. Joanna Rees joined the meeting.

### **a) Bylaws for First, Second, and Third Readings**

#### **i. Board of Variance Bylaw No. 893, 2021**

Moved/Seconded

**THAT** the Village of Pemberton Board of Variance Bylaw No.893, 2021 receive First, Second, and Third Readings.

**CARRIED**

At 6:50 p.m. Ms. Pedrini and Ms. Rees left the meeting.

## **12. MAYOR'S Report**

Mayor Richman reported on the following meeting and events:

- Participated in a teleconference call with the Honourable Josie Osborne, Minister of Municipal Affairs, and the Honourable Sheila Malcomson, Minister of Mental Health and Addictions:
  - More news regarding CERIP funding to be forthcoming;
  - Parks and campgrounds reservation bulletin;
  - Emergency Crisis Fund for housing supports
  - Common thread of increasing stress due to COVID-19 emerged at the round table discussion;
  - Pointed out the lack of resources and the need for these in small communities.
  - Discussed need for counseling services; barriers and stigma around mental health; cost of services;
- Sea to Sky Mayors and Chairs meetings with MLA Sturdy and MP Weiler
- Vancouver Coastal Health calls regarding vaccination planning
- Attended the Squamish-Lillooet Regional District Board Meeting on February 24<sup>th</sup>:
  - funding for Pemberton Secondary School outdoor classroom was approved;
  - affordable housing amendments for Areas A, C, and D received second Reading and a public hearing will be scheduled;
  - a zoning amendment for 9669 Portage Road that will subdivide the property into eight lots and permit gentle densification received First reading;
  - the SLRD Housing Continuum report was received and discussed;

- bylaw amendment to Bylaw Enforcement Notice Bylaw around animal attractants
  - fees for use of the Community Centre for the vaccination program were waived;
  - there was discussion of the regional connectivity program
  - there was discussion regarding strengthening the CAC policy, regarding possible minimum sizes for affordable housing, and regarding designating rental only zoning;
  - a \$100,000 funding application for mapping of the Ryan River app was supported;
  - a \$150,000 grant application for Fire Smart in Regional District was supported;
  - a funding opportunity for Regional Transit was supported;
  - A temporary use permit for three years for Twin River Gravel to establish a mobile concrete plant was approved.
- Attended the Squamish-Lillooet Regional District Committee of the Whole meeting on February 25<sup>th</sup> where discussion focused on the draft budget. A negligible increase is expected in 2021 and a small increase in 2022.
  - Attended the Hospital District Board where the budget was discussed and adopted. The Board is planning to build reserves and significant increases can be expected over the next few years.
  - Attended the Spelkumtn Community Forest Interim Board meeting on February 24<sup>th</sup> with Councillor Craddock. Discussion focused on upcoming forestry activities and communication to the public.

Mayor Richman reminded Councillors to complete the Destination BC Survey as this is an opportunity for input into how tourism is marketed in our region, allowing Councillors to emphasize their commitment to education, sustainability principles, and protection of the natural environment.

Mayor Richman will attend the following upcoming meetings:

- Fire Committee meeting
- Pemberton Valley Utilities and Services Committee meeting
- meeting with new Tourism Pemberton president Andy Meeker who was appointed at last week's AGM. Mark Mendonca was appointed Vice President.
- Chamber of Commerce AGM on March 17<sup>th</sup>.

Mayor Richman thanked all who participated in the Affordable Housing survey which ended on February 17<sup>th</sup>. The winner of the survey participation draw is Frank Ingham. In lieu of a \$25 gift certificate to a Pemberton business of his choice, Mr. Ingham has kindly donated the value of his prize to the Pemberton Food Bank.

Mayor Richman reminded those present of the Public Budget Info Session to be held on Tuesday, March 16<sup>th</sup> at 9 a.m. Details are available on the Village website.

## 12. COUNCILLORS Reports

### **Councillor Craddock reported on the following:**

- attended the PVDD meeting on February 21<sup>st</sup> where project planning was discussed; and
- attended the Spelkumtn Community Forest Interim Board Meeting with Mayor Richman. Councillor Craddock commented on the successful relationship building that has characterized the development of the Community Forest Board.

### **Councillor Zant did not report:**

### **Councillor Noble did not report.**

### **Councillor Antonelli did not report.**

## 13. CORRESPONDENCE

### **a) For Action**

- i. Correspondence from Natalie Szewczyk, dated February 22, 2021, providing information regarding employment services offered through WorkBC for job seekers and local employers.**

Moved/Seconded

**THAT** the information be forwarded to the Pemberton & District Chamber of Commerce and posted on the Virtual Hub Page.

**CARRIED**

### **b) For Information**

- i. Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated February 17, 2021, announcing the most recent initiatives to receive funding for the assessment, removal, and disposal of abandoned boats in Canadian waters under the Abandoned Boats Program, and reminding readers of the ongoing call for applications.**
- ii. Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated February 26, 2021, relaying important information regarding tax filing, including a list of tax credits that seniors may be eligible to claim.**

Moved/Seconded

**THAT** the correspondence be received.

**CARRIED**

## **15. DECISION ON LATE BUSINESS**

There was no late business.

## **16. LATE BUSINESS**

There was no late business.

## **17. NOTICE OF MOTION**

There was no notice of motion.

## **18. QUESTION PERIOD**

Dan Falloon, Pique Newsmagazine, requested clarification on the bylaw amendment process required to establish the new business licence fees that received approval in principle by Council.

At 7:18 p.m. the Regular Meeting was recessed.

At 7:20 p.m. the Regular Meeting was reconvened and Council moved In Camera.

## **19. IN CAMERA**

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations (k) Negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

## **20. RISE FROM IN CAMERA**

At 7:29 p.m. Council Rose without Report.

## **21. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 7:29 p.m. the Regular Council Meeting was adjourned.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer