

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, December 8, 2020 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1529.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager, Finance
Lisa Pedrini, Manager of Development Services
Joanna Rees, Planner
Cameron Chalmers, Contract Planner
Chris Derouin, Building Official
Gwendolyn Kennedy, Building and Planning Clerk

PUBLIC: 8

MEDIA: 1

****ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER REGULAR MEETING

At 5:31 p.m. Mayor Richman called the Regular Meeting to Order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1527, Tuesday, November 17, 2020

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1527, held Tuesday, November 17, 2020, be adopted as circulated.

CARRIED

b) Special Council Meeting No. 1528, Monday, November 30, 2020

Moved/Seconded

THAT the minutes of Special Council Meeting No. 1528, held Monday, November 30, 2020, be adopted as circulated.

CARRIED

At 5:34 p.m. Councillor Zant joined the meeting.

4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

5. RISE WITH REPORT FROM IN CAMERA

Council Rose with Report from the In Camera Meeting No. 1527, held on November 17, 2020, and Mayor Richman advised that contract, in the amount of \$1, 174, 400 (excluding GST), for the Sports Field No. 2 Project was awarded to Cedar Crest Lands (BC) Ltd.

Council Rose with Report from the In Camera Meeting No. 1529, held earlier today, regarding the appointments to Advisory Land Use Commission, Advisory Design Review Commission, and Board of Variance:

Advisory Land Use Commission

Nick Fisher and Jeanette Elmore are appointed to the Advisory Land Use Commission for a two (2) year term to expire in December 2022.

Richard Nott and Allison Twiss are reappointed to the Advisory Land Use Commission for a two (2) year term to expire in December 2022.

Advisory Design Review Commission

Kristina Patterson Salin is appointed to the Advisory Design Review Commission for a two (2) year term to expire in December 2022.

Brian Dorgelo is reappointed to the Advisory Design Review Commission for a two (2) year term to expire in December 2022.

Board of Variance Appointments

Drew Meredith is reappointed to the Board of Variance for a three (3) year term to expire in December, 2023.

Phill Read and Tom Fitzgerald are appointed to the Board of Variance each for a three (3) year term to expire in December, 2023.

Letters of thanks will be sent to the outgoing members of the Commission and Board of Variance. Council would like to thank Niki Vankerk, Alan Leblanc, Kevin Clark and Allie Shiell for volunteering their time to participate and advise Council.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

Recommendations from Committee of the Whole Meeting No. 209, held earlier today, were brought forward for consideration and the following resolutions were passed:

Hillside Development and Retaining Walls:

Moved/Seconded

THAT Staff be directed to undertake a review and amendment process to the Village of Pemberton Zoning Bylaw No. 832, 2018, to address retaining wall provisions.

CARRIED

Pemberton and District Initiative Fund – Arts, Culture and Recreation Funding Stream – Future Funding Requests:

Moved/Seconded

THAT the PVUS Committee be advised that the following requests for funding under the Pemberton and District Initiative Fund, Arts, Culture and Recreation funding stream are supported by council in the following amounts:

| | |
|--|----------|
| Wellness Almanac | \$12,000 |
| Pemberton Canoe Club | \$5,500 |
| Pemberton Arts and Culture Council | \$8,000 |
| Pemberton Off Road Cycling Association | \$4,740 |
| Pemberton BMX Society | \$5,500 |
| Pemberton Fire Works Display | \$5,000 |
| Spud Valley Nordic Association | \$3,000 |
| Pemberton Cemetery Committee | \$5,000 |

CARRIED

Nairn Falls Provincial Park Parking Lot Winter Maintenance:

Moved/Seconded

THAT the line item identified in the Tourism Pemberton 2021 budget for funding for snow clearing and maintenance at Nairn Falls Provincial Park parking lot, be considered as a separate initiative under either the Pemberton and District Initiative Fund, Arts, Culture and Recreation funding stream or the Economic Development stream;

AND THAT the funds allocated to this activity be up to an amount of \$5,500 with any the unexpended funds returned to the Pemberton and District Initiative Fund.

CARRIED

Pemberton and District Initiative Fund – Economic Development Funding Stream – Future Funding Requests:

Moved/Seconded

THAT the Pemberton Valley Utilities and Services Committee be advised that the following requests for funding under the Pemberton and District Initiative Fund, Economic Development Service funding stream, are supported by Council in the following amounts:

| | |
|--|----------|
| Pemberton and District Chamber of Commerce | \$27,500 |
| Tourism Pemberton | \$16,000 |
| Pemberton Farmers Market | \$6,000 |

CARRIED

7. COMMITTEE MINUTES - FOR INFORMATION

None

8. DELEGATION

There were no delegation presentations.

9. REPORTS

a) Office of the Chief Administrative Officer

There was no report from the Office of the Chief Administrative Officer.

b) Corporate & Legislative Services

**i. Notice on Title – 1350 Greenwood Street, Pemberton, BC
Lot 30, DI 2705, LLD, Plan 76833**

Moved/Seconded

THAT the report from the Manager of Corporate & Legislative Services, dated December 8, 2020, be received.

CARRIED

Moved/Seconded

THAT the Corporate Officer be directed to file a Notice in the Land Title Office stating that:

- (a) A resolution relating to the land has been made under Section 57 of the Community Charter; and
- (b) Further information respecting the resolution maybe inspected at the Village of Pemberton Municipal Hall.

CARRIED

c) Finance

i. 2021 – 2025 Five Year Financial Plan Schedule

Moved/Seconded

THAT the schedule as presented be approved.

CARRIED

d) Development Services

i. Development Variance Permit No. 124 – 1368 Fernwood Drive

Cameron Chalmers, Village Planning Consultant, presented for Council's consideration the Development Variance Permit No. 124 application for 1368 Fernwood Drive.

Following the Staff presentation and questions from Council Mayor Richman opened the floor to the public.

Nick Fisher, 1362 Fernwood Drive, requested clarification regarding proposed upgrades to the existing portion of Fernwood Drive and regarding the subdivision approval process. Dr. Fisher commented that he has no concerns with redevelopment on the property per se; however, expressed concern with the increase in traffic a subdivision of this nature would have on a narrow street which at its narrowest point allows for only one vehicle in or out and wished to highlight this concern for Council.

Moved/Seconded

THAT Council approves Development Variance Permit No. 124 to facilitate a future subdivision of the lot located at 1368 Fernwood Drive.

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the permit.

DEFEATED

**OPPOSED: Councillor Zant
Councillor Antonelli
Councillor Craddock**

Moved/Seconded

THAT Council refers the application for Development Variance Permit No. 124 back to Staff to address the following considerations:

- a) Snow Clearing
- b) Drainage
- c) Setback on the house
- d) Impacts to neighbors (parking and road width)
- e) Snow storage
- f) Pedestrian connectivity

and includes a site plan that provides details as to how these considerations will be addressed.

CARRIED

As Council had already denied the Development Variance Permit application based on the first motion being defeated the above noted motion was required to be rescinded as Council may not consider an application that has been defeated for a period of one (1) year unless they resolve to waive the waiting period.

Moved/Seconded

THAT the following motion be rescinded:

THAT Council refers the application for Development Variance Permit No. 124 back to Staff to address the following considerations:

- a) Snow Clearing
- b) Drainage
- c) Setback on the house
- d) Impacts to neighbors (parking and road width)
- e) Snow storage
- f) Pedestrian connectivity

and to provide a site plan that includes details of how these considerations will be addressed.

CARRIED

Staff noted that pursuant to section 22.1 of Development Procedures Bylaw No. 887, 2020, if an application under the bylaw is refused by Council a same or similar reapplication may not be submitted until at least one (1) year has passed following the date of the refusal. Council was further advised that this

requirement may be varied by Council if 2/3 of its members are agreeable to allowing a reapplication within the one (1) year period.

Moved/Seconded

THAT Staff be directed to contact the Applicants to ask if they wish to request that the one (1) year waiting period for reapplication be varied.

CARRIED

ii. Request to Rename Sabre Way to Sunstone Way

Moved/Seconded

THAT Council approve the renaming of Sabre Way to Sunstone Way to aid in wayfinding without requesting the holding of a Public Information Session.

AND THAT Staff be directed to proceed with one month's notice and inform the developers of Sunstone as per the Street Naming Bylaw.

CARRIED

iii. Major Development Permit No. 087 – Mountain Side Collection

Moved/Seconded

THAT Development Permit No. 087 be authorized for issuance, and the Mayor and Chief Administrative Officer be authorized to execute the Permit, subject to the successful completion of the following conditions to the satisfaction of the Manager of Development Services:

- a) Provision of a landscape bond in accordance with British Columbia Society of Landscape Architects standards in the amount of 120% of the soft landscaping costs in the amount of \$239,393.232
- b) Payment of any outstanding review fees

AND THAT Development Permit No. 087 hereby varies Section 8.10 a) of the Village of Pemberton Zoning Bylaw No. 832, 2018 by permitting tandem parking in a garage for twenty (20) units with a floor area larger than 110 m².

AND THAT Development Permit No. 087 hereby varies Section 8.3 of the Village of Pemberton Zoning Bylaw No. 832, 2018 by reducing the required number of Visitor Parking Stalls from eight (8) to seven (7).

CARRIED

11. BYLAWS

There were no bylaws for consideration.

At 7:00 p.m. Mayor Richman called a recess of the Regular Council Meeting.

At 7:05 p.m. the Regular Council Meeting was reconvened.

12. MAYOR'S Report

Mayor Richman reported on the Squamish-Lillooet Regional District Board meeting held November 25, 2020, at which the following issues were discussed:

- The Environmental Assessment Office (EAO) granted an extension to Woodfibre;
- The Board considered the Environmental Assessment extension request submitted by Garibaldi at Squamish and commented on staff housing, Energy Step Code compliance, and environmental concerns, and determined that a major Regional Growth Strategy Bylaw amendment would be required before the project is presented to the Province.
- A delegation from FORTIS made a presentation regarding the 9 km gas line extension to the North Shore, made necessary by the relocation of the compressor site from Mt. Mulligan to Woodfibre.
- A delegation from BC Hydro provided a yearly update of systems within the Regional District.
- A delegation from the Birken Fire Department made a presentation regarding cell phone service and frequent power outages that impact the 911 service and requested support to improved connectivity as well as funds for a back-up generator.

Mayor Richman reported on the Squamish-Lillooet Regional District Committee of the Whole meeting, held November 25, 2020, at which the following issues were discussed:

- A presentation was made regarding the Britannia Beach Volunteer Fire Department and development consideration in Britannia North, Britannia South, Porteau Cove and Furry Creek.
- Request for Decision respecting the proposed Tiger Bay (South Britannia) Official Community Plan and Zoning Amendment application. Mayor Richman noted that the project proposed development on 130 acres and will include 1,000 residential units in the form of townhouses and apartments, and commercial developments including tourist accommodation and a surf park. Concerns raised included the lack of variety in housing, the lack of allowance for schools, financing of the proposed community centre, fire safety, and traffic.

Mayor Richman attended the following events:

- IAP2 Training for Decision Makers
- Vancouver Coastal Health Open Board Forum on November 30th
- Business Check-In with the Chamber of Commerce
- Natural Hazard Mitigation Workshop hosted by Veronica Woodruff on December 2nd
- Appeared on the panel of the CivX 2020 – Re-Imagine Local Government: resilience, Recovery, Revolution, and the Road Ahead virtual event.

Mayor Richman also reported on the following:

- Thank you to all the Community Groups for all their efforts to keep our community spirit during the pandemic and their inspiring plans for future
- Thank to community members who installed the Christmas Tree at the Barn this year; although we could not do a celebration, it is great to have the tree up for the community to enjoy
- Thank you to our residents for your understanding as we modify our Recreation offerings as per Orders from the Public Health Orders
- Please be reminded that outstanding property taxes and utilities are due Thursday, December 31, 2020
- Municipal Hall will be closed December 24th, 2020 to January 2nd, reopening Monday, January 4th, 2021
- Acclaimed as Chair of Pemberton Valley Utilities & Services Committee (PVUS) at the December 3rd meeting
- Councillor Zant was acclaimed as Vice Chair of PVUS at the December 3rd meeting

Mayor Richman will attend the following upcoming events:

- Conference call with the Honourable Josie Osborne, Minister of Municipal Affairs, Thursday, December 10th
- Conference call with Vancouver Coastal Health on Friday, December 11th
- Pemberton Valley Emergency Management Committee Meeting next week
- Squamish-Lillooet Regional District meetings on December 16th

13. COUNCILLORS Reports

Councillor Craddock reported on the following:

- Attended the Natural Hazard Mitigation Workshop hosted by Veronica Woodruff on December 2nd
- Wished the community, Council, Staff and Mayor Richman a happy Christmas and New Year.

Councillor Zant reported on the following:

- Attended the Library Board Meeting

Councillor Noble reported on the following:

- Attended the IAP2 Training for Decision Makers on November 20th
- Attended PVUS meeting on December 3rd.
- Acknowledged that the community has lost six (6) members in the past month

Councillor Antonelli reported on the following:

- Attended IAP2 Training for Decision Makers
- Attended Tourism Pemberton meeting
- Reminded the community to sign up for Pemberton Alert if they have not yet done so.

14. CORRESPONDENCE

a) For Action

- i. **Correspondence from Doug Benville, COO, Pure Extract Technologies, dated November 26, 2020, requesting that Council reconsider business licence fees for cannabis related businesses.**

Moved/Seconded

THAT discussion of business licence fees for cannabis-related businesses be brought to a future Committee of the Whole meeting for review.

CARRIED

- ii. **Correspondence from Mayor Cumming, City of Vernon, dated November 30, 2020, providing a letter to Premier John Horgan, the Honourable Selina Robinson, Minister of Finance, the Honourable Adrian Dix, Minister of Health, and Harwinder Sandhu, MLA, Vernon-Monashee, in support of universal no-cost access to all prescription contraception available in BC under the Medical Services Plan, and requesting that all BC municipalities write their support as well.**

Moved/Seconded

THAT Staff be directed to prepare a letter of support of universal no-cost access to all prescription contraception available in BC under the Medical Services Plan.

CARRIED

b) For Information

- i. **Correspondence from Krista Walden, on behalf of Pemberton Cemetery Committee, and Tanis Ayers, Secretary/Manager, Royal Canadian Legion #201, dated November 24, 2020, extending sincere thanks to Mayor and Council for their support of the Pemberton Cemetery Enhancement Project.**
- ii. **Correspondence from Teale Phelps Bondaroff, Chair and Co-Founder, and Devon Black, Co-Founder, AccessBC, dated November 27, 2020, thanking Mayor and Council for their support of resolutions EB76 and EB77 at the recent meeting of the Union of British Columbia Municipalities, calling on the government to make prescription contraception available at no cost under the BC Medical Services Plan.**
- iii. **Correspondence from Lori Ackerman, Mayor, Fort St. John, dated December 1, 2020, providing a letter to Jamee Justason, UBCM, requesting an update on members' response to the resolution submission process changes and the change in Minister meeting scheduling.**

- iv. **Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated December 2, 2020, announcing a deadline extension to January 7, 2021 for applications to the Early Learning and Child Care Innovation Program.**

- v. **Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated December 2, 2020, announcing the launching of the application page for the BC COVID-19 Resilience Stream funding.**

Moved/Seconded
THAT the correspondence be received.
CARRIED

15. DECISION ON LATE BUSINESS

There was no late business.

16. LATE BUSINESS

17. NOTICE OF MOTION

There was no Notice of Motion.

18. QUESTION PERIOD

There were no questions from the public.

19. IN CAMERA

Moved/Seconded
THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) Negotiations, (g) Litigation or potential litigation, (l) Municipal Objectives and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 7:40 p.m. Council moved In Camera.

At 8:14 p.m. Council rose with report.

20. RISE WITH REPORT

Council Rose with Report on the following:

Airport Snow Clearing – Request for Quotes

Staff were directed to issue a request for quotes from local contractors for snow clearing services at the Pemberton Airport and the quotes put forward for consideration during the 2021 budget deliberations.

21. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 8:13 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer