

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING AGENDA-**

Agenda for the **Regular Meeting** of Council of the Village of Pemberton to be held Tuesday, January 12, 2021 at 5:30 p.m. via Electronic Means (**Zoom Webinar ID: 848 6319 0074**). This is Meeting No. 1530.

"This meeting is being recorded as authorized by the [Village of Pemberton Video Recording & Broadcasting of Electronically Held Council, Committee, and Board Meetings](#)"

*** All Council and Staff will be attending the meeting electronically. Instructions for public participation at the meeting can be found [here](#).**

Item of Business	Page No.
1. CALL TO ORDER REGULAR MEETING	
In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.	
2. APPROVAL OF AGENDA	1
Recommendation: THAT the Agenda be approved as presented.	
3. ADOPTION OF MINUTES	
a) Regular Council Meeting No. 1529, Tuesday, December 8, 2020	4
Recommendation: THAT the minutes of Regular Council Meeting No. 1529, held Tuesday, December 8, 2020, be adopted as circulated.	
4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING	
None	
5. RISE WITH REPORT FROM IN CAMERA	
6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE	
7. COMMITTEE MINUTES - FOR INFORMATION	
None	
8. DELEGATION	
There are no delegation presentations.	
9. REPORTS	
a) Office of the Chief Administrative Officer	
i. Introduction of New Staff	
ii. Bang The Table - Verbal Report	
Recommendation: THAT the verbal report be received.	

10. BYLAWS

a) First and Second Readings

- i. **Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021** 16

Recommendation: THAT THAT Council gives First and Second Reading to Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021;

AND THAT Council direct Staff to convene a Public Hearing via the electronic means utilized by the Village for Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021 for Tuesday February 2, 2021 at 5:30pm.

11. MAYOR'S Report

a) Pemberton Scotia Bank Closure – Discussion

12. COUNCILLORS' Reports

14. CORRESPONDENCE

a) For Action

- i. **Correspondence from Mr. Andrew Elliot, Co-Founder, Coast Mountain Cannabis, dated December 10, 2020, requesting review of the Business Licence Fees for Cannabis related businesses** 21

Recommendation: THAT correspondence be sent advising that the Village will be reviewing the Business Licence Fees for cannabis related business in 2021.

- ii. **Correspondence from Ken Christian, Mayor, City of Kamloops, dated December 18, 2020, seeking support for a resolution to be sent to the Government of Canada calling for an Overdose Action Plan to address the Overdose Crisis.** 22

Recommendation: THAT Council provide direction.

- iii. **Correspondence from Karen and Miles Dyczkowski, dated January 7, 2021, requesting that the one-year time limit to reapply for a Development Variance Permit be waived.** 25

Recommendation: THAT Council provide direction.

- iv. **Correspondence from the BC Softball Association, dated January 8, 2021, requesting financial support to send BC Softball Teams to the 2022 Canada Summer Games in Niagara, Ontario.** 26

Recommendation: THAT Council provide direction.

b) For Information

- i. **Correspondence from Tony Geheran Executive Vice-President and Chief Customer Officer and Ned Hodaly, General Manager, TLUS Corporation, dated December 15, 2020, expressing seasons greetings.** 28

- ii. **Correspondence from Mayor Cathy Moore, City of Rossland, dated December 17, 2020, in support of universal no-cost access to all prescription contraception.** 29
- iii. **Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine-Sea to Sky, advising the Canada Summer Job 2021 program is accepting applications from business operators from December 21, 2020 until January 29, 2021.** 30
- iv. **Correspondence from Margo Wagner, Chair, Cariboo Regional District and Gabe Fouchalk, Mayor, District of Wells, dated December 18, 2020, regarding BC Hydro Streetlighting Rate Increase and Termination of Private Lighting Systems.** 32

Recommendation: THAT the correspondence be received.

15. DECISION ON LATE BUSINESS

16. LATE BUSINESS

17. NOTICE OF MOTION

18. QUESTION PERIOD

34

19. IN CAMERA

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations and (k) Negotiations, and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

20. RISE WITH REPORT

21. ADJOURNMENT OF REGULAR COUNCIL MEETING

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, December 8, 2020 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1529.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager, Finance
Lisa Pedrini, Manager of Development Services
Joanna Rees, Planner
Cameron Chalmers, Contract Planner
Chris Derouin, Building Official
Gwendolyn Kennedy, Building and Planning Clerk

PUBLIC: 8

MEDIA: 1

****ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER REGULAR MEETING

At 5:31 p.m. Mayor Richman called the Regular Meeting to Order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1527, Tuesday, November 17, 2020

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1527, held Tuesday, November 17, 2020, be adopted as circulated.

CARRIED

b) Special Council Meeting No. 1528, Monday, November 30, 2020

Moved/Seconded

THAT the minutes of Special Council Meeting No. 1528, held Monday, November 30, 2020, be adopted as circulated.

CARRIED

At 5:34 p.m. Councillor Zant joined the meeting.

4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

5. RISE WITH REPORT FROM IN CAMERA

Council Rose with Report from the In Camera Meeting No. 1527, held on November 17, 2020, and Mayor Richman advised that contract, in the amount of \$1, 174, 400 (excluding GST), for the Sports Field No. 2 Project was awarded to Cedar Crest Lands (BC) Ltd.

Council Rose with Report from the In Camera Meeting No. 1529, held earlier today, regarding the appointments to Advisory Land Use Commission, Advisory Design Review Commission, and Board of Variance:

Advisory Land Use Commission

Nick Fisher and Jeanette Elmore are appointed to the Advisory Land Use Commission for a two (2) year term to expire in December 2022.

Richard Nott and Allison Twiss are reappointed to the Advisory Land Use Commission for a two (2) year term to expire in December 2022.

Advisory Design Review Commission

Kristina Patterson Salin is appointed to the Advisory Design Review Commission for a two (2) year term to expire in December 2022.

Brian Dorgelo is reappointed to the Advisory Design Review Commission for a two (2) year term to expire in December 2022.

Board of Variance Appointments

Drew Meredith is reappointed to the Board of Variance for a three (3) year term to expire in December, 2023.

Phill Read and Tom Fitzgerald are appointed to the Board of Variance each for a three (3) year term to expire in December, 2023.

Letters of thanks will be sent to the outgoing members of the Commission and Board of Variance. Council would like to thank Niki Vankerk, Alan Leblanc, Kevin Clark and Allie Shiell for volunteering their time to participate and advise Council.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

Recommendations from Committee of the Whole Meeting No. 209, held earlier today, were brought forward for consideration and the following resolutions were passed:

Hillside Development and Retaining Walls:

Moved/Seconded

THAT Staff be directed to undertake a review and amendment process to the Village of Pemberton Zoning Bylaw No. 832, 2018, to address retaining wall provisions.

CARRIED

Pemberton and District Initiative Fund – Arts, Culture and Recreation Funding Stream – Future Funding Requests:

Moved/Seconded

THAT the PVUS Committee be advised that the following requests for funding under the Pemberton and District Initiative Fund, Arts, Culture and Recreation funding stream are supported by council in the following amounts:

Wellness Almanac	\$12,000
Pemberton Canoe Club	\$5,500
Pemberton Arts and Culture Council	\$8,000
Pemberton Off Road Cycling Association	\$4,740
Pemberton BMX Society	\$5,500
Pemberton Fire Works Display	\$5,000
Spud Valley Nordic Association	\$3,000
Pemberton Cemetery Committee	\$5,000

CARRIED

Nairn Falls Provincial Park Parking Lot Winter Maintenance:

Moved/Seconded

THAT the line item identified in the Tourism Pemberton 2021 budget for funding for snow clearing and maintenance at Nairn Falls Provincial Park parking lot, be considered as a separate initiative under either the Pemberton and District Initiative Fund, Arts, Culture and Recreation funding stream or the Economic Development stream;

AND THAT the funds allocated to this activity be up to an amount of \$5,500 with any the unexpended funds returned to the Pemberton and District Initiative Fund.

CARRIED

Pemberton and District Initiative Fund – Economic Development Funding Stream – Future Funding Requests:

Moved/Seconded

THAT the Pemberton Valley Utilities and Services Committee be advised that the following requests for funding under the Pemberton and District Initiative Fund, Economic Development Service funding stream, are supported by Council in the following amounts:

Pemberton and District Chamber of Commerce	\$27,500
Tourism Pemberton	\$16,000
Pemberton Farmers Market	\$6,000

CARRIED

7. COMMITTEE MINUTES - FOR INFORMATION

None

8. DELEGATION

There were no delegation presentations.

9. REPORTS

a) Office of the Chief Administrative Officer

There was no report from the Office of the Chief Administrative Officer.

b) Corporate & Legislative Services

**i. Notice on Title – 1350 Greenwood Street, Pemberton, BC
Lot 30, DI 2705, LLD, Plan 76833**

Moved/Seconded

THAT the report from the Manager of Corporate & Legislative Services, dated December 8, 2020, be received.

CARRIED

Moved/Seconded

THAT the Corporate Officer be directed to file a Notice in the Land Title Office stating that:

- (a) A resolution relating to the land has been made under Section 57 of the Community Charter; and
- (b) Further information respecting the resolution maybe inspected at the Village of Pemberton Municipal Hall.

CARRIED

c) Finance

i. 2021 – 2025 Five Year Financial Plan Schedule

Moved/Seconded

THAT the schedule as presented be approved.

CARRIED

d) Development Services

i. Development Variance Permit No. 124 – 1368 Fernwood Drive

Cameron Chalmers, Village Planning Consultant, presented for Council's consideration the Development Variance Permit No. 124 application for 1368 Fernwood Drive.

Following the Staff presentation and questions from Council Mayor Richman opened the floor to the public.

Nick Fisher, 1362 Fernwood Drive, requested clarification regarding proposed upgrades to the existing portion of Fernwood Drive and regarding the subdivision approval process. Dr. Fisher commented that he has no concerns with redevelopment on the property per se; however, expressed concern with the increase in traffic a subdivision of this nature would have on a narrow street which at its narrowest point allows for only one vehicle in or out and wished to highlight this concern for Council.

Moved/Seconded

THAT Council approves Development Variance Permit No. 124 to facilitate a future subdivision of the lot located at 1368 Fernwood Drive.

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the permit.

DEFEATED

**OPPOSED: Councillor Zant
Councillor Antonelli
Councillor Craddock**

Moved/Seconded

THAT Council refers the application for Development Variance Permit No. 124 back to Staff to address the following considerations:

- a) Snow Clearing
- b) Drainage
- c) Setback on the house
- d) Impacts to neighbors (parking and road width)
- e) Snow storage
- f) Pedestrian connectivity

and includes a site plan that provides details as to how these considerations will be addressed.

CARRIED

As Council had already denied the Development Variance Permit application based on the first motion being defeated the above noted motion was required to be rescinded as Council may not consider an application that has been defeated for a period of one (1) year unless they resolve to waive the waiting period.

Moved/Seconded

THAT the following motion be rescinded:

THAT Council refers the application for Development Variance Permit No. 124 back to Staff to address the following considerations:

- a) Snow Clearing
- b) Drainage
- c) Setback on the house
- d) Impacts to neighbors (parking and road width)
- e) Snow storage
- f) Pedestrian connectivity

and to provide a site plan that includes details of how these considerations will be addressed.

CARRIED

Staff noted that pursuant to section 22.1 of Development Procedures Bylaw No. 887, 2020, if an application under the bylaw is refused by Council a same or similar reapplication may not be submitted until at least one (1) year has passed following the date of the refusal. Council was further advised that this

requirement may be varied by Council if 2/3 of its members are agreeable to allowing a reapplication within the one (1) year period.

Moved/Seconded

THAT Staff be directed to contact the Applicants to ask if they wish to request that the one (1) year waiting period for reapplication be varied.

CARRIED

ii. Request to Rename Sabre Way to Sunstone Way

Moved/Seconded

THAT Council approve the renaming of Sabre Way to Sunstone Way to aid in wayfinding without requesting the holding of a Public Information Session.

AND THAT Staff be directed to proceed with one month's notice and inform the developers of Sunstone as per the Street Naming Bylaw.

CARRIED

iii. Major Development Permit No. 087 – Mountain Side Collection

Moved/Seconded

THAT Development Permit No. 087 be authorized for issuance, and the Mayor and Chief Administrative Officer be authorized to execute the Permit, subject to the successful completion of the following conditions to the satisfaction of the Manager of Development Services:

- a) Provision of a landscape bond in accordance with British Columbia Society of Landscape Architects standards in the amount of 120% of the soft landscaping costs in the amount of \$239,393.232
- b) Payment of any outstanding review fees

AND THAT Development Permit No. 087 hereby varies Section 8.10 a) of the Village of Pemberton Zoning Bylaw No. 832, 2018 by permitting tandem parking in a garage for twenty (20) units with a floor area larger than 110 m².

AND THAT Development Permit No. 087 hereby varies Section 8.3 of the Village of Pemberton Zoning Bylaw No. 832, 2018 by reducing the required number of Visitor Parking Stalls from eight (8) to seven (7).

CARRIED

11. BYLAWS

There were no bylaws for consideration.

At 7:00 p.m. Mayor Richman called a recess of the Regular Council Meeting.

At 7:05 p.m. the Regular Council Meeting was reconvened.

12. MAYOR'S Report

Mayor Richman reported on the Squamish-Lillooet Regional District Board meeting held November 25, 2020, at which the following issues were discussed:

- The Environmental Assessment Office (EAO) granted an extension to Woodfibre;
- The Board considered the Environmental Assessment extension request submitted by Garibaldi at Squamish and commented on staff housing, Energy Step Code compliance, and environmental concerns, and determined that a major Regional Growth Strategy Bylaw amendment would be required before the project is presented to the Province.
- A delegation from FORTIS made a presentation regarding the 9 km gas line extension to the North Shore, made necessary by the relocation of the compressor site from Mt. Mulligan to Woodfibre.
- A delegation from BC Hydro provided a yearly update of systems within the Regional District.
- A delegation from the Birken Fire Department made a presentation regarding cell phone service and frequent power outages that impact the 911 service and requested support to improved connectivity as well as funds for a back-up generator.

Mayor Richman reported on the Squamish-Lillooet Regional District Committee of the Whole meeting, held November 25, 2020, at which the following issues were discussed:

- A presentation was made regarding the Britannia Beach Volunteer Fire Department and development consideration in Britannia North, Britannia South, Porteau Cove and Furry Creek.
- Request for Decision respecting the proposed Tiger Bay (South Britannia) Official Community Plan and Zoning Amendment application. Mayor Richman noted that the project proposed development on 130 acres and will include 1,000 residential units in the form of townhouses and apartments, and commercial developments including tourist accommodation and a surf park. Concerns raised included the lack of variety in housing, the lack of allowance for schools, financing of the proposed community centre, fire safety, and traffic.

Mayor Richman attended the following events:

- IAP2 Training for Decision Makers
- Vancouver Coastal Health Open Board Forum on November 30th
- Business Check-In with the Chamber of Commerce
- Natural Hazard Mitigation Workshop hosted by Veronica Woodruff on December 2nd
- Appeared on the panel of the CivX 2020 – Re-Imagine Local Government: resilience, Recovery, Revolution, and the Road Ahead virtual event.

Mayor Richman also reported on the following:

- Thank you to all the Community Groups for all their efforts to keep our community spirit during the pandemic and their inspiring plans for future
- Thank to community members who installed the Christmas Tree at the Barn this year; although we could not do a celebration, it is great to have the tree up for the community to enjoy
- Thank you to our residents for your understanding as we modify our Recreation offerings as per Orders from the Public Health Orders
- Please be reminded that outstanding property taxes and utilities are due Thursday, December 31, 2020
- Municipal Hall will be closed December 24th, 2020 to January 2nd, reopening Monday, January 4th, 2021
- Acclaimed as Chair of Pemberton Valley Utilities & Services Committee (PVUS) at the December 3rd meeting
- Councillor Zant was acclaimed as Vice Chair of PVUS at the December 3rd meeting

Mayor Richman will attend the following upcoming events:

- Conference call with the Honourable Josie Osborne, Minister of Municipal Affairs, Thursday, December 10th
- Conference call with Vancouver Coastal Health on Friday, December 11th
- Pemberton Valley Emergency Management Committee Meeting next week
- Squamish-Lillooet Regional District meetings on December 16th

13. COUNCILLORS Reports

Councillor Craddock reported on the following:

- Attended the Natural Hazard Mitigation Workshop hosted by Veronica Woodruff on December 2nd
- Wished the community, Council, Staff and Mayor Richman a happy Christmas and New Year.

Councillor Zant reported on the following:

- Attended the Library Board Meeting

Councillor Noble reported on the following:

- Attended the IAP2 Training for Decision Makers on November 20th
- Attended PVUS meeting on December 3rd.
- Acknowledged that the community has lost six (6) members in the past month

Councillor Antonelli reported on the following:

- Attended IAP2 Training for Decision Makers
- Attended Tourism Pemberton meeting
- Reminded the community to sign up for Pemberton Alert if they have not yet done so.

14. CORRESPONDENCE

a) For Action

- i. **Correspondence from Doug Benville, COO, Pure Extract Technologies, dated November 26, 2020, requesting that Council reconsider business licence fees for cannabis related businesses.**

Moved/Seconded

THAT discussion of business licence fees for cannabis-related businesses be brought to a future Committee of the Whole meeting for review.

CARRIED

- ii. **Correspondence from Mayor Cumming, City of Vernon, dated November 30, 2020, providing a letter to Premier John Horgan, the Honourable Selina Robinson, Minister of Finance, the Honourable Adrian Dix, Minister of Health, and Harwinder Sandhu, MLA, Vernon-Monashee, in support of universal no-cost access to all prescription contraception available in BC under the Medical Services Plan, and requesting that all BC municipalities write their support as well.**

Moved/Seconded

THAT Staff be directed to prepare a letter of support of universal no-cost access to all prescription contraception available in BC under the Medical Services Plan.

CARRIED

b) For Information

- i. **Correspondence from Krista Walden, on behalf of Pemberton Cemetery Committee, and Tanis Ayers, Secretary/Manager, Royal Canadian Legion #201, dated November 24, 2020, extending sincere thanks to Mayor and Council for their support of the Pemberton Cemetery Enhancement Project.**
- ii. **Correspondence from Teale Phelps Bondaroff, Chair and Co-Founder, and Devon Black, Co-Founder, AccessBC, dated November 27, 2020, thanking Mayor and Council for their support of resolutions EB76 and EB77 at the recent meeting of the Union of British Columbia Municipalities, calling on the government to make prescription contraception available at no cost under the BC Medical Services Plan.**
- iii. **Correspondence from Lori Ackerman, Mayor, Fort St. John, dated December 1, 2020, providing a letter to Jamee Justason, UBCM, requesting an update on members' response to the resolution submission process changes and the change in Minister meeting scheduling.**

- iv. **Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated December 2, 2020, announcing a deadline extension to January 7, 2021 for applications to the Early Learning and Child Care Innovation Program.**
- v. **Correspondence from Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated December 2, 2020, announcing the launching of the application page for the BC COVID-19 Resilience Stream funding.**

Moved/Seconded
THAT the correspondence be received.
CARRIED

15. DECISION ON LATE BUSINESS

There was no late business.

16. LATE BUSINESS

17. NOTICE OF MOTION

There was no Notice of Motion.

18. QUESTION PERIOD

There were no questions from the public.

19. IN CAMERA

Moved/Seconded
THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (k) Negotiations, (g) Litigation or potential litigation, (l) Municipal Objectives and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 7:40 p.m. Council moved In Camera.

At 8:14 p.m. Council rose with report.

20. RISE WITH REPORT

Council Rose with Report on the following:

Airport Snow Clearing – Request for Quotes

Staff were directed to issue a request for quotes from local contractors for snow clearing services at the Pemberton Airport and the quotes put forward for consideration during the 2021 budget deliberations.

21. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 8:13 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

Date: January 12, 2021
To: Nikki Gilmore, Chief Administrative Officer
From: Cameron Chalmers, RPP, MCIP, Consulting Planner
Subject: Zoning Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021- First and Second Readings

PURPOSE

The purpose of this report is to introduce Zoning Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021 to amend the Village of Pemberton Zoning Bylaw No. 832, 2018 to revise the regulations related to retaining wall heights and screening requirements. Staff recommend that Council grant first and second reading to the proposed bylaw and direct Staff to convene a Public Hearing on January 24, 2021 via the electronic means utilized by the Village.

BACKGROUND

Most recently, at the Committee of the Whole Meeting No. 209 held December 12, 2020, the Committee of the Whole received a report on hillside developments and specifically challenges that are presently being encountered with current Zoning Bylaw restrictions on retaining wall heights in hillside developments.

At that meeting, the Committee of the Whole made the following recommendation:

Moved/Seconded

***THAT** the Committee of the Whole recommend to Council that Staff be directed to undertake a review and amendment process to the Village of Pemberton Zoning Bylaw No. 832, 2018 to address retaining wall height provisions.*

CARRIED

The Committee of the Whole resolution was presented to Council that evening at their Regular Meeting No. 1529, held the same day, and subsequently ratified by Council.

The recommendation was in response to a specific regulatory concern arising from several recent over-height retaining walls constructed and proposed, that identified an issue with the retaining wall height provisions in the Zoning Bylaw. To date, the Board of Variance has dealt with two requests to vary the current retaining wall height provisions, and in both instances elected not to render a decision, stating the issue was not a minor variance and therefore outside the scope of the Board of Variance. This precipitated a review of the Zoning Bylaw provisions and the December 12, 2020 report to the Committee of the Whole which initiated this proposed bylaw amendment.

In 2018, the Village of Pemberton adopted a new Zoning Bylaw which regulates development throughout the community. The current Village of Pemberton Zoning Bylaw No. 832, 2018 includes zoning provisions for retaining walls in the General Regulations as follows:

7.21 Retaining Walls

(a) In a residential zone, a single retaining wall shall:

- i. Not exceed a Height of 1.2 m measured from the average natural grade level at its base; and*
- ii. Not be located within 0.6 m, measured horizontally, of any other retaining wall.*

The effect of this section is to limit retaining walls throughout the Village to a height of 1.2 metres regardless of location and site conditions. The second provision effectively means that if retention of more than 1.2 metres is required by the site condition, multiple retaining walls can be utilized, provided each wall is separated by 0.6 metres horizontal distance.

The current provisions in the Zoning Bylaw are a change from the previous Zoning Bylaw which read as follows:

215 (2) The design and construction of a retaining structure greater than 2.4m in height shall be supervised by a Registered Professional. Sealed copies of the design plan and inspection reports prepared by the Registered Professional for all retaining structures greater than 2.4m in height shall be submitted to a Building Official prior to acceptance of the works. (Bylaw 501/Adopted June 3, 2003)

Of note, the previous zoning regulations did not state a maximum retaining wall height, but rather placed additional engineering requirements on retaining walls exceeding 2.4 metres.

Staff do not have a rationale for the change that was made and have contacted the former planning consultant who included the amendment in an early iteration of the Draft Zoning Bylaw. However, the 1.2 height limitation is one that has been utilized as a trigger point for more rigorous engineering and visual analysis in other jurisdictions.

There are a number of issues arising from the current approach to retaining walls in the Zoning Bylaw, but the principal issue is the establishment of a maximum height. At 1.2 metres, the maximum height is inconsistent with the realities of hillside development. Retention is a necessary component of most hillside development which, by its very nature, is prone to significant grade variations and undulations within and between individual lots. As this zoning amendment was introduced mid-stream of the hillside sites currently at the building phase, the zoning regulations have generated an issue of significant import that results in substantial impacts on the ability to build on newly created lots.

Another challenge has been an inconsistent application of the Zoning Bylaw provisions over past years, and the resulting confusion this has generated. Several retaining walls exceeding 1.2 metres have been constructed, with and without clear Building Permit approvals. Though the present Building Official has now clarified the permit requirements through a Bulletin, and the Bylaw is being enforced, the issue with the current zoning provision as written is creating challenges and compelling the first wave of variance requests.

DISCUSSION & COMMENTS

Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021 is attached as **Appendix A**. The proposed amending bylaw will modify the current zoning bylaw by establishing a hybrid between the previous zoning regulations and the current zoning regulations.

Specifically, the proposed amending bylaw will establish a requirement for engineering analysis and review for any retaining wall over 1.2 metres in height. This approach is similar to the previous Zoning Bylaw provisions that triggered engineering of retaining walls greater than 2.4 metres in height.

The proposed amendment eliminates the maximum height provision to reflect the variability of hillside development sites and the challenge associated with establishing a maximum height that will work effectively and in all incidences for the range of hillside development sites.

The proposed amendment also includes provision for vegetative screening (landscaping) of any retaining wall higher than 1.2 metres. It will require landscape buffer of a minimum of 1.8 metres in height to provide visual relief of any retaining structures. These items will be addressed through the Building Permit review process and adjudicated by the Building Official.

The proposed amendment further includes an associated amendment to address the height restriction of 1.2 metres for retaining walls within the siting exemption from setbacks.

As discussed at the Committee of the Whole on December 8, 2020, the Village is in a transition with respect to the approvals of hillside developments. Future subdivisions and Development Permits will utilize the Village's development permit powers to address grading and comprehensive site retention earlier in the approvals process. Accordingly, the zoning amendment will provide interim relief to in-stream hillside developments, though the standards will apply to all retaining structures in the Village.

Staff have reviewed potential dates to convene a Public Hearing with the earliest opportunity possible being Tuesday, January 26, 2021 at 7:00pm (which involves an extra meeting and Staff overtime) or Tuesday, February 2, 2021 at 5:30 pm, prior to the Regular Council meeting. Staff recommend holding it on February 2, 2021.

COMMUNICATIONS

Should Council grant first and second reading to the Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021, the public hearing date and time will need to be established. The public hearing will be advertised in accordance with Section 466 of the *Local Government Act* and held via the electronic means utilized by the Village to respect physical distancing requirements in accordance with the Ministerial Order 0192.

LEGAL CONSIDERATIONS

Council has the authority to direct and undertake amendments to the Zoning Bylaw as established in the *Local Government Act*.

IMPACT ON BUDGET & STAFFING

The preparation and processing of the Zoning Bylaw Amendment requested in this report is a high priority given the impacts currently being faced by landowners and developers on hillside sites. The issue of hillside developments and retaining walls in particular has consumed considerable Staff time and resources in Building and Planning to address individual lot owner matters. Though the preparation and processing of the proposed Zoning amendment will consume approximately 25-30 hours of Staff and Consultant time, it may potentially result in a reduction in Staff time and effort expended on addressing hillside development matters.

INTERDEPARTMENTAL IMPACT & APPROVAL

The proposed zoning amendments will be a collaborative effort between Planning and Building within the Development Services department but does not have direct interdepartmental impacts.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

The proposed bylaw amendment has no impact on other jurisdictions.

ALTERNATIVE OPTIONS

The following options have been provided for Council's consideration:

1. **THAT** Council gives First and Second Reading to Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021 and establish a date for a Public Hearing; or
2. **THAT** Council deny First and Second Reading to Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021; or
3. **THAT** Council refer Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021 back to Staff for additional consideration.

RECOMMENDATIONS

THAT Council gives First and Second Reading to Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021;

AND THAT Council direct Staff to convene a Public Hearing via the electronic means utilized by the Village for Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021 for Tuesday February 2, 2021 at 5:30pm.

Attachments:

Appendix A: Village of Pemberton Zoning Bylaw No 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021

Prepared by::	Cameron Chalmers, RPP, MCIP, Consulting Planner
Manager Approval:	Lisa Pedrini, Manager of Development Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

THE VILLAGE OF PEMBERTON

BYLAW NO. 892, 2021

Being a bylaw to amend the Village of Pemberton Zoning Bylaw No. 832, 2018

WHEREAS the Council may amend its Zoning Bylaw from time to time;

AND WHEREAS the Council of the Village of Pemberton deems it desirable to amend the Zoning Bylaw to modify retaining wall regulations;

NOW THEREFORE the Council of the Village of Pemberton in open meeting assembled **ENACTS AS FOLLOWS:**

1. CITATION

This Bylaw may be cited for all purposes as "Zoning Bylaw 832, 2018, Amendment (Retaining Wall Regulations) Bylaw No. 892, 2021."

2. Village of Pemberton Zoning Bylaw No. 832, 2018 is amended by:

I. Deleting section 7.21 in its entirety and replacing with the following:

7.21 Retaining Walls

(a) In a residential zone, a single retaining wall or structure exceeding 1.2 metres in height shall be designed and certified by a Qualified Professional Engineer.

II. Adding the following as 7.22 (a) and renumbering the remainder of section 7.22 accordingly:

(a) Where a lot is developed for a residential use as permitted within a residential zone, any retaining walls or structures exceeding 1.2 metres in height shall be screened by a vegetative buffer or other means to a minimum height of 1.8 m to provide visual screening along the length of the retaining wall or structure.

III. Amending section 4.13 Projections into Required Setback and Exceptions to Siting Requirements, subsection viii, to read as follows:

(a) A retaining wall may be sited on any portion of a lot.

READ A FIRST TIME this 12th day of January, 2021.

READ A SECOND TIME this 12th day of January, 2021.

NOTICE OF PUBLIC HEARING WAS PUBLISHED IN THE _____ ON _____, 2021 AND _____, 2021.

PUBLIC HEARING HELD this _____ day of _____, 2021.

READ A THIRD TIME this _____ day of _____, 2021.

ADOPTED this _____ day of _____, 2020.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

RECEIVED

DEC 14 2020

Village of Pemberton



COAST MOUNTAIN CANNABIS
PEMBERTON, BC

December 10th 2020

To the Village of Pemberton, Mayor and Council

Please find enclosed the cheque for the Business License Fee for 2021.

As we hand over this \$5,000 payment, we would once again like to register a formal complaint at the gross injustice we feel at having to pay an annual License Fee that is more than 30 times what is required of almost *every other business* in Pemberton.

We have created almost 20 well paid jobs for locals (and likely 20 more in the next year) that is benefitting many local businesses and diversifying the Pemberton economy in general. We are keeping locals employed locally, not having to drive to Whistler to work in tourism or construction. We pay an enormous amount of property and other taxes and have the ability in the future to support many community initiatives. However, the \$5,000 license fee being levied on just our industry, makes us feel singled out and under appreciated and therefore **a lot less inclined to be that supportive pillar to the community.**

This arbitrary and randomly arrived at amount of \$5,000 is clearly not justified or warranted and we are asking again that it be reviewed and corrected so that we are brought back into line with all other business.

Regards

Andrew Elliott

Co-Founder
COAST MOUNTAIN CANNABIS INC.
7339 Old Mill Road, Pemberton



December 18, 2020

All UBCM Members
via email

Dear Colleagues:

Re: Overdose Crisis and Call for Overdose Action Plan

At the December 15, 2020, Regular Council meeting, Council passed the following resolution:

WHEREAS the opioid crisis is one of the largest public health emergencies of our lifetime, with a death about every two hours on average and a death toll of over 16,360 since 2016 (January 2016 to March 2020);

AND WHEREAS other countries have significantly reduced drug-related fatalities with reforms such as legal regulation of illicit drugs to ensure safe supply and decriminalization for personal use;

AND WHEREAS the federal government has indicated it is premature to discuss these measures until there are comprehensive supports for people to get well;

AND WHEREAS supports are needed, but measures that save lives are essential if people are to survive and access supports;

AND WHEREAS the Canadian Association of Chiefs of Police has stated that they agree the evidence suggests "decriminalization for simple possession as an effective way to reduce the public health and public safety harms associated with substance use", causing the Federal Health Minister to indicate the government is now "deliberating" over decriminalization;

AND WHEREAS the overdose crisis rages, showing few signs of abating;

THEREFORE BE IT RESOLVED that Council:

- a) *request that the Government of Canada:*

 - i) *declare the overdose crisis a national public health emergency so that it is taken seriously and funded appropriately*
 - ii) *immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan, which includes comprehensive supports and full consideration of reforms that other countries have used to significantly reduce drug-related fatalities and stigma, such as legal regulation of illicit drugs to ensure safe supply of pharmaceutical alternatives to toxic street drugs, and decriminalization for personal use*

- b) *forward this motion to other BC municipalities and request they make a similar motion to ask the Government of Canada to address the overdose crisis*

On behalf of Council, thank you for your consideration in this regard.

Yours truly,

A large black rectangular redaction box covers the signature area, obscuring the name and any handwritten notes or dates.

Ken Christian, Mayor
City of Kamloops

/cg

attachment

CITY OF KAMLOOPS

RESOLUTION FROM THE MINUTES OF A REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE CITY OF KAMLOOPS, HELD IN THE VALLEY FIRST LOUNGE, SANDMAN CENTRE, 300 LORNE STREET, KAMLOOPS, BC

RESOLVED:

That Council:

- a) request that the Government of Canada:
 - i) declare the overdose crisis a national public health emergency so that it is taken seriously and funded appropriately
 - ii) immediately seek input from the people most affected by this crisis and meet with provinces and territories to develop a comprehensive, Pan-Canadian overdose action plan, which includes comprehensive supports and full consideration of reforms that other countries have used to significantly reduce drug-related fatalities and stigma, such as legal regulation of illicit drugs to ensure safe supply of pharmaceutical alternatives to toxic street drugs, and decriminalization for personal use
- b) forward this motion to other BC municipalities and request they make a similar motion to ask the Government of Canada to address the overdose crisis

CARRIED.

I HEREBY CERTIFY that this is a true copy of a resolution from the minutes of a meeting of the Kamloops City Council held on the 15th day of December, 2020.

Dated at Kamloops, BC, this 18th day of December, 2020.



M. Mazzotta
Corporate Officer

January 7, 2021

Karen & Miles Dyczkowski
[REDACTED] 1368 Fernwood Drive
Pemberton, BC V0N 2L0

Mayor and Council Members
Village Of Pemberton

Re: Request to waive waiting period on reapplication for development variance permit

Dear Mr. Mayor and Council Members,

In reference to the council meeting held on December 8, 2020 where we presented our application for a road variance at 1368 Fernwood Drive, we kindly ask council to consider waiving the one year time limit for reapplication to reconsider our application. This request is in accordance with Section 22.2 of Development Procedures Bylaw No. 887 and section 7.3 pursuant to section 460(3) of the *Local Government Act*.

The request to waive the reapplication time limit is for the following reasons:

- 1) Council did not come to a conclusive decision on the matter which was brought before them.
- 2) The requested road variance is not an unusual request as it is common for small infill projects to require some relaxation of standards to make the project both feasible and practical.
- 3) The continued delay of this decision is placing undue hardship on us as the property owner due the cost of financing of the project. Waiting another year to reapply will delay the subdivision design process, which delays the approval, which delays the construction of the roads and services, which ultimately delays the construction of a new home we plan to build for ourselves. The seasonality of weather in Pemberton and the difficulty in scheduling engineers and contractors is also affected by this delay.

We are Pemberton residents and taxpayers that live and plan to continue to live on the proposed project site. Throughout this process we have demonstrated to the Village that we have and intend to continue to manage this project with integrity, responsibility and respect to the community. Our ultimate goal is to provide valuable infill housing in a location walkable to downtown, which is consistent with the long term planning goals of the Village. We will do our best to satisfy Council's concerns to the best of our ability and request that the opportunity to do so, not be delayed one year.

Respectfully,

[REDACTED]

Miles & Karen Dyczkowski

From: Haili Pettifer <admin@softball.bc.ca>
Sent: January 8, 2021 9:33 AM
To: VoP Admin <admin@pemberton.ca>
Subject: COVID RELIEF FUNDING

Dear Mayor and Council,

We are writing to you to seek financial support for our male and female softball athletes who will represent British Columbia at the 2022 Canada Summer Games in Niagara, Ontario. Covid 19 has adversely effected our athletes, including some from your community.

As you know, amateur sport provides a significant financial benefit to your local economy. When softball is played on municipal diamonds local hotels, restaurants and shopping centres reap the economic benefit from visitors spending their tourism dollars. Softball is an inclusive sport that brings together people from varied demographic backgrounds and builds stronger community bonds. Finally, softball enhances community pride when a team or individual succeeds on the provincial or national stage.

The men and women who will represent British Columbia will also attend university and colleges throughout North America. When they return to your community to begin the next chapter in their lives, they will become role models for younger athletes. As future coaches, police officers or possibly council members they will continue softball involvement to promote active, healthy lifestyles.

Our goals are 1) for the teams to represent our province with the highest integrity, 2) promote the great game of softball, and 3) continue to grow the sport in the future. Our teams have been hit hard by COVID-19 restrictions. Your generous financial support will help us adapt our programs to ensure the teams are prepared to perform to the best of their abilities at the 2022 Canada Summer Games in Niagara, Ontario.

Please mail cheques to Team BC, c/o Softball BC, 201-8889 Walnut Grove Drive, Langley, BC V1M 2N7.

Thank You in advance for your generous support.

Doug Allin -- Head Coach Men's Team
Mark Dunlop -- Head Coach Women's Team
Rick Benson -- Executive Director



Haili Pettifer
Member Services/Administrative Assistant

Phone: 604-371-0302 extension
Fax: 604-371-0344

Mailing Address: 201-8889 Walnut Grove Drive,
Langley, BC
VIM 2N7

[2019 Softball BC Handbook](#)

We would like to acknowledge that our Softball BC office is located on the traditional and unceded territories of the [Katzie](#) and [Kwantlen First Nations](#).

This e-mail message (including attachments, if any) is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, proprietary, confidential and exempt from disclosure. If you are not the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender and erase this e-mail message immediately.



TELUS Corporation
23rd Floor
510 West Georgia Street
Vancouver, B.C. V6B 0M3

Tony Geheran
Executive Vice-President and Chief Customer Officer
Member of the TELUS team

December 15, 2020

Mayor Richman and Council
Village of Pemberton
Box 100,
Pemberton, BC, V0N 2L0

Dear Mayor Richman,

As we enter the holiday season we would like to express our sincere appreciation for the trust you have placed in TELUS during these unprecedented times. Now more than ever we would like to thank you for your ongoing leadership and engagement.

Thanks to leaders like you, we are connecting more and more Canadians to state-of-the-art infrastructure that is enabling them to work, learn, connect with loved ones and access vital healthcare from home, during a year when it's never been more important.

Our team is here to serve your community and we look forward to continued opportunities to collaborate in 2021 and beyond.

Throughout this season, and as we move into a new year, we warmly wish you and the community a safe and happy holiday.

Best regards,



Tony Geheran



Ned Hodaly, General Manager

December 16, 2020

Premier John Horgan
Box 9041, STN PROV GOVT
Victoria, BC V8W 9E1

Selina Robinson, Minister of Finance
Email: Fin.Minister@gov.bc.ca

Adrian Dix, Minister of Health
P.O. Box 9050, STN PROV GOVT
Victoria, BC V8W 9E1

Katherine Conroy, MLA Kootenay West
Email: katrine.conroy.mla@leg.bc.ca

Re: Letter of Support for The Corporation of The City of Vernon

The City of Rossland Council, at their Regular meeting held on Monday December 14, 2020, passed the following resolution:

"WHEREAS cost is a significant barrier to people accessing contraception, particularly to people with low incomes, youth, and people from marginalized communities; and

WHEREAS providing free prescription contraception has been shown to improve health outcomes for parents and infants by reducing the risks associated with unintended pregnancy, and is likely to reduce direct medical costs on the provincial health system; and

WHEREAS contraceptive methods such as condoms or vasectomies are available at low cost, no cost, or are covered by BC's Medical Services Plan, whereas all contraceptive methods for people with uteruses (such as birth control pills, intrauterine devices, or hormone injections) have high up-front costs, making access to contraception unequal and gendered;

THEREFORE, BE IT RESOLVED

THAT the City of Rossland write to the Provincial Minister of Finance, the Provincial Minister of Health, the Premier of BC, and the local MLA supporting universal no-cost access to all prescription contraception available in BC under the Medical Services Plan; and

THAT this letter be forwarded to all BC municipalities asking to write their support as well

CARRIED."

Thank you for your consideration.

Best Regards,

Kathy Moore,
Mayor



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Patrick Weiler

Member of Parliament
West Vancouver-Sunshine Coast-Sea to Sky Country

December 18, 2020

Dear Friends & Neighbours,

The COVID-19 pandemic has had a profound impact on young Canadians who are trying to find work. Employers also face challenges when recruiting and hiring workers while adapting to the realities of the pandemic.

I know this is a particular challenge for workers and businesses in our communities that rely heavily upon the hospitality and tourism sectors. Our Government is continuing to take action to meet these challenges and provide good job opportunities for youth and to support employers across Canada.

This week, Minister of Employment, Workforce Development and Disability Inclusion, Carla Qualtrough, announced that up to 120,000 job opportunities will be available to young Canadians through Canada Summer Jobs (CSJ) in 2021. This represents a 50 percent increase from the 80,000 CSJ opportunities approved in 2020. With this significant increase, more employers and youth will be able to apply and benefit from the program.

Not-for-profit organizations, public-sector employers, and private-sector employers with 50 or fewer full-time employees can start preparing their applications now to hire a young Canadian.

Similar temporary flexibilities introduced for CSJ 2020 will be applied this year to help small businesses operate. These include:

- a wage subsidy, so that private and public-sector employers can receive up to 75 percent of the provincial or territorial minimum hourly wage for each employee (not-for-profit organizations will continue to receive 100 percent);
- an extension to the end date for employment to February 26, 2022; and
- allowing employers to hire staff on a part-time basis.

Employers interested in applying for CSJ 2021 funding are encouraged to prepare their applications in advance of next week’s launch.

Applicants who do not have an account on the secure [Government Grants and Contributions Online Services portal](#) are encouraged to create one prior to the launch of the application process. Registration is a one-time process that allows employers to submit their applications for CSJ funding and other funding opportunities offered through Employment and Social Development Canada.

Constituency Ottawa

6367 Bruce Street West Vancouver British Columbia V7W 2G5 Tel.: 604-913-2660 Fax.: 604-913-2664	Suite 282, Confederation Building 229 Wellington Street, Ottawa Ontario K1A 0A6 Tel.: 613-947-4617 Fax.: 613-847-4624	Village of Pemberton Regular Council Meeting No. 1530 Tuesday, January 12, 2021 30 of 34
--	--	---

I encourage all interested applicants to attend one of several information sessions, which will be held throughout January 2021. Please note that these sessions are for employers only. [Visit this page to register.](#)

- Friday, January 8, 2021 10:00 – 11:00 AM PST
- Monday, January 11, 2021 10:00 – 11:00 AM PST
- Tuesday, January 19, 2021 12:00 – 1:00 PM PST
- Monday, January 25, 2021 12:00 – 1:00 AM PST

For more information and to apply for the 2021 CSJ program, [please visit this webpage](#). The employer application period for CSJ 2021 will open on Monday, December 21, 2020, and close on Friday, January 29, 2021.

My office stands ready to support your application, so if you have any questions or concerns, please do not hesitate to reach out to us.

Sincerely,



Patrick Weiler, MP
West Vancouver-Sunshine Coast-Sea to Sky Country



District of 100 Mile House

400-30

December 18, 2020

VIA EMAIL: commission.secretary@bcuc.com

BC Utilities Commission
Suite 410, 900 Howe Street
Vancouver, BC V6Z 2N3

Dear Commission Members:

Re: BC Hydro Streetlighting Rate Increase / Termination of Private Light Systems

We are writing to express our strong objection to BC Hydro’s proposal to increase streetlighting rates for its LED Streetlight Program and terminate its Private Light System.

Although the move to LED lights is supported for its environmental benefits, we do not support local governments being charged for the disposal of the existing lights and associated depreciation costs; those costs must be borne by BC Hydro. In addition, the elimination of the Private Light System that has been in existence for years will have a detrimental effect on our rural residents, as it will open isolated areas to more theft, vandalism or other crime. The BC Cattlemen’s Association has serious objections to the elimination of this system, and we share those concerns.

.../2

building communities together



-2-

Please weigh our concerns heavily when evaluating BC Hydro’s proposals; the impacts will be far-reaching and are unfair if permitted to go through as proposed. Thank you for your consideration.

Yours truly,



Chair Margo Wagner
Cariboo Regional District

Yours truly,



Mayor Gabe Fourchalk
District of Wells



Mayor Bob Simpson
City of Quesnel



Mayor Walt Cobb
City of Williams Lake



Mayor Mitch Campsall
District of 100 Mile House

- c: Minister of Energy, Mines and Low Carbon Innovation
- Lorne Doerkson, MLA, Cariboo-Chilcotin
- Coralee Oakes, MLA, Cariboo North
- All UBCM Member Local Governments

building communities together

OPEN QUESTION PERIOD POLICY

THAT the following guidelines for the Open Question Period held at the conclusion of the Regular Council Meetings:

- 1) The Open Question Period will commence after the adjournment of the Regular Council Meeting;
- 2) A maximum of 15 minutes for the questions from the Press and Public will be permitted, subject to curtailment at the discretion of the Chair if other business necessitates;
- 3) Only questions directly related to business discussed during the Council Meeting are allowed;
- 4) Questions may be asked of any Council Member;
- 5) Questions must be truly questions and not statements of opinions or policy by the questioner;
- 6) Not more than two (2) separate subjects per questioner will be allowed;
- 7) Questions from each member of the attending Press will be allowed preference prior to proceeding to the public;
- 8) The Chair will recognize the questioner and will direct questions to the Councillor whom he/she feels is best able to reply;
- 9) More than one Councillor may reply if he/she feels there is something to contribute.

*Approved by Council at Meeting No. 920
Held November 2, 1999*

*Amended by Council at Meeting No. 1405
Held September 15, 2015*