

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, October 20, 2020 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1525.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Manager of Development Services
Christine Burns, Manager of Recreation
Lena Martin, Manager of Finance
Joanna Rees, Planner
Matt Rempel, Planning & GIS Technician
Gwendolyn Kennedy, Building and Planning Clerk
Elysia Harvey, Legislative Assistant

PUBLIC: 4

MEDIA: 1

****ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER REGULAR MEETING

At 9:14 a.m. Mayor Richman called the Regular Meeting to Order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented.

CARRIED

3. DEVELOPMENT VARIANCE PERMIT

a) Presentation of Development Variance Permit No. 126 – 1441 Vine Road

Opportunity for public input:

Isabella Cerelli, agent for the Applicant, noted her attendance and provided an introduction.

Moved/Seconded

THAT Development Variance Permit No. 126 be approved as presented.

AND THAT the Mayor and Chief Administrative Officer be authorized to execute the Permit.

CARRIED

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1523, Tuesday, October 6, 2020

Moved/Seconded

THAT the resolution for item 11 a) iii. of the minutes of Regular Council Meeting No. 1523, held Tuesday, October 6, 2020, be amended as follows:

Moved/Seconded

THAT an application to the Rural and Northern Development Infrastructure Program for the development of a Multi-Modal Transportation Hub for up to \$1.9 million dollars be supported.

CARRIED

b) Special Council Meeting No. 1524, Tuesday, October 13, 2020

Moved/Seconded

THAT the minutes of the Special Council Meeting No. 1524, held Tuesday, October 13, 2020, be adopted as presented.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

6. RISE WITH REPORT FROM IN CAMERA

There was no rise with report.

7. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

There was no business arising from the Committee of the Whole.

8. COMMITTEE MINUTES - FOR INFORMATION

None

9. DELEGATION

There were no delegation presentations.

10. REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

Tourism Pemberton Request for Letter of Support

CAO Gilmore introduced a letter received by Tourism Pemberton, dated October 16, 2020, seeking the Village's support for a grant application to the Community Economic Recovery Infrastructure Program for installation of washroom facilities at several proposed locations in the Pemberton area.

Moved/Seconded

THAT a letter of support be provided to Tourism Pemberton for their grant application to the Community Economic Recovery Infrastructure Program for washroom facilities at sites one (1) through six (6).

AND THAT Tourism Pemberton be advised that support is contingent on support from other jurisdictions, funding being secured in advance for the on going maintenance of the facilities and confirmation that the disposal of blackwater will be at Provincially monitored facilities.

CARRIED

Moved/Seconded

THAT Tourism Pemberton be advised that sites seven (7), One Mile Lake dog beach area, and eight (8), soccer field at the Village's Recreation Site, be removed from the application as site seven does not align with the One Mile Lake Master Plan and upcoming development at the recreation site precludes the need for a facility in this location.

CARRIED

ii. Community Economic Recovery Infrastructure Program Applications

Moved/Seconded

THAT the Village of Pemberton apply to the Community Economic Recovery Infrastructure Program for up to \$677,000 for the construction of the Pemberton Farm Road East Multi-Use Path.

CARRIED

Moved/Seconded

THAT the Village of Pemberton apply to the Community Economic Recovery Infrastructure Program for up to \$1 million dollars for the construction of the Pemberton & Area Mountain Bike Skills Park.

CARRIED

b) Corporate & Legislative Services

i. 2021 Council Meeting Schedule

Moved/Seconded

THAT the 2021 Regular Council Meeting schedule be established as follows:

DATE	TIME
Tuesday, January 12 th	5:30 PM
Tuesday, February 2 nd	5:30 PM
Tuesday, February 15 th	9:00 AM
Tuesday, March 2 nd	5:30 PM
Tuesday, March 15 th	9:00 AM
Tuesday, April 13 th	5:30 PM
Tuesday, April 27 th	9:00 AM
Tuesday, May 11 th	5:30 PM
Tuesday, June 1 st	5:30 PM
Tuesday, June 15 th	9:00 AM
Tuesday, July 13 th	5:30 PM
Tuesday, July 27 th	9:00 AM
Tuesday, August 31 st	5:30 PM
Tuesday, September 21 st	5:30 PM
Tuesday, October 5 th	5:30 PM
Tuesday, October 19 th	9:00 AM
Tuesday, November 2 nd	5:30 PM
Tuesday, November 16 th	9:00 AM
Tuesday, December 7 th	5:30 PM

CARRIED

ii. 2021 Committee & Liaison Appointments

Emergency Planning & Operations Committee:

Moved/Seconded

THAT Councillor Noble be re-appointed as the Village of Pemberton representative to the Pemberton Valley Utilities & Services Committee.

CARRIED

Parcel Tax Review Panel:

Moved/Seconded

THAT Councillor Antonelli, Councillor Noble and Councillor Zant be re-appointed as the Village of Pemberton representatives to the Parcel Tax Review Panel.

CARRIED

Cemetery Committee:

Moved/Seconded

THAT Councillor Zant be re-appointed as the Village of Pemberton representative to the Cemetery Committee

AND THAT Councillor Antonelli be re-appointed as the Village of Pemberton alternate representative to the Cemetery Committee.

CARRIED

Squamish-Lillooet Regional District Board Appointment:

Moved/Seconded

THAT Mayor Mike Richman be re-appointed as the Village of Pemberton representative to the Squamish-Lillooet Regional District Board;

AND THAT Councillor Ryan Zant be re-appointed as the Village of Pemberton alternate to the Squamish-Lillooet Regional District Board.

CARRIED

Pemberton Valley Utilities and Services Committee:

Moved/Seconded

THAT Mayor Mike Richman and Councillor Ryan Zant be re-appointed as the Village of Pemberton representatives to the Pemberton Valley Utilities & Services Committee.

CARRIED

Pemberton Lillooet Treaty Advisory (PLTAC):

Moved/Seconded

THAT Mayor Mike Richman be re-appointed as the Village of Pemberton representative to the Pemberton Lillooet Treaty Advisory Committee;

AND THAT Councillor Ryan Zant be re-appointed as the Village of Pemberton alternate to the Pemberton Lillooet Treaty Advisory Committee.

CARRIED

Sea to Sky Regional Hospital District Board:

Moved/Seconded

THAT Mayor Mike Richman be re-appointed as the Village of Pemberton representative to the Sea to Sky Regional Hospital District Board;

AND THAT Councillor Ryan Zant be re-appointed as the Village of Pemberton alternate to the Sea to Sky Regional Hospital District Board.

CARRIED

Pemberton & District Library Board:

Moved/Seconded

THAT Councillor Zant be appointed as the Village of Pemberton representative to the Pemberton & District Library Board;

AND THAT Councillor Noble be re-appointed as the Village of Pemberton alternate to the Pemberton & District Library Board.

CARRIED

Municipal Insurance Association of BC:

Moved/Seconded

THAT Councillor Craddock be re-appointed as the Village of Pemberton representative to the Municipal Insurance Association of BC;

AND THAT Councillor Antonelli be re-appointed as the Village of Pemberton alternate to the Municipal Insurance Association of BC.

CARRIED

Spelkúmtn Community Forest Board:

Moved/Seconded

THAT Mayor Mike Richman and Councillor Ted Craddock be re-appointed as the Village of Pemberton representatives to the Spelkúmtn Community Forest Interim Board.

CARRIED

Liaison to other Community Committees:

Moved/Seconded

THAT Councillor Noble be named as liaison to the Squamish-Lillooet Regional District Agriculture Advisory Committee;

AND THAT Councillor Noble be named as liaison to the Pemberton Valley Trails Association;

AND THAT Councillor Antonelli be named as liaison to Tourism Pemberton

AND THAT Councillor Craddock be named as liaison to the Pemberton Valley Dyking District.

CARRIED

Moved/Seconded

THAT the 2021 Acting Mayor Schedule be approved as established in 2020.

CARRIED

c) Finance Department

i. Municipal Finance Authority Equipment Financing – Recreation Services Truck

Moved/Seconded

THAT authorization be granted for up to \$20,516 be borrowed, under Section 178 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of a Recreation Services Truck;

AND THAT the loan be repaid within three (3) years, with no rights of renewal.

CARRIED

d) Development Services

i. Official Community Plan Amendment – Early and Ongoing Consultation

Moved/Seconded

THAT in consideration of the obligations under Section 475 of the *Local Government Act* with respect to the Official Community Plan amendment application by on Lot 3, DL 203, LLD, Plan 12807, a request be made that the Applicant organize, advertise, and host at least one (1) public information meeting prior to consideration of First and Second reading of the forthcoming OCP amending bylaw.

CARRIED

Moved/Seconded

THAT in consideration of Section 475 of the *Local Government Act* Staff be directed to consult with the following organizations before consideration of First and Second Reading to the forthcoming OCP amending bylaw:

- Lil'wat Nation
- Ministry of Transportation and Infrastructure
- Ministry of Education
- Squamish Lillooet Regional District
- Pemberton Valley Dyking District
- CN Rail
- School District No. 48 – Sea to Sky
- Pemberton and District Chamber of Commerce
- TELUS
- BC Hydro

CARRIED

ii. Major Development Permit – ‘Elevate at Sunstone’ – Amendment

The Applicant requested an opportunity to speak to Council respecting the application.

Moved/Seconded

THAT the Applicant, Cam McIvor, for the Major Development Permit Amendment (DP No. 083) application be invited to provide comment for Council's consideration.

CARRIED

Moved/Seconded

THAT the Major Development Permit Amendment (DP No. 083) Application be referred back to Staff to address further considerations with respect to:

- Visitor Parking allocation
- North/South Pedestrian Connectivity to common areas outside the development
- Diversity in the look of units
- Screening and visual impacts of the proposed retaining walls
- and how the Development Permit Area Guidelines are being addressed.

CARRIED

e) Recreation Department

i. Recreation Services COVID-19 Pandemic Response Update

Moved/Seconded

THAT the Recreation Services COVID-19 Response Update be received.

CARRIED

11. BYLAWS

a) Bylaws for First, Second and Third Readings

i. Village of Pemberton Council Procedure Bylaw No. 788, 2015, Amendment Bylaw No. 888, 2020

Moved/Seconded

THAT Village of Pemberton Council Procedure Bylaw No. 788, 2015, Amendment (Order of Proceedings) Bylaw No. 888, 2020, receive First, Second and Third Readings.

CARRIED

ii. Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Housekeeping) Bylaw No. 890, 2020

Moved/Seconded

THAT Village of Pemberton Business Licence Bylaw No. 855, 2019, Amendment (Housekeeping) Bylaw No. 890, 2020, receive First, Second and Third Readings.

CARRIED

b) Bylaw for Third Reading

i. Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment Bylaw (Child Care Centre) No. 889, 2020

Moved/Seconded

THAT Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment Bylaw (Child Care Centre) No. 889, 2020, receive Third Reading.

CARRIED

12. MAYOR'S Report

Mayor Richman reported on the following:

Pemberton Valley Utilities & Services Committee Meeting, October 8, 2020:

- Second quarter financials
- Recreation Service update
- Bike Skills Park grant applications discussion
- Crown Land tenure application for Blacktail Meadows
- Clover Road extension project
- Approval of Pemberton Valley Master Trails Plan

- Application to the Pemberton & District Initiative Fund (PDIF) from École la Vallée
- Allocation from PDIF for the annual community fireworks display

Pemberton Valley Emergency Management Committee:

- Arn Canal project
- Monitoring gauges for the Ryan River and cost sharing agreement with Water Survey of Canada
- Joint initiative with Lil'wat Nation on beaver dam remediation work on the Grandmother Slough
- Monitoring of water levels on the Birkenhead River near Highway 99
- Dyke improvements conducted by Lil'wat Nation at the pole yard
- Mount Currie Mountain monitoring project by Simon Fraser University is underway and first report on findings will be presented in the coming months.
- Pemberton Valley Dyking District to explore possible options for Lillooet River sediment removal at different locations to improve efficiency.

13. COUNCILLOR'S Report

Councillor Craddock

Councillor Craddock reported on the recent Pemberton Valley Dyking District Meeting, including confirmation of non-market value for sediment removed from the Lillooet River and announcement of the upcoming Annual General Meeting on November 5th, 2020.

Councillor Noble did not report.

Councillor Zant did not report.

Councillor Antonelli did not report.

14. CORRESPONDENCE

a) For Action

There were no correspondence items for action.

b) For Information

- Suzanne Robert, Mount Currie, dated October 5, 2020, regarding sidewalk concerns in front of Signal Hill Elementary.**

Moved/Seconded

THAT the correspondence be received.

CARRIED

15. DECISION ON LATE BUSINESS

16. LATE BUSINESS

17. NOTICE OF MOTION

There was no Notice of Motion.

18. QUESTION PERIOD

Dan Falloon, Pique Newsmagazine, inquired about the process & stages of the proposed Official Community Plan amendment, recreation truck use, and requested a copy of the letter from Tourism Pemberton.

19. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (c) Employee Relations and (k) Negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

20. RECESS REGULAR MEETING

Moved/Seconded

THAT the Regular meeting be recessed.

CARRIED

At 11:27 a.m. the Regular Meeting was recessed.

At 11:38 a.m. the Regular Meeting was reconvened and Council moved In Camera.

21. MOVE IN CAMERA

At 11:38 a.m. Council moved In Camera.

22. RISE FROM IN CAMERA

At 11:50a.m. Council rose from In Camera without report.

23. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 11:50 a.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer