

STANDARD BUILDING PERMIT APPLICATION CHECKLIST –PART 9

Civic Address: _____

Applicant: _____

You are required to submit the following documents (if applicable) when submitting your Building Permit Application. This checklist and all Village of Pemberton forms are available online at www.pemberton.ca

Please print this Document Checklist, check that you have included all required information and documents (left column), **sign and include this document with your application submission.**

Incomplete applications submitted without the require information and/or documents will be returned to applicant prior to being reviewed.

IMPORTANT: Depending on the nature of your project, **you may be required to submit additional information/documents** with or following the submission of your application.

Please note: PDF/Digital copies of drawings are required and can be sent to nsegovia@pemberton.ca upon payment of your permit application.

√	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	If applicable, design scheme approval must be received prior to submitting a building permit application.
<input type="checkbox"/>	<input type="checkbox"/>	1. <u>Building Permit Application Forms & Plan Processing Fee</u> → FORM A- Application Details → FORM B - Acknowledgement of Owner → FORM C - Owner’s Authorization of Agent if applicant is other than owner → FORM D - Excavation Permit → FORMS F & G - Supply of Water & Sewer Connection → FORM I - Solid Fuel Burning Appliance Permit → FORM J - Culvert Installation → FORM K - Fire Protection System → FORM L - Fire Suppression Alteration
<input type="checkbox"/>	<input type="checkbox"/>	2. <u>Scope of Work:</u> must accompany all renovation/tenant improvement and minor permit applications.
<input type="checkbox"/>	<input type="checkbox"/>	3. <u>Sub-Trades List</u>
<input type="checkbox"/>	<input type="checkbox"/>	4. <u>Energy Step Code Documents for Residential Buildings</u> → Energy Model → Pre-Construction Compliance Report
<input type="checkbox"/>	<input type="checkbox"/>	5. <u>Plumbing Permit</u> → Permit is issued to plumber and is a separate permit. → Include Scope of Work and line drawing of rough-in with application

<input type="checkbox"/>	<input type="checkbox"/> <p>6. Land Title Documents including copies of all charges registered on title, dated within 30 days of the permit application. Will be provided by Village for a fee of \$20 per document if not provided with the permit application.</p>
<input type="checkbox"/>	<input type="checkbox"/> <p>7. Drawings –2 sets * Digital PDF's Required</p> <ul style="list-style-type: none"> <input type="checkbox"/> Site Plan (preliminary application must include a site plan to be confirmed at a later date by surveyed plan) <input type="checkbox"/> Surveyed Site Plan <ul style="list-style-type: none"> → Lot Coverage → Proposed foundation layout → Projection Illustration beyond foundation → Setbacks → All easements, covenants, right of ways etc. (shown on site plan) → Flood Control Level (if applicable) as per Geotechnical Report → Driveway location and grade → Surface Drainage & Culvert Details (if required) → Retaining Wall(s)-material, height etc. <ul style="list-style-type: none"> Engineered details and permit required for retaining wall over 1.2 m in height → Geodetic Elevation of Property Corners & Foundation Corners <input type="checkbox"/> Elevations <ul style="list-style-type: none"> → Spatial Separation → Rainscreen Details → Chimney Height → Siding → Height of Building <input type="checkbox"/> Floor Plans <ul style="list-style-type: none"> → Total Finished Floor Area → Total Unfinished Floor Area → Each Level Roof Truss Layout-Sealed Drawing → Method of heating and ventilation → Location of all ventilation → Secondary Suite Fire Separation → Room size/Use → Floor Joist Spans → Engineered Floor Systems → Beam &/or Engineered Beam & Lintels → Smoke & Carbon Monoxide Alarms Locations → Window size → Attic access → Wood Stoves and Wood Fireplace → Plumbing Fixtures → Major Appliances → Gas Fixtures <input type="checkbox"/> Cross Sections

		<ul style="list-style-type: none"> → Assemblies for walls, roof, floors, ceilings and decks (insulation, sheathing, roofing material, roof <li style="padding-left: 20px;">Slope, stair details, roof venting) See BCBC 9.32 & 9.36 → Height of Each Floor (with geodetic height datum) → Height of Entire Building
		<p>8. Engineered Structural Drawings * Digital PDF's Required</p> <p>Structural engineering with Schedule B and sealed drawings is mandatory for Single Family Dwellings, Duplexes, roofs and decks. Exemptions may be permitted for auxiliary buildings without sleeping accommodation with prior approval from the Building Inspector)</p> <ul style="list-style-type: none"> → Schedule B & Letter of Assurance → Signed and sealed drawings → For Insulated Concrete Foundation (ICF)-Engineer sign off is required with construction details → For steep slopes, field review noting site specific details of footings/foundation must be submitted if any change from plans.
<input type="checkbox"/>	<input type="checkbox"/>	<p>9. Geotechnical Engineering - Sealed Report</p> <p>If applicable, relevant information from report to be shown on site plan</p> <ul style="list-style-type: none"> → Schedule B & Letter of Assurance → Excavation drawings for hillside sites → Flood Construction Level → Bearing capacity of soils suitable for construction → Steep slope areas identified, safe for intended use by Geotech Engineer → Stream setbacks
<input type="checkbox"/>	<input type="checkbox"/>	<p>10. Home Owner Protection Office Documents (for residential occupancies)</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>11. Strata Authorization approving proposed construction (applicable to Strata Properties only)</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>12. Sprinkler Drawings- 2 sealed sets (if applicable)</p> <ul style="list-style-type: none"> → Schedule B & Letter of Assurance
<input type="checkbox"/>	<input type="checkbox"/>	<p>13. Fire Prevention Plan- If applicable (Bylaw 744, 2015)</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>14. Separate permit applications for each retaining wall exceeding 1.2 m in height</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>15. Separate permit application for swimming pool</p>



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Website: www.pemberton.ca

BUILDING PERMIT – FORM A

OFFICE USE ONLY:

Building Permit No.: _____ Fee: \$ _____ Value of Work: \$ _____

Class of Work: New Addition Alteration Repair Demolition Renewal Move
 Tenant Improvement Retaining Wall Pool Temporary Building
 Other: _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot(DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

CONTRACTOR

Contractor Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

ARCHITECT OR DESIGNER

Architect/Designer Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

REGISTERED PROFESSIONAL

Reg. Professionals Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

Proof of Liability Insurance Policy No.: _____



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ACKNOWLEDGMENT

This Permit becomes null and void if work or construction authorized is not commenced within twelve months, or if there is a stoppage in work or construction for a period greater than twelve months. In consideration of the granting of the Permit, I/We hereby agree to indemnify and release the Village of Pemberton against all claims, liabilities, judgements, costs and expenses of whatsoever kind which may in any way accrue against the Village in consequence of, and incidental to, the granting of this Permit, if issued. I/we further agree to pay the cost of repairing any damage to public works by reason of the building operations in respect of which this Permit is applied for.

X

Owner Signature

Date

X

Contractor or Authorized Agent Signature

Date

If there is more than one owner, or if the owner is a company, please complete the following page.

COMMENTS:

Building Official Signature

Date



BUILDING PERMIT - FORM A – Continued

If property has more than one owner, please list all owners below:

X	X	
<i>First Owner Signature</i>	<i>Authorized Agent* Signature</i>	<i>Date</i>
X	X	
<i>2nd Owner Signature</i>	<i>Authorized Agent* Signature</i>	<i>Date</i>
X	X	
<i>3rd Owner Signature</i>	<i>Authorized Agent* Signature</i>	<i>Date</i>
X	X	
<i>4th Owner Signature</i>	<i>Authorized Agent* Signature</i>	<i>Date</i>
X	X	
<i>5th Owner Signature</i>	<i>Authorized Agent* Signature</i>	<i>Date</i>

**NOTE: An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.*



If the owner is a company, please complete the following:

Company Name: _____ Limited No.: _____

	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>



ACKNOWLEDGEMENT OF OWNER OR OWNER’S AGENT – FORM B

Building Permit No.: _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

ACKNOWLEDGMENT

I acknowledge that the owner of the land in respect of which this permit is issued is solely responsible for carrying out the work authorized by this permit in accordance with the Building Code and other applicable laws respecting safety.

I acknowledge that the Village of Pemberton provides a limited monitoring service in relation to building construction and does not, by accepting or reviewing plans, inspecting construction, monitoring the inspection of construction by others, or issuing building or final inspection reports, make any representation or give any assurance that the construction authorized by this permit complies in every or any respect with the Building Code or any other applicable laws respecting safety.

If I am executing this acknowledgement as the agent of the owner, I represent to The Village of Pemberton that:

- I am authorized by the owner to receive this permit and make these acknowledgements on the owner’s behalf; and
- The owner is aware that the owner is solely responsible for carrying out the work authorized by this permit in accordance with the Building Code and other applicable laws respecting safety.

I HEREBY CERTIFY that I have read and examined this application and know the same to be true and correct. All provisions of laws governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other local law regulating construction or the performance of construction.

X

Owner Signature or Authorized Agent Signature* *Date*

***NOTE:** An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.

X

Building Inspector Signature *Date*

If more than one owner OR if owner is a company, please complete page over – Acknowledgement of Owner or Owner’s Agent.



ACKNOWLEDGEMENT OF OWNER OR OWNER’S AGENT – Con’t

If property has more than one owner, please list all owners below:

X _____ <i>First Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>2nd Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>3rd Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>4th Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>5th Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>

**NOTE: An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.*



If the owner is a company, please complete the following:

Company Name: _____ Limited No.: _____

X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>
X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>
X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>
X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>



OWNER'S AUTHORIZATION OF AGENT – FORM C

Building Permit No.: _____

SITE

The undersigned registered owner of land in the Village of Pemberton legally described as:

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

ACKNOWLEDGMENT

Hereby authorizes: _____
*Name of Agent**

- 1. To apply for and obtain as my agent a building permit in respect of the land from the Village of Pemberton under the provisions of Building Bylaw No. 694, 2012;
- 2. To provide to the Village of Pemberton, as my agent, all information and documents required by the bylaw for such an application; and,
- 3. To execute and deliver to the Village of Pemberton, as my agent, the document entitled 'Acknowledgement of Owner or Owner's Agent'.

_____ **X** _____
Owners Name (PRINT) Owner Signature Date

***NOTE:** An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.

X _____
Building Inspector Signature Date

If more than one owner OR if owner is a company, please complete page over – Acknowledgement of Owner or Owner's Agent.



OWNER'S AUTHORIZATION OF AGENT – Con't

If property has more than one owner, please list all owners below:

X	
<i>First Owner Signature</i>	<i>Date</i>
X	
<i>2nd Owner Signature</i>	<i>Date</i>
X	
<i>3rd Owner Signature</i>	<i>Date</i>
X	
<i>4th Owner Signature</i>	<i>Date</i>
X	
<i>5th Owner Signature</i>	<i>Date</i>

***NOTE:** An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.



If the owner is a company, please complete the following:

Company Name: _____ Limited No.: _____

	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
	X	
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>



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EXCAVATION PERMIT – FORM D

Building Permit No.: _____ Fee: \$ _____ Value of Work: \$ _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

GEOTECHNICAL REPORT

Geotech Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

ISSUING

This permit is subject to cancellation without notice for any violations of the provisions of the Village of Pemberton Bylaws. If a building project does not start within 12 months of the issuance of this permit, all ground works must be returned to the original condition or to a condition acceptable to the building inspector.

Date Issued: _____ Permit expires: _____

Property Owner Signature Date _____

Building Inspector Signature Date _____

PERMIT CONDITIONS: If Applicable

No foundation, retaining wall(s), drilling/blasting, servicing works etc. can be started until the a full building permit application has been submitted and further Village authorization is provided depending on the stage of the building permit application review which shall include but is not limited to:

- Geotech Report, site plan, engineer schedule(s) and letters of assurance etc. Please see the Building Permit Bylaw and checklist for further details.

Regarding the construction of retaining wall(s), please see the section 20.1 of the Building Bylaw.



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SUPPLY OF WATER – FORM F

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
 PID: _____ Lot: _____
 District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
 _____ Work: _____
 Mailing Address: _____ Cell: _____
 _____ Email: _____

NOTE: *An as-built drawing must be filed with the Village before the connection can be inspected, backfilled and the water turned on.*

ACKNOWLEDGEMENT

I/we, _____ apply to the Corporation of the Village of Pemberton for Water Service under Village of Pemberton Water Regulation, Connection and Rates Bylaw 232, 1989 and agree to pay for all water supplied hereunder at the rates and classification as set out under Schedule "A" of said Bylaw.

I agree to conform with the provisions of the Village of Pemberton Water Regulation, Connection and Rates Bylaw No. 492 and amendments thereto.

I further agree that I will protect and save harmless the Village of Pemberton from all claims for damages caused by the bursting of any of the pipes on my lands, used for the supply of water under this application.

Each application when signed by the owner shall be an agreement whereby the owner agrees to abide by the terms and conditions of this bylaw.

X

Owner Signature or Authorized Agent Signature*

Date

***NOTE:** *An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.*

X

Public Works Signature

Date

Personal information you provide on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing the service request. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to Sheena Fraser, Manager of Corporate & Legislative Services (sfraser@pemberton.ca or 604-894-6135).

FOR OFFICE USE

Water Meter Record Attached to back of this form?

Service Size: _____

Amount Paid: _____

Type of Service: _____

Date of Install: _____



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SEWER CONNECTION APPLICATION-FORM G

Building Permit No.: _____ Fee: \$ _____ As-Built Retainer \$1,000.00

SITE

Civic Address: _____ Legal Description: _____

_____ PID: _____ Lot: _____

_____ District Lot (DL): _____ Plan: _____

Number of Units: _____ Property Type: _____

- Each residence in a duplex, apartment block, hotel, motel or multi-family dwelling counts as one unit.
- Each individually owned operation within a commercial complex counts as one unit.
- Each serviced building situation on one property counts as one unit.

OWNER(S)

Owner Name(s): _____ Home: _____

_____ Work: _____

Mailing Address: _____ Cell: _____

_____ Email: _____

AUTHORITY

I/We, _____ hereby apply to connect the above described property to the "Village of Pemberton's Sanitary Sewer System".

X

Owner Signature or Authorized Agent Signature *Date*

X

Public Works Signature *Date*

SOLID FUEL BURNING APPLIANCE PERMIT APPLICATION – FORM I

Permit will be issued on understanding that the plans have not been checked in detail for conformance with the current B.C. Building Code. The reading of the Building Bylaw, and the information contained in this application, are the responsibility of the owner.

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
 PID: _____ Lot: _____
 District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
 Work: _____
 Mailing Address: _____ Cell: _____
 Email: _____

CONTRACTOR

Contractor Name: _____ Work: _____
 Fax: _____
 Address: _____ Cell: _____
 Email: _____

APPLIANCE

Type of Appliance: Qty.	Type of Chimney: <input type="checkbox"/> A <input type="checkbox"/> Masonry
<input type="checkbox"/> Wood Stove _____	Make: _____
<input type="checkbox"/> Fireplace _____	Model: _____
<input type="checkbox"/> Pellet Stove _____	Manufacturer: _____

ACKNOWLEDGEMENT

I HEREBY CERTIFY that I have read and examined this application and know the same to be true and correct. All provisions of laws governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other local law regulating construction or the performance of construction.

X

Owner Signature or Contractor /Authorized Agent Signature *Date*

This permit becomes null and void if work or construction authorized is not commenced within twelve months. In consideration of granting of the Permit, I hereby agree to indemnify and release The Corporation of the Village of Pemberton against all claims, liabilities, judgment, costs and expenses of whatsoever kind which may in any way accrue against the said Corporation in consequence of, and incidental to, the granting of this Permit, if issued. I further agree to pay the cost of repairing any damage to public works by reason of the building operations in respect of which this Permit is applied for.

COMMENTS/SPECIAL CONDITIONS:

Building Inspector Signature *Date*

WHEN SIGNED BY THE BUILDING INSPECTOR, THIS IS YOUR PERMIT



CULVERT INSTALLATION PERMIT – FORM J

For application approval, take the following steps:

1. Complete form.
2. Consult with Public Works Manager to determine size, material, length etc. This may require a site visit by Public Works.
3. Install culvert and headwalls according to specifications in Culvert Policy and arrange for inspection and final approval by Public Works Manager. At least 24 hours' notice is required to arrange the inspection.

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
 PID: _____ Lot: _____
 District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
 _____ Work: _____
 Mailing Address: _____ Cell: _____
 _____ Email: _____

SPECIFICATIONS

Proposed Length of Culvert: _____
 Material Type of Culvert: _____

FOR OFFICE USE

Size of Culvert: _____	Headwalls Required?
Approved By: _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
Inspection Date: _____	Headwalls Installation OK?
	<input type="checkbox"/> YES <input type="checkbox"/> NO
Final Approval? <input type="checkbox"/> YES <input type="checkbox"/> NO	

ACKNOWLEDGMENT

X _____
Owner Signature or Authorized Agent Signature *Date*

X _____
Public Works Signature *Date*



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FIRE PROTECTION SYSTEM PERMIT-FORM K

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

CONTRACTOR

Contractor Name: _____ Work: _____
T.Q. # _____ Fax: _____
Address: _____ Cell: _____
Email: _____

ENGINEER

Engineer Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

ACKNOWLEDGEMENT

- This permit authorizes to construct/alter a **FIRE SPRINKLER** system in accordance with the requirement of NFPA 13.
- This permit authorizes to construct/alter a **FIRE ALARM** system in accordance with the requirement of CAN/ULC-S524.

NOTE: This permit is subject to cancellation without notice for any violation of the provisions of the by-law.

X

Owner Signature or Authorized Agent Signature *Date*

X

Building Inspector Signature *Date*



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FIRE SUPPRESSION ALTERATION CERTIFICATION-FORM L

Building Permit No.: _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

NAME OF CONTRACTOR

Contractor: _____ Work: _____
TQ# _____ Fax: _____
Address: _____ Cell: _____
Email: _____

ASSURANCE

I hereby give assurance that the following work was performed at the above project in accordance with applicable regulations contained in the current edition of the British Columbia Building Code and referenced Sprinkler Standards:

- ___ new heads were installed with related piping (maximum numbers is 4)
- ___ existing heads were relocated (maximum numbers is 12)
- ___ heads redirected (drop out ceiling added or deleted-no change in pattern)

I certify that the above information is correct:

Contractor Signature

Date

Building Inspector Signature

Date

CONSTRUCTION NOISE REGULATION

Excerpt from the Village of Pemberton Noise Regulation Bylaw No 699, 2012

2. DEFINITIONS

Construction Noise means any *Noise* created by or resulting from the construction, erection, reconstruction, alteration, repair or demolition of any building or structure or the excavation or filling of land in any manner.

Noise means any sound which is liable to disturb the quiet, peace, rest, enjoyment, comfort or convenience of individuals or the public by being *unreasonably loud or excessive*. Sources of *noise* can include but are not limited to:

Sound amplifiers such as stereos or public address systems;
Motorized equipment such generators or similar devices; and
Operation of any kind of equipment, machinery or engine.

5. SPECIFIC REGULATIONS

(a) *Quiet Hours*

No person shall cause or permit *noise* of any kind, which by its nature is reasonably interrupting or would tend to interrupt the sleep of a person in the neighbourhood or vicinity, on a Monday to Saturday inclusive before 7:00 a.m. or after 11:00 p.m., or on a Sunday or statutory holiday before 9:00 a.m. or after 11:00 p.m.

(b) *Construction Noise*

(i) No person shall, on a Monday to Saturday inclusive before 7:00 a.m. or after 8:00 p.m., or on a Sunday before 10:00 a.m. or after 4:00 p.m. engage in or permit construction in such a manner as to create a *noise*.

(ii) Where construction work is being carried out in any multifamily or commercial zone, a 1.5 metre x 1 meter (3' x 5') sign shall be posted at the entrance to the site, in plain view, showing the permitted construction hours. The minimum letter height shall be 75mm (3").

(c) *Holiday Construction Noise - Business Noise*

No person shall, as a business, inclusive before 10:00 a.m. or after 4:00 p.m. engage in or permit construction in such a manner as to create a *noise* on a statutory holiday.

8. PENALTY

8.1 Every *person* who contravenes any provision of this bylaw commits an offence punishable on summary conviction (as prescribed in the *Offence Act*) and shall be liable to a fine of not more than \$ 2,000.00 (Two Thousand Dollars) or fines as prescribed within the "Village of Pemberton Municipal Ticket Information Utilization Bylaw No. 542, 2004" as amended or re-enacted from time to time.

WCB STANDARDS

W.C.B. Standards are required for inspections.

**Failure to comply may result
with
“NO INSPECTION”**

Includes guards and railings around stairs and openings & access to buildings

INSPECTIONS

It is the permit holder’s responsibility to call for inspections and ensure that all inspections are carried out. Generally requests must be received at least 72 hours in advance of the desired inspection date.

When booking an inspection please provide staff with a contact name, telephone number, address of construction, type of inspection requested, permit number and the date the inspection is being requested.

Please have a set of approved plans on site for all inspections

v
<input type="checkbox"/> Site Survey <input type="checkbox"/> Non-Encroachment Certificate (Form Inspection) may be required to confirm minimum set-backs <input type="checkbox"/> Final Surveyed Site Plan will be required prior to framing inspection which may include elevation survey. Include elevation survey.
<input type="checkbox"/> Footings/Foundation – After the forms for footings and foundations are complete, but prior to placing of any concrete therein. Sealed Structural Engineer Inspection report is required.
<input type="checkbox"/> Damp proofing/Drain tiles – After removal of form-work from a concrete foundation and installation of perimeter drain tiles and damp proofing, but prior to back-filling against foundation.
<input type="checkbox"/> Water & Sewer Connections - An as-built drawing must be filed with the Village before the connection can be inspected, backfilled and the water turned on
<input type="checkbox"/> Underground Rough-in Plumbing – Before a building drain, sanitary or storm sewer is covered. If any part of the plumbing system is covered before it is inspected and approved, it shall be uncovered if the Building Inspector so directs, and when considered necessary, underground building drains, branches, storm drains, and sewers shall be <u>re-tested after the completion</u> of all back-filling and grading by heavy equipment.
<input type="checkbox"/> Pre-slab – After the 6 mil (UV rated) poly is placed over the compacted gravel base of the concrete slab but prior to any concrete being placed for the floor.
<input type="checkbox"/> Water test & Rough in Plumbing – After all supply and DWV (drain, waste & vent) piping is installed and ready to be tested with water and/or air, but prior to any covering up or concealment of any kind. Hydronic heating documents to be submitted (if applicable).
<input type="checkbox"/> Water Meter Inspection
<input type="checkbox"/> Sprinkler Inspection -If applicable Trip test is required for dry system/Alarm Test for wet system
<input type="checkbox"/> Ventilation Checklist -Check list to be signed off by TECA Ventilation Professional and submitted prior to Framing Inspection
<input type="checkbox"/> Framing – After framing and sheathing of the building are complete, including fire-stopping, bracing, chimney, duct-work, plumbing, gas venting, wiring, but before any insulation, lath, or other interior or exterior finish is applied that conceals such work. Sheathing is part of the framing inspection may be done prior to the framing inspection. Ventilation checklist
<input type="checkbox"/> Tub & Shower Installation and Testing
<input type="checkbox"/> Insulation/poly vapor barrier – After all insulation and 6 mil polyethylene (UV-rated) is installed, (including floor joist-end cavities, crawlspace foundation insulation and attic insulation), but prior to any interior finish or other concealment is applied.
<input type="checkbox"/> Woodstove/Fireplace/Chimney – When applicable , factory-built chimneys and fireplaces and solid fuel burning appliances are roughed-in; or in the case of masonry fireplace or chimney construction, when the smoke shelf is complete and the first two (2) flue liners are in place.
<input type="checkbox"/> Building Final – After the building or portion thereof is complete and ready for occupancy, but before occupancy takes place of the whole or portion of the building. Please ensure that all engineer Schedules have been received by the inspector two days before calling for your final building inspection.

**THIS LIST IS INTENDED AS A GUIDE ONLY
 FOR ADDITIONAL INFORMATION PLEASE REFER TO THE BUILDING BYLAW NO. 867, 2019**



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 Pemberton BC V0N 2L0
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 Email: admin@pemberton.ca
 Website: www.pemberton.ca

SERVICE LOCATION PLAN

Building Permit No.: _____


Date: _____

SITE

Civic Address: _____

Owner: _____



 Village of PEMBERTON	Lines are NOT be concealed, NOT covered, and NOT put into use at time of the inspection.		
	Water	Sanitary	Storm /Culvert
Size:			
Material:	Pipe: AWWA Certified : <input type="checkbox"/>	Pipe: Plumbing code certified?	
Depth / Grade:			
Length (from property line to foundation):			
Imported Bedding – on site, solid, firm, supporting entire length of pipe. (Y / N)			
Backfill Material – free from rocks, boulders, organic soils, frozen material, rubble/debris: (Y / N)			
Locations drawn on servicing plan: (Y / N)			
Pressure Test / Leak check: (PASS/FAIL)			

Site Servicing Plan Requirements

- * Please show on a legally surveyed site plan the site service locations (sewer and water)
 - Full lot footprint showing legal dimension on each side
 - All Streets (with name) and Easements/Statutory Rights-of-Way
 - Location of Building, and Driveway with offset and width from property line



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- Ditch locations and culvert crossings
- Locations and offsets from property lines for all service connections (storm, sanitary, water) at property line and at building foundation and the path of utilities through property.
- Location of sanitary and storm inspection chambers (if applicable)
- Location of any existing manholes or catch basins within construction area
- Location of adjacent features such as Hydro pole, fire hydrants, water valves, sewer manholes or stormwater catch basins



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PLUMBING PERMIT APPLICATION – FORM H

Plumbing Permit #: _____ Lot: _____
 Fee: _____ Dist. Lot: _____
 BP Reference: _____ Plan: _____
 Civic Address: _____ P.I.D.: _____

OWNER

Name: _____ Address: _____
 Phone: _____
 Email: _____

CONTRACTOR

T.Q. #: _____
 Name: _____ Address: _____
 Phone: _____
 Email: _____

ENGINEER

Name: _____ Address: _____
 Phone: _____
 Email: _____

ACKNOWLEDGEMENT

Special Conditions:

Application Accepted by: _____

Plans Checked by: _____

Approved for Issuance by: _____

NOTICE: I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will comply with the current B.C. Building Code.

Signature of Contractor _____ *Date* _____

Signature of Owner or Agent _____ *Date* _____

Signature of Chief Building Official _____ *Date* _____

Permit Fees @ \$15.00ea	
No.	Type of Fixture or Item
	Toilet
	Bathtub
	Lavatory (wash basin)
	Shower
	Kitchen sink & Disp.
	Dishwasher
	Laundry
	Clothes Washer
	Water Heater
	Urinal
	Drinking Fountain
	Floor Sink or Drain
	Slop Sink
	Gas Systems: No. Outlets
	Water Piping & Treating Equip.
	Waste Interceptor
	Vacuum Breakers
	Lawn Sprinkler System
	Sewer
	Hose Bib

x \$15.00 = _____

