

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, September 1, 2020 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1521.

---

**IN ATTENDANCE\*:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble  
Councillor Amica Antonelli  
Councillor Ryan Zant

**STAFF IN ATTENDANCE\*:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lisa Pedrini, Manager of Development Services  
Lena Martin, Manager of Finance  
Cameron Chalmers, Planning Consultant  
Elysia Harvey, Legislative Assistant

**PUBLIC:** 2

**MEDIA:** 1

***\*ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

***A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA***

---

**1. CALL TO ORDER REGULAR MEETING**

At 5:31 p.m. Mayor Richman called the Regular Meeting to Order

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved as presented.  
**CARRIED**

**3. DELEGATION**

There were no delegation presentations.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1520, Tuesday, July 28, 2020**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1520, held Tuesday, July 28, 2020, be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising from the previous Regular Council Meeting.

**6. RISE WITH REPORT FROM IN CAMERA**

There was no rise with report.

**7. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE**

There was no business arising from the Committee of the Whole.

**8. COMMITTEE MINUTES - FOR INFORMATION**

**a) Mayor's Task Force for COVID-19 Response & Recovery Committee Meeting No. 002, Monday, July 6, 2020**

Moved/Seconded

**THAT** the minutes of the Mayor's Task Force for COVID-19 Response & Recovery Committee Meeting No. 002, held Monday, July 6, 2020, be received for information.

**CARRIED**

**b) Mayor's Task Force for COVID-19 Response & Recovery Committee Meeting No. 003, Monday, July 27, 2020**

Moved/Seconded

**THAT** the minutes of the Mayor's Task Force for COVID-19 Response & Recovery Committee Meeting No. 003, held Monday, July 27, 2020, be received for information.

**CARRIED**

**9. REPORTS**

**a) Office of the Chief Administrative Officer**

- i. Duffy Lake Road Concerns, Village of Pemberton & RCMP Joint Letter to Ministry of Transportation & Infrastructure – Verbal Update**

CAO Gilmore advised that during a recent meeting with RCMP, discussion took place regarding increasing safety concerns along the Duffy Lake Road due to several fatal accidents over the past few months. The importance of advocating for more signage to increase driver awareness was discussed and it was suggested that a joint letter be sent to the Ministry of Transportation & Infrastructure. Council supported the idea and requested that SLRD and Lil'wat Nation also be approached to support a joint letter. CAO Gilmore advised that Staff will reach out to the neighbouring jurisdictions and once drafted the letter would be circulated to Council and an update brought back to a future meeting.

**ii. UBCM Community Emergency Preparedness Fund: Structural Flood Mitigation**

Moved/Seconded

**THAT** the funding application for \$750,000 to UBCM's Community Emergency Preparedness Fund under the Structural Mitigation Stream for the Arn Canal Culvert Upgrade Project be supported.

**CARRIED**

**iii. UBCM Asset Management Planning Program**

Moved/Seconded

**THAT** the application to UBCM's Asset Management Planning Program for funding, for an amount up to \$12,000, towards the development of the Asset Management Program be supported.

**CARRIED**

**b) Finance**

**i. 2019 Statement of Financial Information**

Moved/Seconded

**THAT** the 2019 Statement of Financial Information be approved for filing with the Ministry of Municipal Affairs and Housing under the *Financial Information Act*.

**CARRIED**

## **c) Development Services**

### **i. Community Amenity Contribution Policy**

Moved/Seconded

**THAT** the Village of Pemberton Community Amenity Contribution Policy (September 2020) be approved.

**CARRIED**

## **10. BYLAWS**

There were no bylaws for reading or adoption.

## **11. MAYOR'S Report**

Mayor Richman reported on the following meetings & events:

- Welcomed Council & Staff back from August break & commented on increased number of visitors to the area as well as traffic on the roads;
- Recent meetings with MLA Sturdy, MP Patrick Weiler, Mayors of the Sea to Sky Corridor, Chief Dean Nelson, and the Mayor's Task Force for COVID-19 Response & Recovery;
- Squamish-Lillooet Regional District Board Meeting – August 26<sup>th</sup>; agenda items included:
  - \$1,500 allocated to Devine Transfer Station from Area C Amenity Funds
  - \$20,000 committed towards a grant application to support the Museum's schoolhouse building relocation project from the Area C Amenity Fund;
  - Delegation presentation from Pemberton Valley Agricultural Land Use Inventory;
  - Public Hearing on the new proposed campsites at Whistler Olympic Park;
  - Request to obtain quotes for construction of a trail from Lions Bay to Squamish;
  - WedgeWoods re-zoning application and implications of amenities contributions, affordable housing, & transit;
- Several community events including the Pemberton Aerothon and Art Hop event, organized by the Pemberton Arts Council;
- Community announcements:
  - Recognition of the ongoing efforts by the forestry sector and workers fighting forest fires in the area;
  - Condolences to the families affected by the Cottonwood Court house fires and recognition of the community for their support;
  - Appreciation for Pemberton Fire Rescue for their quick response to the house fires and for their diligent work over the busy Summer months;
  - With school returning residents are reminded of the 30km/hr zone, as well that there can be much anxiety for families with children returning to school during the pandemic;

Mayor Richman advised of a request received from Vern Shanoss, In-SHUCK-ch Elder, Sachteen Community, for a letter of support from the Village for a grant application to the Indigenous Climate Health Action Program. Mayor Richman sought Council's support to provide a letter of support.

Moved/Seconded

**THAT** a letter of support be issued in support of the Sachteen Community's grant application to the Indigenous Climate Health Action Program.

**CARRIED**

## **12. COUNCILLORS' Reports**

**Councillor Zant reported on the following:**

- Recognition of Pemberton Fire Rescue's response to the Cottonwood Court house fire;
- Recognition of the financial and emotional support from the community for the families affected by the fire;
- Appreciation for the wildfire crews for their ongoing work;
- Attended a recent Cemetery Committee meeting and advised the parking lot and fencing upgrades are recently completed.

**Councillor Craddock did not report.**

**Councillor Noble did not report.**

**Councillor Antonelli did not report.**

## **13. CORRESPONDENCE**

**a) For Action**

- i. Maja McCloskey on behalf of the Advocacy Committee, Pemberton & District Chamber of Commerce, dated August 24, 2020, expressing concerns for childcare in our community and seeking collaboration on an action plan.**

In response to the correspondence received by the Pemberton & District Chamber of Commerce, Council discussed reviewing the action items from the Childcare Needs Assessment at the next Committee of the Whole meeting and identifying if there might be any additional advocacy opportunities.

Moved/Seconded

**THAT** a review of the Childcare Needs Assessment be added to the agenda of the next Committee of the Whole meeting.

**AND THAT** the Chamber be advised of the upcoming discussion and a response from the Village forthcoming.

**CARRIED**

**b) For Information**

- i. Suzan Hewat, Mayor, Village of Kaslo, dated July 23, 2020, seeking support for a UBCM resolution regarding a strategy for rural economic development through health care.**
- ii. Lori Ackerman, Mayor, City of Fort St. John, dated July 31, 2020, providing a letter to Premier John Horgan regarding the BC Utilities Commission's approval of BC Hydro's application to amend the net metering service rate.**
- iii. Jessie Christophersen, Information & Member Services Coordinator Recycling Council of British Columbia, dated August 11, 2020, announcing October 19<sup>th</sup> through 25<sup>th</sup>, 2020, as Waste Reduction Week in Canada.**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

- iv. Patrick Weiler, MP, dated August 7, 2020, regarding changes to the Investing in Canada Infrastructure Program and the creation of the COVID-19 Resilience Stream.**

Discussion took place regarding applications for funding which are currently underway for submission by the Village.

Moved/Seconded

**THAT** the correspondence from Patrick Weiler, MP, dated August 7, 2020, be received for information.

**CARRIED**

**15. DECISION ON LATE BUSINESS**

None required.

**16. LATE BUSINESS**

There was no late business for consideration.

## **17. NOTICE OF MOTION**

There was no Notice of Motion.

## **18. QUESTION PERIOD**

There were no questions from the public.

## **19. IN CAMERA**

Moved/Seconded

**THAT** the meeting is closed to the public in accordance with the *Community Charter* Section 90 (e) Acquisition, Disposition or Expropriation of lands and (k) Negotiations and related discussions that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

**CARRIED**

## **20. MOVE IN CAMERA**

At 6:48 p.m. Council moved In Camera.

## **21. RISE FROM IN CAMERA**

At 6:55 p.m. Council rose from In Camera without report.

## **22. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 6:55 p.m. the Regular Council Meeting was adjourned.

---

Mike Richman  
Mayor

---

Sheena Fraser  
Corporate Officer