

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, April 7, 2020, at **1:00 p.m.** in Council Chamber, 7400 Prospect Street. This is Meeting No. 205.

ATTENDING: Mayor Mike Richman
Councilor Ted Craddock
Councilor Leah Noble
Councilor Amica Antonelli
Councilor Ryan Zant

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance & Administration
Elysia Harvey, Legislative Assistant
Jill Brooksbank, Senior Communications & Grant Coordinator

PUBLIC: 2

MEDIA: 1

Please Note: This meeting was held electronically, and all members of Council, Staff and Public attended through electronic means.

1. CALL TO ORDER

At 1:00 p.m. Mayor Richman called the April 7, 2020, Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole Meeting No. 204, Tuesday, March 10, 2020

Moved/Seconded

THAT the minutes of Committee of the Whole Meeting No. 204, held Tuesday, March 10, 2020, be adopted as circulated.

CARRIED

4. BUDGET SESSION 3 CONTINUED: 2020 OPERATING, PROJECT & CAPITAL EXPENSES BUDGETS UPDATE AND TAX IMPLICATIONS

Lena Martin, Manager of Finance & Administration, presented options for reductions to the budget and cuts to non-essential services for the Committee's consideration and discussion. The proposed reductions support a 0% tax increase to homeowners which is in response to the challenges presented because of the COVID-19 pandemic.

The Committee reviewed the proposed reductions, capital projects expenses, cuts to non-essential services, and capital reserve transfer reduction and passed the following resolutions:

Additional Reductions:

Moved/Seconded

THAT the Committee of the Whole supports the following additional budget reductions:

- The annual Consumer Price Index adjustment, noted as 2.2% from the December British Columbia Stat Canada Report, has been reduced to 0% to reflect the current economy. CPI increases to non-union staff and Village lease holders will be reduced to reflect this change.
- Reductions to Travel, Meals & Accommodation (Staff), Staff Training, Legislative Expenses (travel, training & accommodation) as presented.

AND THAT the MFA Bylaw truck borrowing be postponed to 2021.

CARRIED

Capital Projects and Staff:

Moved/Seconded

THAT the Committee of the Whole supports the following additional Capital Projects:

- The SLRD/Firehall HVAC cost share;
- Affordable Housing Implementation;
- Development Cost Charge Bylaw Phase I;
- Local Transit Increase;

AND THAT the following items be removed/postponed:

- The part time Bylaw Officer (half year) be removed from the budget and ICOMPASS software be postponed to 2021.

CARRIED

Moved/Seconded

THAT the Committee of the Whole supports the establishment of a full time Emergency Program Coordinator to be included in the budget as presented, effective July 2020.

CARRIED

OPPOSED: Councillor Craddock

Moved/Seconded

THAT the Committee of the Whole supports the following for Non-Essential Service adjustments:

Legislative Expenses (Council Meals)	Remove from budget
Whistler Animals Galore (WAG) Contribution	Remain in budget
Sea to Sky Invasive Species Contribution	Remain in budget
Free Dog Poo Bags	Remain in budget
Community Enhancement Fund	Reduce by half to \$7,500
Porty Potty Rentals – Barn	Reduce by half to \$2,850
Train Station Washroom Retrofit	Deferred to 2021
Pemberton Sign Refinishing	Deferred to 2021

CARRIED

Capital Reserve Transfer:

Moved/Seconded

THAT the Committee of the Whole support adjusting the Capital Reserve Transfer as required to support a 0% tax increase.

CARRIED

Five Year Financial Plan:

Moved/Seconded

THAT Staff incorporate the budget adjustments as supported into the Five (5) Year Financial Plan for consideration by Council.

CARRIED

5. Budget Questions

Moved/Seconded

THAT the Committee of the Whole meeting be open for questions from the public on issues related to the budget only.

CARRIED

Mayor Richman called on questions from the public attending via electronic means and hearing none closed the question period.

6. ADJOURNMENT

Moved/Seconded

THAT the Committee of Whole be adjourned at 2:13 p.m.

CARRIED

Mike Richman
Mayor

Sheena Fraser
Corporate Officer