

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, May 26, 2020 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1515.

IN ATTENDANCE*: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli
Councillor Ryan Zant

STAFF IN ATTENDANCE*: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Jill Brooksbank, Senior Communications & Grant Coordinator
Lisa Pedrini, Manager of Development Services
Cameron Chalmers, Contract Planning Consultant
Matt Rempel, Planning & GIS Technician
Elysia Harvey, Legislative Assistant

PUBLIC: 12

MEDIA: 1

****ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

A RECORDING OF THE MEETING WAS MADE AVAILABLE TO THE PUBLIC & MEDIA

1. CALL TO ORDER REGULAR MEETING

At 9:05 a.m. Mayor Richman called the Regular Meeting to Order

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. RECESS REGULAR MEETING FOR PUBLIC HEARING

At 9:05 a.m. the Regular Meeting was recessed to accommodate the holding of the Public Hearing for VILLAGE OF PEMBERTON ZONING AMENDMENT (SUNSTONE RTA-1 TEXT AMENDMENT) BYLAW NO. 883, 2020

3. RECONVENE REGULAR COUNCIL MEETING FOLLOWING PUBLIC HEARING

At 9:21 a.m. the Regular Meeting was reconvened.

4. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be amended to move Zoning Amendment (Sunstone RTA-1 Text Amendment) Bylaw No. 883, 2020, ahead as item 10 a) in the agenda for consideration of Third Reading.

CARRIED

5. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1514, Tuesday, May 5, 2020

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1514, held Tuesday, May 5, 2020, be adopted as circulated.

CARRIED

6. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

7. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE

There was no business arising from the Committee of the Whole.

8. COMMITTEE MINUTES - FOR INFORMATION

There were no committee minutes for information.

9. DELEGATIONS

There were no delegation presentations.

10. BYLAWS

a) Bylaw for Third Reading

i. Village of Pemberton Zoning Amendment (Sunstone RTA-1 Text Amendment) Bylaw No 883, 2020

Moved/Seconded

THAT Village of Pemberton Zoning Amendment (Sunstone RTA-1 Text Amendment) Bylaw No. 883, 2020 be given Third Reading.

CARRIED

11. REPORTS

a) Development Services

i. Development Variance Permit No. 124 – 1368 Fernwood Drive

Cameron Chalmers, Planning Consultant, presented the Development Variance Permit application for 1368 Fernwood Drive and reviewed the requested variances to road width and utility services.

Mayor Richman opened the meeting for public input on the Development Variance Permit application.

Karen Dyczkowski, Village of Pemberton

Ms. Dyczkowski, applicant for the Development Variance Permit for 1368 Fernwood Drive, spoke to the merits of the application.

Steven Hitchen, Village of Pemberton

Mr. Hitchen provided comments on the potential impacts to the neighbourhood, including increase in traffic, road conditions, width of the road, snow removal, and drainage.

Nick Fisher, Village of Pemberton

Dr. Fisher commented on the importance of thorough consideration of road conditions, traffic mitigation, and access when deliberating the variances requested in the Development Variance Permit application process.

Tim Kyne, Part-time Resident of Village of Pemberton

Mr. Kyne provided comments on notification of proposed developments in the area, steep topography and potential impacts on his residence located above the subject property, the importance of underground utilities & road width, and use of a nearby trail as an easement to the property.

Erica Finnsson, Village of Pemberton

Ms. Finnsson spoke to the potential road improvements that would benefit other residences along Fernwood Drive.

Moved/Seconded

THAT Council refers the application for Development Variance Permit No. 124 back to Staff to address the following considerations:

- a. Snow clearing

- b. Drainage
- c. Set back on the house
- d. Impacts to neighbours (parking & road width)
- e. Snow storage
- f. Pedestrian connectivity

CARRIED

b) Office of the Chief Administrative Officer

i. Mayor's Task Force for COVID-19 Response and Recovery (MTF) Terms of Reference

Moved/Seconded

THAT Council approve the Terms of Reference and Membership, as amended, for the Mayor's Task Force for COVID-19 Response and Recovery (MTF).

CARRIED

Moved/Seconded

THAT the Mayor and Councillor Zant be appointed to the Mayor's Task Force for COVID-19 Response and Recovery (MTF) as the Council Representatives.

CARRIED

Moved/Seconded

THAT Staff put a call out for membership in the Mayor's Task Force for COVID-19 Response and Recovery (MTF) and schedule a Special Meeting to review membership applications as soon as possible.

CARRIED

ii. Village of Pemberton Economic Development Strategy and Action Plan: Non-Taxation Revenue and Sector Options

Moved/Seconded

THAT the following two (2) sectors of focus be considered for inclusion in the Village of Pemberton Economic Development Strategy and Action Plan.

- 1. Tourism
- 2. Food/agriculture

CARRIED

Moved/Seconded

THAT the following four (4) non-taxation revenue options be considered for analysis for inclusion in the Village of Pemberton Economic Development Strategy and Action Plan:

- 1. RV Park
- 2. Food/meat processing facility

3. Tourism infrastructure
4. Independent power project (geothermal, hydro, wind)

CARRIED

iii. Pemberton Valley Dyking District – Lillooet Early Warning System – Request for funding – Verbal Report

Moved/Seconded

THAT Council allocate funds from the Emergency Management budget, in the amount of \$4,094, toward repairs and maintenance of the Lillooet River Early Warning System, contingent on contributions from other parties.

CARRIED

c) Corporate & Legislative Services

i. Video Recording & Broadcasting of Electronically Held Council, Committee and Board Meetings Policy

Moved/Seconded

THAT the Video Recording & Broadcasting of Electronically Held Council, Committee and Board Meetings Policy be approved as presented.

CARRIED

At 11:58 a.m. Council made a resolution to extend the meeting.

Moved/Seconded

THAT Regular Meeting No. 1515 be extended beyond three (3) hours.

CARRIED

d) Development Services

i. Draft Pemberton Valley Recreational Trails Master Plan

Moved/Seconded

THAT Council supports Staff comments and the draft Pemberton Valley Recreational Trails Master Plan.

AND THAT Staff comments on the draft Pemberton Valley Recreational Trails Master Plan be sent to the Squamish-Lillooet Regional District.

CARRIED

e) MAYOR'S Report

Mayor Richman reported on the following meetings regarding Phase 2 of the Province's re-opening plan, including collaborative meetings within the Sea to Sky Corridor:

- Vancouver Coastal Health;
- Minister of Municipal Affairs & Housing Selina Robinson;
- MP Patrick Weiler regarding Federal funding opportunities;
- Discussions regarding Provincial considerations to vary liquor licensing requirements for restaurants;
- Re-opening of Municipal Offices, including the Village Office and commended the safety measures Staff have put in place

Mayor Richman reported out on attending the Emergency Management Committee Meeting where the Lillooet River Dyke and seismic testing of soil were items on the agenda and reported that he will be attending the upcoming Squamish-Lillooet Regional Board Meetings on May 27th and 28th.

Mayor Richman also commented that several community groups have approached him to discuss the potential for re-starting community events.

f) COUNCILLORS' Reports

Councillor Antonelli

Councillor Antonelli reported on the Pemberton & District Library Board meeting and advised that they are waiting for direction from the Province with respect to re-opening the Library.

Councillor Zant

Councillor Zant provided the following comments:

- Inquired if there were further plans to remove more hazardous trees from along the Arn Canal;
- Commended the Pemberton & District Library Staff for their work in keeping library items available during the pandemic;
- Expressed appreciation for the Signal Hill Elementary School teachers who are providing services for children of essential workers.

Councillor Craddock did not report.

Councillor Noble did not report.

12. BYLAWS

a) Bylaw for Third Reading – *moved to item 10 a)*

13. CORRESPONDENCE

a) For Action

There were no correspondence items for action.

b) For Information

- i. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, dated May 8, 2020, announcing a new COVID-19 Emergency Support Fund for Cultural, Heritage, and Sport Organizations.**
- ii. Leonard Krog, Mayor, City of Nanaimo, dated May 13, 2020, supporting liquor licensing flexibility for businesses during implementation of Phase 2 COVID-19 restart plan.**
- iii. Katrine, Conroy, Minister of Children and Family Development, May 13, 2020, raising awareness for British Columbia's Child and Youth in Care week June 1st-7th.**
- iv. Patrick Weiler, MP, West Vancouver-Sunshine Coast- Sea to Sky Country, dated May 19, 2020, announcing acceptance of applications to the Emergency Community Support Fund for charities and non-profit organizations as of May 19th.**
- v. Patrick Weiler, MP, West Vancouver-Sunshine Coast- Sea to Sky Country, dated May 21, 2020, announcing new funding opportunities for municipalities through the Federation of Canadian Municipalities.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

14. DECISION ON LATE BUSINESS

15. LATE BUSINESS

16. NOTICE OF MOTION

17. QUESTION PERIOD

18. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (b) Personal Information and (k) Negotiations that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

At 12:20 p.m. the Regular Council meeting was recessed.

At 12:34 p.m. the Regular Council meeting was reconvened and Council moved in Camera.

19. MOVE TO IN CAMERA

At 12:34 p.m. Council moved In-Camera

20. RISE FROM IN CAMERA

At 12:52 p.m. Council rose from in Camera and did not report.

21. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 12:53 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer