

**VILLAGE OF PEMBERTON  
-SPECIAL COUNCIL MEETING MINUTES-**

**Minutes of the Special Meeting** of Council of the Village of Pemberton held on Tuesday, April 28, 2020 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1513.

---

**IN ATTENDANCE\*:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Leah Noble  
Councillor Amica Antonelli  
Councillor Ryan Zant

**STAFF IN ATTENDANCE\*:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Elysia Harvey, Legislative Assistant  
Lena Martin, Manager of Finance & Administration  
Robert Grossman, Fire Chief  
Cameron Adams, Deputy Fire Chief  
Jill Brooksbank, Senior Communications & Grant Coordinator  
Joanna Rees, Planner

**PUBLIC:** 2

**MEDIA:** 1

***\*ALL COUNCIL MEMBERS AND STAFF ATTENDED ELECTRONICALLY***

---

**1. CALL TO ORDER**

At 9:02 a.m. Mayor Richman called the Special Council meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as circulated.

**CARRIED**

### **3. REPORTS**

#### **a) Finance & Administration**

##### **i. Village of Pemberton Five Year Financial Plan – Information Report**

Moved/Seconded

**THAT** the Village of Pemberton Five Year Financial Plan Information Report be received.

**CARRIED**

Moved/Seconded

**THAT** Staff review the staffing increases projected for 2021 and bring back suggestions for a staggered approach to incorporating these into the budget.

**CARRIED**

Moved/Seconded

**THAT** affordability options for fire hall and fire truck upgrade projects be reviewed for future consideration in the Five Year Financial Plan.

**CARRIED**

### **4. CORRESPONDENCE**

#### **a) Correspondence Related to Five Year Financial Plan**

**i. Anna Helmer, Village of Pemberton, dated April 26, 2020, submitting questions on the Village's Five Year Financial Plan.**

**ii. Rob Martineau, Village of Pemberton, dated April 27, 2020, submitting questions on the Village's Five Year Financial Plan.**

Moved/Seconded

**THAT** the above correspondence be received.

**CARRIED**

### **5. OPEN QUESTION PERIOD**

Moved/Seconded

**THAT** the Special Council Meeting be opened up to allow questions from the public.

**CARRIED**

#### **Dan Falloon, Pique Newsmagazine**

Mr. Falloon sought clarification on the Village's payment of funds to other governments such as School Tax and Police Services and the deadline for these payments.

**Anna Helmer, Village of Pemberton**

Ms. Helmer asked about adding a note about COVID-19 to the Five Year Financial Plan Staff report.

**6. ADJOURNMENT OF SPECIAL COUNCIL MEETING**

Moved/Seconded

**THAT** the Special Council Meeting be adjourned.

**CARRIED**

At 10:28 a.m. the Special Council Meeting was adjourned.

---

Mike Richman  
Mayor

---

Sheena Fraser  
Corporate Officer