



2022-PATIO & DISPLAY AREA PERMIT APPLICATION

APPLICANT/ORGANIZATION

Business Name: _____

Address: _____

Mailing Address: _____ Phone: _____

_____ Cell: _____

_____ Email: _____

Business Owner &/or Agent: _____

Please include the following items with your Application Submission

- \$50.00 Non-refundable application fee, payable to the Village of Pemberton**
- Letter of Intent** - Please provide an overview of the project and outlines the operating hours and days to which the outdoor seating and display area will be in use.
- Proof of Liability Insurance** - All applicants shall obtain public liability insurance in the amount of not less than \$2,000,000.00. The Village of Pemberton must be clearly named in the insurance policy relative to the outdoor seating and display area.
- Location** _____ Village Right of Way (sidewalk etc.) _____ On-site Parking Area
- Scaled Drawings**
 - a. seating/display area that includes the location, number of tables and chairs on sidewalks and parking stalls, access and location gates (where applicable), sidewalk access (width), style of fencing and provision of amenities ranging from flower baskets and planters to garbage containers, and the location of any permanent Village structures such as light standards or trees that could impede pedestrian access around the area.
 - b. Photographs of the adjacent building and any proposed tables, chairs, heaters, fencing, planters, umbrellas, etc. to be used.
 - c. Identification and samples (including colours) of any materials needed to construct the patio or display.
 - d. If the parties of the parties or location of the land affected by the *permit* changes, the Village shall be notified immediately. A \$50.00 fee and proof of insurance will required to undertake the necessary changes to the permit.

Development Permit

The Village's Official Community Plan requires a Development Permit for patio greater than 20m² (215 sq.f.)

Patio & Display Area Policy (DEV-006) excerpt:

The Village retains the right to revoke permission granted to use Village sidewalks or parking stalls for an outdoor patio or display area at any time where it is found that the use is creating unacceptable difficulties for the community.

Signature _____

Date _____

Personal information contained in this Application form is collected under the *Freedom of Information Protection of Privacy Act*, and will only be used for the purpose of responding to your request.