

STANDARD BUILDING PERMIT APPLICATION CHECKLIST –PART 9

Civic Address: _____

Applicant: _____

You are required to submit the following documents when submitting your Building Permit Application. This checklist and all Village of Pemberton forms are available online at www.pemberton.ca

Please print this Document Checklist, check that you have included all required information and documents (left column), **sign and include this document with your application submission.**

Incomplete applications submitted without the require information and/or documents will be returned to applicant prior to being reviewed. If something is not applicable to your project, please mark N/A.

IMPORTANT: Depending on the nature of your project, **you may be required to submit additional information/documents** with or following the submission of your application.

Please note: PDF/Digital copies of drawings are required and can be sent to nsegovia@pemberton.ca upon payment of your permit application.

√	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	If applicable, design scheme approval must be received prior to submitting a building permit application.
<input type="checkbox"/>	<input type="checkbox"/>	1. <u>Building Permit Application Forms & Plan Processing Fee</u> → FORM A - Application Details → FORM B - Acknowledgement of Owner → FORM C - Owner’s Authorization of Agent if applicant is other than owner → FORM D - Excavation Permit → FORMS F & G - Supply of Water & Sewer Connection → FORM I - Solid Fuel Burning Appliance Permit → FORM J - Culvert Installation → FORM K - Fire Protection System → FORM L - Fire Suppression Alteration
<input type="checkbox"/>	<input type="checkbox"/>	2. <u>Scope of Work:</u> must accompany all renovation/tenant improvement and minor permit applications.
<input type="checkbox"/>	<input type="checkbox"/>	3. <u>Sub-Trades List</u>
<input type="checkbox"/>	<input type="checkbox"/>	4. <u>Energy Step Code Documents for Residential Buildings</u> → Energy Model → Pre-Construction Compliance Report
<input type="checkbox"/>	<input type="checkbox"/>	5. <u>Plumbing Permit</u> → Permit is issued to plumber and is a separate permit. → Include Scope of Work and line drawing of rough-in with application

<input type="checkbox"/>	<input type="checkbox"/> <p>6. Land Title Documents including copies of all charges registered on title, dated within 30 days of the permit application. Will be provided by Village for a fee of \$20 per document if not provided with the permit application.</p>
<input type="checkbox"/>	<input type="checkbox"/> <p>7. Drawings –2 sets * Digital PDF's Required</p> <ul style="list-style-type: none"> <input type="checkbox"/> Site Plan (preliminary application must include a site plan to be confirmed at a later date by surveyed plan) <input type="checkbox"/> Surveyed Site Plan <ul style="list-style-type: none"> → Lot Coverage → Proposed foundation layout → Projection Illustration beyond foundation → Setbacks → All easements, covenants, right of ways etc. (shown on site plan) → Flood Control Level (if applicable) as per Geotechnical Report → Driveway location and grade → Surface Drainage & Culvert Details (if required) → Retaining Wall(s)-material, height etc. <ul style="list-style-type: none"> Engineered details and permit required for retaining wall over 1.2 m in height → Geodetic Elevation of Property Corners & Foundation Corners <input type="checkbox"/> Elevations <ul style="list-style-type: none"> → Spatial Separation → Rainscreen Details → Chimney Height → Siding → Height of Building <input type="checkbox"/> Floor Plans <ul style="list-style-type: none"> → Total Finished Floor Area → Total Unfinished Floor Area → Each Level Roof Truss Layout-Sealed Drawing → Method of heating and ventilation → Location of all ventilation → Secondary Suite Fire Separation → Room size/Use → Floor Joist Spans → Engineered Floor Systems → Beam &/or Engineered Beam & Lintels → Smoke & Carbon Monoxide Alarms Locations → Window size → Attic access → Wood Stoves and Wood Fireplace → Plumbing Fixtures → Major Appliances → Gas Fixtures <input type="checkbox"/> Cross Sections

		<ul style="list-style-type: none"> → Assemblies for walls, roof, floors, ceilings and decks (insulation, sheathing, roofing material, roof <li style="padding-left: 20px;">Slope, stair details, roof venting) See BCBC 9.32 & 9.36 → Height of Each Floor (with geodetic height datum) → Height of Entire Building
		<p>8. Engineered Structural Drawings * Digital PDF's Required</p> <p>Structural engineering with Schedule B and sealed drawings is mandatory for Single Family Dwellings, Duplexes, roofs and decks. Exemptions may be permitted for auxiliary buildings without sleeping accommodation with prior approval from the Building Inspector)</p> <ul style="list-style-type: none"> → Schedule B & Letter of Assurance → Signed and sealed drawings → For Insulated Concrete Foundation (ICF)-Engineer sign off is required with construction details → For steep slopes, field review noting site specific details of footings/foundation must be submitted if any change from plans.
<input type="checkbox"/>	<input type="checkbox"/>	<p>9. Geotechnical Engineering - Sealed Report</p> <p>If applicable, relevant information from report to be shown on site plan</p> <ul style="list-style-type: none"> → Schedule B & Letter of Assurance → Excavation drawings for hillside sites → Flood Construction Level → Bearing capacity of soils suitable for construction → Steep slope areas identified, safe for intended use by Geotech Engineer → Stream setbacks
<input type="checkbox"/>	<input type="checkbox"/>	<p>10. Home Owner Protection Office Documents (for residential occupancies)</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>11. Strata Authorization approving proposed construction (applicable to Strata Properties only)</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>12. Sprinkler Drawings- 2 sealed sets (if applicable)</p> <ul style="list-style-type: none"> → Schedule B & Letter of Assurance
<input type="checkbox"/>	<input type="checkbox"/>	<p>13. Fire Prevention Plan- If applicable (Bylaw 744, 2015) – Required for any buildings constructed than consist of 2 or more units. This does not include a detached dwelling with suite or carriage home</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>14. Separate permit applications for each retaining wall exceeding 1.2 m in height</p>
<input type="checkbox"/>	<input type="checkbox"/>	<p>15. Separate permit application for swimming pool</p>



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BUILDING PERMIT – FORM A

OFFICE USE ONLY:

Building Permit No.: _____ Fee: \$ _____ Value of Work: \$ _____

Class of Work: New Addition Alteration Repair Demolition Renewal Move
 Tenant Improvement Retaining Wall Pool or Pond Temporary
Building
 Other: _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot(DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

CONTRACTOR

Contractor Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

ARCHITECT OR DESIGNER

Architect/Designer Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

REGISTERED PROFESSIONAL

Reg. Professionals Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____



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Proof of Liability Insurance Policy No.: _____

ACKNOWLEDGMENT

This Permit becomes null and void if the work authorized by the permit is not commenced within twelve (12) months of the date of issuance of the permit, if work is discontinued for a period of twelve (12) months or longer, if there has been no request for an inspection or submission of a field review by a registered professional within twelve (12) months from the date of the last recorded inspection or the work is not completed within two (2) years of the date of issuance of the permit unless the owner has been granted an extension by the Building Official and has paid the permit extension fee.

In consideration of the granting of the Permit, I/We hereby agree to indemnify and release the Village of Pemberton against all claims, liabilities, judgements, costs and expenses of whatsoever kind which may in any way accrue against the Village in consequence of, and incidental to, the granting of this Permit, if issued. I/we further agree to pay the cost of repairing any damage to public works by reason of the building operations in respect of which this Permit is applied for.

X

Owner Signature

Date

X

Contractor or Authorized Agent Signature

Date

COMMENTS:

Building Official Signature

Date



ACKNOWLEDGEMENT OF OWNER OR OWNER’S AGENT – FORM B

Building Permit No.: _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

ACKNOWLEDGMENT

I acknowledge that the owner of the land in respect of which this permit is issued is solely responsible for carrying out the work authorized by this permit in accordance with the Building Code and other applicable laws respecting safety. I acknowledge that the Village of Pemberton provides a limited monitoring service in relation to building construction and does not, by accepting or reviewing plans, inspecting construction, monitoring the inspection of construction by others, or issuing building or final inspection reports, make any representation or give any assurance that the construction authorized by this permit complies in every or any respect with the Building Code or any other applicable laws respecting safety.

If I am executing this acknowledgement as the agent of the owner, I represent to The Village of Pemberton that:

- I am authorized by the owner to receive this permit and make these acknowledgements on the owner’s behalf; and
- The owner is aware that the owner is solely responsible for carrying out the work authorized by this permit in accordance with the Building Code and other applicable laws respecting safety.

I HEREBY CERTIFY that I have read and examined this application and know the same to be true and correct. All provisions of laws governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other local law regulating construction or the performance of construction.

X

Owner Signature or Authorized Agent Signature* *Date*

***NOTE:** An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.

X

Building Inspector Signature *Date*

If more than one owner OR if owner is a company, please complete page over – Acknowledgement of Owner or Owner’s Agent.



ACKNOWLEDGEMENT OF OWNER OR OWNER’S AGENT – Con’t

If property has more than one owner, please list all owners below:

X _____ <i>First Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>2nd Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>3rd Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>4th Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>
X _____ <i>5th Owner Signature</i>	X _____ <i>Authorized Agent* Signature</i>	 _____ <i>Date</i>

**NOTE: An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.*



If the owner is a company, please complete the following:

Company Name: _____ Limited No.: _____

X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>
X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>
X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>
X _____ <i>Name of signing Officer (PRINT)</i>	X _____ <i>Signature of Officer</i>	 _____ <i>Date</i>



OWNER'S AUTHORIZATION OF AGENT – FORM C

Building Permit No.: _____

SITE

The undersigned registered owner of land in the Village of Pemberton legally described as:

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

ACKNOWLEDGMENT

Hereby authorizes: _____
*Name of Agent**

- 1. To apply for and obtain as my agent a building permit in respect of the land from the Village of Pemberton under the provisions of Building Bylaw No. 921, 2021;
- 2. To provide to the Village of Pemberton, as my agent, all information and documents required by the bylaw for such an application; and,
- 3. To execute and deliver to the Village of Pemberton, as my agent, the document entitled 'Acknowledgement of Owner or Owner's Agent'.

_____ **X** _____
Owners Name (PRINT) Owner Signature Date

***NOTE:** An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.

X _____
Building Inspector Signature Date

If more than one owner OR if owner is a company, please complete page over – Acknowledgement of Owner or Owner's Agent.



OWNER'S AUTHORIZATION OF AGENT – Con't

If property has more than one owner, please list all owners below:

X	
<i>First Owner Signature</i>	<i>Date</i>
X	
<i>2nd Owner Signature</i>	<i>Date</i>
X	
<i>3rd Owner Signature</i>	<i>Date</i>
X	
<i>4th Owner Signature</i>	<i>Date</i>
X	
<i>5th Owner Signature</i>	<i>Date</i>

***NOTE:** An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.



If the owner is a company, please complete the following:

Company Name: _____ Limited No.: _____

X		
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
X		
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
X		
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>
X		
<i>Name of signing Officer (PRINT)</i>	<i>Signature of Officer</i>	<i>Date</i>



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EXCAVATION PERMIT – FORM D

Building Permit No.: _____ Fee: \$ _____ Value of Work: \$ _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

GEOTECHNICAL REPORT

Geotech Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

ISSUING

This permit is subject to cancellation without notice for any violations of the provisions of the Village of Pemberton Bylaws. If a building project does not start within 12 months of the issuance of this permit, all ground works must be returned to the original condition or to a condition acceptable to the building inspector.

Date Issued: _____ Permit expires: _____

Property Owner Signature Date _____

PERMIT CONDITIONS: If Applicable
No foundation, retaining wall(s), drilling/blasting, servicing works etc. can be started until a full building permit application has been submitted and further Village authorization is provided depending on the stage of the building permit application review which shall include but is not limited to:

- Geotech Report, site plan, engineer schedule(s) and letters of assurance etc. Please see the Building Permit Bylaw and checklist for further details.

Regarding the construction of retaining wall(s), please see Part 20 of the Building Bylaw. Retaining walls require a separate permit.



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SUPPLY OF WATER – FORM F

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

NOTE: *An as-built drawing must be filed with the Village before the connection can be inspected, backfilled and the water turned on. Water metre may be required.*

ACKNOWLEDGEMENT

I/we, _____ apply to the Corporation of the Village of Pemberton for Water Service under Village of Pemberton Fees and Charges Bylaw No 905, 2021 and agree to pay for all water supplied hereunder at the rates and classification as set out under Schedule “R” of said Bylaw.

I agree to conform with the provisions of the Village of Pemberton Water Regulation, Connection and Rates Bylaw No. 492 and amendments thereto.

I further agree that I will protect and save harmless the Village of Pemberton from all claims for damages caused by the bursting of any of the pipes on my lands, used for the supply of water under this application.

Each application when signed by the owner shall be an agreement whereby the owner agrees to abide by the terms and conditions of this bylaw.

X

Owner Signature or Authorized Agent Signature*

Date

***NOTE:** *An agent may not apply for or obtain a building permit on behalf of an owner without having provided a written authorization by the owner, in the form provided by the Village of Pemberton.*

Personal information you provide on this form is collected pursuant to section 26 of the *Freedom of Information and Protection of Privacy Act* and will only be used for the purpose of processing the service request. Your personal information will not be released except in accordance with the *Freedom of Information and Protection of Privacy Act*. Questions about the collection of your personal information may be referred to Sheena Fraser, Manager of Corporate & Legislative Services (sfraser@pemberton.ca or 604-894-6135).

FOR OFFICE USE

Water Meter Record Attached to back of this form?

Service Size: _____

Amount Paid: _____

Type of Service: _____

Date of Install: _____



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SEWER CONNECTION APPLICATION-FORM G

Building Permit No.: _____ Fee: \$ _____ As-Built Retainer \$1000 _____

SITE

Civic Address: _____

Legal Description: _____

PID: _____

Lot: _____

District Lot (DL): _____

Plan: _____

Number of Units: _____

Property Type: _____

- Each residence in a duplex, apartment block, hotel, motel or multi-family dwelling counts as one unit.
- Each individually owned operation within a commercial complex counts as one unit.
- Each serviced building situation on one property counts as one unit.

OWNER(S)

Owner Name(s): _____

Home: _____

Work: _____

Mailing Address: _____

Cell: _____

Email: _____

AUTHORITY

I/We, _____ hereby apply to connect the above described property to the "Village of Pemberton's Sanitary Sewer System".

X

Owner Signature or Authorized Agent Signature

Date



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SERVICE LOCATION PLAN

Building Permit No.: _____


Date: _____

SITE

Civic Address: _____

Owner: _____



 Village of PEMBERTON	Lines are NOT be concealed, NOT covered, and NOT put into use at time of the inspection.		
	Water	Sanitary	Storm /Culvert
Size:			
Material:	Pipe: AWWA Certified : <input type="checkbox"/>	Pipe: Plumbing code certified?	
Depth / Grade:			
Length (from property line to foundation):			
Imported Bedding – on site, solid, firm, supporting entire length of pipe. (Y / N)			
Backfill Material – free from rocks, boulders, organic soils, frozen material, rubble/debris: (Y / N)			
Locations drawn on servicing plan: (Y / N)			
Pressure Test / Leak check: (PASS/FAIL)			

Site Servicing Plan Requirements

- * Please show on a legally surveyed site plan the site service locations (sewer and water)
 - Full lot footprint showing legal dimension on each side
 - All Streets (with name) and Easements/Statutory Rights-of-Way
 - Location of Building, and Driveway with offset and width from property line



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- Ditch locations and culvert crossings
- Locations and offsets from property lines for all service connections (storm, sanitary, water) at property line and at building foundation and the path of utilities through property.
- Location of sanitary and storm inspection chambers (if applicable)
- Location of any existing manholes or catch basins within construction area
- Location of adjacent features such as Hydro pole, fire hydrants, water valves, sewer manholes or stormwater catch basins



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PLUMBING PERMIT APPLICATION – FORM H

Plumbing Permit #: _____ Lot: _____
 Fee: _____ Dist. Lot: _____
 BP Reference: _____ Plan: _____
 Civic Address: _____ P.I.D.: _____

OWNER

Name: _____ Address: _____
 Phone: _____
 Email: _____

CONTRACTOR

T.Q. #: _____ Business Licence #: _____
 Name: _____ Address: _____
 Phone: _____
 Email: _____

ENGINEER

Name: _____ Address: _____
 Phone: _____
 Email: _____

ACKNOWLEDGEMENT

Special Conditions: _____

Permit Fees @ \$15.00ea

	No.	Type of Fixture or Item
		Toilet
		Bathtub
		Lavatory (wash basin)
		Shower
		Kitchen sink & Disp.
Application Accepted by: _____		Dishwasher
Plans Checked by: _____		Laundry
		Clothes Washer
Approved for Issuance by: _____		Water Heater
		Urinal
NOTICE: I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will comply with the current B.C. Building Code.		Drinking Fountain
		Floor Sink or Drain
		Slop Sink
		Gas Systems: No. Outlets
		Water Piping & Treating Equip.
		Waste Interceptor
		Vacuum Breakers
		Lawn Sprinkler System
		Sewer
		Hose Bib

Signature of Plumber _____

Date

Signature of Owner or Agent _____

Date

x \$15.00 = _____

PLUMBING PERMIT WAIVER, RELEASE & INDEMNIFICATION

Civic Address (Street # and Name): _____

Contractor's Name: _____

BY SUBMITTING THIS PERMIT APPLICATION, YOU ARE GIVING UP CERTAIN LEGAL RIGHTS, INCLUDING THE RIGHT TO SUE, AND ASSUMING CERTAIN OBLIGATIONS, SUCH AS THE OBLIGATION TO INDEMNIFY THE VILLAGE OF PEMBERTON.

PLEASE READ THE FOLLOWING PROVISIONS CAREFULLY:

In consideration and as a condition of the Village of Pemberton (the "Village") granting the Plumbing Permit being applied for (the "Permit"), the Applicant agrees as follows:

- 1 Waiver** – I hereby waive any and all claims whatsoever that I may have, or may have in the future, against the Village, its directors, officers, elected officials and employees (collectively, the "Releasees") as a result of the issuance of the Permit or any work undertaken pursuant to the Permit or for any inspection or other action undertaken as a result of the Permit, due to any cause whatsoever, including but not limited to negligence or breach of any statutory or other duty of care.
- 2 Release** – I/we hereby remise, release and forever discharge the Releasees from any and all claims, actions, demands, obligations, liabilities, costs and expenses whatsoever, whether direct or indirect, including without limitation with respect to any damage to person or property, that I may suffer or incur, due to any cause whatsoever including negligence or breach of any statutory or other duty of care, as a result of the issuance of the Permit or any inspection or action undertaken by the Village as a result of the Permit.
- 3 Indemnity** – I hereby agree to indemnify and hold harmless the Releasees from and against any and all claims, actions, demands, obligations, liabilities, costs or expenses whatsoever and howsoever arising, including arising out of or with respect to any damage to any person or property incurred by myself, the party for whom I act as agent, or any other party, which may in any way arise or accrue against the Releasees as a result of or incidental to the issuance of the Permit.
- 4 No Representations, Warranties or Guarantees** –The Village has not made any representations, warranties or guaran- tees with respect to any matter relating to the Permit or any work to be undertaken pursuant to the Permit, including without limitation compliance with Village bylaws or any other provincial or federal act or regulation in force in the Village. I hereby agree that I will be solely responsible for ensuring that all work carried out pursuant to the Permit complies with all applicable Village bylaws and any other provincial or federal act or regulation in force in the Village. I further agree that I do not rely on the Village to notify me of any defects in this permit application or supporting documentation and that any inspection or other actions undertaken by the Village are not intended to ensure and will not ensure that any work complies with the applicable Village bylaws or any other provincial or federal act or regulation in force in the Village.

I agree to comply with all applicable requirements of Village of Pemberton bylaws and all other applicable provincial or federal statutes in force in the Village of Pemberton.

Contractor Name

Signature

Date

SOLID FUEL BURNING APPLIANCE PERMIT APPLICATION – FORM I

Permit will be issued on understanding that the plans have not been checked in detail for conformance with the current B.C. Building Code. The reading of the Building Bylaw, and the information contained in this application, are the responsibility of the owner.

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
 PID: _____ Lot: _____
 District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
 _____ Work: _____
 Mailing Address: _____ Cell: _____
 _____ Email: _____

CONTRACTOR

Contractor Name: _____ Work: _____
 _____ Fax: _____
 Address: _____ Cell: _____
 _____ Email: _____

APPLIANCE

Type of Appliance: Qty.	Type of Chimney: <input type="checkbox"/> A <input type="checkbox"/> Masonry
<input type="checkbox"/> Wood Stove _____	Make: _____
<input type="checkbox"/> Fireplace _____	Model: _____
<input type="checkbox"/> Pellet Stove _____	Manufacturer: _____

ACKNOWLEDGEMENT

I HEREBY CERTIFY that I have read and examined this application and know the same to be true and correct. All provisions of laws governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other local law regulating construction or the performance of construction.

X

Owner Signature or Contractor /Authorized Agent Signature _____
Date

This permit becomes null and void if work or construction authorized is not commenced within twelve months. In consideration of granting of the Permit, I hereby agree to indemnify and release The Corporation of the Village of Pemberton against all claims, liabilities, judgment, costs and expenses of whatsoever kind which may in any way accrue against the said Corporation in consequence of , and incidental to, the granting of this Permit, if issued. I further agree to pay the cost of repairing any damage to public works by reason of the building operations in respect of which this Permit is applied for.

COMMENTS/SPECIAL CONDITIONS:

Building Inspector Signature _____
Date



CULVERT INSTALLATION PERMIT – FORM J

For application approval, take the following steps:

1. Complete form.
2. Consult with Public Works Manager to determine size, material, length etc. This may require a site visit by Public Works.
3. Install culvert and headwalls according to specifications in Culvert Policy and arrange for inspection and final approval by Public Works Manager. At least 24 hours' notice is required to arrange the inspection.

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
 PID: _____ Lot: _____
 District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
 _____ Work: _____
 Mailing Address: _____ Cell: _____
 _____ Email: _____

SPECIFICATIONS

Proposed Length of Culvert: _____
 Material Type of Culvert: _____

FOR OFFICE USE

Size of Culvert: _____	Headwalls Required?
Approved By: _____	<input type="checkbox"/> YES <input type="checkbox"/> NO
Inspection Date: _____	Headwalls Installation OK?
	<input type="checkbox"/> YES <input type="checkbox"/> NO
Final Approval? <input type="checkbox"/> YES <input type="checkbox"/> NO	

ACKNOWLEDGMENT

X _____
 Owner Signature or Authorized Agent Signature Date



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FIRE PROTECTION SYSTEM PERMIT-FORM K

Building Permit No.: _____ Fee: \$ _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

CONTRACTOR

Contractor Name: _____ Work: _____
T.Q. # _____ Fax: _____
Address: _____ Cell: _____
Email: _____

ENGINEER

Engineer Name: _____ Work: _____
Fax: _____
Address: _____ Cell: _____
Email: _____

ACKNOWLEDGEMENT

- This permit authorizes to construct/alter a **FIRE SPRINKLER** system in accordance with the requirement of NFPA 13.
- This permit authorizes to construct/alter a **FIRE ALARM** system in accordance with the requirement of CAN/ULC-S524.

NOTE: This permit is subject to cancellation without notice for any violation of the provisions of the by-law.

X

Owner Signature or Authorized Agent Signature

Date



Box 100 | 7400 Prospect Street
Pemberton BC V0N 2L0
P: 604.894.6135 | F: 604.894.6136
Email: admin@pemberton.ca
Website: www.pemberton.ca

FIRE SUPPRESSION ALTERATION CERTIFICATION-FORM L

Building Permit No.: _____

SITE

Civic Address: _____ Legal Description: _____
PID: _____ Lot: _____
District Lot (DL): _____ Plan: _____

OWNER(S)

Owner Name(s): _____ Home: _____
Work: _____
Mailing Address: _____ Cell: _____
Email: _____

NAME OF CONTRACTOR

Contractor: _____ Work: _____
TQ# _____ Fax: _____
Address: _____ Cell: _____
Email: _____

ASSURANCE

I hereby give assurance that the following work was performed at the above project in accordance with applicable regulations contained in the current edition of the British Columbia Building Code and referenced Sprinkler Standards:

- ___ new heads were installed with related piping (maximum numbers is 4)
- ___ existing heads were relocated (maximum numbers is 12)
- ___ heads redirected (drop out ceiling added or deleted-no change in pattern)

I certify that the above information is correct:

Contractor Signature

Date