

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING AGENDA-**

Agenda for the **Regular Meeting** of Council of the Village of Pemberton to be held Tuesday, January 28, 2020 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1507.

“This meeting is being recorded on audio tape for minute-taking purposes as authorized by the Village of Pemberton Audio recording of Meetings Policy dated September 14, 2010.”

Item of Business	Page No.
1. CALL TO ORDER	
In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.	
2. APPROVAL OF AGENDA	1
Recommendation: THAT the Agenda be approved as presented.	
3. RISE WITH REPORT FROM IN CAMERA (CLOSED)	
4. ADOPTION OF MINUTES	
a) Regular Council Meeting No. 1506, Tuesday, January 14, 2020	5
Recommendation: THAT the minutes of Regular Council Meeting No. 1506, held Tuesday, January 14, 2020, be adopted as circulated.	
5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING	
6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE	
7. COMMITTEE MINUTES - FOR INFORMATION	
There are no committee minutes for information.	
8. DELEGATIONS	
i. Ministry of Transportation and Infrastructure, Pemberton & Area Road Conditions and Maintenance – Michael Braun, Operations Manager	
9. REPORTS	
a) Office of the Chief Administrative Officer	
i. Pemberton Valley Emergency Committee – Terms of Reference	13
Recommendation: THAT Council approve the Pemberton Valley Emergency Management Committee Terms of Reference as presented.	
ii. Village of Pemberton Gateway Sign Relocation	19
Recommendation: THAT Council endorse an application to apply for a Crown land tenure through the community institutional program to relocate the southern Gateway Sign to Part of Primary: DISTRICT LOT 239, LILLOOET DISTRICT, Plan 24TR6_NEW_WESTMINISTER, PIN 6088620.	

iii.	Pemberton and Area Economic Development Collaborative Funding Request	25
	Recommendation: THAT the request for funding be referred to the Pemberton Valley Utilities and Services Committee for consideration under the new Pemberton & District Initiative Fund Program.	
b)	Corporate & Legislative Services	
i.	Regular Council Meeting - Outstanding Resolutions	27
	Recommendation: THAT Council receive the report for information.	
ii.	Vaping Products Regulation – Local Government Powers	31
	Recommendation: THAT Council consider preparing a resolution to the Lower Mainland Local Government Association Annual General Meeting calling upon the Province to consider raising the age limit to purchase vaping products from 19 to 21 or higher.	
c)	Development Services	
i.	2019 Fourth Quarter Report	50
	Recommendation: THAT the 2019 Fourth Quarter Development Services Report be received for information.	
d)	Operations & Projects	54
i.	2019 Fourth Quarter Report	
	Recommendation: THAT the 2019 Fourth Quarter Operations & Projects Report be received for information.	
e)	Recreation Services	
i.	2019 Fourth Quarter Report	57
	Recommendation: THAT the 2019 Fourth Quarter Pemberton and District Recreation Services Report be received for information.	
f)	Fire Rescue Service	
i.	2019 Fourth Quarter Report	61
	Recommendation: THAT the 2019 Fourth Quarter Fire Department Report be received for information.	
g)	MAYOR’S Report	
h)	COUNCILLORS’ Reports	
10.	BYLAWS	
a)	Bylaws for Adoption –	70
	Village of Pemberton Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019: and	

Village of Pemberton Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019.

i. Public Hearing Minutes – December 10, 2019

Recommendation: THAT the Public Hearing Minutes for Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 and Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019 be received.

ii. Village of Pemberton Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019

Recommendation: THAT the Village of Pemberton Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019, be given Fourth and Final Reading.

iii. Village of Pemberton Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019

Recommendation: THAT the Village of Pemberton Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019, be given Fourth and Final Reading.

11. CORRESPONDENCE

a) For Action

- i. Dale Harrison, President, Northern Woods & Water Highway Association, dated January 18, 2020, requesting support in the form of annual memberships. 86**

Recommendation: THAT the request be forwarded to the Pemberton & District Chamber of Commerce and Tourism Pemberton.

b) For Information

- i. Patrick Weiler, MP, West Vancouver-Sunshine Coast-Sea to Sky Country, received January 21, 2020, inviting input on the 2020 Federal Budget through an online survey www.budget.gc.ca/PBC. 92**

- ii. Silvie Hoobanoff, Corporate Officer, Village of Canal Flats, dated January 22, 2020, regarding Council resolution requesting Canada Post provide postal banking. 93**

Recommendation: THAT the correspondence be received for information.

12. DECISION ON LATE BUSINESS

13. LATE BUSINESS

14. NOTICE OF MOTION

15. QUESTION PERIOD

94

16. IN CAMERA

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (a) Personal Information, (c) Labour Relations, (k) Negotiations, and (l) Municipal Objectives that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

17. RISE FROM IN CAMERA

18. ADJOURNMENT OF REGULAR COUNCIL MEETING

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, January 14, 2020 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1506.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Leah Noble
Councillor Amica Antonelli

ABSENT Councillor Ryan Zant

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Jill Brooksbank, Communications & Grant Coordinator
Elysia Harvey, Legislative Assistant

Public: 7

Media: 1

1. CALL TO ORDER

At 5:30 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1504, Tuesday, December 10, 2019

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1504, held Tuesday December 10, 2019, be adopted as circulated.

CARRIED

b) Special Council Meeting No. 1505, Tuesday, January 7, 2019

Moved/Seconded

THAT the minutes of Special Council Meeting No. 1505, held Tuesday, January 7, 2020, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising from the Committee of the Whole.

7. COMMITTEE MINUTES – FOR INFORMATION

There were no Committee Minutes for information.

8. DELEGATIONS

There were no delegation presentations.

9. REPORTS

a) Office of the Chief Administrative Officer

i. PORCA Mountain Bike Skills Park Background

Moved/Seconded

THAT the concept of establishing a bike skills park at the recreation site and/or on the Village owned lot on Frontier Street (north of The Downtown Barn), be supported in principle;

AND THAT Staff be directed to explore options and bring back a report at a future meeting.

CARRIED

ii. IAP2 Decision Makers Training – Verbal Report for Information

Jill Brooksbank, Senior Communications & Grant Coordinator, presented Council with some background information on the International Association for Public Participation (IAP2) framework, which is a standard for community engagement utilized by decision makers. IAP2 offers a *Public Participation for Decision Makers* seminar for elected officials; Ms. Brooksbank sought Council's direction on whether they would like to participate in a seminar.

Moved/Seconded

THAT Staff proceed with the next steps in arranging the *Public Participation for Decision Makers* training seminar and explore cost sharing options with the Squamish-Lillooet Regional District.

CARRIED

iii. Meager Creek & Keyhole Hotsprings Visitor Use Management Strategy – Input Request

Moved/Seconded

THAT Council supports the re-opening of Keyhole Hotsprings on the condition that a management plan be executed to address access, facilities, human-wildlife conflict, and environmental impacts, and assurance that the area will be closely monitored including an onsite presence by Ministry personnel;

AND THAT Meager Creek Hotsprings remains closed.

CARRIED

iv. Request for Letter of Support: Lillooet River Sediment Removal Business Case

Moved/Seconded

THAT the correspondence from Sarah Morgan, SLRD Emergency Program Coordinator be received;

AND THAT Council support the request to provide 25% (up to \$625) of non-grant funding to support the SLRD application to the Provincial Infrastructure Planning Grant Program to fund a feasibility study to examine the potential viability of developing a business case for the sale of sediment removed from the Lillooet River.

CARRIED

d) MAYOR'S Report

Mayor Richman passed on condolences to some long-time local families of the community:

- Condolences on to the Hellevang Family for the loss of Elmer and Chris who both passed away in December. The Hellevang Family are long time Pemberton residents that have deep roots in the Valley;
- Condolences to the McEwan and Ross Families for the loss of Derry, who passed away at age 91 in December. Derry's first job with the Village was to keep the water lines that ran from Pemberton Creek into the old reservoir running in the winter. He served on Council from 1960 – 1963 and again from

1987 to 1992. Derry also served as the Village's Emergency Program Coordinator from 2002 – 2004;

- Condolences to the Ross family for the loss of Rich Ross, husband to Karen Ross who served on Council from 2014 – 2018. Rich together with Karen owned the Esso Station in town and was a member of the Legion.

Mayor Richman reported on the following meetings:

- Attended the Pemberton Valley Emergency Management Committee Meeting on December 15th;
- Attended the Squamish-Lillooet Regional District (SLRD) Board & Committee of the Whole meetings on December 18th and 19th. Items on the agenda included:
 - Transit discussion
 - Grant applications for the Sea to Sky Trail, Infrastructure Planning Grant for Lillooet River Sediment, electric vehicle charging station for the SLRD building, and water main replacement for the Pemberton North Improvement District;
 - Furry Creek development proposal;
- Attended the Sea to Sky Hospital District Board Meeting on December 19th. The Board discussed budget and the alignment of priorities set by Vancouver Coastal Health and the Board.

Mayor Richman highlighted some individuals and initiatives within the community:

- The Village is beginning to develop its Economic Development Strategy and Action Plan; one of the first tasks is to undertake a Business Retention and Expansion Study. The Village will circulate a survey to the Village's businesses to help inform the overall Study;
- Congratulations to Wanosts'a7 Lorna Williams from Lil'wat Nation for her important work in preserving Indigenous language and culture;
- Thank you to Danny Schranz who has been plowing snow along the Friendship Trail and around One Mile Lake;
- Thank you to the Winterfest Committee for putting on another memorable Winterfest Program on New Years Eve;
- The Public Works crew has been doing a great job keeping up with snow clearing;
- Voting for the Village of Pemberton School Board Trustee will be on Saturday, January 18th at Signal Hill Elementary between 8am and 8pm. Information can be found on the School Board District #48 website;
- A by-election for SLRD Electoral Area A Director will be held on Saturday February 15, 2020;

e) COUNCILLORS' Reports

Councillor Craddock

Councillor Craddock commented that the cross-country ski tracks around the Village were well maintained and noted displeasure in gas prices currently being higher in the Village than in Vancouver.

Councillor Noble did not report.

Councillor Antonelli did not report.

Councillor Zant was absent.

10. BYLAWS

There were no bylaws for reading or adoption.

11. CORRESPONDENCE

a) For Action

i. Mark Mendonca, President, Tourism Pemberton, dated December 11, 2019, regarding Recreational Vehicle stays in Pemberton

Moved/Seconded

THAT the correspondence be referred to Staff to provide a response to Mr. Mendonca noting that Recreational Vehicles stays are already permitted within the Agricultural Land Reserve and that Council feels this opportunity is best explored as part of the Economic Development Strategy and Action Plan process currently underway.

CARRIED

ii. Andrew Elliott, Coast Mountain Cannabis, dated December 19, 2019, requesting reconsideration of the Business Licence Fees for cannabis related businesses in the Village of Pemberton.

Moved/Seconded

THAT the correspondence be referred to Staff for response and include prior reports to Council in which information and a rationale were provided for business licence fees for cannabis related businesses.

CARRIED

iii. Jack Crompton, Lower Mainland Local Government Association President, dated January 6, 2020, calling for 2020 resolutions for the Annual General Meeting.

Moved/Seconded

THAT 2020 resolutions be added to the agenda for discussion at the upcoming January 28th Committee of the Whole Meeting in preparation for submission to the Lower Mainland Local Government Association.

CARRIED

iv. Jason Lum, Lower Mainland Local Government Association (LGA) Past President, dated January 6, 2020, calling for nominations for Lower Mainland LGA Executive positions.

Moved/Seconded

THAT the correspondence regarding nominations for Lower Mainland LGA Executive positions be received for information.

CARRIED

v. Suzanne Robert, Mount Currie, dated January 4, 2020, regarding Village sidewalks and accessibility for pedestrians.

Moved/Seconded

THAT Staff prepare cost estimates on the following:

- a sidewalk from the Tiyata development to the Signal Hill Elementary/Flint Street crosswalk;
- a path or a sidewalk along the north side Portage Road by the Vancouver Coastal Health (VCH) lands (medical centre).

AND THAT Staff investigate whether a right-of-way exists between Vancouver Coastal Health lands (medical centre) and BC Hydro substation.

THAT Staff provide a response to Ms. Robert advising that the Village is investigating options for the possibility of establishing safe pedestrian access along Portage Road and will approach Vancouver Coastal Health and the Chelsea Place Strata to discuss if there is interest in developing a pathway that connects the Seniors Villa to Flint Street sidewalks, understanding that these lands are private.

CARRIED

b) For Information

- i. **Dan Jepson, Director & Co-Founder, C3 Alliance Corp, dated December 6, 2019, advising on the upcoming BC Natural Resources Forum to be held January 28th and 30th in Prince George.**
- ii. **John Jack, Chair, Alberni-Clayoquot Regional District, dated December 18, 2019, requesting the Provincial Government to expedite the implementation of the \$10 a Day Child Care Plan.**
- iii. **Sabrina Locicero, BC Hydro Stakeholder Engagement Advisor, dated December 23, 2019, providing the 2019 Community Relations Annual Report for the Lower Mainland.**
- iv. **Martin von Holst, RCMP Day – Vernon Committee Chair, dated December 30, 2019, regarding an Official Proclamation for RCMP Appreciation Day on February 1st, 2020, in commemoration of the RCMP's 100th Anniversary.**
- v. **Mark Mendonca, President, Tourism Pemberton, dated December 24, 2019, response sent to BC Parks and the Ministry of Forests, Lands, Natural Resource Operations & Rural Development regarding local Provincial assets.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

13. LATE BUSINESS

There was no late business for consideration.

14. NOTICE OF MOTION

- a) **Councillor Craddock – Notice of Motion – Exploration of Regulatory Measures to prevent children from obtaining vape products**

Moved/Seconded

THAT Council direct Staff to explore various regulatory measures and actions within the Village of Pemberton jurisdictional powers to help prevent children from obtaining vape products.

CARRIED

15. QUESTION PERIOD

There were no questions from the public.

16. RECESS

At 6:28 p.m. Mayor Richman called a recess of the Regular Council Meeting.

At 6:33 p.m. the Regular Council Meeting was reconvened and Council moved In Camera.

17. IN CAMERA

Moved/Seconded

THAT the meeting is closed to the public in accordance with the *Community Charter* Section 90 (1) (c) Employee Relations and (k) Negotiations that in the view of Council could reasonably expect to harm the interest of the municipality if they were held in public.

CARRIED

18. RISE FROM IN CAMERA

At 7:26 p.m. Council rose from In Camera without report.

19. ADJOURNMENT OF REGULAR COUNCIL MEETING

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 7:26 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

Date: January 28, 2020

To: Nikki Gilmore, Chief Administrative Officer

From: Sarah Toews, Emergency Program Coordinator

Subject: Pemberton Valley Emergency Management Committee (PVEMC) Terms of Reference

PURPOSE

The purpose of this report is to present the Pemberton Valley Emergency Management Committee (PVEMC) Terms of Reference for Council's endorsement.

BACKGROUND

As a result of the joint Flood Mitigation Planning Meeting, held on September 12, 2019, a joint committee comprised of the Pemberton Valley Dyking District (PVDD), Village of Pemberton (Village), Squamish-Lillooet Regional District (SLRD) and Lil'wat Nation was formed to focus on disaster risk reduction. The joint working Committee includes one Elected Official, one senior Staff and one emergency management Staff member from each organization. The purpose of the PVEMC is to focus on the coordination of emergency planning between communities around preparedness, response and recovery by:

- Focusing on public safety and on seasonal issues – fire, flood and landslides;
- Improving communication and intergovernmental coordination;
- Establishing common ground and a shared sense of direction;
- Strengthening collaborative advocacy and capacity for collaboration; and
- Active and ongoing information sharing.

It should be noted that this is not a decision-making Committee; recommendations that come from the Committee meetings are referred to the respective Boards and Councils for consideration.

To guide the work of the Committee, a Terms of Reference was developed, which includes a shared vision and values for working together. Please see **Appendix A**.

DISCUSSION & COMMENTS

Each participating organization will be bringing the finalized Terms of Reference to their respective Elected Officials for endorsement.

After one year, the Terms of Reference will be reviewed by the PVEMC to ensure it accurately reflects the purpose and function of the Committee. If changes are recommended, this will be brought forward to each Council and Board for approval.

COMMUNICATIONS

The Terms of Reference does not require communication or a community engagement component at this time. However, should the Committee undertake a project that requires communications, the Communications Coordinator from each participating organization will work together and with the Committee to develop a communications plan, and present to each entity prior to execution.

LEGAL CONSIDERATIONS

There are no legal, legislative or regulatory considerations at this time.

IMPACT ON BUDGET & STAFFING

The Terms of Reference does not bind the Village to any financial contributions. However, the PVEMC may request funding from member organizations for special projects, where grant funding is not available.

INTERDEPARTMENTAL IMPACT & APPROVAL

The PVEMC Terms of Reference will not impact the day-to-day operations or any other Village Departments.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

The PVEMC is a joint working group that considers the natural hazards and risks within the Pemberton Valley. All actions that are recommended by the Committee are jointly supported and benefit our neighbouring jurisdictions of Lil'wat Nation and the Squamish-Lillooet Regional District. This is reflected in the Terms of Reference document.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

POTENTIAL GOVERNANCE CONSIDERATIONS

Regional relationship building align with Strategic Priority Two: Good Governance whereby the Village is committed to citizen engagement, being an open and accountable government, and to fiscal responsibility; and Strategic Priority Four: Social Responsibility whereby the Village strives to create a strong and vibrant community, recognizing the importance and benefits of healthy, engaged citizens as well as an accessible and well managed natural environment.

RECOMMENDATIONS

THAT Council approve the Pemberton Valley Emergency Management Committee Terms of Reference as presented.

ATTACHMENTS:

Appendix A: Draft Pemberton Valley Emergency Management Committee Terms of Reference

Prepared by:	Sarah Toews, Emergency Program Coordinator
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

APPENDX A

Pemberton Valley Emergency Management Committee

Terms of Reference

Vision

Working together we are stronger,
recognized individual communities and governments,
comfortably and safely working together to protect our people and the land.

Values

- Protection of the spirit of the land
- Friendship
- Recognition of each other
- Commitment to working together
- Acknowledging the importance of land and our relationship to land
- Trust
- Inclusion
- Openness
- Learning that fosters reconciliation
- Respect
- Honesty
- Personal responsibility and accountability
- Peace
- Reciprocity
- Relevance

Area of Concern

- Lillooet Lake Watershed
 - See attached maps

Purpose

The purpose of this Committee is disaster risk reduction. We are partners and leaders in shaping our current and future communities - this Committee focuses on the coordination of emergency planning between communities around preparedness, response and recovery, by:

- Focussing on public safety;
- Focusing on seasonal issues - fire, flood and landslides;
- Improving communication and intergovernmental coordination;
- Establishing common ground and a shared sense of direction;
- Strengthening collaborative advocacy;
- Building capacity for collaboration;
- Active and ongoing information sharing; and
- Exploring and developing meaningful opportunities for collaborative action on shared priorities and matters of mutual interest and concern.

This Committee will serve as an information exchange, coordinating body, and as a task force to develop emergency related projects.

Committee Structure and Membership

Committee participation and membership is made up of an Elected Official, a Chief Administrative Officer / Chief Operating Officer and an Emergency Program staff member from the following:

- Líl'wat Nation
- Pemberton Valley Dyking District
- Squamish-Lillooet Regional District
- Village of Pemberton

Roles and Responsibilities

Committee members agree to regularly attend meetings, take part in events when possible, and read the materials sent out in advance of the meetings to help provide informed feedback.

It is the responsibility of each organization's representatives to keep their leadership apprised as to the work of the Committee and to obtain the necessary approvals as required.

Process

The Committee will meet on an as-needed basis.

In order to promote candid, open and respectful dialogue, meetings will be attended by Committee members and meeting facilitator(s) only. Special guests and / or experts may be invited by the Committee to participate from time to time.

Members will be given appropriate notice of scheduled meetings and will receive an agenda and other necessary materials prior to each meeting.

Meeting coordination and recording duties will be shared between staff representatives from the member organizations. A meeting host will be determined for the next meeting at the close of each meeting. The host of the meeting shall alternate, with the host organization responsible for the agenda, chairing the meeting and recording the minutes.

Meeting minutes will be distributed via email to the Committee no more than five business days after each meeting. Committee members will have another five business days from the date the meeting minutes are distributed to recommend a change to the meeting minutes after which the meeting minutes will be deemed ready for distribution.

Decision Making

The Committee will strive for consensus-based decisions.

Decision-making Guidelines:

- The whole is greater than the sum of its parts
- We need everyone's wisdom for the wisest result
- Everyone will hear others and be heard
- Committee members will:
 - Test assumptions and inferences
 - Use specific examples and agree on what important words mean
 - Explain reasoning and intent
 - Focus on interests, needs and concerns, not positions
 - Share all relevant information
 - Notice and name undiscussable issues

Communications Protocol

Committee members are free to:

- Speak about their respective organization's participation in the Committee.
- Report out to their respective Boards and Councils.
- Speak at a high level about the Committee.

Committee members will refrain from speaking on behalf of, or representing, the other organizations on the Committee.

There shall be a discussion at the end of each meeting about communicating and reporting out regarding that meeting.

Resources & Budget

Each member organization will be responsible for covering all meeting and travel-related expenses for their respective Committee representatives.

At the discretion of the elected leadership of the Member organizations, the Committee may also explore the potential of grant funding to support operations and/or specific joint projects. Project-specific budgets shall be established with cost allocations mutually agreed upon by the Member organizations.

Terms of Reference Review

The Terms of Reference will be reviewed at the end of the first year, and then as required as determined by the Committee.

Date: January 28, 2020
To: Nikki Gilmore, Chief Administrative Officer
From: Matthew Rempel, Planning & GIS Technician
Subject: Village of Pemberton Gateway Sign Relocation

PURPOSE

The purpose of this report is to seek Council support for an application to apply for a Crown land lease to relocate the southern “Welcome to Pemberton” gateway sign from its current location to a location that is at a closer proximity to Pemberton.

BACKGROUND

In June 2013, the Pemberton & District Chamber of Commerce approached the Village of Pemberton to support a “gateway sign project” which would consist of welcome signs at the south and east (or northerly) extents of the Pemberton boundaries. The cost to undertake the development and installation of both gateway signs was initially established at \$15,433 and the Chamber requested the Village contribute 50% to the initiative (\$7,716.50). The Chamber also committed to undertake the maintenance and repair of the signs.

At the Regular Meeting No.1337, held June 18, 2013, Council supported the Welcome Sign designs, directed Staff to work with the Ministry of Transportation and Infrastructure (MOTI) for approval of the two sign locations (just south of the Stockcar Track and near the entrance of the Industrial Park) and asked Staff to bring back more information respecting the Village’s funding contribution.

Subsequently a report was presented at the Regular Council Meeting No. 1340, held July 9, 2013, in which Staff advised that Innergex had made a commitment of \$5,000 to the project and as a result the total amount sought from the Village was \$5220 (or \$2160 per sign). As the priority was to move forward with the southerly sign the following resolution was passed in which a contribution of \$2,160 was approved:

Moved/Seconded

THAT Council approves an allocation, in the amount of \$1,000, from the Economic Development Fund and \$1,610 from the Community Enhancement Fund to contribute to the construction and installation of the Gateway Sign to the South in partnership with the Chamber;

AND THAT the contribution for the Gateway Sign to the North be considered as part of the 2014 budget deliberations.

CARRIED

Council also instructed Staff to investigate the possibility of including the word “welcome” in the local First Nations language of Ucmalmicwts. Lil’wat Nation was consulted, and Staff was advised that the correct wording to use to reflect “welcome” in Ucmalmicwts would be “Sima7wi!” which means “come to” as there is no direct translation for the word ‘welcome’.

The original Welcome to Pemberton sign, which was located by the entrance to One Mile Lake Park, was removed and the southerly sign was installed at the Village’s most southern boundary by the Stockcar Track, in spring, 2014. A project update was presented to Council in June. At that time, Council was advised that the cost for the sign was higher than initially anticipated and there was a shortfall of \$3,283.95. This resulted in a request for a further contribution of \$5,572.30, plus the added cost for the addition of the First Nations welcome.

Work proceeded with the design and build of the northerly sign which was installed in late 2015. Unfortunately, as a result of a funding contribution from Tourism Pemberton, which would reduce the cost of the project, being conditional to no changes being made to the original sign design the addition of ‘welcome’ in Ucmalmicwts could not be achieved. However, this is a matter the Village has wished to rectify. The additional costs to cover the shortfall of the southerly sign and the construction of the northerly sign was reduced to \$4,072.30 as a result of the contribution of \$3,000 from Tourism Pemberton.

Since the signs have been installed there has been little to no maintenance done to either sign as the Chamber has not had capacity to undertake this work. As a result, on October 21, 2019 the Village approached the Pemberton & District Chamber of Commerce, requesting that the ownership of the Gateway signs be transferred to the Village. The Village accepted ownership of the gateway signs on the 24th of October, 2019.

Since the installation of the southerly sign, there has been some thought with respect to the possibility of moving the sign closer to the Village entrance. In this regard, Staff has reviewed potential locations and is proposing that consideration be given to relocating the sign near the top of One-Mile Lake Park hill, about one kilometer north of the Nairn Falls Campground entrance. The parcel identified as Part of Primary: DISTRICT LOT 239, LILLOOET DISTRICT, Plan 24TR6_NEW_WESTMINISTER, PIN 6088620. This parcel is surveyed crown land with a BC Hydro Transmission line easement above it. Street view and satellite Images of the proposed location can be seen in (**Appendix A**).

DISCUSSION & COMMENTS

Although there are matters to address for both the southern and eastern signs, Staff would like focus on a phased approach starting with the southern gateway sign. Initial inquiries to the Province regarding the application process suggested that timelines to obtain a Crown land tenure through the community institutional program could take up to two (2) years.

Discussions of relocation of the sign located to the south was triggered through several factors including:

- Recent transfer of ownership of the signs from the Pemberton & District Chamber of Commerce to the Village.
- Significant travel time for Staff to maintain and monitor at its current location

- Although the location of the sign is at the municipal boundary, it could be better situated to signify entering the population center of Pemberton. At the current location, the gate way sign can offer a false sense of arrival as you are still 13 kilometers south of Pemberton.

Upon initial discussions with Ministry of Transportation and Infrastructure (MOTI) there was strong support for the relocation of this sign. Having the sign relocated closer to the Village's population center and the speed limit change will emphasize to drivers that they are entering the Village core.

The current signs are expected to need various levels of maintenance in the future which could range from repairing, repainting and/or resurfacing. Due to the lengthy timeline associated with acquiring a Crown land lease, a phased approach will allow Council to determine the amount of resources that should be invested in the Gateway Signs. A consideration for future phases of this project is the inclusion of Ucmalmicwts. As noted above, in 2015 Council originally requested that Staff pursue the inclusion of a welcome in the Lil'wat written language however, due to a funding short fall there was insufficient funding to create and install the inserts using Ucmalmicwts language.

Staff have identified that the southern sign is in immediate need of maintenance, and included a small budget amount in the 2019 budget; however, due to Staff's workload were not able to complete the work. It will be Staff's recommendation that this amount be carried over in the 2020 budget, in order to complete the work. This maintenance work will not include any addition Ucmalmicwts language, unless more funds are allocated to proceed with the work. Staff would however like to initiate the process of applying for a crown land tenure at this time to relocate the southern sign in the future due to the estimated timeline of two (2) years to get the approvals.

COMMUNICATIONS

As the Chamber of Commerce was the lead on the initial Gateway Sign Project, should Council be supportive of Staff's recommendation, Staff will reach out to Chamber representatives to share the location change and rationale.

LEGAL CONSIDERATIONS

There are no legal, legislative or regulatory considerations at this time.

IMPACT ON BUDGET & STAFFING

The application fee to apply for the Crown land lease is \$250 and can be accommodated. The application will be prepared in-house and incorporated within the day to day activities of the Department of Development Services.

INTERDEPARTMENTAL IMPACT & APPROVAL

There are no interdepartmental impacts at this time.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

A review of this project has no impact on other jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options at this time.

POTENTIAL GOVERNANCE CONSIDERATIONS

Application of this Lease Agreement is in alignment with Strategic Priority One: Economic Vitality to support tourism in the Pemberton Valley and Strategic Priority Four: Social Responsibility to create a strong and vibrant community recognizing the importance and benefits of healthy and engaged citizens.

RECOMMENDATIONS

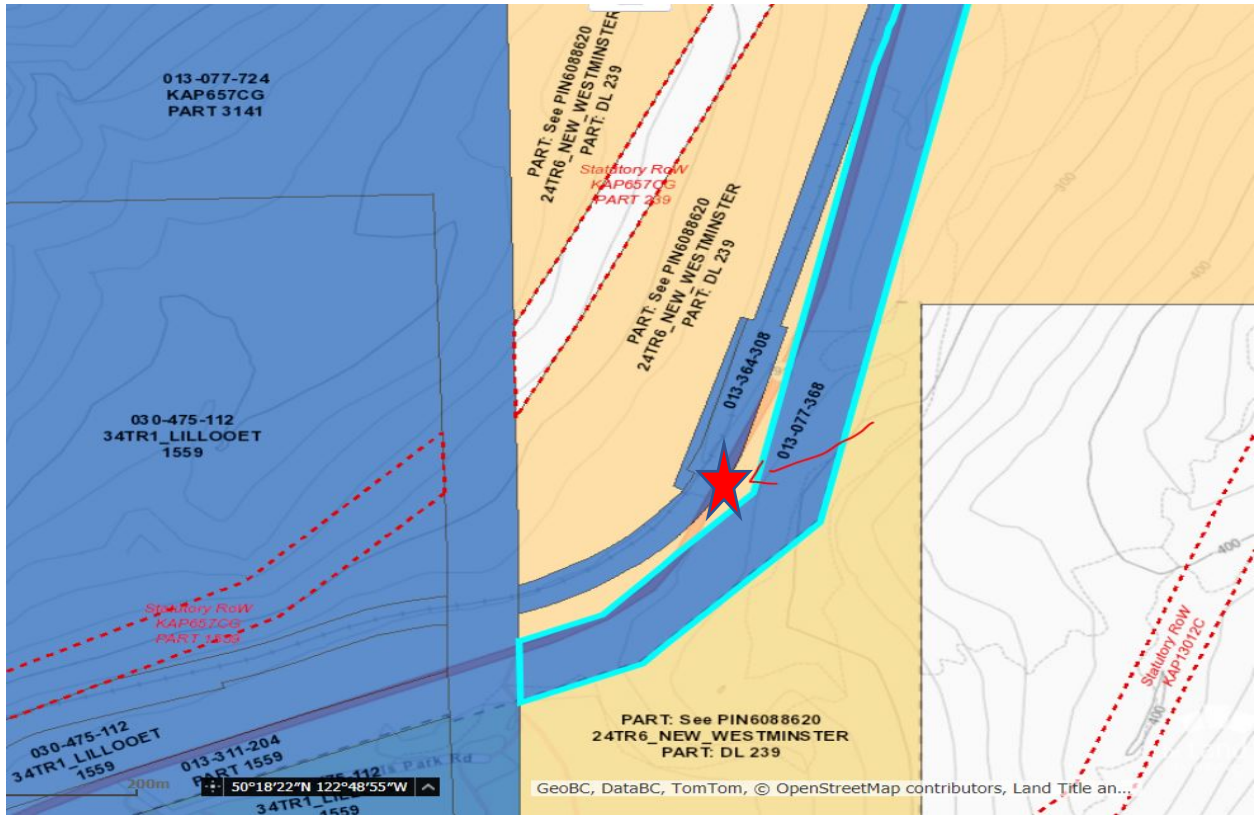
THAT Council endorse an application to apply for a Crown land tenure through the community institutional program to relocate the southern Gateway Sign to Part of Primary: DISTRICT LOT 239, LILLOOET DISTRICT, Plan 24TR6_NEW_WESTMINISTER, PIN 6088620.

Attachments:

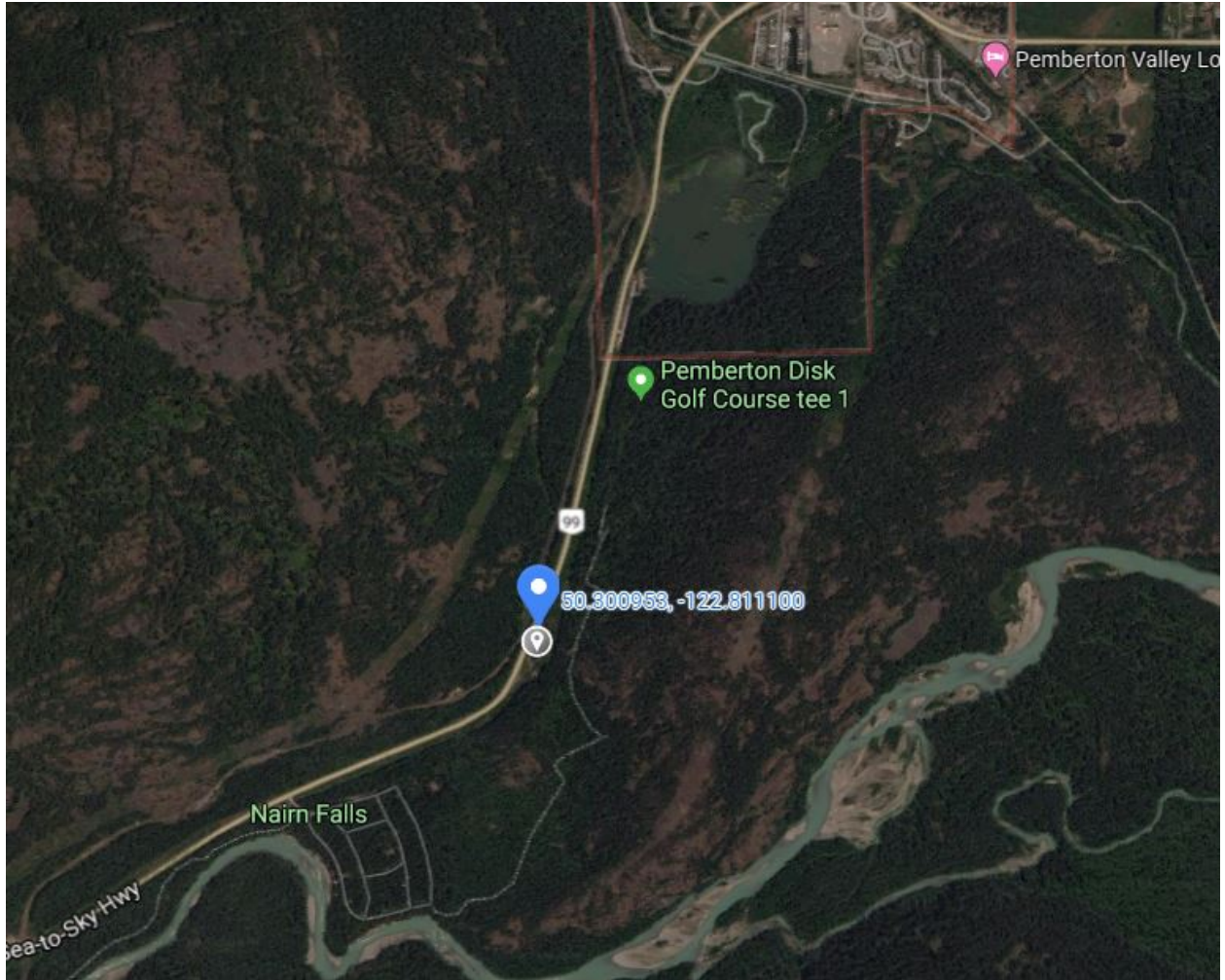
Appendix A: Proposed Gateway Sign Location

Submitted by:	Matthew Rempel, Planning and GIS Technician
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

Appendix A
Proposed Gateway Sign Location



Appendix A
Proposed Gateway Sign Location



January 20 2020

Chair Ted Craddock
 Pemberton and Area Economic Development Collaborative
 Box 100
 Pemberton BC V0N 2L0

Re : Funding request to support Secretariat Services for Collaborative, for 2020

When the Pemberton and Area Economic Development Collaborative developed its Terms of Reference in March 2018, the stakeholders agreed that meeting notes (as opposed to formal Minutes) should be prepared from the meetings and made publicly available, stored on the Data Portal and shareable with respective Boards/Councils by way of a Directors/ Councillor report or Staff Report, to get the Meeting Notes on public record at both the Village of Pemberton and SLRD, to help share information with a broader audience.

The stakeholder organizations also agreed to take turns hosting the gathering, and refurbishing a minute-taker. This latter task proved onerous for the organizations – most members don't have the capacity to add 5-10 hours of Agenda preparation, minute-taking, transcribing, editing etc to their existing task lists.

Meeting #	Date and Host venue	Secretariat
1		
2		
3		
4	March 7 2018, Village of Pemberton	Jeanette Nadon
5	April 3, 2018, Pemberton & District Community Centre	Lisa Richardson, on behalf of the Chamber
6	July 4 2018, Lil'wat Nation	Jeanette Nadon/Jill Brooksbank
7	October 3, 2018, Lil'wat Business Group	Lisa Richardson (on behalf of the Chamber)
8	December 12 2018, Village of Pemberton	Lisa Richardson
9	April 3 2019, Village of Pemberton	Lisa Richardson
10	July 23 019	Lisa Richardson (Shannon Story)
11	October 9 2019	Lisa Richardson (Claire Fuller)
12	December 9 2019, Lower St'at'imx Tribal Council	Lisa Richardson

Having familiarity with the group and its mandate, given my work for the Chamber as the grant-writer applying for the Rural Dividend funds, I was hired once by the Chamber, as their

contribution, to provide the Secretariat support for meeting 5 in April 2018 and again in October 2018. Subsequently, Director Russell Mack offered to fund a year's worth of Secretariat Services (four meetings at \$625 per quarter, meetings 9 -12, held April, July, October and December, as well as cover the cost for meeting #8 held on December 12 2018), out of Area C Select Funds (to a total contribution of \$3000.00)

The scope of work for Secretariat services provided under this contract for 2019 included managing correspondence, preparing Agendas, keeping Minutes, proofing and distributing Minutes for review and uploading to Data Portal. Having a dedicated person on this task has meant the minutes could be completed and disseminated in a timely manner.

Beyond scope work has been contributed in-kind throughout the year – including sitting on the Economic Development Steering Committee and the sub-committee that reviewed the project manager and consultant applications – to an untracked number of hours.

This funding support expired after our December gathering, leaving a service gap as we move into 2020.

I am available to continue to provide this service to the Collaborative, and write to ask the Collaborative to consider allocating ongoing funding support for 2020.

I understand that the proposed meeting schedule for 2020, as the Economic Development Plan work gets underway, is 4 half day quarterly meetings, plus additional phone call in updates/briefings every 3 weeks, led by EcoPlan.

If there is an appetite to continue to fund this service, I can liaise with our Project Manager and consultants and put together a scope of work for secretariat services for 2020 that incorporates the quarterly meetings and update/briefings.

Sincerely,

Lisa Richardson

Date: January 28,2020
To: Nikki Gilmore, Chief Administrative Officer
From: Sheena Fraser, Manager of Corporate & Legislative Services
Subject: Regular Council Meeting Outstanding Resolutions Listing - Update

PURPOSE

To present to Council a listing of the outstanding resolutions from previous Regular Meetings for which action on the matter or item has not been completed or is in progress as at December 31, 2019.

BACKGROUND

As a means of keeping track of outstanding resolutions or action items Staff has developed a resolution/action item tracking listing. This listing is updated after each Council meeting and as matters have been actioned or resolved the issue/matter/item is removed from the listing. This listing is used for internal and administrative purposes and assists Staff with work plan reviews.

DISCUSSION & COMMENTS

Staff initiates action on direction provided by Council through resolutions made at Regular or Special Council meetings. If the direction provided by Council is not in alignment with the current strategic plan, priorities or work plans it may be necessary for Staff to review and adjust the work program to include new activities or initiatives. In some instances, Staff may be required to complete another project or initiative before they are able to action new direction. As well, it may be that direction requires involvement from other jurisdictions or authorities and as such delays may result. Staff work diligently to move all direction by Council forward in a timely and efficient manner.

The current listing of outstanding items is attached as **Appendix A**.

It should be noted that there are some resolutions that remain outstanding which were passed by the previous Council. In this regard, Staff has been working on those items which in some cases were identified as a priority by this Council and as such placed on the 2019 Strategic Priorities Chart. In particular, those include the following:

- Affordable Housing – Development Cost Charges (Strategic Priority and Development Services work plan and incorporated into the Affordable Housing Action Plan project)
- Community Amenity Contribution Policy (Development Services work plan)
- Bylaw Notice Enforcement Bylaw – (Corporate & Legislative Services work plan)

COMMUNICATIONS

There is no communications element required.

LEGAL CONSIDERATIONS

There are no legal considerations at this time.

IMPACT ON BUDGET & STAFFING

There is no impact on budget or staffing.

INTERDEPARTMENTAL IMPACT & APPROVAL

There is no interdepartmental impact or approvals required.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There is no impact on the region or neighbouring jurisdictions

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

POTENTIAL GOVERNANCE CONSIDERATIONS

Presentation of the listing of outstanding resolutions meets with Theme Four: Good Governance in which the Village is committed to being an open and accountable government.

RECOMMENDATIONS

THAT Council receive the report for information.

Attachments:

Appendix A: Regular Council Meeting Outstanding Resolution Listing as at December 31, 2019

Submitted by:	Sheena Fraser, Manager of Corporate and Legislative Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

APPENDIX A

REGULAR COUNCIL OUTSTANDING RESOLUTION LISTING AS AT December 31, 2019

Mtg No	Date	Topic	Resolution	Comment
1442	17-Jan_17	Community Amenity Contribution Policy	THAT staff be directed to draft a new Community Amenities Contribution policy.	STATUS UPDATE: A draft policy has been prepared and in 2018 consideration was deferred to 2019. The draft Policy will be brought forward for review in 2020 following the completion of the Affordable Housing Action Plan.
1463	06-Feb_18	Affordable Housing – Development Cost Charges	THAT consideration of an Eligible Development for Waiving or Reducing Development Cost Charges component be included as part of the Development Cost Charge Bylaw review anticipated for 2018.	STATUS UPDATE: This has been referred to the Affordable Housing Action Plan development and it is anticipated that amendments to the Development Cost Charges Bylaw will be recommended as a result of this process.
1472	12-June-18	Boundary Extension	THAT Staff explore the possibility of a smaller boundary extension initiative that would include only the lands occupied by the independent power projects and present this information at a future Committee of the Whole meeting.	STATUS UPDATE: Staff is reviewing options and will bring this matter back in the future.
1476	4–Sept-18	Bylaw Notice Enforcement Bylaw	<p>THAT Staff be directed to pursue development of a Bylaw Notice Dispute Adjudication System for the Village of Pemberton.</p> <p>THAT Staff be directed to formally request the Minister of the Attorney General to enact a regulation to make the <i>Local Government Bylaw Notice Enforcement Act</i> applicable to the Village of Pemberton.</p> <p>THAT Staff be directed to prepare a Bylaw Notice Enforcement Bylaw, Screening Officer Policy and amendments to existing bylaws as necessary to implement a bylaw adjudication system.</p>	<p>STATUS UPDATE: A draft bylaw has been prepared and it is anticipated that it will be brought forward in February or March.</p> <p>A request was submitted in the fall 2018 to the Ministry and the Village was approved in early 2019.</p> <p>A draft policy is in development and will be brought forward to accompany the Bylaw.</p>
1477	2-Oct-18	Single Use Items – Reduction Strategies	THAT the development of a Single-Use Items Strategy be brought forward for consideration as part of the 2019 strategic planning and budget deliberation process.	STATUS UPDATE: This initiative was not incorporated into the 2019 Strategic Plan Priorities. It will be

APPENDIX A

REGULAR COUNCIL OUTSTANDING RESOLUTION LISTING AS AT December 31, 2019

			<p>THAT correspondence be sent to local businesses seeking information on single-use item reduction strategies they currently implement and seeking feedback on how the Village might be able to support them in their strategies.</p> <p>AND THAT correspondence be sent to the Chamber of Commerce and Tourism Pemberton seeking their assistance in distributing the letter from the Village to their membership.</p>	<p>identified as an item for the Council's consideration in 2020.</p> <p>The Province has launched province wide consultation on this topic with opportunity for public input on new policy opportunities and proposed legislative amendments.</p> <p>As well, given the Federal Government is considering developing legislation respecting single use items and the BC Supreme Court Ruling against the City of Victoria respecting their policy it is recommended that this item be held in abeyance until new information is available for review.</p> <p>STATUS UPDATE: Correspondence was sent to businesses and the feedback has been catalogued.</p> <p>STATUS UPDATE: This was completed.</p>
1486	5-Feb-19	Fougberg Park Development Proposal	<p>THAT Staff be directed to proceed with the development of the Fougberg Park Parking Lot in conjunction with the Downtown Enhancement Project subject to a positive hydrogeologist report;</p> <p>AND THAT Staff secure construction of the Fougberg Park Parking Lot with RONA by way of a formal Agreement.</p>	<p>STATUS UPDATE: This initiative is on hold until there is a better understanding as to whether parking in the downtown has been impacted.</p>
1504	10-Dec-19	Advisory Planning Commission Bylaw	<p>THAT Council direct Staff to review Advisory Planning Commissions Bylaw No. 626, 2009 with a view to relaxing the eligibility requirements for membership on the Commissions.</p>	<p>STATUS UPDATE: Review of the Advisory Planning Commission has been incorporated into the Development Services Department 2020 work plan.</p>

Date: January 28, 2020
To: Nikki Gilmore, Chief Administrative Officer
From: Sheena Fraser, Manager, Corporate & Legislative Services
Subject: Vaping Products Regulations – Local Government Powers

PURPOSE

The purpose of this report is to provide information with respect to action the Village could take to prevent children from obtaining vaping products.

BACKGROUND

At the Regular Council Meeting No. 1405, held December 10, 2019, in response to the increase in use of vaping products by young people, Councillor Craddock put forward the following Notice of Motion:

***THAT** Council direct Staff to explore various regulatory measures and actions within the Village of Pemberton jurisdictional powers to help prevent children from obtaining vape products.*

As per the Council Procedure Bylaw process, the Motion was considered at the Regular Council Meeting No. 1506, held January 14, 2020, and the resolution was passed.

DISCUSSION & COMMENTS

In 2016, the BC government established legislation with respect to the sale of both tobacco and vaping products under the *Tobacco and Vapour Products Control Act*¹. The *Act*, which is accompanied by the *Tobacco and Vapour Products Control Regulation*², establishes the requirements by which all retailers and users of vapour and tobacco products must adhere to and further sets out the following:

- Restrictions on the sale, distribution and advertising or promotion of tobacco and vapour products including prohibiting sale of tobacco and vapour products to minors under 19 years of age, prohibiting sale of cigarettes in packages of less than twenty, and requiring warning signs at points of sale;
- Restrictions on where tobacco and vapour products may be sold, offered for sale or distributed;
- Restrictions on where tobacco and vapour products may be used;
-

¹ http://www.bclaws.ca/civix/document/id/complete/statreg/96451_01

² http://www.bclaws.ca/civix/document/id/complete/statreg/232_2007

- Bans smoking and vaping in indoor public and workplaces and bans all tobacco and vapour use in schools and on school grounds;
- Restrictions on the retail display of tobacco and vapour products and the advertising or promotion of the use of tobacco and vapour products; and
- Specifying the powers of enforcement officers, and their right to seize and detain items that may constitute evidence of a tobacco or vapour product contravention or an offence.

As well, the *Act* establishes that the power to make regulations respecting the above sits with the Lieutenant Governor in Council.

In 2018, the Federal Government updated the *Tobacco Products Act* and enacted the *Tobacco and Vaping Products Act (TVPA)*³ to regulate the manufacture, sale, labelling and promotion of tobacco and vaping products sold in Canada. As a result of the growing use of vaping products and the availability of those products in Canada, the new TVPA created legal framework for regulating vaping products to protect young people.

In November 2019, in response to concerns related to the increase in use of vaping products, the Province announced a 10 Point Action Plan targeted to address youth using vaping products. The actions are as follows:

1. Regulate nicotine content in vapour products.
2. Regulate the sales of flavoured vapour products.
3. Implement new labelling requirements.
4. Strengthen restrictions on public advertising.
5. Enhance compliance and enforcement.
6. Increase the provincial sales tax on vapour products and accessories.
7. Create a provincial youth advisory committee to support and advise on youth vaping, education, social awareness and other initiatives.
8. Distribute a Youth Informed Vaping Prevention Toolkit to all schools for students, parents and educators.
9. Launch a youth vaping social marketing campaign.
10. Enhance quit vaping resources for youth wanting to quit.

The Province also sent correspondence to the new Federal Minister of Health advocating for the Federal Government to move quickly on initiatives to address concerns respecting the increase in use of vaping products. A copy of the letter, which was issued publicly, is attached as **Appendix A**.

It should be noted that provincial governments do not have the authority to regulate the manufacture, sale, labelling and promotion of tobacco or vaping products rather that is the role of the Federal government through the *Tobacco and Vaping Products Act* noted above. There are other federal acts that apply with respect to tobacco and vaping including the *Food and Drug Act*, *Canada Consumer Product Safety Act* and the *Non-Smokers Health Act* to name a few.

As the power to legislate the sale and use of tobacco and vaping products rests with the federal and provincial governments, local government is not able to put in place greater restrictions. That said, local government does have the ability to establish a bylaw to regulate smoking within its jurisdiction. In this regard, in 2018 the Village reviewed its Smoking Regulations Bylaw and

³ <https://laws-lois.justice.gc.ca/eng/acts/T-11.5/>

updated it to include vaping. The Bylaw was reviewed and supported by the Ministry of Health and Vancouver Coastal Health Authority prior to adoption. As such, under the Smoking

Regulations Bylaw No. 848, 2018, smoking and vaping is prohibited in public buildings and places including schools, recreation areas, playgrounds and other public outdoor venues (see **Appendix B**). The Bylaw supports provincial regulations and allows the Village to address issues of concern related to smoking and vaping in public places.

Unfortunately, the Village, as a local government, does not have the jurisdiction to regulate or ban the sale of products or control how products are advertised as that lies within the jurisdiction of the provincial and federal government. However, the Village does have the ability, through its Local Government Association and the Union of British Columbia Municipalities (UBCM) to lobby the provincial government to strengthen legislation with respect to the use of vaping products.

As a result of the research done to prepare this report Staff located an article from the National Post which provides a brief overview of approaches to vaping regulations put in place by provincial governments in Canada (see **Appendix C**). Although many of the provinces' approaches to addressing the increase in vaping are similar and, in most cases, mirror existing smoking regulations, it was noted that the province of Prince Edward Island is considering raising the legal age to buy tobacco and e-cigarettes from 19 to 21. As such, Council may wish to consider submitting a resolution to the Lower Mainland Local Government Association (LMLGA) Annual General Meeting calling upon the Province to, for example, consider raising the age limit to purchase vaping products from 19 to 21 or higher.

COMMUNICATIONS

There are no communications considerations at this time.

LEGAL CONSIDERATIONS

As noted above, local government does not have the legislative authority to implement regulations related to the sale or distribution of tobacco and vaping products but is able to establish prohibitions of use in public areas.

IMPACT ON BUDGET & STAFFING

This report was prepared in-house and incorporated into the daily activities of the Department of Corporate & Legislative Services.

INTERDEPARTMENTAL IMPACT & APPROVAL

There are no interdepartmental impacts.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There are no impacts on other jurisdictions.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

POTENTIAL GOVERNANCE CONSIDERATIONS

The following recommendation aligns with Strategic Priority Two: Good Governance, and Strategic Priority Four: Social Responsibility.

Strategic Priority Two: Good Governance
Strategic Priority Four: Social Responsibility

RECOMMENDATIONS

THAT Council consider preparing a resolution to the Lower Mainland Local Government Association Annual General Meeting calling upon the Province to consider raising the age limit to purchase vaping products from 19 to 21 or higher.

ATTACHMENTS:

Appendix A: Letter to Federal Minister of Health

Appendix B: Village of Pemberton Smoking Regulations Bylaw No. 848, 2018

Appendix C: National Post Article, November 21, 2019

Prepared by:	Sheena Fraser, Manager, Corporate & Legislative Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer



1148690

November 15, 2019

The Honourable Ginette Petitpas Taylor
Minister of Health
hcmminister.ministresc@canada.ca

Dear Honourable Ginette Petitpas Taylor:

Protecting the public health of our youth is paramount to the Government of British Columbia. As jurisdictional powers in Canada are a shared responsibility between the provinces and the federal government it is critical that all levels of government act responsibly and swiftly to protect Canadians from the harms of vapour products.

As outlined in British Columbia's responses to Health Canada's consultation on vaping regulations, we are gravely concerned by the rapid rise in vaping by youth due to the known and unknown health harms and the risk of nicotine addiction. In 2016, British Columbia's *Tobacco and Vaping Products Control Act* came into force. While most provinces and territories implemented legislation at this time to address the vaping problem, Federal legislation did not come into effect until May of 2018. We acknowledge that Health Canada has reached out the past year to jurisdictions to provide support for developing their own legislation to address this issue.

On September 4, 2019, in response to the evolving situation in the United States, a public health warning about the use of vapour products as a result of acute pulmonary illness and deaths from these products was issued by Health Canada. The evidence is mounting on the harms of vaping with seven probable or confirmed cases of severe lung illness related to vaping in Canada with three in British Columbia, and over 2000 possible cases of severe lung disease and 39 deaths reported deaths out of the U.S. to date.

Yet, important regulatory measures that Health Canada have consulted on, including: restricting products on the market that attract youth such as sweet and fruit-like flavours, from advertising directly to youth in print and in public areas such as bus shelters and community spaces, packaging and labelling requirements, restricting the concentration or delivery of nicotine, and online retail access, continue to be absent. The aggressive actions by industry to entice vulnerable youth to take up vaping must be stopped. Regulatory action has been far too slow to respond to this public health issue facing our children and youth in Canada.

...2

With a new government forming, immediate federal action to respond to this public health issue including the risk of nicotine addiction facing children and youth in Canada is even more urgently required. In the absence of federal action, British Columbia has developed a Provincial Vaping 10 Point Action Plan that takes comprehensive action to address the harms of vaping in youth as follows:

1. Regulate nicotine content in vapour products.
2. Regulate the sales of flavoured vapour products.
3. Implement new labelling requirements.
4. Strengthen restrictions on public advertising.
5. Enhance compliance and enforcement.
6. Increase the provincial sales tax on vapour products and accessories.
7. Create a provincial youth advisory committee to support and advise on youth vaping, education, social awareness and other initiatives.
8. Distribute a Youth Informed Vaping Prevention Toolkit to all schools for students, parents and educators.
9. Launch a youth vaping social marketing campaign.
10. Enhance quit vaping resources for youth wanting to quit.

British Columbia is advancing this comprehensive action plan to ensure our children and youth are protected from the harms of vaping. I urge you and your government to respond with like comprehensiveness and urgency to advance the measures your government has consulted on including restricting public advertising and print media, online marketing and retail sales, regulating nicotine content of vapour products, and further restricting flavoured products that are appealing to youth such as candy and fruit-like flavours.

The time to act is now. I look forward to your response.

Sincerely,



Adrian Dix
Minister

pc: Dr. Stephen Lucas, Deputy Minister, Federal Ministry of Health
Mr. Stephen Brown, Deputy Minister of Health, Province of British Columbia

APPENDIX B

VILLAGE OF PEMBERTON

BYLAW NO. 848, 2018

Being a bylaw to regulate smoking in the Village of Pemberton

WHEREAS it has been determined that second-hand smoke is a health hazard and nuisance for many inhabitants of and visitors to the Village of Pemberton;

AND WHEREAS the Village of Pemberton has satisfied the preconditions to adopting this Bylaw set out in the *Public Health Bylaws Regulation including amendments up to B.C. Reg. 255/2016, and any amendments or replacements thereof*;

NOW THEREFORE the Council of the Village of Pemberton, in open meeting assembled, **ENACTS AS FOLLOWS:**

PART 1: CITATION

1.1. This Bylaw may be cited as “Village of Pemberton Smoking Regulation Bylaw No. 848, 2018.”

PART 2: DEFINITIONS

2.1. In this Bylaw:

Bank includes credit union, trust company, savings or loan company or other financial institution;

Building means a structure fully or substantially enclosed with walls and/or roofs, and used for the shelter or accommodation of persons, animals, chattels or things or any combination thereof;

Bylaw enforcement officer means a person appointed to that position for the Village by the Chief Administrative Officer.

Common area includes, but is not limited to, lobbies, foyers, stairwells, elevators, corridors, cloakrooms, washrooms, food fair seating areas, and other public areas of a *Building*;

Food service establishment means any place of business where food intended for public consumption is sold, offered for sale, supplied, handled, prepared, packaged, displayed, served, processed, stored,

transported or dispensed, and includes a patio used in conjunction with that place;

Fully or substantially enclosed means a *Building* or structure, vehicle or any other place having a roof or other covering where more than 50% of the wall space is enclosed by any material that does not permit air to flow easily through it.

Licensed establishment means any establishment licensed under the provisions of the *Liquor Control & Licensing Act*.

Outdoor customer service area means a part of private or public property located immediately outside of a restaurant, retail food service, neighbourhood public house or licensed lounge whether partially enclosed or unenclosed, including a balcony, patio, yard, or sidewalk that is connected to or associated with a Business or use in a *Building* or *Premises* that includes the service of food or beverages, which may include alcoholic drinks, to customers or other persons for consumption on site;

Outdoor venue means a place that is not *fully or substantially enclosed* and is used for the assembly of persons for such purposes as worship, entertainment, recreation, business or amusement;

Personal services establishment means a place of business in which a person provides a service to or on the body of another person, and includes, but is not limited to a barber shop, beauty parlour, health spa, massage parlour, tattoo shop, sauna and steam bath;

Place of public assembly means a *building* or *structure* used for the assembly of persons for such purposes as worship, entertainment, recreation, business or amusement;

Premises means a portion of a *Building* of which a person has exclusive possession;

Responsible person means a person who owns, controls, manages, supervises, operates, or holds:

- (a) A *business* or other use that occupies all or substantially all of a *building*;
- (b) A *business* or other use that occupies a *premises*;
- (c) A *business*;

- (d) An *outdoor service area*;
- (e) A *common area*;
- (f) An *outdoor venue*;
- (g) A *vehicle for hire*; or
- (h) A permit for any outdoor public event or activity that the Municipality has authorized by the issuance of a permit and to which this Bylaw applies,
- (i) And, in respect of a *common area*, includes a strata corporation or cooperative association;

Retail establishment means a *Building, Structure*, or other place where goods or services are exposed or offered for sale by retail;

School property means property that is:

- (a) owned or leased by, or operated under the authority of, a board established under the *School Act* or the *Independent School Act*, and
- (b) used for the purposes of delivering educational programs or other learning programs,

and includes real property and improvements;

Smoke or *smoking* means to inhale or exhale smoke or vapour from or burn or carry a lighted cigar, cigarette, pipe, vaporizer, electronic cigarette or other lighted or activated smoking equipment that burns or vapourizes tobacco, cannabis or other weed or substance but does not apply to the ceremonial use of tobacco in connection with a traditional aboriginal cultural activity.

Sporting event means an organized athletic competition.

Structure includes part of a structure;

Village means Village of Pemberton.

PART 3: AREAS OF SMOKING PROHIBITION

3.1. Responsible Person Obligations

- a) The *responsible person* of any of the following:

- i. a *retail establishment*;
- ii. a *personal services establishment*;
- iii. a *bank*;
- iv. a hospital or health clinic;
- v. a *food service establishment*;
- vi. a taxicab or a public bus;
- vii. a *place of public assembly*;
- viii. a billiard or pool hall;
- ix. a *licensed establishment*;
- x. any other *building, structure*, vehicle, place or area that is *fully or substantially enclosed* and:
 - (a) is a place to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry, or
 - (b) is a prescribed place under the *Tobacco and Vapour Products Control Act (B.C.)*

must not cause, permit or allow a person to *smoke* while within any such *building, structure*, vehicle, place, or area.

- b) The *responsible person* of any of the following:
 - i. a *retail establishment*;
 - ii. a *personal services establishment*;
 - iii. a *bank*;
 - iv. a hospital or health clinic;
 - v. a *food service establishment*;
 - vi. a *place of public assembly*;

- vii. a billiard or pool hall;
- viii. a *licenced establishment*;
- ix. any other *building, structure*, vehicle, place or area that is *fully or substantially enclosed* and:
 - (a) is a place to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry, or
 - (b) is a prescribed place under the *Tobacco and Vapour Products Control Act (B.C.)*,

must not cause, permit or allow a person to *smoke* within six (6) metres from a doorway, window or air intake of the *building, structure*, place, or area.

3.2. Recreational Areas, Transit Shelters and School Property

- a) No person shall light a cigarette, cigar, pipe or other smoking equipment, *smoke*, or use tobacco or cannabis in any other manner in, at, on or within 25 metres of any of the following:
 - i. an *outdoor venue*;
 - ii. a playground;
 - iii. a playing field;
 - iv. a place at which a *sporting event* is occurring;
 - v. a transit shelter;
 - vi. *school property*
- b) *Smoking* is prohibited in all locations in the Village of Pemberton Zoned P-1 (Public), PR-1 (Parks and Recreation), OR-1 (Outdoor Recreation) and E-1 (Education) as per Zoning Bylaw No. 832, 2018 and any amendments and replacements thereof.

PART 4: SIGN REQUIREMENTS

- 4.1. A *responsible person* shall, in respect of the *building, premises, outdoor customer service area, common area, vehicle for hire* or outdoor public event which he or she owns, controls, manages or supervises, post a sign that:
- b) is prominently displayed and maintained at the applicable location;
 - c) if the sign is posted by a door, window or air intake of a building, structure, place or area that is fully or substantially enclosed, contains the text “No Smoking within 6 Metres” in capital or lower case letters or a combination of both;
 - d) In respect of a place that is not fully or substantially enclosed, or in respect of a vehicle, contains the text “No Smoking” in capital or lower case letters or a combination of both.
 - e) Consists consist of two contrasting colours, except that if the lettering is on a clear panel, the lettering must contrast to the background colour;
 - f) includes the text “Village of Pemberton Smoking Regulation Bylaw No. 843, 2018” and “Maximum Penalty \$10,000” in letters of not less than one (1) centimetre in height.
- 4.2. A person must not remove, alter, conceal, deface or destroy any sign required under this Bylaw.

PART 5: POWER TO INSPECT

- 5.1. A *bylaw enforcement officer* has the right of entry and may enter at all reasonable hours onto any land or into any *building* to which this Bylaw applies in order to ascertain whether the provisions of this Bylaw are being complied with.

PART 6: OBSTRUCTION

- 6.1. A person must not interfere with, delay, obstruct or impede a *bylaw enforcement officer* or designate or other person lawfully authorized to enforce this Bylaw in the performance of duties under this Bylaw.

PART 7: OFFENSE, PENALTIES AND ENFORCEMENT

7.1. In respect of this Bylaw:

- a) Every person who violates a provision of this Bylaw, or who neglects to or refrains from doing anything required to be done by a provision of this Bylaw, is guilty of an offence and is liable to the penalties imposed under this Bylaw or any other applicable bylaw of the municipality, and is guilty of a separate offence each day that a violation continues to exist.
- b) Any person who contravenes any of the provisions of this Bylaw commits an offence punishable upon summary conviction and is liable to a fine of not more than \$10,000.00 or to imprisonment for not more than six months or to both. Each day that an offence continues shall constitute a separate offence.
- c) Pursuant to Section 264 of the *Community Charter*, S.B.C. Chapter 26, this Bylaw may be enforced by means of a ticket issued pursuant to the Village of Pemberton Municipal Ticket Information Utilization Bylaw as replaced or amended from time to time.

PART 8: SCHEDULES

8.1. The following schedules are attached to and form part of this Bylaw and are enforceable in the same manner as this Bylaw:

Schedule "A" - Fines

PART 9: SEVERABILITY

9.1. If any section or lesser portion of this Bylaw is held to be invalid by a court of competent jurisdiction, such invalidity shall not affect the remaining portions of the Bylaw.

PART 10: REPEAL

10.1. Village of Pemberton "Smoking Regulation Bylaw No. 843, 2018" is hereby repealed.

PART 11: EFFECTIVE DATE

11.1. This Bylaw comes into force the day it is adopted.

READ A FIRST TIME this 27th day of November, 2018.

READ A SECOND TIME this 27th day of November, 2018.

READ A THIRD TIME this 27th day of November, 2018.

DEPOSITED with the Minister of Health this 7th day of December, 2018.

ADOPTED this 11th day of December, 2018.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

SCHEDULE "A"

FINES

Bylaw Section	Description	Penalty
3.1 & 3.2	Areas of Smoking Prohibition (Personal)	\$100.00
3.1 & 3.2	Areas of Smoking Prohibition (Responsible Person)	\$200.00
4.1	Sign Requirements	\$100.00
4.2	Remove or deface Sign	\$100.00
6.1	Interfere with or Obstruct Enforcement Officer	\$300.00

A brief look at provincial approaches to vaping regulations



[THE CANADIAN PRESS](#)

November 20, 2019

11:50 AM EST

Filed under

With the growing popularity of e-cigarettes, or vaping, health organizations across the country have been pressing for action to limit what they see as a health threat — particularly to young Canadians. The following is a brief summary of the regulatory measures provinces and territories have enacted in an attempt to deal with the situation.

BRITISH COLUMBIA

The B.C. government introduced a 10-point plan on Nov. 14 that includes cutting nicotine content in vapour pods, restricting flavours aimed at young people, increasing taxes and supporting youth-led anti-vaping campaigns. The plan also includes requiring health warnings on packaging and prevents advertising in areas where youth spend time, including bus shelters and community parks. The government said the new regulations will take effect in the spring of 2020.

ALBERTA

Alberta has no provincial legislation to address vaping, however, some of its municipalities have bylaws that restrict e-cigarette use in public places. The province's health minister, Tyler Shandro, has also asked for a review of tobacco and smoking legislation, with a focus on regulating vaping, as soon as this fall. The government says the review will help it develop strategies to protect Albertans from the harms of vaping, tobacco and tobacco-like products, and assess the effectiveness of current legislation.

SASKATCHEWAN

The Saskatchewan government has passed amendments to its Tobacco Control Act to bring regulation of vaping in line with existing tobacco legislation. The new rules will restrict the sale of vaping products to people 18 and older and prohibit the promotion of such products in businesses frequented by young people, such as arcades, theatres and amusement parks. The use of vape products will also be restricted in and around public buildings, including schools and school grounds.

The province says it expects the new regulations to be in force early in the new year.

MANITOBA

The Manitoba government's Non-Smokers Health Protection and Vapour Products Act prohibits vaping by people under the age of 18. It also bans vaping in indoor public places like schools, libraries, hospitals, malls, restaurants and indoor workplaces. The province's ban on the advertising and promotion of tobacco products covers e-cigarettes as well.

ONTARIO

Ontario has announced that as Jan. 1, 2020, it will ban the promotion of vaping products in convenience stores and gas stations. The government said the decision was made in response to new research that shows vaping is on the rise among the province's youth. However, the promotion of vaping will still be allowed in specialty vape and cannabis shops, which are open to people 19 and older.

QUEBEC

In Quebec, the sale and supply of vape products to anyone under the age of 18 is illegal, and photo ID is required to buy such products. The online sale of vape products, as well as their use, is banned wherever tobacco smoking is banned. Electronic cigarette advertising — except ads in newspapers or magazines that have an adult readership of not less than 85% — is prohibited, as is the display of e-cigarettes in stores accessible to people under age 18. However, adding flavours to the liquids used in e-cigarettes remains legal, whereas it is not for tobacco products.

NEW BRUNSWICK

New Brunswick bans the sale of e-cigarettes and e-juices to people under age 19, and no one under that age is allowed to enter a vape shop unless accompanied by an adult. Outdoor advertising by vape shops is prohibited and promotional material inside the shops cannot be viewed from the outside. Restrictions on promotional materials that apply to tobacco in other retail shops also apply to e-cigarettes. The sale of flavoured tobacco, including menthol, is also banned in New Brunswick.

NOVA SCOTIA

Nova Scotia banned the sale of e-cigarettes to anyone under 19 in 2015. Vaping is also prohibited in any venue where tobacco smoking is banned, and vape shops are not allowed to display e-cigarette advertising outside their businesses. In October, Premier Stephen McNeil said his government was also looking at

regulations that could ban flavoured vaping products. He said a series of potential regulatory changes were being considered, including a requirement for licences to sell vaping products, similar to those required to sell tobacco.

PRINCE EDWARD ISLAND

P.E.I. prohibits the sale of vaping products to people under the age of 19, and e-cigarette sales are banned wherever tobacco sales are prohibited. Vape shops are not allowed to display e-cigarette devices in a way that makes them visible from outside the premises. Vaping or product sampling in retail outlets is prohibited, as it is in a public place or workplace. Any advertising that is misleading regarding the characteristics, health effects and health hazards of vaping products is also illegal. However, the province is on the verge of passing strict measures that would see it have the highest age restriction in the country: A private member's bill would raise the legal age to buy tobacco and e-cigarettes from 19 to 21, ban certain flavours of e-cigarettes and restrict where the products can be sold.

NEWFOUNDLAND AND LABRADOR

Newfoundland and Labrador bans the sale of vaping products to people under age 19. Sales of such products are also banned wherever tobacco sales are banned, and promotional materials for vaping products cannot be visible inside or outside the shop where they're sold. Vape shops are allowed to operate in the province providing they only sell vapour products.

YUKON

Yukon does not currently have any laws dealing with vaping. However, a bill was introduced in its legislative assembly in October that would, if passed, set the minimum age for buying vape products to 19 and prohibit the display or advertising of such products.

NORTHWEST TERRITORIES

In the Northwest Territories, the Smoking Control and Reduction Act was passed in August but is not yet in effect. The rule changes would regulate the sale, display and advertising of vape products and the substances used in e-cigarettes. It would prohibit the use of these products by people under the age of 19 and ban the sale of food items that are designed to resemble vape (and tobacco) products. The sale of vape products at locations such as schools, hospitals, pools and recreational facilities would also be banned.

NUNAVUT

In Nunavut, current regulations only dictate where people can vape, but the territory's chief medical officer of health has said amendments to the territory's

Tobacco Control Act to put stricter restrictions on vaping will likely be implemented sometime in 2020. Dr. Michael Patterson said the new rules would likely mirror tobacco regulations, which ban flavoured tobacco and flashy packaging aimed at enticing young people.

Date: January 28, 2020
To: Nikki Gilmore, Chief Administrative Officer
From: Lisa Pedrini, Manager of Development Services
Subject: Development Services 2019 Fourth Quarter Report: October – December

PURPOSE

The purpose of this report is to inform Council of the activities of the Development Services Department for the Fourth Quarter of 2019.

BACKGROUND

Quarterly reports will be provided throughout the current year as a means of keeping Council up to date with building, planning and development activities.

DISCUSSION & COMMENTS

This report provides an overview of the number of permits issued between October 1st, 2019 and December 31st, 2019 in the following areas:

BUILDING DIVISION

October - December 2019 - Building Permit Overview

A breakdown of building permit data for the Fourth Quarter of 2019 is provided below:

Type of Permit	# of BP's Issued	Value of Construction	Permit Fees
Single Family Dwelling	4	\$2,042,213.45	\$15,502.30
Single Family Dwelling with suite	1	\$769,670.00	\$5,690.00
Manufactured Homes (mobile)	0	0	0
Multi Family Dwelling (owned)	1	\$1,823,076.92	\$14,100.00
Multi Family Dwelling (rental)	0	0	0
Industrial (new)	1	915,425.00	6,707.80
Institutional	0	0	0
Farm Building	0	0	0
Other (Decks, Stairs, Reno, Plumbing, etc.)	10	\$55,000.00	\$2,400.00
Tenancy Improvements (Commercial/Industrial)	2	\$20,000.00	\$200.00
Total Permits – 4th Quarter 2019	19	\$5,625,385.37	\$44,600.10
2019 – Total Permits	83	\$34,732,988.42	\$298,207.24
2018 – Total Permits	78	\$25,054,114.00	\$263,486.00
Comparison of 2018 to 2019 (percent increase from 2018 to 2019)*		39%	+\$34,721.21

Development Cost Charges Overview

The following Development Cost Charges were collected in 2019:

Fund	DCCs Collected in 4 th Quarter	Total DCCs Collected in 2019
Roads	\$2,254.04	\$13,819.20
Drainage	\$114.52	\$1,307.75
Sewer	\$5,434.60	\$18,789.61
Water	\$2,639.52	\$9,339.97
Parks	\$3,507.48	\$3,507.48
TOTAL	\$13,950.16	\$46,764.01

PLANNING DIVISION

2019 Current Development Applications

A list of applications currently in-house is provided below; information new to the Fourth Quarter is shown in **bold font**.

Application #	Project	Status
DP016	Wye Lands – Combined Commercial Residential Development	Application Review in Process
OR127	Sunstone – OCP and Zoning Amendment to Residential	Adopted November 19th 2019
OR128	1400 Oak Street – PSS OCP and Zoning Amendment to Residential	In Process
SO71	1368 Fernwood – 4 Lot Subdivision	In Process
SO74	1351 Cedar Street – Lot Split	In Process
SO75	1350 Aster Street- SLRD/VOP Lot Split	In Process
SO76	1400 Oak Street – PSS Lot Split	In Process
SO77	7622 Seven O’Clock Drive - Stop Up and Close	Received; In Process
SO78	Sunstone – Phase 2	Received; In Process
SAP 2019-05	2000 Sabre Way	In Process
SAP 2019-09	PSS, 1400 Oak Street	Application on hold pending OR128 and SO76 approval
SAP 2019-13	1368 Fernwood Drive	In Process

DPA: Development Permit
 DVP: Development Variance Permit
 LL: Liquor Licence

SO: Subdivision
 BoV: Board of Variance
 CL: Cannabis Licence

DPm: Minor Development Permit
 OR: OCP/Zoning Amendment
 SAP: Site Alteration Permit

2019 Long Range Planning Projects

The following is a list of long range planning projects and their respective status.

Project	Status
Hillside Development Design Guidelines	In Process - Consultation with Developers Completed
Affordable Housing Action Plan	Approved, November 5, 2019
Mount Currie Rock Slide Risk Assessment Strategy	In Process
Community Amenity Contribution Policy	In Process
Sign Bylaw	In Process
Regional Growth Strategy Review	Adopted, October 23, 2019
Development Procedures Bylaw Update	In Process
Cycling Network Plan	In Process – Draft plan to be presented to COTW in January

COMMUNICATIONS

The Development Services Department works with the Communication Coordinator to regularly update the Village’s website with current information related to planning and building and to meet statutory requirements related to notification as needed.

LEGAL CONSIDERATIONS

There are no legal considerations as this report is being presented for information purposes.

IMPACT ON BUDGET & STAFFING

The Development Services Division operates on a cost recovery basis as per the *Development Procedures Bylaw No. 725, 2013*, as amended from time to time. All applications for development, subdivision, temporary use and building permits have fees associated with the review. If the review of development applications exceeds the deposit, then any additional time is cost-recoverable from the applicant.

INTERDEPARTMENTAL IMPACT & APPROVAL

The Development Services Division works closely with all Village Departments through referrals and coordination of public hearings, reports, and presentations to Council, negotiations and financial impacts.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There are no impacts on the region or neighbouring jurisdictions.

ALTERNATIVE OPTIONS

This report is presented for information. There are no alternative options for consideration.

POTENTIAL GOVERNANCE CONSIDERATIONS

The services provided by the Development Services Division meet with:
Strategic Priority One: Economic Vitality;
Strategic Theme Two: Good Governance;
Strategic Theme Three: Excellence in Service; and
Strategic Theme Four: Social Responsibility.

RECOMMENDATIONS

THAT the Development Services 2019 Fourth Quarter Report be received for information.

Submitted by:	Lisa Pedrini, Manager of Development Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

Date: January 28th, 2020
To: Nikki Gilmore, Chief Administrative Officer
From: Tom Csimas, Manager of Operations and Projects
Subject: Operations Department Fourth Quarter Report: October – December 2019

PURPOSE

The purpose of this report is to inform Council on the activities of the Department of Operations for the Fourth Quarter of 2019.

BACKGROUND

Quarterly reports are provided throughout the year as a means of keeping Council up to date with the Public Works Capital and Operational projects and activities.

DISCUSSION & COMMENTS

The Fourth Quarter was mainly focused on winter snow and ice removal preparations, specifically due to the new downtown configurations. A major component of the preparations was communicating the requirement for downtown business owners to refrain from using salt on the new concrete sidewalks, and awareness around snow dumping areas. The Village provided gravel to all local businesses and assisted in the regular removal of snow and ice as per the updated Snow and Ice Removal Policy. A second Skidsteer (Bobcat) was rented and a snow blower attachment was purchased, and both were utilized frequently and have proven to be invaluable for our winter operations. Also, the downtown drainage design has proven to be incredibly effective, and 'paver/utility strips' have provided beneficial snow storage areas during heavy snow events.

This quarter also saw improved communications and appearance for the Public Works crew, as we invested in radio improvements and new embroidered winter-wear Hi-Visibility uniforms.

Below is an overview of projects and maintenance works completed in the Fourth Quarter.

Regular Maintenance and Small Projects

Public Works

- Sanitary lift stations, Wastewater Treatment Plant, and Water Conditioning Plant regular inspections, maintenance, and operations
- Pothole repairs in preparation for winter snow removal operations
- Drainage ditch re-establishment project throughout the Village
- Culvert installation on Stonecutter Rd. (Industrial Park)
- Assistance with material removal for BMX track modifications
- Village offices roof drainage/gutter maintenance
- Removal of Graffiti on Eagle Dr lock block wall and water reservoir

- Purchase and installation of new Christmas Lights
- Cautionary speed limit signage installed on Pemberton Farm Rd East

Parks

- Ongoing garbage collection of public receptacles and cleaning of public bathrooms
- Regular grass mowing and trimming of all parks, boulevards, and green spaces
- Watering and maintaining garden beds and planter boxes throughout town as well as new Recreation Site Soccer fields
- Winterization of parks and open spaces
- Repair/replace rotten wooden planks on One Mile Lake Boardwalk
- Preliminary discussions/action regarding fresh water intake for One Mile Lake

2019 Capital Projects

1. Downtown Enhancement Works:

The majority of the remaining Downtown Enhancement Project was completed in the Fourth Quarter including the installation of the streetlights and correction of some minor deficiencies. Public Works installed signage throughout town for parking restrictions, and the new Bus Shelter was completed and activated for use. There are still some outstanding works, specifically related to landscaping, which will be completed in the spring when weather permits, as well as ongoing landscaping maintenance as per the project contract.

2. Friendship Trail Bridge:

The final connection between the Friendship Trail Bridge and the continuation of the Trail on the north side of Highway 99 was completed, thanks largely to the efforts of David Ward (Assistant Manager of Operations) and Lincoln Ferguson (Equipment Operator). The final element for completion will be the installation of gates to close the trail during a high-water event or flood, as requested by the Ministry of Transportation and Infrastructure.

COMMUNICATIONS

The Operations Department works regularly with the Communication Coordinator to provide updates on the initiatives and projects that are currently underway to ensure that the Village's website is updated, and information is communicated to residents through the eNEWS and the Village's Facebook Page. As such, considerable communication has been undertaken related to the Downtown Enhancement Project, changes to Snow Removal Operations, and various other minor projects as listed above.

LEGAL CONSIDERATIONS

There are no legal considerations as this report is being presented for information purposes.

IMPACT ON BUDGET & STAFFING

The Operations Department operates on the approved annual municipal budget, reserves, and Provincial grant. The works noted above have all been accommodated in the 2019 budget.

INTERDEPARTMENTAL IMPACT & APPROVAL

The Operations Department works closely with all Village Departments through referrals and coordination of public notices, reports, and presentations to Council.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There are no impacts on the region or neighboring jurisdictions.

POTENTIAL GOVERNANCE CONSIDERATIONS

The services provided by Operations meet with Strategic Priority One: Economic Vitality by supporting a diversified economy; Strategic Priority Two: Good Governance by being open and accountable and fiscally responsible; Strategic Priority Three: Excellence in Service by ensuring that the Village continues to deliver the highest quality of municipal services within the scope of our resources; and finally, Strategic Priority Four: Social Responsibility by supporting the creation of a strong and vibrant community.

RECOMMENDATIONS

THAT the Operation Department 2019 Fourth Quarter Report be received for information.

Submitted by:	Tom Csimá, Manager of Operations and Projects
Approved by the CAO:	Nikki Gilmore, Chief Administrative Officer

Date: January 28, 2020
To: Nikki Gilmore, Chief Administrative Officer
From: Angela Belsham, Recreation Services Manager
Subject: Recreation Service 2019 Fourth Quarter Report

PURPOSE

The purpose of this report is to inform Council of the Pemberton and District Recreation Service activities for the Fourth Quarter of 2019.

BACKGROUND

Quarterly reports will be provided throughout the year as a means of keeping Council up to date with Recreation Service projects and activities.

DISCUSSION & COMMENTS

This report provides an overview of Fourth Quarter activities undertaken by the Recreation Service from October 1 to December 31, 2019.

Fall Programming:

Registration for Fall (September to December).

Year	Total Registrations	Gross Revenue
2019	944	\$58,135
2018	805	\$43,047
2017	867	\$43,010

Winter Programming:

Winter program registration began Monday, November 18, 2019.

New Fall Offerings:

- My French Mornings
- Preschool Dance
- Kids Fit
- Creative Miniseries
- French Evenings
- Argentinian Cooking
- Cardio Strength Core

- Fit for Life
- Ride n Roll
- Lunch Time Cycle Core
- Lunch Time Muscle Mondays

50+ Programs / Services:

The following programs and services were offered for the 50+ demographic:

- National Seniors Day Luncheon
- 50+ Singers
- Funeral Planning 101 Presentation
- Documentary Afternoon
- Government Benefits (Seniors First BC)
- Government Benefits CRA
- Card Games
- Men's Shed Brown Bag Lunches

Youth:

The Recreation Service offers a youth drop-in program at the REC (Youth / Seniors Centre). The average drop-in attendance for the months of September to December is noted below:

Wednesday	Thursday	Friday	Saturday
19	17	32	24

Youth Programs and Services offered:

The following programs and activities were hosted through the Recreation Service for youth September to December:

- Make your own Pizza
- Thursday Lunch Program
- Giant Hungry Hungry Hippos
- Thanksgiving Dinner
- Cinnamon Bun Baking
- Ice Cream Sundaes
- Hot Chocolate
- Giant Jenga

- Pan Smores
- Gingerbread House Decorating
- Holiday Dinner

Special Events:

- Gates Lake Community Park Family Fall Event - On Saturday, October 19 the Recreation Service hosted a Family Fall Event at Gates Lake Community Park from 11:00 am to 1:00 pm. Thanks to sunny skies all who attended had a great time. Staff counted over 50

people participating in pumpkin painting, games, cookie decorating and s'mores over the fire. The event was hosted in partnership with Birken Recreation and Cultural Society.

Parks and Fields:

- Pemberton Youth Soccer Association began use of the Meadows Fields September 14 and were scheduled through to November.
- Pemberton & District Recreation Site ribbon cutting event took place on September 16.
- Staff worked closely with the Pemberton Youth Soccer Association and Pemberton Secondary School on use of the new fields located at the Recreation Site on Pemberton Farm Road East with preparations for use including portable bathrooms and a set of bleachers delivered to site.
- Gates Lake Community Park picnic shelter build was completed.

Miscellaneous:

- The Pemberton & District Community Centre undertook an extended hours pilot program on Sundays, October 6 to December 29. The pilot project required an increase in staffing. Existing hours were reallocated for the pilot so as not to have a 2019 budget impact. Historical Sunday hours have been 9:00am – 2:00pm and the pilot opened the facility 8:00am – 5:00pm consistent with Saturday hours. Staff tracked patronage and facility rentals to determine if the extended Sunday hours should be offered throughout the year as this will have an operational budget impact to be considered during the 2020 budget process.

COMMUNICATIONS

The Recreation Service provides updates to the Communications and Grant Coordinator on the initiatives and projects that are currently underway to ensure that information is communicated to residents through the eNEWS. As such, considerable communication has been undertaken related to summer camp programming and special events.

LEGAL CONSIDERATIONS

There are no legal, legislative or regulatory considerations at this time.

IMPACT ON BUDGET & STAFFING

The Recreation Service operates on the Squamish-Lillooet Regional District (SLRD) Board approved annual budget, reserves, grants and on a cost recovery basis as per the SLRD Pemberton and District Recreation Facilities and Services Bylaw No. 1563-2018, as amended each year.

INTERDEPARTMENTAL IMPACT & APPROVAL

The Recreation Service works with all Village Departments.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There are no impacts on the region or neighbouring jurisdictions.

ALTERNATIVE OPTIONS

This report is presented for information. There are no alternative options for consideration.

POTENTIAL GOVERNANCE CONSIDERATIONS

The services provided by the Pemberton and District Recreation Service meet with Strategic Priority One: Economic Vitality; Strategic Theme Two: Good Governance; Strategic Theme Three: Excellence in Service; and Strategic Theme Four: Social Responsibility.

RECOMMENDATIONS

THAT the Pemberton and District Recreation Services 2019 Third Quarter Report be received for information.

Submitted by:	Angela Belsham, Recreation Services Manager
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

Date: January 28, 2020
To: Nikki Gilmore, Chief Administrative Officer
From: Robert Grossman, Fire Chief
Subject: 2019 Fourth Quarter Fire Department Report

PURPOSE

To provide Council with a summary of the activities of the Pemberton Fire Rescue Department for the Fourth Quarter of 2019.

BACKGROUND

The Village of Pemberton Fire Rescue is a volunteer department that provides service to the residents of the Village of Pemberton (Village of Pemberton Bylaw No. 807, 2016). In addition, the existing Fire Service Agreement with the Squamish-Lillooet Regional District (SLRD) establishes that fire protection services are provided to Pemberton Meadows (SLRD Bylaw No.1082, 2008), Pemberton Heights (SLRD Bylaw No. 1083, 2008) and the Pemberton Fire Protection Specified Area as defined within the Fire Service Agreement.

Pemberton Fire Rescue also provides Road Rescue Service to the entire SLRD Electoral Area C covering 5,570 square kilometers pursuant to SLRD Pemberton Fire Rescue Contribution Service Conversion and Establishment Bylaw No. 715-2001.

Fire Service is also provided to Lil'wat Nation through a separately negotiated Fire Service Agreement which was established in 2017.

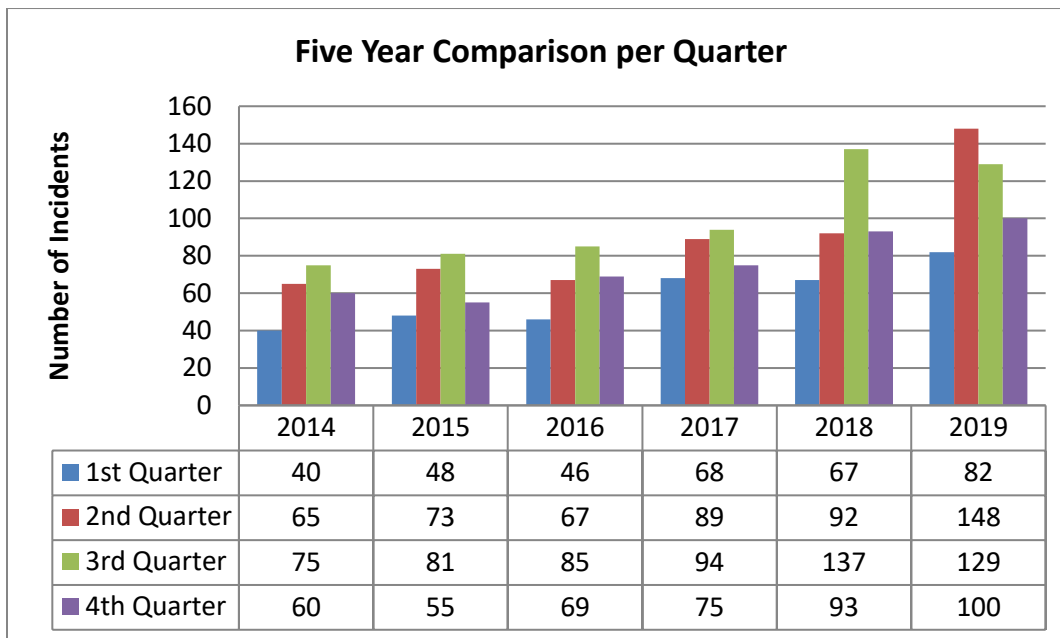
DISCUSSION & COMMENTS

Incidents:

For the Fourth Quarter, Pemberton Fire Rescue responded to 100 incidents; an increase of seven (7) calls over the same period in 2018.

For the year ending 2019, Pemberton Fire Rescue responded to a total of four hundred fifty-nine incidents. This is an overall increase of seventy incidents compared to 2018.

A comparison chart by Quarter over the last five (5) years is shown below.



The table below shows the total number of incidents since 2014 by month.

Incidents by month since 2014						
	2014	2015	2016	2017	2018	2019
January	15	14	16	31	21	32
February	17	19	17	18	30	25
March	8	15	13	14	16	25
April	24	15	16	21	22	33
May	23	21	27	38	37	55
June	17	37	24	35	33	60
July	33	32	42	32	48	47
August	21	34	25	38	38	33
September	21	15	18	24	51	49
October	18	12	12	27	29	26
November	26	16	27	21	21	36
December	18	27	30	27	43	38
Totals	241	257	267	326	389	459
Jan – June	104	121	113	157	159	230
July – Dec	137	136	154	169	230	229

The highlighted green squares indicate number of incidents greater than number of days in a month.

Number of Incidents per day for 2019 Year

Day	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sept	Oct	Nov	Dec
1	1	0	1	0	1	3	2	3	2	2	1	2
2	1	0	0	0	0	1	2	2	2	0	0	0
3	12	1	2	0	1	0	0	0	6	3	0	0
4	1	1	1	0	3	2	0	1	2	0	1	3
5	0	0	0	3	2	0	1	1	2	1	3	1
6	2	0	2	1	1	1	4	0	0	0	0	1
7	0	1	1	0	0	2	0	1	2	2	3	1
8	1	1	0	1	0	0	2	1	0	0	2	0
9	0	3	2	1	1	1	1	1	1	1	2	0
10	0	0	1	1	5	0	0	1	3	1	1	2
11	2	1	0	0	1	1	0	0	1	0	0	0
12	1	1	1	3	3	0	2	0	2	1	1	1
13	0	2	0	0	2	4	0	1	3	1	1	2
14	0	2	0	0	2	2	0	3	4	0	2	1
15	0	1	2	2	3	0	2	3	1	0	2	1
16	1	1	0	1	2	1	3	1	1	0	1	2
17	0	2	3	4	1	3	0	1	0	0	0	2
18	1	1	0	1	5	1	2	2	1	0	4	1
19	1	1	0	1	2	0	0	0	1	3	0	1
20	0	0	0	0	2	1	0	0	1	2	3	1
21	2	2	0	0	1	3	5	0	0	0	1	2
22	2	0	1	0	4	2	6	1	3	1	1	1
23	2	0	0	0	3	0	1	0	1	1	0	0
24	0	1	1	1	0	8	0	2	2	0	1	2
25	0	1	0	2	2	1	1	0	0	0	1	1
26	0	0	2	2	2	3	4	0	1	2	0	0
27	1	0	0	2	0	4	0	0	1	0	0	0
28	0	2	0	5	1	7	2	0	2	3	0	1
29	0	0	3	1	0	4	3	2	2	2	2	1
30	0	0	1	1	3	5	4	3	2	0	3	1
31	1	0	1	0	2	0	0	3	0	0	0	7
Total	32	25	25	33	55	60	47	33	49	26	36	38
Day/ Month	31	28	31	30	31	30	31	31	30	31	30	31
	1 - 2			3 - 4			5 - 10			11 +		

Types of Responses:

As set out in the Fire Department Establishment Bylaw No. 807, 2016, Pemberton Fire Rescue responds to several different types of incidents, and as per locations identified in the Service Agreements with the SLRD and Lil'wat Nation.

Below is a pie chart and a table that summarizes the number of callouts per type of incident attended.

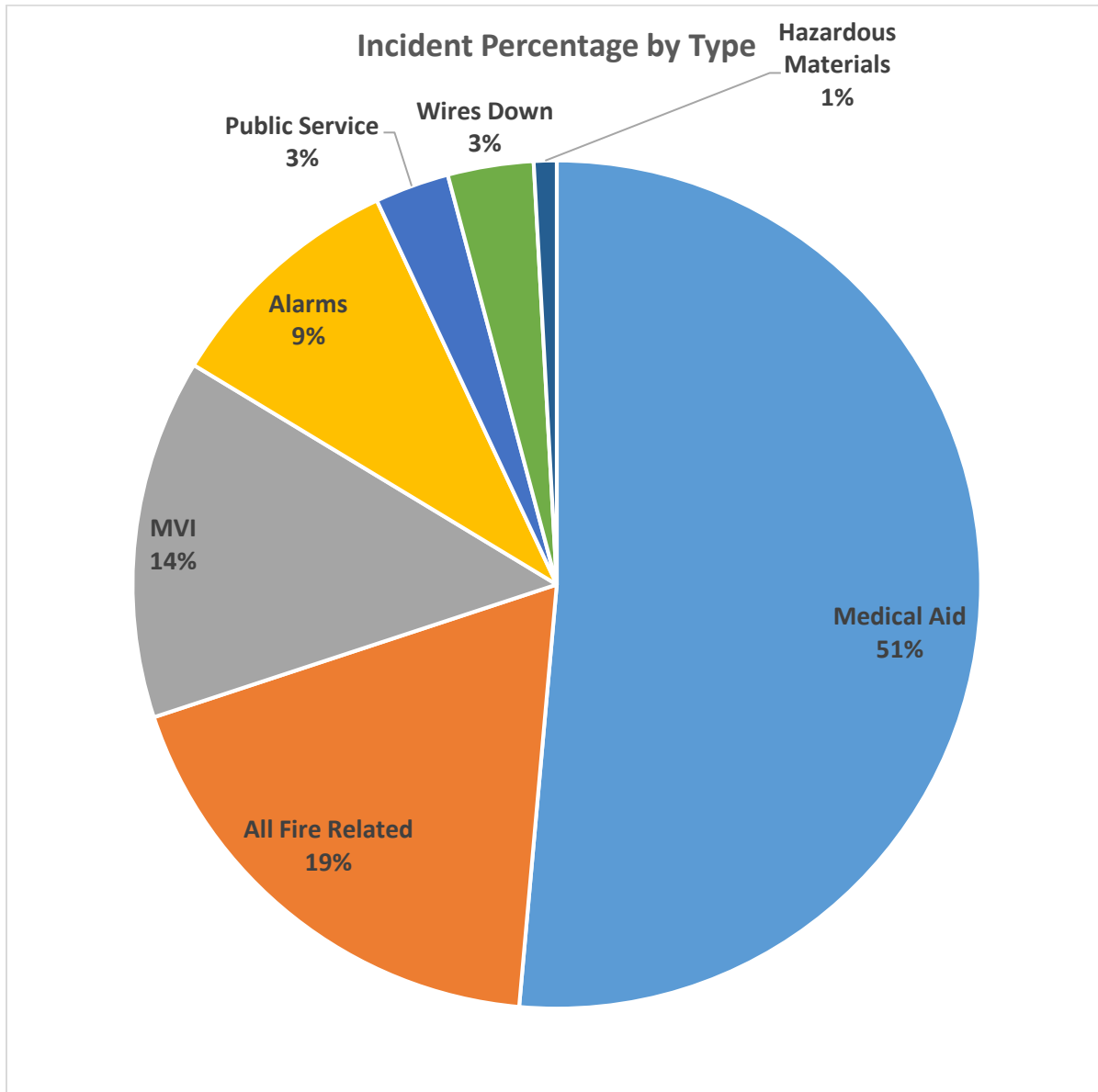


Table summarizing number of callouts per type of incident:

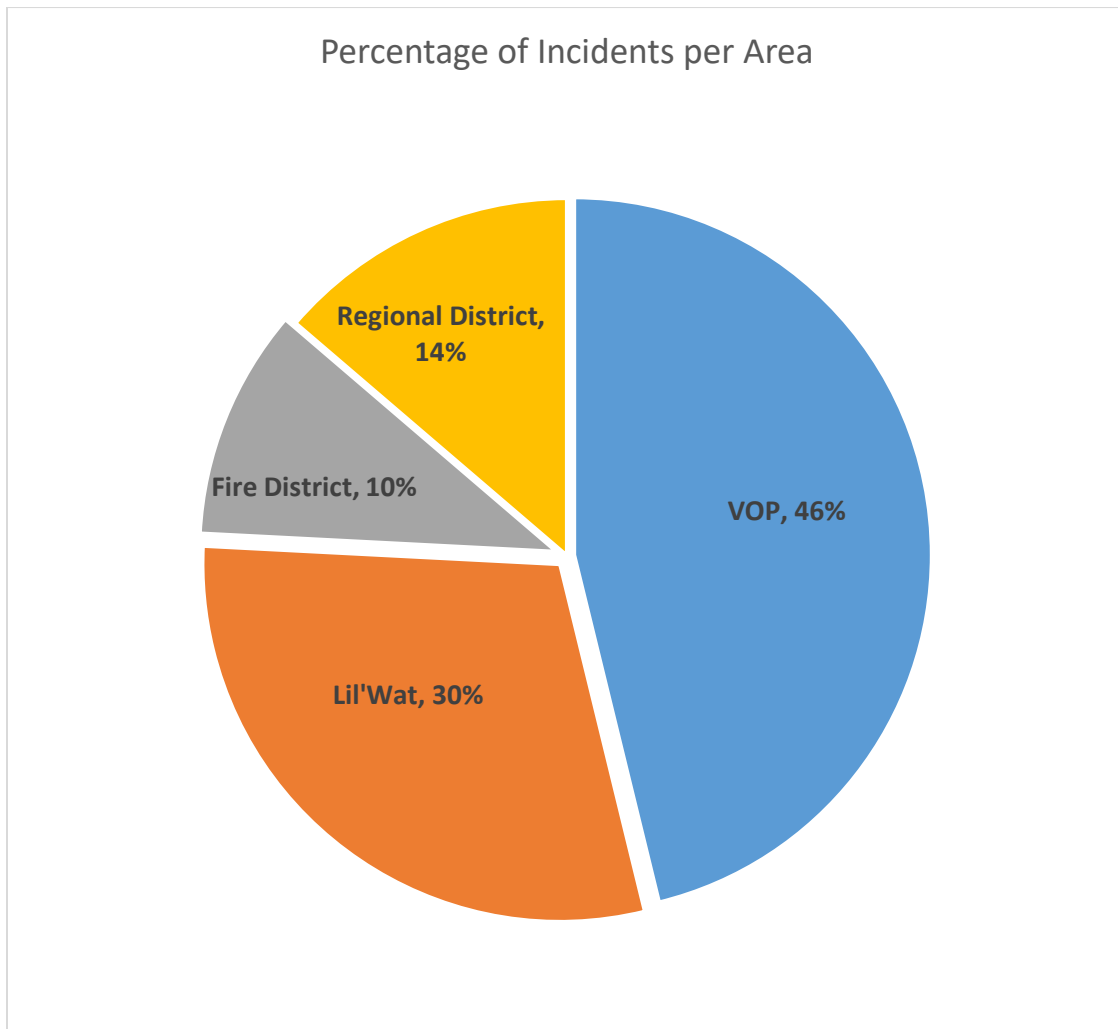
Response Type Description	VOP	Lil'wat		Regional District		
		M/C Old Site	M/C New Site	Within Fire District		
				Meadows	Fringe	Heights
Alarms	35	1			3	3
Appliance Fire	1		1			
Burn Complaint	3	1		1	2	
Chimney Fire	4	5	9			
Gas Spill	2					
Electrical Fire					1	
Fire Unclassified	1					
Grass Fire	6	5		1		
Hazardous Material		2				
Investigation (no fire)	1					
Medical Aid	113	61	30	6	7	4
Motor Vehicle Accident	21	2	2	1	2	2
Public Service	3					1
RCMP Police Assist	2		1			
Rescue & Safety	2		2			1
Smoke in a structure	2		1		1	
Smoke Sighting	7	1		2		2
Structural Fire	2	3		1		1
Vehicle Fire	1	3	2			1
Wildland Fire		2		2		
Wires Down	6	1	1		1	2
Totals	212	87	49	14	17	17

Response Type Description	Regional District Outside of Fire District									
	Birken	D'Arcy	Poole Creek	Hwy 99 South	Highway 99 North Area C	Hurley Lillooet FSR	Highway 99 North Area B	Lillooet Lake Road	Regional District	InShuck FSR
Alarms									1	
Burn Complaint				1						
Grass Fire				1					1	
Medical Aid	3	2		3	2			2	2	1
Motor Vehicle Accident	2	4		7	12		3		1	3
RCMP Police Assist										1
Smoke Sighting				2						
Vehicle Fire				1	2					
Wires Down	1		1			1			1	
Totals	6	6	1	15	17	1	3	2	6	5

The breakdown of the incident reports is categorized into the following regions:

- Village of Pemberton Boundaries;
- Lil'wat;
- Fire District Service Areas; and
- Regional District (or outside the Fire District zones including north of Mount Currie north of The Heights and south of the Village Boundaries).

A pie chart below shows the percentage breakdown of incidents per area:



Membership:

At the end of the Fourth Quarter, membership stands at thirty-five (35) and is comprised of two (2) full-time members and thirty-three (33) volunteer (paid on-call) members.

Retirements

Unfortunately, four (4) members stepped down from the Fire Department in the Fourth Quarter for various reasons including work and family obligations and challenges in finding housing. Pemberton Fire Rescue would like to extend its appreciation for their service to the following members who have now retired:

- Conrad Murdoch
- Talia Stovall
- Lynne Armstrong
- Dominic Morin

Awards and Recognitions

On December 7, 2019 Pemberton Fire Rescue presented awards and recognition for years of service. For 2019, I would like to congratulate and recognize the following members:

Josh Livermore:	Firefighter of the Year
Cailey Wilkes:	Rookie of the Year
Jordan Brown:	Most Improved Firefighter of the year
Simone Jaggli:	Outstanding Firefighter of the year for most attendance to incidents and training.

Years of Service Award

Five (5) Years of Service Award were presented to:

Lieutenant Kris Kirchner
Fire Chief Robert Grossman

Ten (10) Years of Service Award were presented to:

Deputy Chief Cameron Adams
Captain Simone Jaggli

Twenty (20) Years of overall Fire Service

Each year the Governor General of Canada presents the Fire Services Exemplary Service Medal which honours members of a recognized Canadian fire service who have completed twenty (20) years of service, ten years of which have been served in the performance of duties involving potential risks and were employed on or after the date of creation of Award in 1985.

This year Pemberton Fire Service was pleased to present, on behalf of the Governor General, the Fire Services Exemplary Service Medal to Fire Chief Robert Grossman.

Training:

Members continue to train on a weekly basis, to ensure compliance with the Office of the Fire Commissioner, WorksafeBC, and Department training requirements.

Fourth Quarter Commitments:

In the Fourth Quarter, Pemberton Fire Rescue held sixteen training sessions (116 hours) responded to one hundred incidents (88 hours) and participated in seven (7) public events (20 hours).

On average Pemberton Fire Rescue members put in an additional 400 hours per year responding to incidents, training and helping with public events. This service to the community is done while still holding a regular full-time job and often takes time away from family. This time commitment can be quite significant, and the Village is very appreciative of our members commitment to the community. I am proud of all our members do and to be a part of a great progressive department.

Fire Prevention, Inspections & Public Events:

During the Fourth Quarter, the following fire prevention, inspections, education and public service initiatives were completed and attended by Pemberton Fire Rescue members.

- Five (5) new business application reviews and fire inspections
- Three (3) Fire Safety Plans were reviewed

The Department facilitated or participated in the following:

- Traffic Control for Halloween next to Arn Canal Bridge to allow for Halloween participants to move safely across the highway 99
- Traffic control for Remembrance Day
- Participated in the Remembrance Day parade
- Attended the Halloween and New Year's Eve fireworks to ensure safety
- Assisted with Community Services Christmas Hamper delivery
- Delivered Santa for the tree lighting and Growing Great Children Singalong event held at the Barn in December
- Assisted one of its past members' family with putting up lights for a memorial tree lighting

In October Pemberton Fire Rescue reached a milestone and has been in service for fifty (50) years. Documents found indicate that the Fire Department Establishment Bylaw No. 68 was adopted October 9, 1969. In September of 2019 members old and new gathered to celebrate this milestone.

Pemberton Fire Rescue would like to thank all who attended and donated prizes for this special event. We look forward to the next 50 years of servicing our community.

COMMUNICATIONS

This report is provided for information purposes and does not require communications element.

LEGAL CONSIDERATIONS

There are no legal, legislative or regulatory considerations at this time.

IMPACT ON BUDGET & STAFFING

The preparation of the Quarterly report is done in-house and is a component of the yearly work plan for the Department.

INTERDEPARTMENTAL IMPACT & APPROVAL

There are no interdepartmental impacts or approvals required.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

The activities of Pemberton Fire Rescue, such as increased fire prevention awareness activities, firefighter recruitment and training support to improve upon the current level of service to the Village and the Fire Service District Service Area. This is a benefit to the community and positively impacts the Squamish-Lillooet Regional District and Lil'wat Nation.

ALTERNATIVE OPTIONS

There are no alternative options for consideration.

POTENTIAL GOVERNANCE CONSIDERATIONS

The services provided by the Fire Rescue Department are in keeping with Strategic Priority Theme Three: Excellence in Service by ensuring that the Village continues to *deliver the highest quality of municipal services within the scope of our resources.*

RECOMMENDATIONS

THAT the 2019 Fourth Quarter Fire Department Report be received for information.

Submitted by:	Robert Grossman, Fire Chief
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

Date: January 28, 2020

To: Nikki Gilmore, Chief Administrative Officer

From: Joanna Rees, Planner

Subject: Official Community Plan (Pemberton Secondary School) Amendment
Bylaw No. 872, 2019
Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019

PURPOSE

The purpose of this report is for Council to concurrently consider Fourth and Final Reading to Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 (**Appendix A**) and Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019 (**Appendix B**).

BACKGROUND

The Bylaws have been prepared in response to an application by Sea to Sky School District No. 48 to amend the Official Community Plan Bylaw No. 654, 2011, Map B – Land Use by re-designating a 1,001 square metre portion of Lot 1, DL 165 & 203, LLD, Plan KAP56732 from ‘Civic and Institutional’ to ‘Residential’ and to amend Zoning Bylaw No. 832, 2018, Schedule A – Zoning Map to rezone the subject property from ‘Public (P-1)’ to ‘Residential -1 (R-1)’.

The amendments together would enable the applicant to apply for subdivision which would result in the creation of a new single-family residential lot on Poplar Street that Sea to Sky School District No. 48 would develop.

A statutory Public Hearing was held on December 10th 2019, the minutes are attached as **Appendix C**.

The proposed amendments received Third Reading at Council Meeting No.1503 held on December 10th 2019.

The subject lands are located within a Controlled Area, 800 metres from the intersection of a controlled access highway with any other highway, as defined by the *Transportation Act*. Under Section 52 of the *Transportation Act*, within the Controlled Area the local government must first receive approval from the Ministry of Transportation and Infrastructure (MOTI) before approving a Zoning Bylaw amendment. The purpose is to ensure that the development authorized by the approval or permit does not adversely affect the present or future integrity of the controlled access highway.

COMMENTS AND DISCUSSION

After receiving Third Reading, the Zoning Amendment Bylaw No. 873, 2019 was forwarded to MOTI for approval. The Village received notification on Thursday January 9, 2020 from MOTI that the Zoning Amendment Bylaw No. 873 had been approved, attached as **Appendix D**. As such, the Bylaw may be brought forward for consideration of Fourth and Final Readings.

COMMUNICATIONS

This report and request for Council consideration of Fourth and Final Reading does not require communication beyond appearing on a Regular Agenda of Council.

LEGAL CONSIDERATIONS

The processing of an OCP Amendment and Rezoning application is regulated by various sections contained in Part 26 of the *Local Government Act* and by the Village's *Development Procedures Bylaw 725, 2013*, as amended from time to time.

IMPACT ON BUDGET & STAFFING

The research and preparation of the report and bylaws is a component of the daily work undertaken by the Development Services Department. All costs associated with the processing of this application, including Staff time, are recoverable from the applicant's fees as per the Village of Pemberton *Development Procedures Bylaw 725, 2013*, as amended from time to time.

INTERDEPARTMENTAL IMPACT & APPROVAL

The Amending Bylaws were referred to all internal departments for comment, but there are no interdepartmental impacts or approvals required respecting the processing of this application as it is a function of the Development Services Department.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

There are no impacts on the region or neighbouring jurisdictions.

ALTERNATIVE OPTIONS

Option One: THAT Council give fourth and final reading to the Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 and Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019.

(Recommended by Staff)

Option Two: THAT Council refer Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 and Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019 to Staff for additional consideration of the following matters:

- (To be added by Council)

Option Three: THAT Council refuse Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 and Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019.

POTENTIAL GOVERNANCE CONSIDERATIONS

This application supports three Strategy Priorities:

Strategic Priority Two: Good Governance
Strategic Priority Three: Excellence in Service
Strategic Priority Four: Social Responsibility

RECOMMENDATIONS

Recommendation One:

THAT the Public Hearing Minutes for Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 and Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019 be received.

Recommendation Two:

THAT Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 be given Fourth and Final Reading;

Recommendation Three:

THAT Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019 be given Fourth and Final Reading.

ATTACHMENTS:

Appendix A: Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019

Appendix B: Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019

Appendix C: Public Hearing Minutes, December 10th 2019

Appendix D: Ministry of Transportation and Infrastructure Approval, January 9th 2020

Prepared or Submitted by:	Joanna Rees, Planner
Manager Approval:	Lisa Pedrini, Manager of Development Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

VILLAGE OF PEMBERTON

BYLAW No. 872, 2019

Being a bylaw to amend the Village of Pemberton Official Community Plan Bylaw No. 654, 2011

WHEREAS the Council may amend its Official Community Plan from time to time;

AND WHEREAS the Council of the Village of Pemberton deems it desirable to amend the Official Community Plan Bylaw to accommodate residential development;

NOW THEREFORE the Council of the Village of Pemberton in open meeting assembled **ENACTS AS FOLLOWS:**

1. CITATION

This Bylaw may be cited for all purposes as “Official Community Plan Bylaw 654, 2011, Amendment (Pemberton Secondary School) Bylaw No. 872, 2019.”

- 2. Map B – Land Use Designations of the Village of Pemberton Official Community Plan Bylaw No 654, 2011 is amended by re-designating the subject lands shown shaded on Schedule 1 of this Bylaw from “Civic and Institutional” to “Residential”.**

READ A FIRST TIME this 19th day of November, 2019.

READ A SECOND TIME this 19th day of November, 2019.

NOTICE OF PUBLIC HEARING for Village of Pemberton Official Community Plan Bylaw No. 654, 2011, Amendment Bylaw No. 872, 2019 was published in the Pique Newsmagazine on November 28th, 2019, **AND** December 5th, 2019.

PUBLIC HEARING HELD this 10th day of December 2019.

READ A THIRD TIME this 10th day of December 2019.

ADOPTED this ____ day of _____, 2020.

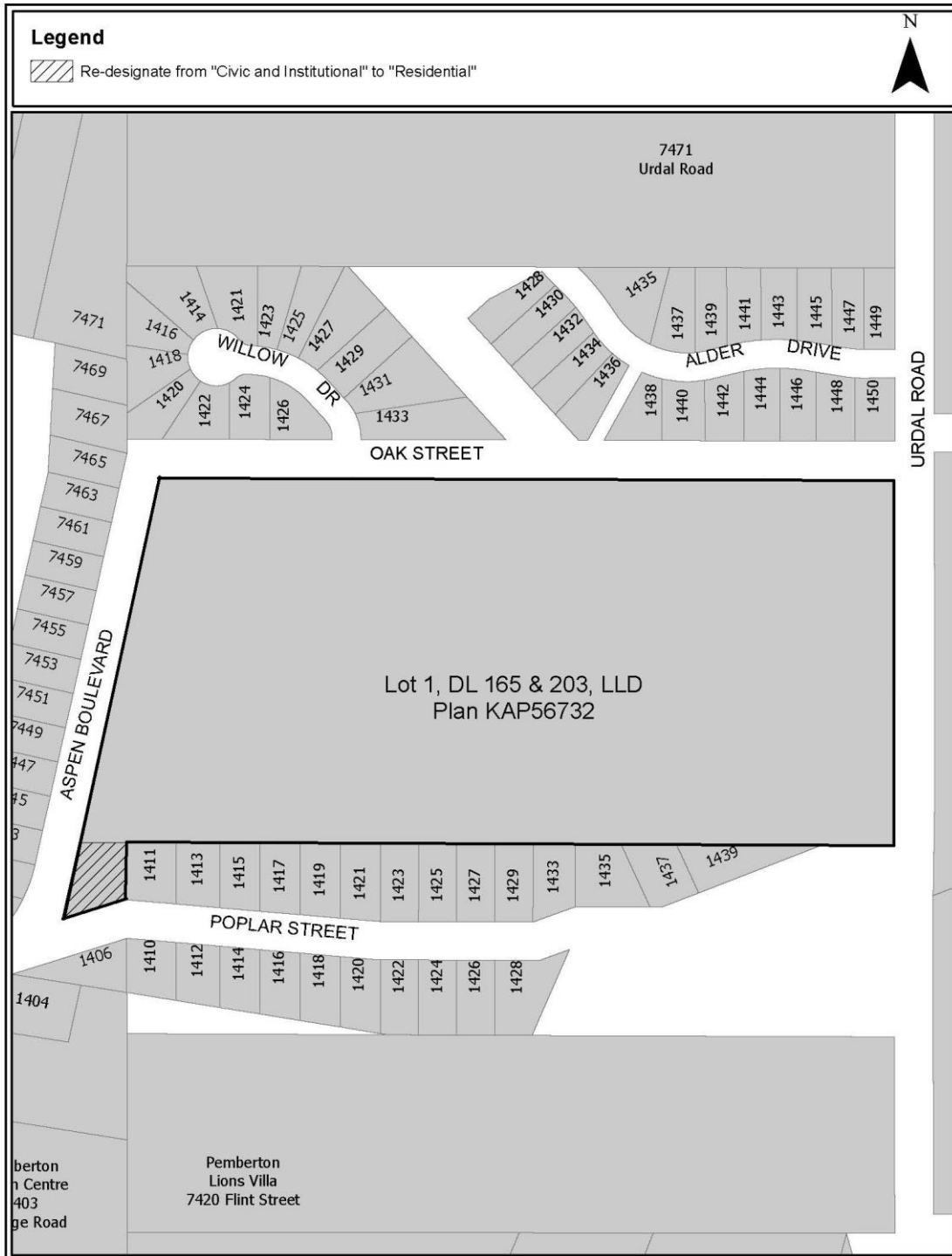
Mike Richman
Mayor

Sheena Fraser
Corporate Officer

Schedule 1

Village of Pemberton OCP Bylaw No. 654, 2011,
Amendment (Pemberton Secondary School) Bylaw No. 872, 2019

“Subject Lands”



**THE VILLAGE OF PEMBERTON
BYLAW NO. 873, 2019**

Being a bylaw to amend the Village of Pemberton Zoning Bylaw No. 832, 2018

WHEREAS the Council may amend its Zoning Bylaw from time to time;

AND WHEREAS the Council of the Village of Pemberton deems it desirable to zone lands for Residential Uses;

NOW THEREFORE the Council of the Corporation of the Village of Pemberton in open meeting assembled **ENACTS AS FOLLOWS:**

1. CITATION

This Bylaw may be cited for all purposes as “Zoning Bylaw 832, 2018, Amendment (Pemberton Secondary School) Bylaw No. 873, 2019.”

- 2. Schedule A – Zoning Map of Zoning Bylaw 832, 2018 is amended by zoning the lands shown shaded on Schedule 1 of this Bylaw from Public (P-1) to Residential 1 (R-1).**

READ A FIRST TIME this 19th day of November 2019.

READ A SECOND TIME this 19th day of November 2019.

NOTICE OF PUBLIC HEARING for Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (Pemberton Secondary School) Bylaw No. 873, 2019 was published in the Pique Newsmagazine on November 28th, 2019, **AND** December 5th, 2019.

PUBLIC HEARING HELD this 10th day of December 2019.

READ A THIRD TIME this 10th day of December 2019.

APPROVED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE PURSUANT TO SECTION 52 of the *Transportation Act* this 9th day of January, 2020.

ADOPTED this ____ day of _____, 2020.

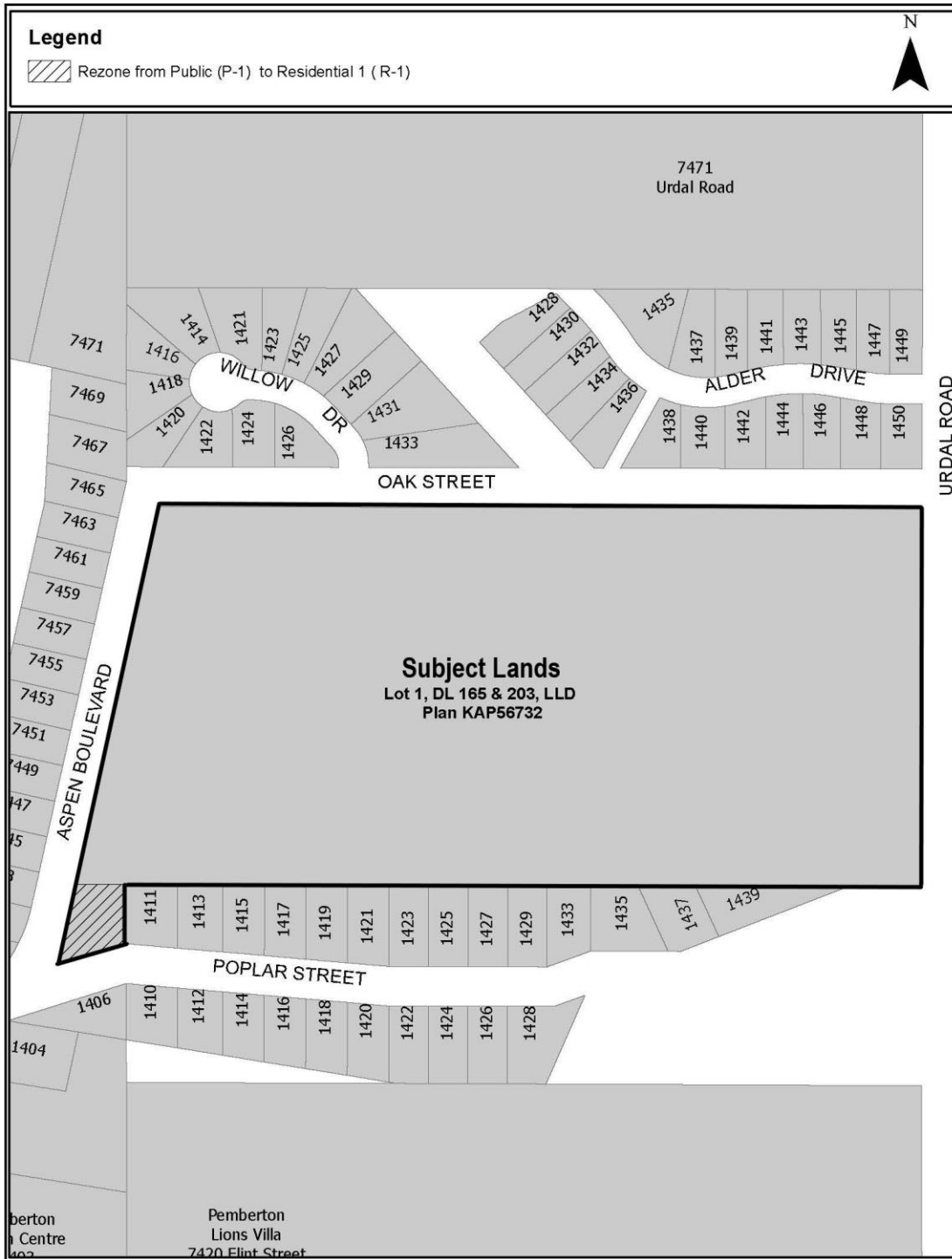
Mike Richman
Mayor

Sheena Fraser
Corporate Officer

Schedule 1

Village of Pemberton Zoning Bylaw No. 832, 2018,
Amendment (Pemberton Secondary School) Bylaw No. 873, 2019

“Subject Lands”



**VILLAGE OF PEMBERTON
- PUBLIC HEARING MINUTES-**

Minutes of the **Public Hearing** of Council of the Village of Pemberton held on Tuesday, December 10, 2019 at 7:00 p.m. in Council Chambers, 7400 Prospect Street.

IN ATTENDANCE:

Mayor Mike Richman
Councillor Ted Craddock
Councillor Ryan Zant
Councillor Amica Antonelli
Councillor Leah Noble

STAFF IN ATTENDANCE:

Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Manager of Development Services
Jill Brooksbank, Communications & Grant Coordinator
Joanna Rees, Planner
Gwendolyn Kennedy, Building & Planning Clerk

MEMBERS OF PUBLIC: 9

MEDIA: 1

1. CALL TO ORDER and OPENING STATEMENTS

At 6:59 p.m. Mayor Mike Richman called the Public Hearing to order and read the following Opening Statement for the Village of Pemberton Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 and Village of Pemberton Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019:

Good Evening. My name is Mike Richman and as Mayor of the Village of Pemberton I will be chairing this Public Hearing.

Joanna Rees, Planner for the Village, will make a brief presentation on the Official Community Plan and Zoning Amendment Bylaws and Sheena Fraser, Manager of Corporate & Legislative Services, will record your comments for the minutes which will form part of the public record on this matter.

Also in attendance are Councillor Ryan Zant, Councillor Leah Noble, Councillor Ted Craddock, and Councillor Amica Antonelli.

This Public Hearing is convened pursuant to Section 465 of the *Local Government Act* to allow the public to make representations to Council respecting matters contained in proposed Village of Pemberton Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019 and Village of Pemberton Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019

Tonight we will be holding two public hearings concurrently for the Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019, and the Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019.

Notification of this Public Hearing was advertised in the November 28th and December 5th, 2019, issues of the "Pique Newsmagazine" Newspaper. Notice was also posted at Village of Pemberton Offices, the Village Notice Board located at the Post Office, and on the Village Website, Facebook Page, and eNews. Notices were also mailed or hand delivered to all properties within 100 meters of the subject property.

Every one of you present who believes that your interest in the property is affected by the proposed Bylaws shall be given a reasonable opportunity to be heard or to present written submissions respecting matters contained in the proposed Bylaws.

Each speaker will have up to five (5) minutes to be heard. Once everyone has had a chance to speak, those who wish to speak again may do so if they have new points to present.

None of you will be discouraged or prevented from making your views known. However, it is important that you restrict your remarks to matters contained in the proposed Bylaws.

When speaking please commence your remarks by clearly stating for the public record your full name and address and whether or not you are in favour or opposed to the Bylaws.

Members of Council may, if they so wish, ask questions following a presentation. However, the main function of Council Members at these Public Hearings is to listen rather than to debate the merits of the proposed Bylaws. This Public Hearing is not a question and answer period but an opportunity for the public's views to be heard.

Please refrain from applause or other expressions.

After this Public Hearing has concluded, Council will further consider these Bylaws at the Regular Council Meeting to be re-convened this evening, Tuesday, December 10th, 2019, here in Council Chambers.

May I remind you that tonight is your final opportunity for input on the proposed Bylaws.

I would now like to open the Public Hearing for the Village of Pemberton Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019, and Village of Pemberton Zoning (Pemberton Secondary School) Amendment Bylaw No 873, 2019, and ask Ms. Rees to introduce the Bylaws.

2. PRESENTATION OF VILLAGE OF PEMBERTON OFFICIAL COMMUNITY PLAN (PEMBERTON SECONDARY SCHOOL) AMENDMENT BYLAW NO. 872, 2019, AND ZONING (PEMBERTON SECONDARY SCHOOL) AMENDMENT BYLAW NO. 873, 2019

Joanna Rees, Planner, provided an overview of the OCP amendment and zoning bylaw amendment bylaws under consideration including compliance with public notice requirements, the application process, the purpose of the application (to facilitate the development of one single family residential dwelling), and a description of the subject lands.

As the proposed zoning amendment bylaw refers to land that is within 800 m of Portage Road, a controlled access highway, sign off from the Ministry of Transportation and Infrastructure is required.

Ms. Rees explained that the proposed development is generally consistent with the Official Community Plan, the addition of a residential lot at the corner of Poplar and Aspen Boulevard will be in character with the surrounding residential neighborhood and will provide infill close to the downtown core and public institutions. The proposed lot meets the minimum parcel size and lot width requirements for the R-1 zone. As such, Staff are in support of the proposal and of the bylaws under consideration.

1. CORRESPONDENCE AND PETITIONS RECEIVED BY THE VILLAGE AS OF 4:30 PM, THURSDAY, DECEMBER 5, 2019.

Clair Fuller, Village of Pemberton Resident, received November 19, 2019.

3. ANY OTHER CORRESPONDENCE OR PETITIONS RECEIVED.

Sheena Fraser, Manager of Corporate & Legislative Services, advised that the Village received one submission from the public after the deadline and that this submission was in support of the bylaws.

4. MEETING OPEN FOR PUBLIC COMMENT

Mayor Richman called for submissions from the public:

Fran Cuthbert, 1411 Poplar Street, Pemberton

Ms. Cuthbert noted that her house is located on the property adjacent to the subject lands. Ms. Cuthbert raised the following concerns regarding the proposed development:

- When the subject lands were rezoned prior to the creation of Aspen Boulevard, Ms. Cuthbert offered her support for the rezoning with the understanding that this portion of the parcel would not be developed.
- The proposed parcel is very small due to the presence of a right-of-way for utilities that runs along one side of the lot and a manhole located at the back corner of the parcel.
- Existing parking and traffic safety and congestion issues due to the presence of multi-family dwellings on Poplar Street and Aspen Boulevard would worsen with the addition of a house on this parcel.
- Vision of the intersection with Aspen Boulevard would be reduced.
- There is no tax advantage to the Village if the lot remains in the possession of the School District.
- The School District has hired a contractor to build the proposed house. Thus, the learning opportunity and extent of involvement of Pemberton Secondary School students is questionable.
- If the house is sold the proceeds of the sale may go to the Ministry, providing no benefit to the community.
- The project is being rushed and will be completed within a six-month period, thus providing little opportunity for students to benefit.
- There might be other, better opportunities for the School District which should be considered before approving this project.

Ms. Cuthbert stated that should the development proceed she would require that the applicant provide a buffer between her property located at 1411 Poplar Street and the new home. Ms. Cuthbert urged the Village and the R.C.M.P. to implement strict parking and speed enforcement in this area due to the safety hazards that would accompany development of the proposed lot.

5. CLOSING STATEMENTS

Mayor Richman called three (3) times for any other submissions and hearing none made the following closing statements:

On behalf of Council and myself I would like to thank all of you who have attended this meeting. Your input and participation in the process is greatly appreciated.

Please note that after the Public Hearing is adjourned, the opportunity for public discussion is ended and Council may not hear from or receive correspondence from interested parties relating to these Bylaws. These Bylaws are now a matter for Council's consideration based upon information received to date.

This Public Hearing for Village of Pemberton Official Community Plan (Pemberton Secondary School) Amendment Bylaw No. 872, 2019, and Village of Pemberton Zoning (Pemberton Secondary School) Amendment Bylaw No. 873, 2019, is now adjourned.

6. ADJOURNMENT

At 7:12 p.m. the Public Hearing was adjourned.

Sheena Fraser
Corporate Officer

From: Alan LeBlanc <[REDACTED]>
Sent: December 10, 2019 9:30 AM
To: VoP Admin <admin@pemberton.ca>
Subject: Public Notice Bylaw No 872,2019 & Zoning Amendment Bylaw 873,2019

Mayor and Council

My name is Alan LeBlanc I live at [REDACTED]

What a wonderful opportunity Zoning Amendment Bylaw 873,2019 presents to the Village of Pemberton and the School District 48 for negotiations.

I had a very forward thinking teacher when I was in high school and allowed me to design and draft a house for a school project: 45 years later I still reside in that project my home.

As Mayor and Council members its a difficult position to balance todays needs with the future vision of our community, does or has the Council considered a land swap. The School District 48 bus garage and office on Meadows Road has long out lived its intended use, the Village has this opportunity to acquire down town property; the consideration I would like to propose is to trade the lot the Village has in the Pemberton Business Park to School Dist. 48 for construction of a new office and bus garage, in return for the lots along Popular St and the other side of the Arn Cannel.

The students of Pemberton Secondary could be instrumental in helping to envision and help create a neighbourhood they could be proud of for the next 45 years.

Alan LeBlanc

Sent from [Mail](#) for Windows 10

From: Claire Fuller [REDACTED] >
Date: November 19, 2019 at 7:30:59 AM PST
To: Lisa Pedrini <lpedrini@pemberton.ca>, Sheena Fraser <sfraser@pemberton.ca>
Subject: High School House Build Proposal

Hi Lisa and Sheena,

Great to see you last night at the school. Thanks for coming and taking peoples' opinions, it is appreciated.

I just wanted to put a little more info towards the discussions you may be having today. I thought the school's plans were exciting, ambitious, and a great model for creating real world opportunities for our students. I also think it would be amazing to see this kind of work rolled out year-on-year.

I think it is crucial for the school to incorporate long term support for teachers in the way of teacherage options in Pemberton. Housing prices have no sign of reversing, a slow down is possible, but not reversing. Furthermore I think it would be short-sighted of the school to make a plan to sell off parcels of its land; these are plots of immense long term value, it's really not worth losing them for the sake of a slither of profit. Nest eggs for the 'next build' should be found from other sources and activities in my opinion. The speaker presenting to us, Nolan, said this last night:

"we lose so many, SO MANY teachers to work in SD48 because of housing"

So I feel, yes, 100% support the project but please consider the long term losses of allowing this to be sold off to a private owner.

Thanks so much
Claire

Claire Fuller
[REDACTED]
Pemberton, BC



DEVELOPMENT SERVICES BYLAW COMMUNICATION

Your File #: S076 - 1400
Oak Street
eDAS File #: 2019-05988
Date: Jan/09/2020

Village of Pemberton
Box 100, 7400 Prospect Street
Pemberton, BC V0N 2L0

Attention: Joanna Rees, Planner

Re: Bylaw 832, 2018 for
Lot 1, DL & 165 & 203, Lillooet Dist, Plan KAP 56732
1400 Oak Street, Pemberton

Attached please find signed bylaw, approved pursuant to Section 52(3)(a) of the
Transportation Act.

If you have any questions, please feel free to call Rupinder Prihar at (236) 468-1930.

Yours truly,

[Handwritten signature]

Rupinder Prihar
A/ Senior Development Officer

Attachment: Signed bylaw 873, 2019

Table with 1 column and 2 rows. Row 1: Local District Address. Row 2: Squamish Area Office, 101-42000 Loggers Lane, Squamish, British Columbia V8B 0H3, Canada, Phone: () - Fax: (604) 898-4376

THE VILLAGE OF PEMBERTON

BYLAW NO. 873, 2019

Being a bylaw to amend the Village of Pemberton Zoning Bylaw No. 832, 2018

WHEREAS the Council may amend its Zoning Bylaw from time to time;

AND WHEREAS the Council of the Village of Pemberton deems it desirable to zone lands for Residential Uses;

NOW THEREFORE the Council of the Corporation of the Village of Pemberton in open meeting assembled ENACTS AS FOLLOWS:

1. CITATION

This Bylaw may be cited for all purposes as "Zoning Bylaw 832, 2018, Amendment (Pemberton Secondary School) Bylaw No. 873, 2019."

- 2. Schedule A – Zoning Map of Zoning Bylaw 832, 2018 is amended by zoning the lands shown shaded on Schedule 1 of this Bylaw from Public (P-1) to Residential 1 (R-1).

READ A FIRST TIME this 19th day of November 2019.

READ A SECOND TIME this 19th day of November 2019.

NOTICE OF PUBLIC HEARING for Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (Pemberton Secondary School) Bylaw No. 873, 2019 was published in the Pique Newsmagazine on November 28th, 2019, AND December 5th, 2019.

PUBLIC HEARING HELD this 10th day of December 2019.

READ A THIRD TIME this 10th day of December 2019.

APPROVED BY THE MINISTER OF TRANSPORTATION AND INFRASTRUCTURE PURSUANT TO SECTION 52 of the Transportation Act this ___ day of ___, 20__.

ADOPTED this ___ day of ___, 20__.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

Approved pursuant to section 52(3)(a) of the Transportation Act
this 9th day of January, 20 20
[Signature]
for Minister of Transportation

From: Northern W W Hwy <info@nwwr.ca>
Sent: January 18, 2020 5:22 AM
To: Mike Richman <mrichman@pemberton.ca>
Cc: Nikki Gilmore <ngilmore@pemberton.ca>
Subject: Northern Woods & Water Highway

Mayor and Council

We restarted the Northern Woods & Water Highway Association 4 years ago after an absence of over 20 years. The former association wanted to expand south from Dawson Creek but ran out of volunteers before they could. We are a volunteer organization that works on an annual budget of \$20,000 with over 500 hours spent each year, travelling over 7,000 km across western Canada from Winnipeg to Dawson Creek down to the lower mainland and back. We talk with over 250 people, take photographs, collect content and do the layout, printing and distribution of 20,000 highway guides across western Canada. We do interviews with local newspapers (8 so far), had articles published in RV magazine across Canada with over 120,000 subscribers. We developed the website and this year we will do our first tourism trade show. Not bad for a small organization.

But we need your support to expand our presence at expensive tourism trade shows that provide exposure to 20,000 attendees each. As support grows we will be adding more travel, RV, golf, fishing boat shows. We are working towards video production highlights the various activities that can be enjoyed while travelling our Highway.

Our primary target market are Canadian Gentle Explorers who have more time and tend to travel more in the shoulder seasons. We also have contacts and are working on the European markets for RV travel in Canada.

Each year we produce & distribute 20,000 copies of our Highway Guide across western Canada as part of our marketing efforts to draw more traffic onto our highway. The Highway Guide ties all the communities together in a marketable product. The advertising covers the travel, production, and distribution cost. The photos we collect are available for other marketing efforts like the website, specialty brochure for golfing, etc. The membership funds are used for the website, database development, some travel, and now the tradeshow. Check out the 2019 Highway Guide on the Association website <http://www.nwwr.ca/highway-guide/>

We hear many stories of people intentionally travelling the Northern Woods & Water Highway as we make our rounds. The travel advisors we talk with are enthusiast about our product and people's reaction to the knowledge of the Highway. Some of our over 150 distributors have a hard time keeping inventory of the Highway Guide.

On a personal note, I am familiar with the issue of limited resources. I owned a small printing company in northern Sask., which led me to involvement with Northern Woods & Water initially, which in turn led me back to school and a career in municipal government. I have been an economic development officer, treasurer, and a CAO in smaller northern communities in Sask. and Alberta. I am currently the CAO of a community of 300 in southern Alberta, but my passion is the survival of small communities. I understand the impact of highway based tourism as well as trends in marketing and the travel industry. This is what led me to try to restart the Northern Woods & Water Highway Association. My time and efforts can benefit an under served area of small communities by pooling the

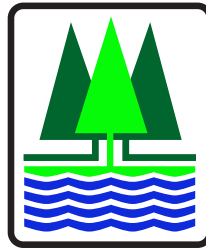
limited resources to have a greater impact. As key decision makers for your community I am soliciting your support for all of the communities along our highway.

Let us know if you are interested in supporting our efforts to create economic opportunities in communities along our highway. You can purchase a membership, which entitles your community to an increased presence in the magazine, links from our website to yours, distribution of some of your material at tradeshow we attend. The other alternative is to purchase increase space to promote your organization. Every little bit helps get our message out.

Dale Harrison, MBA
President
Northern Woods & Water Highway Association
(587) 888-0209
www.nwwr.ca
email: info@nwwr.ca

Page Size Trimmed
 8 3/8" x 10 3/4"
 20,000 copies
 printed & distributed

1/3 Page Vertical



**Northern Woods & Water
 Highway Guide**

2020 Guide Rate Sheet

Half Page Vertical

Back Cover	2,675
Inside Front & Back	2,150
Full Page inside	1,280
1/2 page	800
1/3 page	535
1/4 page	415
1/6 page	300
1/12 page	160

Half Page Horizontal

Half Page Horizontal

1/6 Page Vertical

1/3 Page Horizontal

1/6 Page Horizontal

1/12 Page

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Village of Pemberton



Rates Sheet

Events, Campground, Golf Course Listing

Directory Pages

Events,
Campground,
Golf Courses

Single Line Listing with Hot link
to website

\$50

Display Ad

1/12 Page

\$160

Includes:

Single Line listing on Directory Page
Hotlink to Your Website



Northern Woods & Water Highway Association

Membership Fees 2020

Municipal Membership

Minimum.....	\$200
includes 1/12 page space in magazine (Value \$160) plus hotlink to website	
Population 500-2000.....	\$500
includes 1/6 page space in magazine (Value \$300) plus hotlink to website	
Population 2001-5000	\$1,000
includes 1/4 page space in magazine (Value \$415) plus hotlink to website	
Population 5001-10,000	\$2,000
includes 1/2 page space in magazine (Value \$800) plus hotlink to website	
Population 10,000 plus.....	\$3,000
includes 1 page space in magazine (Value \$1280) plus hotlink to website	

Corporate Membership

Under 10 employees.....	\$100
10-50 Employees	\$250
51-200 Employees.....	\$500
Over 200 Employees	\$1,000

Organizations

Personal Membership	\$50
Chamber of Commerce	\$100
Community Futures, Regional Economic Development Groups	\$100

Highway 99 West

Lillooet

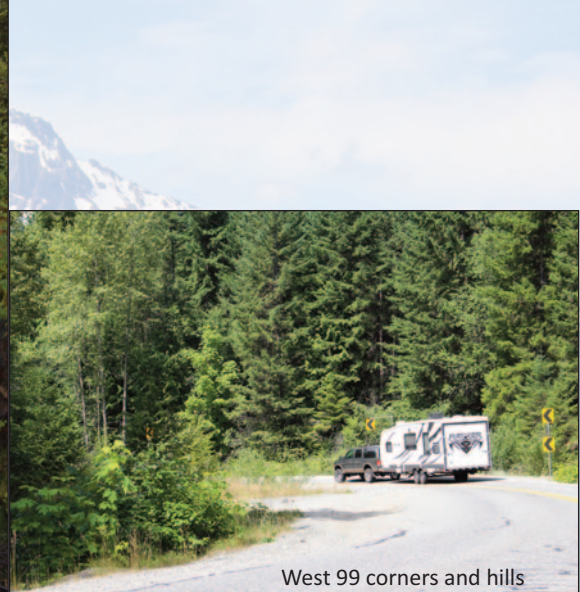
Population 2,321. An important place in aboriginal history. Many archaeological sites in the vicinity of town once known for producing and exporting jade to China.



Lillooet Museum



Roadside Waterfalls



West 99 corners and hills

Sea to Sky Highway

This route follows the nature of the Northern Woods & Water Highway venturing through less populated areas with lots of trees, water, and wildlife to enjoy.



Pemberton

Population 2,192. Was only accessible by train until the 1960's when Hwy 99 was built. Known as "Seed Potato Capital of the World" also dependent on tourism and logging. Checkout some natural hot springs in the area. Been the site for many movies and commercials.

Whistler

Population 7,699 Resort Population 9,824. A Resort town with over 2 million visitors each year for alpine skiing, snowboarding and in summer hiking and mountain biking.

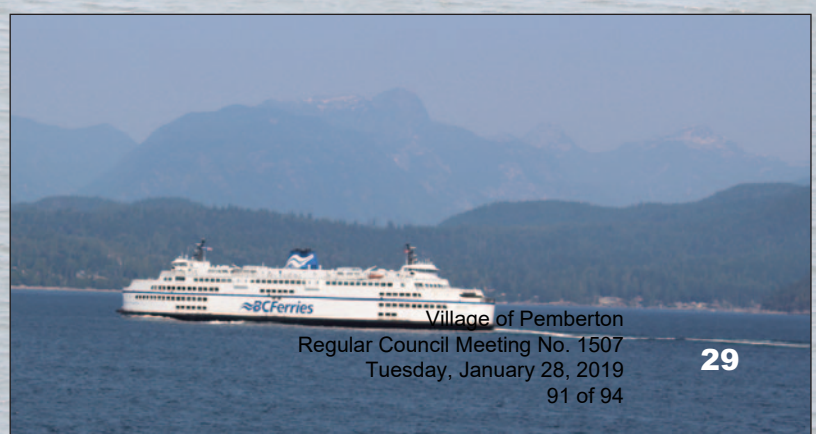
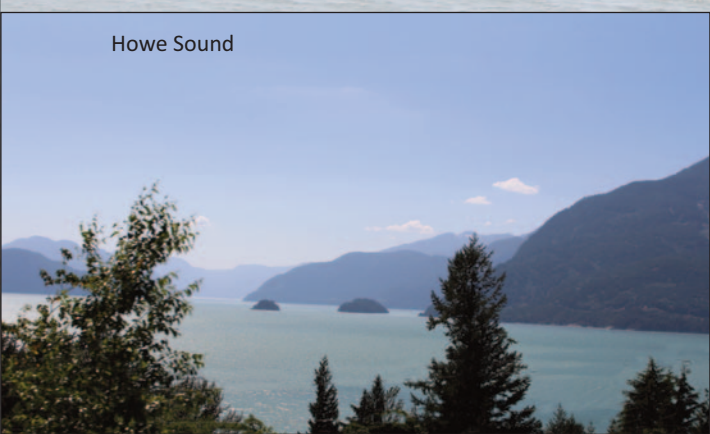
Squamish

Population 17,158 Located at the northend of Howe Sound. Tourism is a major part of the economy. Home to the Squamish Nation peoples.

Horseshoe Bay

The BC Ferries Terminal for those wanting to venture across to Nanaimo and Vancouver Island.

Howe Sound





HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Patrick Weiler

Member of Parliament

West Vancouver-Sunshine Coast-Sea to Sky Country

Dear Friends & Neighbours,

On January 13, 2020 Finance Minister Bill Morneau launched the pre-budget consultation process, which invites Canadians to offer their ideas on how we can continue to create jobs, grow the middle class, and create an economy that works for everyone.

In Budget 2020, we are focused on moving forward with the issues that matter most to Canadians, in particular: (1) strengthening the middle class, (2) protecting our environment, (3) keeping Canadians safe and healthy, and (4) reconciliation with Indigenous peoples.

While the economy is strong and growing, far too many families are struggling to make ends meet. Through these consultations, our Government wants to hear from Canadians on how to continue to make life more affordable, ensure equality in the job market, and create and improve access to more good, well-paying middle class jobs.

Our Government is also committed to keeping Canadians safe and healthy in their communities, and building a more secure world for our children and our grandchildren. For Budget 2020, all Canadians are invited to share their ideas and feedback on how our Government can continue to support a safer and healthier Canada.

Climate change is real, and Canadians are feeling the impacts of it every day. The challenge we face is unprecedented and requires urgent action in order to responsibly transition to net-zero emissions by 2050. We want your help to get there, and the pre-budget consultations are an opportunity for Canadians to share their ideas on how our Government can help build a more sustainable future for all Canadians.

Finally, while our Government has made real progress in fostering a renewed relationship with Indigenous Peoples, there is much more work to do. We are committed to moving forward in partnership with Indigenous Peoples as we walk the path of reconciliation and build a true nation-to-nation relationship. Our Government looks forward to hearing Canadians' views as part of pre-budget consultations on how to move forward on this key priority.

As we build on our Government's progress in Budget 2020, your ideas will be crucial to our work. Please share your thoughts by accessing our surveys at www.budget.gc.ca/PBC or emailing our office at patrick.weiler@parl.gc.ca.

If you have any questions, please do not hesitate to reach out.

Sincerely,

Patrick Weiler, MP

West Vancouver-Sunshine Coast-Sea to Sky Country



January 22, 2020

Canadian Union of Postal Workers
377 Bank Street,
Ottawa, ON
K2P 1Y3

To whom it may concern:

At the Regular Council Meeting held January 13, 2020, Council for the Village of Canal Flats adopted the following resolution:

2020-9161 Moved by Councillor Lake seconded by Councillor Swerdfeger

WHEREAS there is an urgent need for this service because thousands of rural towns and villages do not have a bank and nearly two million Canadians desperately need alternatives to payday lenders;

WHEREAS postal banking has the support of over 900 municipalities and close to two-thirds of Canadians (Stratcom poll, 2013); WHEREAS the federal government is mandating Canada Post to invest in innovation and service initiatives;

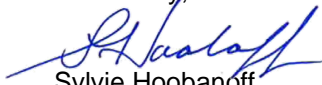
BE IT RESOLVED that the Village of Canal Flats support the addition of postal banking at Canada Post, with a mandate for financial inclusion.

BE IT ALSO RESOLVED that Council direct staff to forward this motion to other local governments in Canada for whom contact information is readily available.

CARRIED.

If you have any questions or concerns, please contact our office.

Yours truly,


Sylvie Hoobanoff
Corporate Officer

OPEN QUESTION PERIOD POLICY

THAT the following guidelines for the Open Question Period held at the conclusion of the Regular Council Meetings:

- 1) The Open Question Period will commence after the adjournment of the Regular Council Meeting;
- 2) A maximum of 15 minutes for the questions from the Press and Public will be permitted, subject to curtailment at the discretion of the Chair if other business necessitates;
- 3) Only questions directly related to business discussed during the Council Meeting are allowed;
- 4) Questions may be asked of any Council Member;
- 5) Questions must be truly questions and not statements of opinions or policy by the questioner;
- 6) Not more than two (2) separate subjects per questioner will be allowed;
- 7) Questions from each member of the attending Press will be allowed preference prior to proceeding to the public;
- 8) The Chair will recognize the questioner and will direct questions to the Councillor whom he/she feels is best able to reply;
- 9) More than one Councillor may reply if he/she feels there is something to contribute.

*Approved by Council at Meeting No. 920
Held November 2, 1999*

*Amended by Council at Meeting No. 1405
Held September 15, 2015*