

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, November 5, 2019 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1501.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Ryan Zant  
Councillor Leah Noble  
Councillor Amica Antonelli

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lisa Pedrini, Manager of Development Services  
Tom Csima, Manager of Operations/Projects  
Robert Grossman, Fire Chief  
Lena Martin, Manager of Finance & Administration  
Angela Belsham, Recreation Services Manager  
Elysia Harvey, Legislative Assistant

**Public:** 2

**Media:** 1

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**1. CALL TO ORDER**

At 5:30 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the Agenda be approved as circulated.  
**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

Council did not rise with report.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1500, Tuesday, October 22, 2019**

Moved/Seconded  
**THAT** the minutes of Regular Council Meeting No. 1500, held Tuesday, October 22, 2019 be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

The Committee of the Whole rose with report and Council passed the following resolutions:

**Age-Friendly Affordable Housing Action Plan:**

Moved/Seconded

**THAT** the Age-Friendly Affordable Housing Action Plan be approved;

**AND THAT** Staff be directed to prepare a detailed short-term affordable housing implementation program for consideration during the 2020 budget deliberations.

**CARRIED**

**7. COMMITTEE MINUTES – FOR INFORMATION**

There were no Committee Minutes for information.

**8. DELEGATIONS**

There were no delegation presentations.

**9. REPORTS**

**a) Corporate & Legislative Services**

**i. 2020 Council Committee Appointments**

Moved/Seconded

**THAT** the 2020 Committee Appointments and Acting Mayor Schedule be approved as established in 2019.

**CARRIED**

At 5:38 pm Councillor Zant declared a conflict of interest pursuant to section 100 (2) (a) of the *Community Charter* and excused himself from the meeting.

**ii. Airport Development Inquiries**

Moved/Seconded

**THAT** those making enquiries respecting lease lots or development at the airport whether it be for a private hangar or a commercial operation be advised that proposals to the Village should address and/or include the following:

- Benefits to the community of the proposed operation
  - Creation of jobs
  - Revenue generation
- Impacts to the community of the proposed operation
- Impacts of air traffic noise
- Business plan in the case of a commercial operation

**AND THAT** development of a lease lot must be started within one (1) year of entering into the lease and completed within three (3) years of entering into a lease agreement.

**CARRIED**

At 5:50 pm Councillor Zant returned to the meeting.

**b) Finance & Administration**

**i. 2019 Third Quarter Financial Statements**

Moved/Seconded

**THAT** the 2019 Third Quarter Financial Statements be received for information.

**CARRIED**

**c) Development Services**

**i. 2019 Third Quarter Report**

Moved/Seconded

**THAT** the 2019 Third Quarter Development Services Report be received for information.

**CARRIED**

**d) Operations & Projects**

**i. 2019 Third Quarter Report**

Moved/Seconded

**THAT** the 2019 Third Quarter Operations & Projects Report be received for information.

**CARRIED**

**ii. Snow Clearing Policy**

Moved/Seconded

**THAT** the Snow and Ice Removal Policy be amended and approved as presented.

**CARRIED**

**e) Recreation Services**

**i. 2019 Third Quarter Report**

Moved/Seconded

**THAT** the 2019 Third Quarter Pemberton and District Recreation Services Report be received for information.

**CARRIED**

At 6:57 pm the Regular Council Meeting was recessed for the scheduled Public Hearing.

At 7:30 pm the Regular Council Meeting reconvened.

**f) Fire Rescue Service**

**i. 2019 Third Quarter Report**

Moved/Seconded

**THAT** the 2019 Third Quarter Fire Department Report be received for information.

**CARRIED**

**g) MAYOR'S Report**

Mayor Richman reported on the following:

- Thank you to Pemberton Fire Rescue for the Halloween Fireworks display;
- Congratulations to the Pemberton Farmers Market Association for another successful season;
- Starting November 4<sup>th</sup>, Public Works will be carrying out ditch cleaning within the Village right-of-ways on several streets in the Glen, which involves the removal of debris from the bottom of the ditches and around culvert inlets and outlets;
- Remembrance Day ceremony will take place November 11<sup>th</sup> at the Legion, beginning at 10:30 am;
- Reminder that Winter Parking Regulations begin on November 15<sup>th</sup>;
- Noted that there are Village roads which are in need of repair by the Ministry of Transportation and Infrastructure (MOTI).

Discussion took place on the lack of maintenance by MOTI's contractor, Miller Capilano, on Ministry roads within the Village boundaries (including islands and road painting), and the following resolution was passed:

Moved/Seconded

**THAT** correspondence be sent to the Ministry of Transportation and Infrastructure – Sea to Sky District Manager expressing the Village's frustration with the disrepair of the Ministry roads within the Village boundaries;

**AND THAT** the correspondence include an invitation to attend a future Council meeting;

**AND THAT** a copy of the correspondence be sent to MLA Jordan Sturdy.

**CARRIED**

#### **h) COUNCILLORS' Reports**

##### **Councillor Noble**

Councillor Noble reported that the Lil'wat Spiritual Warriors won two awards at the Native American Music Awards and commented that the Halloween celebrations at the Glen neighbourhood and fireworks display at Signal Hill Elementary School were a great success.

##### **Councillor Zant**

Councillor Zant reported on the following:

- Attended the SLRD Board meeting and reported on the following items:
  - SLRD Staffing positions
  - Flood Mitigation Grant application;
  - Grant funding for the Pemberton Children's Centre from the Pemberton & District Community Grant-in-Aid Fund;
- Attended the Furry Creek town meeting where new development, bear issues, and town upgrades were discussed;
- Commended residents of The Glen neighbourhood for their part in the Halloween festivities;
- The fireworks display at Signal Hill Elementary School was great; thank you to the Fire Department for their efforts again this year.

**Councillor Antonelli did not report.**

**Councillor Craddock did not report.**

#### **10. BYLAWS**

**a) Bylaw for First, Second and Third Readings**

**i. Village of Pemberton Business Licence Amendment Bylaw No. 871, 2019**

Moved/Seconded

**THAT** the Village of Pemberton Business Licence Amendment Bylaw No. 871, 2019, be given first, second and third readings.

**CARRIED**

**b) Bylaw for Adoption**

**i. Village of Pemberton Animal Control Amendment Bylaw No. 870, 2019**

Moved/Seconded

**THAT** the Village of Pemberton Animal Control Amendment Bylaw No. 870, 2019 be given fourth and Final Reading.

**CARRIED**

**11. CORRESPONDENCE**

**a) For Action**

**b) For Information**

There were no correspondence items.

**12. DECISION ON LATE BUSINESS**

**13. LATE BUSINESS**

There was no late business.

**14. NOTICE OF MOTION**

There was no notice of motion.

**15. QUESTION PERIOD**

There were no questions from the gallery.

**16. IN CAMERA**

Moved/Seconded

**THAT** pursuant to Section 90 (1) (e) land acquisition of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on

today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 8:02 pm Council moved In-Camera.

**17. RISE FROM IN CAMERA**

At 8:47 p.m. Council rose from In Camera and did not rise with report.

**18. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 8:47 p.m. the Regular Council Meeting was adjourned.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer