

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, October 8, 2019 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1499.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Ryan Zant  
Councillor Leah Noble  
Councillor Amica Antonelli

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lisa Pedrini, Manager of Development Services  
Jill Brooksbank, Senior Communications & Grant Coordinator  
Elysia Harvey, Legislative Assistant  
Cameron Chalmers, Planning Consultant  
Joanna Rees, Planner

**Public:** 1

**Media:** 1

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## **1. CALL TO ORDER**

At 5:30 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

## **2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as amended by moving item 10 a) Bylaws forward in the agenda to be reviewed prior to the Mayor's report.

**CARRIED**

## **3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

Council did not rise with report.

## **4. ADOPTION OF MINUTES**

### **a) Regular Council Meeting No. 1498, Tuesday, September 10, 2019**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1498, held Tuesday, September 10, 2019 be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

There was no business arising.

**7. COMMITTEE MINUTES – FOR INFORMATION**

There were no Committee Minutes for information.

**8. DELEGATIONS**

There were no delegation presentations.

**9. REPORTS**

**a) Office of the Chief Administrative Officer**

**i. Rural Dividend Fund Update – Verbal Report**

CAO Gilmore advised that the Province had recently announced that funding from the Rural Dividend Fund is to be reallocated to communities impacted by the recent economic hardships in the forestry industry. As such, all current funding applications, including the Village's, have been put on hold and will not be reviewed.

Moved/Seconded

**THAT** the Rural Dividend Fund Update verbal report be received for information.

**CARRIED**

**ii. Pemberton Valley Emergency Management Committee Appointments**

Moved/Seconded

**THAT** Mayor Richman, the Chief Administrative Officer and the Emergency Program Coordinator be appointed to the Pemberton Valley Emergency Management Committee;

**AND THAT** Councillor Noble be appointed as an alternate.

**CARRIED**

**iii. Downtown Barn Surfacing Options – Verbal Report**

CAO Gilmore presented five potential ground surfacing options for the Downtown Barn, noting an adjustment to the estimated cost for the Romex surfacing option to be \$50k-\$170k. Council requested further information with respect to the environmental aspects of each option as well as the budgetary implications and passed the following resolution:

Moved/Seconded

**THAT** Staff gather more information regarding the Downtown Barn surfacing options to bring forward as part of the 2020 budget deliberations.

**CARRIED**

**iv. UBCM 2020 Community Resiliency Investment Program Grant Application**

Moved/Seconded

**THAT** the Village of Pemberton applies to UBCM's Community Resiliency Investment Program for the fuel treatment of a portion of the 'PEM4' polygon for up to \$150,000.

**CARRIED**

**b) Corporate & Legislative Services**

**i. Bylaw Enforcement Policy Amendment**

Moved/Seconded

**THAT** the amendment to the Bylaw Enforcement Policy be approved.

**CARRIED**

**c) Development Services**

**i. Official Community Plan Amendment Early and Ongoing Consultation (Sea to Sky School District 48)**

Moved/Seconded

**THAT** Council has considered the obligations under Section 475 of the *Local Government Act* with respect to the Official Community Plan amendment application by Sea to Sky School District No. 48 on a portion of Lot 1, DL 165 & 203, LLD, Plan KAP56732 and requests that the Applicant organize, advertise, and host at least one (1) public information meeting prior to consideration of First and Second reading of the forthcoming OCP amending bylaw.

**CARRIED**

Moved/Seconded

**AND THAT** Council has considered Section 475 of the *Local Government Act* and directs Staff to consult with the following organizations before

consideration of First and Second Reading to the forthcoming OCP amending bylaw:

- Lil'wat Nation
- Squamish-Lillooet Regional District
- Ministry of Transportation and Infrastructure
- CN Rail
- Pemberton Valley Dyking District
- Pemberton Valley Trails Association
- School District No. 93 – Consular Scholaire Francophone de la BC
- Pemberton and District Chamber of Commerce
- TELUS
- BC Hydro.

**CARRIED**

## **10. BYLAWS**

### **a) Bylaw for First and Second Readings**

- i. Official Community Plan (Sunstone Lot 1) Amendment Bylaw No. 868, 2019**
- ii. Zoning (Sunstone Lot 1) Amendment Bylaw No. 869, 2019**

Moved/Seconded

**THAT** Official Community Plan (Sunstone Lot 1) Amendment Bylaw No. 868, 2019, be given first and second reading;

**THAT** Zoning (Sunstone Lot 1) Amendment Bylaw No. 869, 2019 be given first and second reading;

**AND THAT** Council convene a Public Hearing on Tuesday, November 5 at 7:00 p.m. at the Village of Pemberton Council Chambers.

**CARRIED**

## **11. Reports (Continued)**

### **a) MAYOR'S Report**

Mayor Richman reported on the following meetings:

- **UBCM Convention:** participated in meetings, discussions, and forums which included topics on the following:
  - Opioid crisis
  - Fiscal Features Report

- Mid-sized communities forum
- Climate action
- Clean BC
- Tourism by design workshop
- Solid waste management workshop
- Fraser Basin Council

Attended the following Minister's meetings:

- Ministry of Children & Family Development and Ministry of Mental Health regarding the need for a liaison to our community and childcare issues.
  - Attorney General regarding flood mitigation, Mount Currie landslide concerns, and emergency preparedness.
  - Minister of Environment and Climate Change Strategy regarding tourism impacts in Pemberton.
  - Minister of Transportation and Infrastructure to discuss Regional Transit for the Sea to Sky Corridor.
- **SLRD Board Meeting:** attended the SLRD boarding meeting on September 18<sup>th</sup>. The following items were considered:
- Development proposals of the Seton area by BC Hydro;
  - Support for the creation of a new service area for fire protection for the WedgeWoods development;
  - Support for an application for development of tourist accommodation in the WedgeWoods development;
  - Development permit issued for Britannia Oceanfront Development for 73 units;
  - Development Services report on an application for an RV and parking area in Callaghan;
  - Response letter to Blackcomb Helicopters regarding the potential heli-bike tenure application;
  - Ongoing policy-sharing with community partners in the Sea to Sky Corridor continues to build positive relationships;
- Attended the Pemberton Valley Emergency Management Committee flood mitigation session.
- Attended a BC Transit leadership dinner in Whistler

Mayor Richman also reported on the following community initiatives:

- Soccer field ribbon cutting and grand opening took place on September 16<sup>th</sup>;
- The Friendship Trail Bridge will be opening in the near future;
- Attended the grand opening ceremony of the Chevron station operated by Lil'wat Nation;
- The Village of Pemberton participated in the planning of a special assembly at Pemberton Secondary School on Orange Shirt Day (September 30<sup>th</sup>) with students, Lil'wat Elders, leaders and teachers.
- The Mountain MUSE Festival, a celebration of art and live music in our community, took place September 13-14.
- The annual Barn Dance was held on September 21<sup>st</sup>;

- Pemberton Fire Rescue celebrated 50 years of service with a fundraiser and dinner at Big Sky Golf Course on September 27<sup>th</sup>;
- Pemberton Farmers Market will be hosting their Annual Stone Soup Celebration at the Farmer's Market this Friday October 11<sup>th</sup>.
- The Downtown Enhancement Project is in its final stages. Landscaping is finishing up planting, and the contractor is beginning to condense and clean up the Staging area.
- Join the Village in marking the completion of the Downtown Enhancement Project on Sunday, October 20<sup>th</sup> from 2pm-6:30pm. There will be family-friendly activities and games throughout the day.
- The Lil'wat Thanksgiving Pow Wow will take place this weekend, October 11<sup>th</sup> - 13<sup>th</sup>.

## **b) COUNCILLORS' Reports**

### **Councillor Craddock**

- Attended meetings, forums and discussions at the annual UBCM Convention the week of September 23<sup>rd</sup>.
- Participated in the Terry Fox Run
- Congratulated the Lions and Rotary on another successful Barn Dance
- At the Pemberton Valley Dyking District meeting the Pemberton Off Road Cycling Association made a presentation.
- Attended a Municipal Insurance Association of British Columbia meeting while at UBCM.

### **Councillor Noble**

Councillor Noble reported on the following meetings:

- Attended the UBCM Convention for two days the week of September 23<sup>rd</sup>; commented that the meetings and forums were informative.
- Attended the flood mitigation meeting of the Pemberton Valley Emergency Management Committee
- Attended a presentation of the Pemberton Wildlife Association on Grizzly Management.

Councillor Noble recognized the following community events & initiatives:

- Soccer field ribbon cutting and grand opening ceremony;
- Grand opening event for the new Chevron gas station in Mount Currie;
- Lil'wat Spiritual Warriors received 8 nominations for the upcoming Native Music Awards;
- Orange Shirt Day assembly at Pemberton Secondary School on September 30<sup>th</sup>;
- Local band Dakota Pearl has been nominated for the BC Music Awards;

### **Councillor Antonelli**

Councillor Antonelli reported on the following:

- Attended the Library's Strategic Planning Committee meeting. Due to patron capacity being reached during after school-hours, the library is looking into the possibility of utilizing their outdoor patio space in order to expand useable square footage.
- The 2<sup>nd</sup> annual Oktoberfest event will be taking place at the Library on Saturday October 19<sup>th</sup>.
- Attended a meeting with the Trail Manager for the Ministry of Forests, Lands, Natural Resource Operations and Rural Development.

### **Councillor Zant**

Councillor Zant reported on the following:

- Attended the Cemetery Committee meeting where acquirement of additional land from Dreamcatcher Meadows was discussed.
- The Legion is looking to raise funds to restore the current cenotaph;
- Will be attending the upcoming Tourism Pemberton meeting on October 9<sup>th</sup>.

## **12. CORRESPONDENCE**

### **a) For Action**

- i. Shannon Story, Executive Director, Lower Mainland Local Government Association, dated September 13, 2019, extending an invitation to Mayor and Council to attend the Annual CivX Event on November 28, 2019, presented by the Lower Mainland Local Government Association and CivicInfo BC.**

Moved/Seconded

**THAT** Council supports Councillor Antonelli's attendance and expenses coverage with respect to attending the Annual CivX Event, November 28, 2019.

**CARRIED**

- ii. **Erica Finnsson, Village of Pemberton, dated September 19, 2019, suggesting rainbow crosswalks for the Village.**

Moved/Seconded

**THAT** Staff be directed to install a rainbow crosswalk on Frontier Street between the Downtown Barn and the Elements Building.

**CARRIED**

**b) For Information**

- i. **Gudrun Langolf, President, Council of Senior Citizens' Organizations of B.C., dated September 5, 2019, regarding the UN International Day of Older Persons 2019.**
- ii. **Elyse Curley, Community Liaison Officer – South Coast, BC Parks, dated September 11, 2019, providing a summary of the results of the Joffre Lakes public online survey from Spring 2019.**
- iii. **Terry Rysz, Mayor, District of Sicamous, dated September 13, 2019, regarding a resolution submitted to UBCM supporting an Off-Road Vehicle Management Framework.**
- iv. **Rob Douglas, Councillor, Municipality of North Cowichan, dated September 15, 2019, requesting support of a resolution on regional management of forestry and providing the Canadian Centre for Policy Alternatives' report for information.**
- v. **Diamond Isinger, Manager, Public Affairs, BC Council of Forest Industries, dated September 16, 2019, sharing the recently released "Smart Future: A path forward for B.C.'s forest products industry" document and news release.**
- vi. **Curt Kingsley, Deputy CAO / Director of Corporate Services, District of North Saanich, dated September 17, 2019, providing a resolution regarding the UBCM reception sponsored by the government of China.**
- vii. **Anne Williams, Chief Administrative Officer, Village of Salmo, dated September 17, 2019, providing a resolution submitted to UBCM respecting Transportation Network Services in small communities.**
- viii. **Lisa Helps, Mayor, City of Victoria, dated September 17, 2019, regarding a resolution submitted to UBCM in support of a proposed Vacancy Tax for local governments.**



- ix. **Laura Dick, resident of Port Moody, dated September 19, 2019, requesting support for Elected Official Disqualification resolutions which were endorsed at the 2018 UBCM convention.**
- x. **Lesley Douglas, Chair of Communications Committee, Invasive Species Council of British Columbia, dated September 24, 2019, regarding *Together in Action Awards* nominations.**
- xi. **Kurt Eby, Director, Regulatory & Government Relations, The Weather Network, dated September 26, 2019, providing an update on weather and public safety service commitments.**
- xii. **Keely Kidner, Outreach Sustainability Coordinator, District of Squamish, dated October 2, 2019, providing the jointly signed Local Government Response to the Ministry of Environment and Climate Change Strategy and accompanying Media Release.**
- xiii. **The Honourable Katrine Conroy, Minister of Children and Family Development, dated October 2, 2019, proclaiming October as Foster Family Month in British Columbia.**

**Moved/Seconded**

**THAT** the above correspondence be received for information.

**CARRIED**

### **13. DECISION ON LATE BUSINESS**

There was no late business for consideration.

### **14. LATE BUSINESS**

There was no late business.

### **15. NOTICE OF MOTION**

There was no notice of motion.

### **16. QUESTION PERIOD**

There were no questions.

### **17. IN CAMERA**

Moved/Seconded

**THAT** pursuant to Section 90 (1) (g) litigation of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's

date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 6:52 p.m. Council moved In Camera.

At 7:22 p.m. Council Rose without Report.

### **18. RISE FROM IN CAMERA**

Council did not rise with report.

### **19. ADJOURNMENT OF REGULAR COUNCIL MEETING**

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 7:22p.m. the Regular Council Meeting was adjourned.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer