

**VILLAGE OF PEMBERTON
-INAUGURAL COUNCIL MEETING MINUTES-**

Minutes of the Inaugural Meeting of Council of the Village of Pemberton held on Tuesday, November 6, 2018 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1480.

IN ATTENDANCE: Mayor Mike Richman
Councillor Amica Antonelli
Councillor Leah Noble
Councillor Ryan Zant

ABSENT: Councillor-Elect Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance & Administration
Gwendolyn Kennedy, Legislative Assistant

Public: 4

1. CALL TO ORDER - NIKKI GILMORE, CHIEF ADMINISTRATIVE OFFICER

At 5:30 p.m. Nikki Gilmore, Chief Administrative Officer, called the meeting to order and welcomed Councillors and Mayor-Elect with the following statement:

Good evening and welcome to the inaugural meeting of the Village of Pemberton Council.

My name is Nikki Gilmore and I am the Chief Administrative Officer for the Village of Pemberton.

It is with great pleasure that we are here tonight to swear in to office the newly elected council for the Village of Pemberton.

On behalf of myself and village staff, I would like to take this opportunity to congratulate Mike Richman on being acclaimed in the position of Mayor and Councillor Ted Craddock on his re-election to Council. Unfortunately, Councillor-elect Craddock could not be in attendance tonight and will be sworn in tomorrow.

Congratulations and a very warm welcome to Councillors-elect Amica Antonelli, Leah Noble and Ryan Zant.

We look forward to working together for the next four years and are excited about the energy a new council brings to the table.

The proceedings for this evenings meeting will be as follows:

Sheena Fraser, Manager of Corporate & Legislative Services, in her capacity as Corporate Officer, will conduct the swearing in portion of the evening. Once sworn in each newly elected council member will take their seat at the council table.

Upon completion of the swearing in ceremony there will be a brief opportunity for photos.

Upon conclusion of the photo opportunity Mayor Richman will open the inaugural meeting of council.

I would like to now call upon Ms. Fraser to begin the swearing in of each member of council.

2. OATH OF OFFICE

Corporate Officer Sheena Fraser Administered the Oath of Office to:

Mayor-Elect Mike Richman
Councillor-Elect Amica Antonelli
Councillor-Elect Leah Noble
Councillor-Elect Ryan Zant

At the conclusion of the Oath of Office Mayor and Council took their seats at the Council table and the Mayor took over as Chair of the meeting.

3. MAYOR RICHMAN TOOK THE CHAIR

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

4. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

5. INAUGURAL STATEMENTS BY NEWLY ELECTED MAYOR AND COUNCIL

Mayor Richman

Mayor Richman congratulated the new Councillors on their election to office and extended thanks to the outgoing Councillors for their work over the past four years. Mayor Richman noted that there will be a lot of work for new Council starting with Strategic Planning in order to set the course for the next four years.

Mayor Richman is looking forward new perspectives, good discussion on important issues with an aim to make good decisions for the community.

Councillor Antonelli

Councillor Antonelli expressed pleasure at being at the Council table and noted that previous Council had accomplished much during their tenure. Ms. Antonelli stated that she is looking forward to working with new Council to set updated strategic priorities.

Councillor Noble

Councillor Noble expressed thanks to her family, friends and community for their support. Ms. Noble acknowledged that although she has strong opinions on some issues, she values being open-minded and is looking forward to working cooperatively with Mayor and Council on issues affecting the community.

Councillor Zant

Councillor Zant thanked his wife Tricia, his two boys, and his friends for their support in his decision to run for council and thanked the voters who have given him this opportunity to represent the community in such an honoured capacity. Mr. Zant declared that he does not take this responsibility lightly. Councillor Zant affirmed that he will endeavor to represent the entire community fairly and equally to the best of his ability; that he will to listen to the community and take their concerns seriously in the decisions that he will face in the coming years.

6. SQUAMISH-LILLOOET REGIONAL DISTRICT BOARD APPOINTMENT

Moved/Seconded

THAT Mayor Mike Richman be appointed as the Village of Pemberton representative to the Squamish-Lillooet Regional District Board;

AND THAT Councillor Ryan Zant be appointed as the Village of Pemberton alternate to the Squamish-Lillooet Regional District Board.

CARRIED

7. OTHER BOARD/COMMITTEE APPOINTMENTS

Pemberton Valley Utilities and Services Committee:

Moved/Seconded

THAT Mayor Mike Richman and Councillor Ryan Zant be appointed as the Village of Pemberton representative to the Pemberton Valley Utilities & Services Committee.

CARRIED

Pemberton Lillooet Treaty Advisory (PLTAC)

Moved/Seconded

THAT Mayor Mike Richman be appointed as the Village of Pemberton representative to the Pemberton Lillooet Treaty Advisory Committee;

AND THAT Councillor Ryan Zant be appointed as the Village of Pemberton alternate to the Pemberton Lillooet Treaty Advisory Committee.

CARRIED

Sea to Sky Regional Hospital District Board

Moved/Seconded

THAT Mayor Mike Richman be appointed as the Village of Pemberton representative to the Sea to Sky Regional Hospital District Board;

AND THAT Councillor Ryan Zant be appointed as the Village of Pemberton alternate to the Sea to Sky Regional Hospital District Board.

CARRIED

Spełkúmtn Community Forest Board:

Moved/Seconded

THAT Mayor Mike Richman and Councillor Ted Craddock be appointed as the Village of Pemberton representatives to the Spełkúmtn Community Forest Interim Board.

CARRIED

Liaison to other Entities:

THAT Councillor Ted Craddock act as liaison to the Pemberton Valley Dyking District.

CARRIED

Moved/Seconded

THAT the following appointments be made:

Committee/Board	Council Representative	Alternate
Parcel Tax Review Panel	Councillor Zant	
	Councillor Antonelli	
	Councillor Noble	
Emergency Planning & Operations Committee	Councillor Noble	
Cemetery Committee	Councillor Zant	Councillor Antonelli
Pemberton Secondary School Bursary	Councillor Antonelli	Councillor Zant
Nukw7ántwal Intergovernmental Relations Committee	Mayor Richman	
Economic Development Collaborative	Councillor Craddock	Councillor Antonelli
Regional Transit Committee	Mayor Richman	
Pemberton District Library Board	Councillor Antonelli	Councillor Noble
Municipal Insurance Association of BC (MIABC)	Councillor Craddock	Councillor Antonelli

CARRIED

Moved/Seconded

THAT Councillor Noble be named as liaison to the Squamish-Lillooet Regional District Agriculture Advisory Committee;

AND THAT Councillor Noble be named as liaison to the Pemberton Valley Trails Association;

AND THAT Councillor Zant be named as liaison to Tourism Pemberton.

CARRIED

Moved/Seconded

THAT the Councillors Antonelli, Noble, Craddock and Zant assume the role of Acting Mayor according to the schedule below:

Councillor	Dates of Acting Mayor Assignment
Councillor Antonelli	December 2018, January 2019, February 2019
Councillor Craddock	March, April and May 2019
Councillor Zant	June, July and August 2019
Councillor Noble	September, October, November 2019

CARRIED

8. FINANCE

a) Banking Resolution – Authorized Signatories

Moved/Seconded

THAT the following Council members be named as signing authorities for the Village of Pemberton:

Mike Richman – Mayor
Amica Antonelli – Councillor
Edward Craddock – Councillor
Leah Noble – Councillor
Ryan Zant - Councillor

AND THAT the following Staff be named as signing authorities for the Village of Pemberton:

Nikki Gilmore – Chief Administrative Officer
Lena Martin – Chief Financial Officer
Sheena Fraser – Corporate Officer

AND THAT accounts in the name of the Corporation of the Village of Pemberton (hereinafter called the “Corporation”) be kept at the Bank of Nova Scotia (hereinafter called the “Bank”) and the Chief Administrative Officer, Chief Financial Officer or Corporate Officer and the Mayor or Councillors are hereby authorized for and in the name of the Corporation to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills and exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said account:

AND THAT any one of the aforementioned officers is hereby authorized for and in the name of the Corporation to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for the credit of the Corporation only) cheques, promissory notes, bills of exchange, orders for the payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank to sign receipts for vouchers.

CARRIED

b) Municipal Finance Authority Resolution – Authorized Signatories

Moved/Seconded

THAT the following Council members be named as MFA signing authorities for the Village of Pemberton:

Mike Richman – Mayor
Amica Antonelli – Councillor

Ted Craddock – Councillor
Leah Noble – Councillor
Ryan Zant – Councillor

AND THAT the following Staff be named as MFA signing authorities for the Village of Pemberton:

Nikki Gilmore – Chief Administrative Officer
Lena Martin – Manager of Finance and Administration

CARRIED

9. CORPORATE & LEGISLATIVE SERVICES

a) 2018 Village of Pemberton Local Government Election Results

Moved/Seconded

THAT the 2018 Village of Pemberton Local Government Election Results report be received.

CARRIED

10. AJOURNMENT

Moved/Seconded

THAT the Inaugural Meeting of Council be adjourned.

CARRIED

At 6:36 p.m. the Inaugural Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer