

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, October 16, 2018 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1478.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer*
Councillor James Linklater
Councillor Karen Ross

*Note: Councillor Helmer was in attendance by telephone for the evening portion of the meeting.

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance & Administration
Gwendolyn Kennedy, Legislative Assistant

BY TELEPHONE: Cameron Chalmers, Planning Consultant

Public: 6

1. CALL TO ORDER

At 9:04 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1477, Tuesday, October 2, 2018

Moved/Seconded
THAT the minutes of Regular Council Meeting No. 1477 held Tuesday, October 2, 2018, be adopted as circulated.
CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. DELEGATIONS

9. REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Update

(a) Regional Transit - Update

CAO Gilmore presented an update on the proposed Regional Transit Service initiative being spearheaded by the Seat to Sky Municipalities, the Regional District, Area C and D, and First Nations partners. Meetings are taking place at the Staff level with the Province with an aim to move this initiative forward as it is a priority for the Province as well. The intention is to have a new service in place for September 2019; however, Gilmore noted that due to extremely tight timelines it may not be possible to meet the deadline of early November to make the necessary submissions. If this is the case work will proceed with an aim to have the service in place for 2020.

(b) Pemberton Area Economic Development Collaborative Meeting Notes – October 3, 2018.

Moved/Seconded

THAT the Pemberton Area Economic Development Collaborative Meeting Notes dated October 3, 2018 be received.

CARRIED

(c) Crabapple Trees on Portage Road

CAO Gilmore provided an update on recent conversations with the Pemberton Wildlife Association, Stewardship Pemberton and the Conservation Officers regarding the issue of the memorial crabapple trees on Portage Road attracting bears. Gilmore advised that this is a Memorial Treeway and trees were planted in honour of loved ones and as such the Village is sensitive to the impact of removing the trees. Gilmore noted that Staff will be looking at budget and grant opportunities and will bring forward options for consideration by Council as part of the 2019 budget deliberations.

b) Finance

i. Municipal Finance Authority – Equipment Financing – Phone System

Moved/Seconded

THAT Council receives this report from the Chief Financial Officer, dated October 16th, 2018, regarding financing for the purchase of new Capital Equipment;

CARRIED

Moved/Seconded

THAT Council of the Village of Pemberton authorizes up to \$17,030 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of an Administration Phone System;

AND THAT the loan(s) be repaid within five (5) years, with no rights of renewal.

CARRIED

c) Mayor

Mayor Richman reported on the following:

- The first of two soccer fields at the recreation site is now complete and is being left to settle until Fall 2019. Mayor Richman extended thanks for the generous contributions from the Den Duyf Family, the Ridge at Pemberton, Sunstone Ridge Developments, The Whistler Blackcomb Foundation and Squamish-Lillooet Regional District Electoral Area C.
- Offered congratulations to the Pemberton & District Library on a successful Oktoberfest event held on Saturday.
- Extended congratulations to PORCA for hosting the 25th Lumpy's Fall Epic Trifecta this past weekend

- Met with RCMP Inspector Triance and Squamish-Lillooet Regional District Chair Jack Crompton to discuss emergency protocol in the context of the CN derailment at Gates Lake on July 11, 2018.

Mayor Richman noted the following events:

- The second opportunity for advanced voting takes place tomorrow (Wednesday) in Council Chambers from 8:00 a.m. to 8:00 p.m.
- Ts'Zil Learning Centre is hosting its Grand Opening on Thursday, October 18th 4 p.m. – 6 p.m.
- The Pemberton Children's Centre will be celebrating its 10 year anniversary on Saturday, October 20th with a celebration and playground opening from 11:30 a.m. to 2:00 p.m.
- Hallowe'en Fun at the Museum takes place on Saturday October 27th from 12:00 to 3:00 p.m. Admission is by donation

Mayor Richman thanked Councillors for their work over the past four years noting that the conversation was always good and productive and much good work has been accomplished since 2014.

d) Councillors

Councillor Craddock

Councillor Craddock thanked Mayor Richman for his leadership over the past four years.

Councillor Ross

Councillor Ross thanked Councillors and Staff for their work over the past four years, noting that it was an honour to have been elected and to have served on Council. Councillor Ross commented that being involved in the decision-making process around important issues has been both rewarding and educational.

Councillor Helmer

Councillor Helmer thanked Councillors and Staff and recognized the hard work of Mayor Richman and CAO Gilmore over the past four years. Councillor Helmer observed that the community has changed much in the last four years and that Council did their best to provide a supportive environment for change.

Councillor Linklater

Councillor Linklater reported on the following:

- Attended the Pemberton & District Public Library Oktoberfest fundraiser.
- Attended the Pemberton Valley Utilities & Services Committee meeting on October 11th.
- Attended the All Candidates Meeting on October 10th.

Councillor Linklater thanked all present for their work over the past four years and noted that Mayor Richman has represented Council well. Councillor Linklater thanked CAO Gilmore and Staff for their professionalism and commitment and thanked those in the gallery for being involved. He stated that it has been an honour and a rewarding experience to have served over the past seven years.

10. BYLAWS

a) Bylaws for Third and Fourth Readings

i. Village of Pemberton Zoning Amendment (RSA, RTA and CD-5) Bylaw No. 841, 2018

At 9:34 a.m. Cameron Chalmers, Planning Consultant, joined the meeting by telephone.

Moved/Seconded

THAT Council amends Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (RSA, RTA and CD-5) Bylaw No. 841, 2018, as presented.

CARRIED

Moved/Seconded

THAT Council gives Third Reading, as amended, to Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (RSA, RTA and CD-5) Bylaw No. 841, 2018.

CARRIED

Moved/Seconded

THAT Council gives Fourth reading to Village of Pemberton Zoning Bylaw No. 832, 2018, Amendment (RSA, RTA and CD-5) Bylaw No. 841, 2018.

CARRIED

At 9:43 a.m. Cameron Chalmers left the meeting.

b) Bylaws for Adoption

i. Village of Pemberton Business Licence Bylaw No. 842, 2018

Moved/Seconded

THAT Village of Pemberton Business Licence Bylaw No. 842, 2018 receive Fourth and Final Readings.

CARRIED

ii. Village of Pemberton Smoking Regulation Bylaw No. 843, 2018

Moved/Seconded

THAT Village of Pemberton Smoking Regulation Bylaw No. 843, 2018 receive Fourth and Final Readings.

CARRIED

iii. Village of Pemberton Cross Connection Control Bylaw No. 844, 2018

Moved/Seconded

THAT Village of Pemberton Cross Connection Control Bylaw No. 844, 2018 receive Fourth and Final Readings.

CARRIED

iv. Village of Pemberton Municipal Ticketing Information Utilization Bylaw No. 845, 2018

Moved/Seconded

THAT Village of Pemberton Municipal Ticketing Information Utilization Bylaw No. 845, 2018 receive Fourth and Final Readings.

CARRIED

v. Village of Pemberton Permissive Tax Exemption (Pemberton & District Search & Rescue) Bylaw No. 846, 2018

Moved/Seconded

THAT Village of Pemberton Permissive Tax Exemption (Pemberton & District Search & Rescue) Bylaw No. 846, 2018 receive Fourth and Final Readings.

CARRIED

11. CORRESPONDENCE

a) For Action

- i. **MP Goldsmith Jones, West Vancouver-Sunshine Coast-Sea to Sky Country, dated September 25, 2018, regarding the Community, Culture and Recreation and Rural and Northern Communities funding streams.**

CAO Gilmore provided an update on the new soccer fields on Pemberton Farm Road East noting that Staff has already reviewed the grant funding programs and identified two projects for consideration; Soccer Field Development Phase Two which would include washrooms, bleachers and other amenities for the area; Park and Ride on Lot 13. The grant applications are due in January.

Moved/Seconded

THAT Staff be directed to develop a grant proposal under the Community, Culture and Recreation funding stream for amenities associated with Phase Two of the Recreation Site Soccer Field project.

CARRIED

Moved/Seconded

THAT the Staff be directed to develop a grant proposal under the Rural and Northern Communities funding stream for development of a Park & Ride to be located on Lot 13 (next to Signal Hill School).

CARRIED

b) For Information

- i. **Honourable Katrine Conway, Minister of Children and Family Development, dated October 4, 2018, proclaiming October as Foster Family Month in British Columbia.**
- ii. **Mr. David Elby, Attorney General, and the Honourable Mike Farnworth, Minister of Public Safety and Solicitor General, dated October 4, 2018, regarding the role of local governments in the issuing of licences for the retail sale of non-medical cannabis.**
- iii. **Linda Glenday, CAO, District of Squamish, dated October 3, 2018, regarding funding of a Regional Transit System.**
- iv. **Honourable Claire Trevena, Minister of Transportation and Infrastructure, dated October 2, 2018, following up from meeting with Mayor Richman at UBCM.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for discussion.

13. LATE BUSINESS

There was no late business for discussion.

14. NOTICE OF MOTION

There was no notice of motion.

15. BUSINESS ARISING - from October 2, 2018 Regular Meeting No. 1477

Council considered amending the agenda to address some business arising from the Regular Meeting held on October 2, 2018 related to the resolution to send correspondence to the Ministry of Transportation and Infrastructure regarding the crosswalk painting.

Moved/Seconded

THAT the agenda be amended to allow for Business Arising be re-opened.

CARRIED

Moved/Seconded

THAT Council rescind the following resolution passed at Regular Council Meeting No. 1477 held Tuesday, October 2, 2018:

Moved/Seconded

***THAT** correspondence be sent to the Minister of Transportation and Infrastructure expressing the Village's frustration at the delays in completing maintenance of the cross walks on Portage Road.*

CARRIED

Moved/Seconded

THAT correspondence be sent to the Minister of Transportation and Infrastructure expressing thanks that the crosswalk painting on Portage Road is underway;

AND THAT the correspondence include a request that Portage Road crosswalk maintenance be incorporated into the annual budget, that the maintenance be completed prior to September 1st and that the Ministry ensure the Village is kept apprised of the timeline for the annual maintenance on a timely basis.

CARRIED

15. QUESTION PERIOD

Peter Chrzanowski, Reid Road, SLRD Area C, enquired about the use of the new soccer fields and if the Pemberton paragliding community would be permitted to use the new soccer fields for landing and asked if Council had considered the use of vans or smaller buses during low ridership times.

Ryan Zant, Cottonwood Street, Village of Pemberton, requested clarification regarding the use of Gas Tax for funding of regional transit.

Hugh Naylor, Urdal Road, SLRD Area C, asked if there had been consideration of moving the funding of recreational trails from Pemberton Valley Utilities and Services Committee to general recreation funding and asked if trails would fall under the Community, Culture and Recreation funding stream discussed earlier in the meeting.

16. RECESS

Moved/Seconded

THAT the Regular meeting be recessed.

CARRIED

At 10:23 a.m. the Regular Council Meeting was recessed

At 10:39 a.m. the Regular Council Meeting was reconvened.

18. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (k) Negotiations of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 10:39 a.m. Council moved In Camera.

At 2:00 p.m. Council Rose without Report from In Camera.

19. RISE WITH REPORT FROM IN CAMERA

Council did not rise with report from In Camera.

20. RECESS REGULAR MEETING

At 2:00 p.m. the Regular Meeting was recessed until after the Public Hearing which was scheduled for 7:00 p.m.

21. RECONVENE REGULAR MEETING

At 7:14 p.m. Regular Council Meeting No. 1478 was reconvened.

22. BYAWS – CONTINUED

a) Bylaw for Third and Fourth Readings

i. Zoning Amendment (Cannabis, Retail) Bylaw No. 847, 2018 – Third and Fourth Reading

Moved/Seconded

THAT Zoning Amendment (Cannabis, Retail) Bylaw No. 847, 2018 be amended by the addition of as a condition of use the restriction of the number of Cannabis retail establishments to no more than two (2) at any one time.

CARRIED

Moved/Seconded

THAT Zoning Amendment (Cannabis, Retail) Bylaw No. 847, 2018 receive Third Reading as amended.

CARRIED

OPPOSED: Councillor Helmer

Moved/Seconded

THAT Zoning Amendment (Cannabis, Retail) Bylaw No. 847, 2018 receive Fourth and Final Reading.

CARRIED

OPPOSED: Councillor Helmer

Moved/Seconded

THAT Question Period be re-opened.

CARRIED

23. QUESTION PERIOD

Ryan Zant, Cottonwood Street, Village of Pemberton, asked how many Bylaw Enforcement Officers are currently employed by the Village and if there are any plans to hire more. Mr. Zant asked if the Village has any plans to provide educational materials and information to the public now that retail cannabis is permitted in Pemberton.

Peter Cronin, Pioneer Street, Village of Pemberton, asked if the Village has received any applications for retail cannabis licences.

Mark Mendonca, Lupin Street, Village of Pemberton, requested clarification regarding the review process for retail cannabis licences if more than two applications are received.

24. ADJOURNMENT

Moved/Seconded

THAT the Regular Council Meeting be adjourned.

CARRIED

At 7:26 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer