

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, July 10, 2018 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1474.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor James Linklater
Councillor Karen Ross
Councillor Jennie Helmer

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lena Martin, Manager of Finance & Administration
Lisa Pedrini, Senior Planner
Cameron Chalmers, Planning Consultant
Jill Brooksbank, Senior Communications & Grant Coordinator
Gwendolyn Kennedy, Legislative Assistant

Public: 9

1. CALL TO ORDER

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

At 5:31 p.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as amended to add an In Camera meeting pursuant to section 90 (1) (i) legal advice of the *Community Charter*.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1473, Tuesday, June 26, 2018

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1473, 2018 held Tuesday, June 26, 2018, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising.

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. BYLAWS

a) First, Second and Third Readings

i. Permissive Tax Exemption Bylaws

Moved/Seconded

THAT the Permissive Tax Exemption Report, dated July 10, 2018, be received.

CARRIED

Village of Pemberton Repeal of Permissive Tax Exemption (St. David's Church) Bylaw No. 796, 2015, Bylaw No. 833, 2018

Moved/Seconded

THAT Village of Pemberton Repeal of Permissive Tax Exemption (St. David's Church) Bylaw No. 796, 2015, Bylaw No. 833, 2018 receive First, Second and Third Readings.

CARRIED

(1) Village of Pemberton Permissive Tax Exemption (Pemberton Childcare Society) Bylaw No. 834, 2018

Moved/Seconded

THAT Village of Pemberton Permissive Tax Exemption (Pemberton Childcare Society) Bylaw No. 834, 2018 receive First, Second and Third Readings.

CARRIED

(2) Village of Pemberton Permissive Tax Exemption (Pemberton Lions Activities Society) Bylaw No. 835, 2018

Moved/Seconded

THAT Village of Pemberton Permissive Tax Exemption (Pemberton Lions Activities Society) Bylaw No. 835, 2018 receive First, Second and Third Readings.

CARRIED

(3) Village of Pemberton Permissive Tax Exemption (Pemberton Community Church) Bylaw No. 836, 2018

Moved/Seconded

THAT Village of Pemberton Permissive Tax Exemption (Pemberton Community Church) Bylaw No. 836, 2018 receive First, Second and Third Readings.

CARRIED

(4) Village of Pemberton Permissive Tax Exemption (Royal Canadian Legion - Pemberton Branch) Bylaw No. 837, 2018

Moved/Seconded

THAT Village of Pemberton Permissive Tax Exemption (Royal Canadian Legion) Bylaw No. 837, 2018 be amended from a five (5) year term to a ten (10) year term.

CARRIED

Moved/Seconded

THAT Village of Pemberton Permissive Tax Exemption (Royal Canadian Legion) Bylaw No. 837, 2018 receive First, Second and Third readings, as amended.

CARRIED

9. DELEGATIONS

There were no delegations to be received.

10.REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report

(1) UBCM Minister Meeting Brief – Minister of Energy, Mines and Petroleum Resources

Moved/Seconded

THAT Council direct Staff to submit a request to meet with the Minister of Energy, Mines and Petroleum Resources;

AND THAT the meeting brief be approved as presented.

CARRIED

(2) 7335 Old Mill Road – Court Order Update

CAO Gilmore noted that the demolition order that was granted in 2013 and not carried out is still in effect.

(3) Greyhound Service Termination

CAO Gilmore circulated the recently issued press release from Greyhound Canada in which it is announced that all passenger and freight services in Western Canada will be terminated effective October 31, 2018.

Mayor Richman noted that the cancellation of this service provides further rationale for the Sea to Sky corridor communities to pursue the Regional Transit initiative.

(4) Chamber of Commerce – BC Rural Dividend Program: Request for letter of support and funding contribution

CAO Gilmore presented a letter from Pemberton & District Chamber of Commerce requesting matching funding and a letter of support from the Village for an application to the BC Rural Dividend Program – Community and Economic Development Funding. CAO Gilmore noted that sufficient funds remain in the Community Initiative and Opportunity Fund to satisfy this request and that there would be no impact to tax payers, and that the additional ask for \$6250 “in kind” is incorporated within the day to day operations and would not impact the budget.

Moved/Seconded

THAT the request from the Chamber of Commerce for a commitment from the Village for matching funding, in an amount up to \$6,250, as part of the application for the Rural Dividend Fund – Community and Economic Development Funding stream not be supported.

DEFEATED

Moved/Seconded

THAT funding, up to an amount of \$6,250, be allocated from the 2018 Community Initiative and Opportunity Fund, for matching funds to support the Pemberton & District Chamber of Commerce application for funding, in the amount of \$125,000, through the Rural Dividend Program - Community and Economic Development funding stream;

AND THAT the funding support be contingent on removing the wayfinding and related infrastructure costs from the project proposal.

CARRIED

Moved/Seconded

THAT a letter of support from the Village of Pemberton be provided to the Chamber of Commerce for the Rural Dividend Program – Community and Economic Development Fund application.

CARRIED

Moved/Seconded

THAT correspondence be sent to the Collaborative requesting an outline of how the Collaborative will report back to Council and how the Village and other Stakeholders will be able to inform the Economic Development Strategy development.

CARRIED

(5) Tourism Pemberton Meeting

Council approved CAO Gilmore's suggestion that the Committee of the Whole meet with Tourism Pemberton at 8:00 a.m. on Tuesday, July 24th in Council Chambers.

(6) Municipal Finance Authority – Borrowing for new Backhoe

Moved/Seconded

THAT the following resolution passed at the Regular Council Meeting No. 1473, held Tuesday, June 26, 2018, be rescinded:

***THAT** Council of the Village of Pemberton authorizes up to \$150,000 be borrowed, under Section 175 of the Community Charter, from the Municipal Finance Authority, for the purpose of a Backhoe.*

CARRIED

Moved/Seconded

THAT Council of the Village of Pemberton authorizes up to \$170,000 be borrowed, under Section 175 of the *Community Charter*, from the Municipal Finance Authority, for the purpose of a Backhoe.

CARRIED

(7) Community Forest - Consent Resolution of the Shareholders of Spelkumtn Community Forest Corporation

Moved/Seconded

THAT Council authorize the Village of Pemberton to sign the Consent Resolution of the Shareholders of Spelkumtn Community Forest Corporation as presented below:

- (1) *RESOLVED that the number of directors of the Company be determined at six;*
- (2) *RESOLVED that the Company enter an agreement submitted by Lidstone & Company relating to the records office and that any officer or director may execute and deliver such agreement on behalf of the Company.*
- (3) *RESOLVED that the head office of the Lil'wat Nation be the registered office of the Company.*
- (4) *RESOLVED that the records and documents of the Company kept at the Company's records office may be inspected as provided by the Business Corporations Act (British Columbia) only during such periods of time as may be determined by the secretary or any agent retained by the Company to maintain the records office.*

CARRIED

(8) Councillor Remuneration

CAO Gilmore explained that the change in legislation establishes that the removal of the 1/3 tax free expense allowance for local government elected officials in 2019 will reduce the take home remuneration of Mayor and Councillors.

Moved/Seconded

THAT Council support keeping the net salaries of Council and Mayor whole within the 2019 budget.

CARRIED

ii. 2017 Annual Report

Moved/Seconded

THAT Council receive the 2017 Annual Report as presented.

CARRIED

iii. Pemberton Area Economic Development Collaborative – Terms of Reference

Moved/Seconded

THAT the Economic Development Collaborative Terms of Reference be approved as presented.

CARRIED

b) Finance

i. 2017 Statement of Financial Information (SOFI)

Moved/Seconded

THAT the 2017 Statement of Financial Information be approved for filing with the Ministry of Municipal Affairs and Housing under the *Financial Information Act*.

CARRIED

c) Operations & Development Services

i. Zoning Bylaw No. 832, 2018 – Report – Public Hearing and Amendments

Cameron Chalmers, Planning Consultant, and Lisa Pedrini, Senior Planner, presented a report of the Public Hearing, held Tuesday, June 26, 2018, and amendments to Zoning Bylaw No. 832, 2018. Mr. Chalmers noted that as the Bylaw is now at post-hearing phase, the report does not introduce new information. The two resolutions passed by Council at the reconvened Regular Council meeting following the Public Hearing have been introduced into the Bylaw.

Amendments to the Bylaw consist mainly of correction of typographic errors, changes to wording at the request of the Agriculture Land Commission, and some minor changes to ensure that the Bylaw mirrors existing uses in the zones encompassing the developments of Tiyata, Sunstone and the Ridge.

Should the Bylaw pass third reading, as per the legislated requirements, it will be referred to the Ministry of Transportation and Infrastructure for approval before proceeding to fourth and final reading.

Council requested clarification on the following:

- Definitions and differentiation of the concepts of *retail* and *recreation & leisure retail*;
- Definitions of *carriage houses* and *accessory suites*;
- Short-term vacation rental regulations;
- Drive-through businesses as a site specific use in C-2 zone and permitted use in C-5 zone;
- It was noted that the permitted use of carriage house had been erroneously omitted from RSA-2 zone and this will be corrected;
- Agricultural Land Commission comments;
- Measures to protect the aquifer from potential damage resulting from outdoor storage uses associated with *Automotive Service Shop* as a re-instated site-specific permitted use;

Moved/Seconded

THAT the statutory record of the Public Hearing held for Zoning Bylaw No. 832, 2018 be received.

CARRIED

Moved/Seconded

THAT Staff be directed to add back into the Bylaw accessory suites and carriages houses as permitted uses in the RSA-2 zone.

CARRIED

Moved/Seconded

THAT Staff be directed to renumber Zoning Bylaw No. 832, 2018 sequentially.

CARRIED

Moved/Seconded

THAT Council amends proposed Zoning Bylaw No. 832, 2018 to incorporate all changes identified in the Second Reading Amendments version of the proposed Bylaw attached to the Staff report dated July 10, 2018.

CARRIED

Moved/Seconded

THAT the agenda be amended to move the Third Reading of Bylaw No. 832, 2018 before the Mayor's Report.

CARRIED

11. BYLAWS

a) Third Reading

i. Village of Pemberton Zoning Bylaw No. 832, 2018

Moved/Seconded

THAT Zoning Bylaw No. 832, 2018, as amended, be given Third Reading;

AND THAT Zoning Bylaw No. 832, 2018 be formally referred to the Ministry of Transportation and Infrastructure for approval.

CARRIED

12. REPORTS

a) Mayor's Report

Mayor Richman attended the following events/meetings:

- Squamish-Lillooet Regional District (SLRD) Regular Board Meeting on June 27th at Ts'zil Learning Centre:
 - An application from Sky Heli Tours for a temporary use permit in Britannia Beach South area was turned down.

- Britannia Ocean Front Developments Corporation – Rezoning and OCP Amendments Bylaws received Third Reading with a requirement that a minimum of ten electric vehicle charging stations be included.
- Britannia Beach Debris Flood Mitigation Project was referred back to Staff.
- Several Rural Dividend Applications were considered including \$10,000 for a safer rail crossing at Gates Lake Park and \$100,000 for the SLRD to undertake a housing needs assessment for the four electoral areas.
- Bralorne sewage system local service area received approval.
- The Regional Transit Memorandum of Understanding was approved.
- Funding from Electoral Area C to support the Friendship Trail Bridge project and Soccer Field Development was approved.
- SLRD Committee of the Whole Meeting where the Electoral Area C Zoning Amendment Bylaw No. 1549-2017 was discussed. A public information session on the Bylaw is scheduled for July 11th.

Mayor Richman reported on the following:

- Attended a meeting with CAO Gilmore, Pemberton Off Road Cycling Association, Pemberton Valley Trails Association, SLRD and MLA Jordan Sturdy to discuss the CN Rail crossing over the Lillooet River. Staff will follow up with CN and keep the group informed on discussions with CN.
- Attended the Canada Day celebrations and extended thanks to Dan Cindric and Pemberton Community Centre Staff for their effort in organizing the successful event. Mayor Richman also acknowledged and thanked Pemberton Fire Rescue for their participation in supporting the organization of the parade.
- Recognized Pemberton Fire Rescue Department for their hard work in responding to the large number of emergency calls they have had recently.
- Extended thanks to those community members who have assisted with clearing the goose poop at the One Mile Lake Park beach and noted that the Village has initiated a 'Rake for Beach Sake!' Facebook contest.
- Mentioned the Pemberton Cultural Crawl 2018. Learn about Pemberton's summer cultural offerings and events. A link can be found on the Village of Pemberton Facebook page.
- Attended the Farmers' Market

b) Councillor Reports

Councillor Craddock

Councillor Craddock did not report.

Councillor Linklater

Councillor Linklater did not report.:

Councillor Ross

Councillor Ross reported on the following:

- Attended the Pemberton Area Economic Development Collaborative Meeting with Jill Brooksbank, Senior Communications and Grant Coordinator, on July 5th.

Councillor Helmer

Councillor Helmer did not report.

13. CORRESPONDENCE

There was no correspondence to be received.

14. DECISION ON LATE BUSINESS

There was no late business for consideration.

15. LATE BUSINESS

There was no late business for consideration.

16. NOTICE OF MOTION

There was no Notice of Motion for consideration.

17. QUESTION PERIOD

Joel Barde, Pique Newsmagazine, requested clarification and background on the BC Hydro two tier billing system and the UBCM Minister Meeting Brief regarding this system.

18. IN CAMERA

Moved/Seconded

THAT pursuant to 90 (1) (i) legal advice of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 7:51 p.m. Council moved In Camera.

At 8:06p.m. Council reconvened the Regular Council Meeting and did not Rise with Report.

19. AJOURNMENT

At 8:06 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer